



25 East State Street, North Aurora, IL 60542
P: 630.897.1457 F: 630.897.0269
Website: www.northaurora.org/forms/
Email: cdinfo@northaurora.org

Request for Zoning Verification Letter

Property Address: _____

PIN(s): _____

The Zoning Verification Letter will include the following information if available:

- The property's zoning district and the adjacent properties zoning districts
- Information on entitlements including special use permits, planned developments, variances, site plans, landscaping plans, etc.
- If the property is located within an overlay district (TIF and/or Planned development)
- Other information may be considered upon request

Requests can be emailed to cdinfo@northaurora.org or mailed to 25 E State Street, North Aurora, IL 60542

CONTACT INFORMATION:

Applicant Name: _____ Phone: _____

Company Name: _____ Date of Request: _____

Street Address: _____

Applicant Email: _____

Signature of Applicant: _____ Signature Date: _____

General Comments:

- This request is intended for the Community Development Department to conduct research for a property located within the Village of North Aurora.
- Letters, for the subject property, will only verify conforming status of buildings, structures, parking and all other zoning related items if documents and other information are available to staff.
- To request copies of official documents, please utilize the [FOIA](#) process. All FOIA requests should be directed to adminFOIA@northaurora.org.

Fees: *Zoning Verification Letter - \$50.00*

Payment: Payment shall be made at the time the application is received and is non-refundable. Payment methods include check, cash, or credit card (No American Express). Payment can be made over the phone with a credit card by calling the Community Development Department (630.897.1457), or in person at 25 E State Street, North Aurora, IL.

Processing Time: Please allow ten (10) working days from the receipt of the completed application and payment.

FOR OFFICE USE

Approved by: _____

Date: _____