COMMITTEE OF THE WHOLE MEETING MONDAY, APRIL 15, 2024
(Immediately following the Village Board Meeting)

## AGENDA

## CALL TO ORDER

## ROLL CALL

## AUDIENCE COMMENTS

## TRUSTEE COMMENTS

## DISCUSSION

1. 2024-2025 Draft Budget Follow-Up
2. Public Works Building Funding Options
3. Petition 24-02: Village Public Works Facility
4. Petition 24-08: 161 South Lincolnway Special Use

## EXECUTIVE SESSION

1. Land Acquisition
2. Sale of Property / Land Acquisition

## ADJOURN

Initials: $\qquad$

## Village of North Aurora Memorandum

To: $\quad$ President and Village Board of Trustees<br>From: Jason Paprocki, Finance Director<br>CC: Steven Bosco, Village Administrator<br>Date: April 15, 2024<br>RE: FY 2024-25 Draft Budget Follow-Up

The FY 2024-25 Draft Budget was presented to the Village Board at the March 18, 2024 Committee of the Whole meeting. Staff is seeking follow-up from the Board to see if there are any questions or particular items in the budget to discuss further. In addition, a few changes have been made to the Draft Budget since the presentation. The changes include:

## General Fund:

- Income tax revenue has been increased \$5,000 based on updated projections
- Video gaming tax revenue has been increased $\$ 6,000$ based on updated projections
- Additional training of $\$ 1,000$ has been added to the Community Development department.
- The Business and Administrative Services Manager title has been changed to Business Services Manager.
- The Community and Board Relations Coordinator title has been changed to Community Relations Coordinator
- The part-time Information Technology Assistant title has been changed to full-time Information Technology/GIS Analyst


## Special Service Area Fund:

- Pond improvement review has been added to the Oak Hill SSA budget for \$10,000


## Capital Projects Fund:

- Non-home rule sales tax revenue has been increased $\$ 1,283,000$ due to the $0.5 \%$ tax rate increase
- Improvements to the Veterans Memorial have been added for \$50,000


## Waterworks Fund:

- The HVAC unit for the East Treatment Plant has been increased from $\$ 16,000$ to $\$ 20,000$
- The HVAC unit for the West Treatment Plant has been increased from $\$ 16,000$ to \$20,000
- A risk and resiliency assessment and emergency response plan update has been added for $\$ 25,000$

As a result of the changes listed budgeted fund increases/(decreases) have changed to:

- The General Fund budgeted increase changes from $\$ 50,810$ to $\$ 60,810$
- The Special Service Area Fund budgeted increase changes from $\$ 1,130$ to a decrease of $(\$ 8,870)$
- The Capital Projects Fund budgeted decrease changes from $(\$ 2,887,000)$ to $(\$ 1,654,000)$
- The Waterworks Fund budgeted decrease changes from $(\$ 3,299,030)$ to $(\$ 3,332,030)$

Staff is also investigating an early payoff of the Police Department bonds. The early payoff would be funded by FY 2023-24 General Fund surplus and available reserves. This would reduce the FY 2024-25 General Fund budget by removing the debt service transfer.

The Village's FY 2023-24 Budget is scheduled for approval at the May 6, 2024 Village Board meeting.

# Village of North Aurora Memorandum 

To: President and Village Board of Trustees
From: Jason Paprocki, Finance Director
CC: Steven Bosco, Village Administrator
Date: April 15, 2024
RE: Public Works Building Funding
With the non-home rule sales tax referendum passing, the Capital Projects Fund is projected to see a $\$ 1.4$ million annual increase in revenue. Non-home rule sales tax revenue is intended to help fund the Village's capital program, including a potential Public Works facility.

Design on the new Public Works facility is nearly complete. Staff has been discussing various ways to fund construction. The funding models staff has been focusing on uses a portion of the reserve balance with a debt issuance covering the remainder of the construction costs.

Below is a summary of potential funding options being discussed. Annual debt payments were calculated using both $4.5 \%$ and $5.0 \%$. For the projected reserve calculations, staff assumed a borrowing rate of $5.0 \%$ and a 20-year maturity schedule.

| Debt Amount | Use of Reserve | Assumed Interest Rate | 15-Year Debt Payment | 20-Year Debt Payment | Projected 5-Year Capital Reserve |
| :---: | :---: | :---: | :---: | :---: | :---: |
| \$15,000,000 | \$3,800,000 | 4.5\% | \$1,397,000 | \$1,153,000 | \$7,000,000 |
|  |  | 5.0\% | \$1,445,000 | \$1,204,000 |  |
|  |  |  |  |  |  |
| \$14,000,000 | \$4,800,000 | 4.5\% | \$1,304,000 | \$1,076,000 | \$6,000,000 |
|  |  | 5.0\% | \$1,349,000 | \$1,123,000 |  |
|  |  |  |  |  |  |
| \$13,000,000 | \$5,800,000 | 4.5\% | \$1,210,000 | \$999,000 | \$5,000,000 |
|  |  | 5.0\% | \$1,252,000 | \$1,043,000 |  |

Borrowing \$14 million and using \$4.8 million of Capital Projects Fund reserve provides the Village with the best flexibility. The projected annual debt payment of $\$ 1,123,000$ falls below the additional $\$ 1.4$ million in non-home rule sales tax expected to be gained from the referendum. This allows the Village to comfortably make an annual debt payment even if sales tax revenue declines in the future. In addition, the Capital Projects Fund should be able to maintain a reserve balance in the $\$ 6$ million range over the next 5 years in this scenario. The Village does not have a minimum reserve policy for the Capital Projects Fund. The Capital Projects Fund is meant to maintain a reserve sufficient to meet long-term capital planning and infrastructure needs.

In addition, staff has been discussing the possibility of paying off the current Police Department bond early. Currently, the outstanding principal is $\$ 2,940,000$. The final payment is due January 1,2029 . On average, the annual principal and interest payments are approximately $\$ 640,000$. By eliminating the General Fund debt service transfer five years early, these funds would help offset the loss in sales tax revenue from the grocery tax elimination should it be approved by the State.

The remaining debt balance would be primarily paid by using FY 2023-24 General Fund surplus balance, Police Department Debt Service Fund reserve, and Capital Projects Fund reserve. Historically, recent General Fund surplus balances have primarily been transferred to the Capital Projects Fund. For FY 2023-24, this transfer would go to the Police Debt Service Fund instead. If the Village Board directs staff to proceed, we would propose a budget amendment to change the capital transfer to a debt payment. After the debt payment, the Capital Projects Fund is projected to begin FY 2024-25 with nearly $\$ 11.7$ million in reserves.

## VILLAGE OF NORTH AURORA BOARD REPORT

TO: VILLAGE PRESIDENT \& BOARD OF TRUSTEES CC: STEVE BOSCO, VILLAGE ADMINISTRATOR<br>FROM: NATHAN DARGA, COMMUNITY DEVELOPMENT DIRECTOR<br>SUBJECT: PETITION \#24-02:VILLAGE PUBLIC WORKS FACILITY<br>AGENDA: APRIL 15, 2024 COMMITTEE OF THE WHOLE MEETING

## DISCUSSION

The Village of North Aurora is proposing to build a new 50,436 square foot Public Works facility just to the west of the existing Public Works building on Butterfield Road. The site is currently owned by the Southern Kane Couty Training Association (SKCTA). This is an organization made up of the North Aurora Fire Protection District and the City of Aurora Fire Department. They currently use the south end of the site for training. The SKCTA site is 7.8 acres ( 300 Butterfield), and the Village site is 5.7 acres ( $314-318$ Butterfield Road). The Village's property houses the Public Works garage, water tower, well site, salt dome, and various other outbuildings. There are four requests for approval being made to the Village as part of Petition \#24-02: Village Public Works Facility

## 1. Map Amendment

The SKCTA property is currently located in the Village's I-1 Limited Industrial District. The Village Property is currently located in the l-2 General Industrial District. The Village is requesting a Map Amendment to rezone the $\mathrm{l}-2$ property down to $\mathrm{l}-1$ to have consistent zoning throughout the site. The Public Works building would be classified as a "Village Office or Facility" and the SKCTA training site would fall under "Educational Facility, Commercial or Trade." Both are permitted uses in the I-1 District.

## 2. Special Use -Planned Unit Development

The Village, or any person having a right of ownership of any property in the Village, may apply for consideration of such property as a planned unit development. The Planned Unit Development will grant several code exceptions. These are mainly due to the necessity of working within the confines of the new lots. The exceptions are:
(a) Reducing the 50-foot landscape buffer (Section 17.14.010.C.3.A) and allowing the parking lot to encroach into it.
(b) Reducing the minimum lot width in the I-1 District (Section 17.9.3) from 200 feet to 193 feet.
(c) Reducing the rear yard setback (Section 17.9.3) on lot 1 from 30 feet to 15 feet.
(d) Reducing the interior side yard setback (Section 17.9.3) on lot 2 from 15 feet to 14 feet.
(e) Approving the building height of the existing training structures and apparatus as is and allowing future training structures to be as tall as the current structures (Section 17.9.3).
(f) Reducing the required number of parking spaces for lot 2 from 151 to 60 (Section 17.13.13).
(g) Allowing the Outdoor storage of equipment, material, training props, and other similar items on all lots (17.9.2 \& 17.14.11).

## 3. Site Plan Approval

Per Section 17.4.4.B of the Zoning Ordinance, site plan review shall be required for each building permit application for multi-family, townhouse, commercial, and industrial development for which a site plan has not already been approved.

## 4. Final Plat Approval

The property currently is divided into two lots. A plat of subdivision would be approved to create the new property lines and dedicate the necessary easements for access and utilities.

A public hearing was held before the Plan Commission at their April 2, 2024 meeting. The Plan Commission unanimously recommended approval of Petition \#24-02, subject to the following conditions:
(a) A landscape plan shall be provided prior to Building permit issuance. The landscape plan shall include both lot 1 and lot 2.
(b) The entrance to the yard on the west side of lot 2 shall be screened per the Zoning Ordinance.
(c) No training activities shall take place in the well setback area or detention pond without the consent and approval of the Village of North Aurora.

Staff would like to take this opportunity to solicit feedback from the Village Board on Petition \#2402. Staff has included the draft meeting minutes and packet from the April 2, 2024 Plan Commission meeting in order to provide additional context. Also included is a draft Ordinance.


# VILLAGE OF NORTH AURORA 

 KANE COUNTY, ILLINOISOrdinance No. $\qquad$

APPROVING A MAP AMENDMENT AND A SPECIAL USE FOR A PLANNED UNIT DEVELOPMENT FOR 13.5 ACRES OF PROPERTY TO BE KNOWN AS THE NORTH AURORA PUBLIC WORKS SITE IN THE VILLAGE OF NORTH AURORA


## APPROVING A MAP AMENDMENT AND A SPECIAL USE FOR A PLANNED UNIT DEVELOPMENT FOR 13.5 ACRES OF PROPERTY TO BE KNOWN AS THE NORTH AURORA PUBLIC WORKS SITE IN THE VILLAGE OF NORTH AURORA


#### Abstract

WHEREAS, a petition for a Special Use as a Planned Unit Development for certain real estate described herein (the "Petition") has been filed with the Village of North Aurora, an Illinois municipal corporation ("Village") by the Village of North Aurora, ("Village") with the consent of the owners, the Village of North Aurora and the Southern Kane County Training Association ("SKCTA") (and together the "Owners") for the real estate described below; and


WHEREAS, the real estate to which the Petition applies includes The property owned by the SKCTA legally described in the document attached hereto and incorporated herein as Exhibit A (the "SKCTA Parcel") and the property owned by the Village legally described in the document attached hereto and incorporated herein as Exhibit B (the "Village Parcel") (which parcels in the aggregate are the "Subject Property"); and

WHEREAS, the SKCTA Parcel is currently zoned I-1 Limited Industrial District and the Village Parcel is currently zoned I-2 General Industrial District; and

WHEREAS, the North Aurora Plan Commission ("Plan Commission") held public hearings on April 2, 2024, to consider the Petition for Map Amendment and Petition for a Special Use - Planned Unit Development for the Subject Property that will include a new Public Works facility and resubdivision of the parcels that comprise the Subject Property that includes site plan review and subdivision in accordance with State and local laws, including the notice requirements for the public hearings; and

WHEREAS, the North Aurora Village Board ("Village Board") has long planned for a new Public Works Facility and has determined that the plan for the Subject Property is in the best interests of the Village of North Aurora; and

WHEREAS, the Village Board has received and reviewed the favorable recommendation of the Plan Commission with certain conditions in keeping with all the factors required to be considered for map amendments and special use/PUDs, has adopted the findings of the Plan Commission, and has determined that granting the map amendment and special use/PUD requests is warranted and in the best interests of the Village.

NOW, THEREFORE, be it ordained by the President and Trustee of the Village of North Aurora, Kane County, Illinois, as follows:

## SECTION 1: MAP AMENDMENT

The Village of North Aurora Zoning Ordinance (the "Zoning Ordinance") as amended from time to time, and as set forth in the Zoning District Map as described therein and on file in the office of the Village Clerk, is hereby amended by rezoning the Village Parcel described in Exhibit B to I-1, Limited Industrial District.

## SECTION 2: DEVELOPMENT OF SUBJECT PROPERTY

Development of the Subject Property shall be undertaken in conformity with all applicable ordinances of the Village as now in effect, including the provisions for I-1, Limited Industrial District zoning, except as otherwise provided or specifically varied herein and in accordance with the additional procedures, definitions, uses, and restrictions contained herein.

## A. ZONING AND LAND USE REQUIREMENTS

Except to the extent of the express and specific deviations contained in this Ordinance and the attachments hereto, the Subject Property shall be developed in compliance with the setbacks; yards distance requirements, parking spaces, and other terms and conditions of the for I-1, Limited Industrial District and other applicable zoning, subdivision, building and other provisions of the North Aurora Code as the same exists on the effective date hereof.
(1) Use. The Subject Property is approved as a planned unit developed (PUD) for "Village Office or Facility" for the Village Public Works facility to be construct on Lot 2 and "Educational Facility, Commercial or Trade" for the SKCTA facilities on Lots 1 and 3, as shown on the Plat of Subdivision and Site Plan identified below as Exhibit C and Exhibit F, respectively, with the deviations and exceptions approved by and subject to the terms and conditions of this Ordinance.
(2) Deviations. The following deviations and exceptions to I-1, Limited Industrial District zoning, the generally applicable provisions of the North Aurora Zoning Code, and the Subdivision Control Code are hereby approved for the Subject Property:
(a) Reducing the 50 -foot landscape buffer (Section 17.14.010.C.3.A) and allowing the parking lot to encroach into it.
(b) Reducing the minimum lot width in the I-1 District (Section 17.9.3) from 200 feet to 193 feet.
(c) Reducing the rear yard setback (Section 17.9.3) on lot 1 from 30 feet to 15 feet.
(d) Reducing the interior side yard setback (Section 17.9.3) on lot 2 from 15 feet to 14 feet.
(e) Approving the building height of the existing training structures and apparatus as is and allowing future training structures to be as tall as the current structures (Section 17.9.3).
(f) Reducing the required number of parking spaces for lot 2 from 151 to 60 (Section 17.13.13).
(g) Allowing the Outdoor storage of equipment, material, training props, and other similar items on all lots (17.9.2 \& 17.14.11).
(3) Conditions. The following conditions of the special use/PUD are hereby imposed:
(a) A landscape plan shall be provided prior to Building permit issuance. The landscape plan shall include both lot 1 and lot 2 .
(b) The entrance to the yard on the west side of lot 2 shall be screened per the Zoning Ordinance.
(c) No training activities shall take place in the well setback area, and no training activities shall take place in the stormwater detention area without the consent and approval of the Village of North Aurora.
B. BUILDING \& CIVIL PLANS, LANDSCAPE PLANS, ELEVATIONS, AND PLAT OF SUBDIVISION

The Building \& Civil Plans and Landscape Plan for the Subject Property, and other supporting and explanatory development documents are attached hereto, marked as Exhibits as hereinafter shown, and are incorporated herein. Such Exhibits have been reviewed by the Plan Commission and are hereby approved by the Village Board. This approval shall constitute Site Plan approval as required by Village Ordinances for the following plans:
(1) Site and Engineering Plans for the Subject Property prepared by WBK Engineering and dated 3-8-24 is attached hereto and incorporated herein as Exhibit C ("Site \& Engineering Plans").
(2) The Landscape Plan for the Subject Property prepared by Williams Architects and dated is attached hereto and incorporated herein as Exhibit D ("Landscape

Plans")
(3) The Building Elevations and Plans for the Subject Property prepared by Williams Architects and dated 3-8-24 is attached hereto and incorporated herein as Exhibit E ("Building Elevations")
(4) The Village Subdivision Final Plat of Subdivision for the Subject Property prepared by Regional Land Services and dated 3-20-24 is attached hereto and incorporated herein as Exhibit F ("Final Plat")

## C. DEVELOPMENT PLANS

Exhibits C through F inclusive, are sometimes referred to collectively herein as the "Development Plans". The Development Plans are approved by the Village in their entirety, and any provisions or requirements contained in any ordinance, regulation, directive or procedure of the Village exclusive of this Ordinance or in conflict with any aspect or element of the Development Plans shall be deemed varied hereby so as to conform with and permit the development, use, maintenance and operation of the Subject Property in substantial conformance with the Development Plans described herein. In all other respects, and to the extent they do not conflict with the Development Plans or any provision of this Ordinance, the Zoning Ordinance and other ordinances of the Village, as the same exists and the effective date hereof shall apply to, and be complied with, in the development, use, maintenance and operation of the development of the Subject Property.

The Community Development Director has the authority to approve any final plans that are in substantial conformance with the Development plans as confirmed by the Village Engineer for technical provisions. Changes to the Development Plans shall be approved as provided in Section 4 of this Ordinance, and the Village shall cooperate with the Community Development Director and Village Engineer in the creation of an Engineer's Estimate Opinion of Probable Cost in keeping with the approved Development Plans.

## SECTION 3: FINAL PLAT

## A. FINAL PLAT APPROVAL

Final plat of subdivision for the Subject Property shall be approved so long as such final plat substantially conforms to the Development Plans herein approved, and the plat attached in Exhibit F
B. FINAL PLAT REQUIREMENTS

The final plat and final engineering plans shall be prepared and submitted in accordance with the Village's Subdivision Regulations without further hearing, formality or board approval as long as they substantially confirm to the requirements of this Ordinance, except as specifically amended or otherwise provided herein.

## SECTION 4: CHANGES TO THE PLANNED UNIT DEVELOPMENT

The Subject Property shall be developed in compliance with this Ordinance. Technical and minor changes may be approved by the Community Development Director with the advice and recommendation of the Village Engineer and/or Fire Chief of the North Aurora and Countryside Fire Protection District as appropriate. Technical changes shall include any change to the engineering plans and specifications, and any change to the building plans, which is determined by the Community Development Director (i) in substantial compliance with the Development Plans attached hereto; (ii) in compliance with the Village ordinances, except as specifically varied herein; and (iii) in compliance with good engineering practice. Any other changes that are not of a technical or minor nature must be approved in accordance with the procedures and provisions set forth in the North Aurora Zoning Ordinance.

## SECTION 5: ON-SITE EASEMENTS AND IMPROVEMENTS

## A. GRANT OF EASEMENTS

At the time of recordation of the final plat for the Subject Property, on-site easements necessary for the provision of public improvements, including but not limited to easements for sanitary sewer, water main, electric utility, storm sewer, storm water detention and retention, and drainage facilities of sufficient capacity and elevation to provide free flowing and unobstructed outfall of storm water from areas tributary to the Subject Property, shall be approved by said Plat as depicted on the Development Plans or as required by the Village Ordinance. Except for such time to effectuate the reconnection of any public utility system, there shall be no disruption or discontinuation of the operation of any public utility system, or storm or surface water drainage system by virtue of establishing new easements and vacation of any of existing easements.

## B. ABROGATION OF UNUSED EASEMENTS

Subject to the requirements of this Section and at the time of recordation of the final plat for the Subject Property, any and all easements currently located upon portions of the Subject Property that are no longer of use or required by the Village and not preserved by easements incorporated into the Plat of Subdivision, if any, shall be deemed vacated("Vacated Easements") During the development of the Subject Property, if Village determines that any other existing utility easements and/or lines require relocation to facilitate development of the Subject Property in accordance with the applicable approved plans, the Village vacate and/or relocate additional
existing easements. If any easement granted to the Village as a part of the development of the Subject Property is subsequently determined to be in error or located in a manner inconsistent with the intended development of the Subject Property as reflected on any of the approved plans or in this Ordinance, the Village vacate and/or relocate such easement and utility facilities located therein, which costs shall be borne by the Village. Notwithstanding the foregoing, and as a condition precedent to any vacation of any easement, the Village shall pay for the cost of design and relocation of any such easement(s) and the public utilities located therein.

## SECTION 6: [RESERVED]

## SECTION 7: BUILDING CODE AND SUBDIVISION CONTROL ORDINANCE

Village shall comply in all respects with the generally applicable provisions of Village of North Aurora Subdivision provisions, Building Code provisions, and other provisions of the North Aurora Municipal pertaining to the development and construction, except as amended by the provisions of this Ordinance.

## SECTION 8: COMPLIANCE WITH STATE STATUTES

In the event that any one or more provisions of this Ordinance do not comply with any one or more provisions of the Illinois Compiled, the Village shall pass such resolutions and ordinances to accomplish such compliance.

## SECTION 9: CONFLICT IN REGULATIONS AND ORDINANCES

The provisions of this Ordinance shall supersede the provisions of any ordinance, code, or regulation of the Village which may be in conflict with the provisions of this Ordinance. However, all ordinances which are not inconsistent with or contrary to this Ordinance shall be applicable to the Subject Property.

## SECTION 10: INCORPORATION OF EXHIBITS

All exhibits attached to this Ordinance are hereby incorporated herein and made a part of the substance hereof.

SECTION 11: EFFECTIVE DATE

This Ordinance shall become effective from and after its passage and approval in accordance with law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this $\qquad$ day of $\qquad$ , 2024, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this $\qquad$ day of $\qquad$ , 2024, A.D.


Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this $\qquad$ day of $\qquad$ , 2024, A.D.

Mark Gaffino, Village President

## ATTEST:

Jessi Watkins, Village Clerk

## Exhibit A

Southern Kane County Training Association Parcel (SKCTA)
300 Butterfield Road
PIN: 15-03-176-006

THAT PART OF THE NORTHWEST $1 / 4$ OF SECTION 3, TOWNSHIP 38 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID NORTHWEST 1/4; THENCE SOUTH ALONG THE EAST LINE OF SAID NORTHWEST 1/4, TO THE CENTER LINE OF STATE ROAD; THENCE SOUTH 82.5 DEGREES WEST ALONG THE CENTER LINE OF SAID STATE ROAD 12.97 CHAINS FOR A POINT OF BEGINNING; THENCE SOUTH 15.11 CHAINS THE INTERSECTION WITH A LINE DRAWN AT AN ANGLE OF NORTH 89.75 DEGREES WEST FROM A POINT ON THE EAST LINE OF SAID NORTHWEST $1 / 417.17$ CHAINS NORTH OF THE SOUTHEAST CORNER OF SAID NORTHWEST 114 ; THENCE NORTH 89.75 DEGREES WEST ALONG THE LAST MENTIONED LINE 5.615 CHAINS; THENCE NORTH $14.381 / 2$ CHAINS TO THE CENTER LINE OF SAID STATE ROAD; THENCE NORTH 82.5 DEGREES EAST ALONG THE CENTER LINE OF SAID STATE ROAD 5.66 CHAINS TO THE POINT OF BEGINNING, IN THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS.

# Exhibit B <br> Village of North Aurora Parcel 

318 Butterfield Road
PIN: 15-03-176-012 \& 15-03-176-013

PARCEL 1:
THE SOUTHERLY 170 FEET OF THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 38 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER; THENCE SOUTH 0 DEGREES 28 MINUTES 01 SECONDS WEST ALONG THE EAST LINE OF SAID QUARTER 464.50 FEET TO THE ORIGINAL CENTER LINE OF THE OLD STATE ROAD; THENCE SOUTH 82 DEGREES 50 MINUTES 01 SECONDS WEST ALONG SAID CENTER LINE 403.26 FEET; THENCE SOUTH 0 DEGREES 45 MINUTES 53 SECONDS WEST 1052.66 FEET; THENCE NORTH 89 DEGREES 10 MINUTES 41 SECONDS WEST 200.00 FEET FOR THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 10 MINUTES 41 SECONDS WEST ALONG THE PROLONGATION OF THE LAST DESCRIBED COURSE 246.82 FEET; THENCE NORTH 0 DEGREES 45 MINUTES 53 SECONDS EAST 971.86 FEET TO THE PRESENT SOUTHERLY RIGHT OF WAY LINE OF ILLINOIS STATE ROUTE NO. 56; THENCE NORTH 84 DEGREES 42 MINUTES 53 SECONDS EAST ALONG SAID SOUTHERLY RIGHT OF WAY LINE 248.20 FEET TO A LINE DRAWN NORTH 0 DEGREES 45 MINUTES 53 SECONDS EAST FROM THE POINT OF BEGINNING; THENCE SOUTH 0 DEGREES 45 MINUTES 53 SECONDS WEST ALONG SAID LINE 998.26 FEET TO THE POINT OF BEGINNING, IN THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS.

PARCEL 2:
THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 38 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED BY COMMENCING AT THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER; THENCE SOUTH 0 DEGREES 38 MINUTES 01 ECONDS WEST ALONG THE EAST LINE OF SAID QUARTER 464.50 FEET TO THE ORIGINAL CENTER LINE OF THE OLD STATE ROAD; THENCE SOUTH 82 DEGREES 50 MINUTES 01 SECONDS WEST ALONG SAID CENTERLINE 403.26 FEET; THENCE SOUTH 0 DEGREES 45 MINUTES 53 SECONDS WEST 1052.65 FEET TO THE SOUTHERLY LINE OF A TRACT CONVEYED TO ALEXANDER H. STONE BY DEED RECORDED IN RECORD BOOK 89 AT PAGE 267 IN THE RECORDER'S OFFICE OF KANE COUNTY, ILLINOIS; THENCE NORTH 89 DEGREES 10 MINUTES 41 SECONDS WEST ALONG SAID SOUTHERLY LINE 200.00 FEET FOR A POINT OF BEGINNING; THENCE NORTH 89 DEGREES 10 MINUTES 41 SECONDS WEST ALONG THE PROLONGATION OF THE LAST DESCRIBED COURSE 246.82 FEET; THENCE NORTH 0 DEGREES 45 MINUTES 53 SECONDS EAST 971.86 FEET TO THE PRESENT SOUTHERLY RIGHT OF WAY LINE OF ILLINOIS STATE ROUTE 56; THENCE NORTH 84 DEGREES 42 MINUTES 53 SECONDS EAST ALONG SAID SOUTHERLY RIGHT OF WAY LINE 248.20 FEET TO A LINE DRAWN NORTH 0 DEGREES 45 MINUTES 53 SECONDS EAST FROM THE POINT OF BEGINNING; THENCE SOUTH 0 DEGREES 45 MINUTES 53 SECONDS WEST ALONG SAID LINE 998.26 FEET TO THE POINT OF BEGINNING (EXCEPTING THEREFROM THE SOUTHERLY 170 FEET THEREOF) IN THE VILLAGE OF NORTH AURORA,AURORA TOWNSHIP, KANE COUNTY, ILLINOIS.

## Exhibit C

Site and Engineering Plans

## Exhibit D

Landscape Plan

## Exhibit E

The Building Elevations and Plans

## Exhibit F

Final Plat of Subdivision

## VILLAGE OF NORTH AURORA PLAN COMMISSION MEETING MINUTES <br> APRIL 2, 2024

## CALL TO ORDER

Chairman Mike Brackett called the meeting to order at 7:00pm.

## ROLL CALL

In attendance: Commissioners Anna Tuohy, Aaron Anderson, Alex Negro, Richard Newell, Mark Bozik, and Doug Botkin.

Not in attendance: Commissioners Tom Lenkart and Scott Branson.

Staff in attendance: Community Development Director Nathan Darga, Planner David Hansen, Village Administrator Steve Bosco, Public Works Director Brian Richter, Assistant Public Works Director/Village Engineer Brandon Tonarelli.

## APPROVAL OF MINUTES

1. Approval of Plan Commission Minutes dated March 5, 2024.

Motion for approval was made by Commissioner Tuohy and seconded by Commissioner Newell. All in favor. Motion approved.

## PUBLIC HEARING

1. Petition \#24-08 (161 S Lincolnway): The petitioner, CW 1 Dispensary, LLC, requests a Special Use to allow an Adult-Use Cannabis Dispensing Organization on the property located at 161 South Lincolnway in North Aurora, Illinois.

Motion to open the public hearing was made by Commissioner Botkin and seconded by Commissioner Newell.

Planner David Hansen introduced Petition \#24-08. The petitioner, CW 1 Dispensary, LLC is requesting a special use to allow an Adult-Use Cannabis Dispensing Organization on the property located at 161 S. Lincolnway. The property is located in the B-3 Central Business District. Hansen shared that in early 2024, the Village was notified that Pharmacann (dba Verilife) would be moving to their new site on Orchard Rd in Spring 2024. According to Pharmacann their state license only allows for selling cannabis at one location and is moving out of its current location at 161 S Lincolnway. With Pharmacann moving to its new location, one Adult-Use Cannabis Dispensing Organization location is now available within Village limits. Per the Use standards for Adult-Use Cannabis outlined in the Zoning Ordinance, the Village allows a maximum of two (2) Adult-Use Cannabis Dispensing Organizations located in the Village of North Aurora.

Hansen said the petitioner, CW Dispensary 1, LLC, is proposing an Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway in Units 301, 302, and 304. The proposed dispensary plans to operate within Unit 301 ( 1,749 square feet) and expand to Unit 302 and 304 in the near future. The total square footage of the dispensary, fully built out in all three units, is approximately 3,578 square feet. This initial footprint and expansion plan would be identical as the previous dispensary. Hansen said, as the Plan Commission may recall, in 2021 the Village Board granted a special use to Pharmacann, LLC to allow them to expand their Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway into Units 302 and 304. Hansen noted the dispensary at 161 S . Lincolnway was never expanded.

Hansen said there is no specific parking requirement for the Adult-Use Cannabis Dispensing Organization use so it would be classified as a general retail goods establishment, which requires four off-street parking spaces per 1,000 square feet of gross floor area. With 3,578 total square feet of area, the proposed use would require fourteen (14) total off-street parking spaces. There are one hundred forty nine (149) existing off-street parking spaces on the subject property, which are shared amongst the various building tenants. Hansen said according to the petitioner, fifteen (15) parking spaces will be specifically reserved for dispensary customers.

Hansen said the petitioner has submitted all special use requirements and staff finds that the information presented meets the Standards for Specials Uses and Adult-Use Cannabis Use Standards as set forth in the Zoning Ordinance. Hansen said staff recommends approval of Petition \#24-08 subject to the following five conditions in the staff report. Hansen introduced the petitioner.

Katriina McGuire from Thompson Coburn introduced her client David Michaud who is the COO of Cannect Wellness and the co-property owner for 161 S . Lincolnway. McGuire said the new dispensary will be pretty much identical compared to the current dispensary that has been operating over the last few years at this location. David Michaud introduced himself and is one of the cofounders of Cannect Wellness, which is a craft grower and cultivation company that is located in Franklin Park. Michaud said the craft grower business is located in a 62,000 square foot warehouse building and has sixteen employees at the site. Michaud is the property manager for the 161 S . Lincolnway building and shared there is a $\$ 1.6$ million renovation to the VA Clinic that is currently under permit. Michaud presented a PowerPoint overviewing the company and showed floor plans for the site. The presentation also showed a security plan, signage, hours of operation (same as current dispensary) and anticipated number of employees for the site (15-20 employees).

Commissioner Botkin asked if there are any differences compared to the current dispensary at this location such as product, delivery schedules, etc. Michaud said the cameras frames per second would need to be upgraded to meet the current standards, but in terms of the operation no significant differences. Chairman Brackett asked if any audience members had any comments. No audience members had any comments.

Chairman Brackett closed the public hearing.
2. Petition \#24-02 ( $\mathbf{3 0 0}$ and 314-318 Butterfield Rd): The Village of North Aurora requests the following actions in the I-1 Limited Industrial District and I-2 General Industrial District:
a. Map Amendment
b. Special Use - Planned Unit Development
c. Site Plan Approval
d. Preliminary Final Plat of Subdivision

Motion to open the public hearing was made by Commissioner Tuohy and seconded by Commissioner Bozik.

Community Development Director Nathan Darga introduced Petition \#24-02, which is the Village of North Aurora requesting to build a new Public Works Facility on 300 and 314-318 Butterfield Rd. The Village is looking to build an approximate 50,000 square foot new public works facility, which is just west of the current public works facility on vacant land. Darga showed a PowerPoint presentation outlining the petition and its requests. The site is currently owned by the Southern Kane Couty Training Association (SKCTA), a non for profit organization made up of the North Aurora Fire Protection District and the City of Aurora Fire Department. The site is used for training. The northern portion of their property is vacant and that is the area the Village is looking to land swap with the SKCTA. The SKCTA owns and operates a 7.8 acre fire training site at 300 Butterfield Road. The Village of North Aurora owns the 5.7 acre lot to the east at 314-318 Butterfield Road. Once the new building is built, the association will get the old Public Works building to store their equipment. Darga shared the Village is looking for a map amendment, special use planned unit development, site plan approval, and preliminary final plat of subdivision as part as this petition.

In regard to the Map Amendment, Darga said the SKCTA property is currently located in the Village's I-1 Limited Industrial District. The Village Property is currently located in the I-2 General Industrial District. The Village is requesting a Map Amendment to rezone the I-2 property down to I-1 to have consistent zoning throughout the site. The Public Works building would be classified as a "Village Office or Facility" and the SKCTA training site would fall under "Educational Facility, Commercial or Trade." Both are permitted uses in the I-1 District. The Comprehensive Plan calls this area out as Public or Semi-Public uses, which both of these are.

The second item to be approved would be a special use planned unit development (PUD). Darga explained and showed the layout of the new plat of subdivision, which includes two parcels for the SKCTA and one large parcel for the Village. The Village would keep their well site and water tower in the same location. SKCTA would keep their equipment and towers in the same area as it is currently. The site is larger than 2 acres (site is 13.5 acres), so a PUD is required. There are also seven code exceptions being requested, which are listed below.

1. 50 Foot Landscape Buffer (Section 17.14.010.C.3.A) - A 50 ' landscape buffer is required by code along major roads like Butterfield Rd. The new proposed parking lot will encroach into this setback ( 5 feet at the closest point and 38 feet at the farthest point from the property line). Darga noted the Right of Way of Butterfield is very wide in this location.
2. Lot Width (Section 17.9.3) - The proposed lot 1 is approximately 193 ' feet wide (Zoning Ordinance requires 200 feet). This is due to the existing drive aisle being kept on the Village parcel.
3. Rear Yard (Section 17.9.3) - After the new lot lines are drawn, the rear lot line of the existing public works building will be 15 ' from the building at the closest point (Zoning Ordinance requires 30 feet).
4. Interior Side Yard (Section 17.9.3) - After the new lot lines are drawn, the side lot line of the new public works building will be 14 ' from the building at the closest point (Zoning Ordinance requires 15 feet).
5. Building Height (17.9.3) - Several of the existing fire training structures and apparatus that will now be on lot 3 are taller than the 35 ' height limit. The height of these structures shall be considered approved in this PUD and any new fire training equipment and structures can be up to the same height as the existing structures.
6. Required Parking Spaces (17.13.13) - The required parking spaces for a government facility is 3 spaces per 1,000 square feet of gross floor area. That would require 151 parking spaces for this project. The Village is proposing 30 parking spaces plus 2 handicapped spaces. This is more than they have at their current facility. The new facility also has a garage with 28 spaces for Village vehicles and a large area of yard space behind the building for equipment.
7. Outdoor Storage (17.9.2 \& 17.14.11) - Outdoor storage of equipment, material, training props, and other similar items are permitted on all lots.

Darga explained and showed the new floorplan for the proposed public works facility. The offices, conference rooms, lunchroom area, and locker rooms are to the north and in the front part of the building facing Butterfield Rd, which will have the nice façade. The rear of the building includes a large garage to park all the public works vehicles indoors. The east side of the building includes a repair bay and mechanic area. The new public works building will also help screen the training center towers and vehicles, so they will not be viewable from Butterfield Rd.

Darga said staff is recommending approval since the petition meets the Standards for Map Amendments, Specials Uses, Site Plan Review and Planned Unit Developments as set forth in the Zoning Ordinance. Petition \#24-02 also has three conditions which are A landscape plan shall be provided prior to building permit issuance, The entrance to the yard on lot 2 shall be screened per the Zoning Ordinance, and No burning shall take place in the well setback ( 200 feet). Darga shared Village Administrator Steve Bosco, Public Works Director Brian Richter, and Assistant Public Works Director/Village Engineer Brandon Tonarelli are in attendance tonight if there are any questions about the project or land swap agreement.

Chairman Bracket asked if the repair bay was drive through. Public Works Director Brian Richter said it is and the larger trucks will still go around the building and enter the repair bay from the rear, but police cars and smaller vehicles will enter through the north front access since the small lifts are in the front/ north side of the building. Village Administrator Steve Bosco shared the grade change from the current property to the new building drops off several feet and in order to make the building fit properly the grade had to be levelled off. Assistant Public Works Director/Village Engineer Brandon Tonarelli said the drop is approximately 8 feet. Bosco said there should only be a couple of vehicles pulling in a day from the front and the rest would pull in from the back of the building. Bosco also said the parking lot is not anticipated to be too full since the employees can part in the front or rear of the building and the public historically hasn't showed up to the Public Works building that often.

Chairman Brackett closed the public hearing.

## NEW BUSINESS

1. Petition \#24-08 (161 S Lincolnway): The petitioner, CW 1 Dispensary, LLC, requests a Special Use to allow an Adult-Use Cannabis Dispensing Organization on the property located at 161 South Lincolnway in North Aurora, Illinois.

Commissioner Bozik asked staff what the five conditions outlined in the staff report were for this petition. Hansen shared the five conditions, which were the Ordinance be limited to the applicant and restricted to the subject property located at 161 S . Lincolnway, On-site consumption of cannabis shall be prohibited, All dumpsters located on the subject property shall be enclosed per Section 14.11.A of the Zoning Ordinance, The property owner shall regularly monitor all on-site parking conditions to ensure adequate parking for all business tenants at all times, and All potholes located on the subject property shall be properly filled and the handicapped parking shall be brought into compliance with the Illinois Accessibility Code.

Commissioner Newell asked how soon the business would be expanded, if approved. Michaud said it would be approximately 6-12 months after the business opens. Commissioner Newell also asked if paving the parking lot would be a possibility if the potholes would continue to be a concern. Michaud said keeping the parking lot in good condition is a top priority especially since the VA Clinic is located at this same location. Commissioner Negro and Anderson had no questions or comments. Commissioner Tuohy asked how many handicapped parking spaces are on site currently. Community Development Director Nathan Darga said five (5) handicapped parking spaces are on site currently, which meets code, however not all of the spaces are located directly adjacent to the building or by the VA Clinic doors to meet the Illinois Accessibility Code.

Chairman Brackett asked if all dispensaries have medical as well as recreational. Michaud said no they do not, and this dispensary would not have a medical component. It would be adult use only. Chairman Brackett also asked the petitioner to expand on how to maintain parking and security, so no surrounding properties are impacted. Chairman Brackett asked how many security guards will be on site and where they are located. Michaud said currently there is one (1) security guard inside the building just before the steps going up to the dispensary, but they do not check ids. Once passed the guard, the customer will get their ID checked at the vestibule of the dispensary by a staff member. The security guard is only located inside. Michaud said the state requires cameras showing the parking lot and entrances, so no security guards monitor those areas unless the cameras show an issue. Michaud said Verilife used to have two guards (one in front entrance and one in the rear entrance; they also had four guards when they first opened due to the number of people), but now it is down to one security guard.

Chairman Brackett said he has a concern with security not being located outside since majority of the problems have been outside the building. Chairman Brackett asked if there is a date for the switch over with the current tenant and when an opening would be expected should the petition be approved. Michaud said his understanding is that Verilife is moving as soon as possible, which is dependent on final approvals from the state. Darga said the build out at 2080 W. Orchard received its certificate of occupancy a week or so ago. Michaud said CW Dispensary will take a few months to get approvals from the state for this location, if approved by the Village, so we wouldn't expect to open until then. Chairman Brackett said his two concerns are parking and security. Darga asked if the current parking spaces reserved for medical patients will be reserved for all dispensary customers. Michaud said they will be for dispensary customers and the security cameras will cover
all the exterior perimeter including parking. Chairman Brackett asked if the customers would enter from the front or back of the building or both. Michaud said primarily from the front, but the traffic shouldn't be as much as it is now since this will be another dispensary being open in the area and will not provide product to medical customers. Commissioners Anderson and Bozik both said the business is one of the most regulated in the Village and State and they will need to follow those protocols, which include security and being a good neighbor.

Motion for approval of Petition \#24-08, as presented by staff with the five conditions, was made by Commissioner Bozik and seconded by Commissioner Botkin. Vote: Tuohy - Yes, Anderson Yes, Negro - Yes, Newell - Yes, Bozik - Yes. Botkin - Yes. Motion approved.
2. Petition \#24-02 ( $\mathbf{3 0 0}$ and $\mathbf{3 1 4 - 3 1 8}$ Butterfield Rd): The Village of North Aurora requests the following actions in the I-1 Limited Industrial District and I-2 General Industrial District:
a) Map Amendment
b) Special Use - Planned Unit Development
c) Site Plan Approval
d) Preliminary Final Plat of Subdivision

Commissioner Newell asked what will happen to the current public works building. Richter said it will remain and be used by the SKCTA as a training facility with possible classrooms, vehicle storage, and a maintenance area. Commissioner Newell asked if a condition could be added to emphasize better landscaping along the north end of the current building so it will blend in with the new building and/or hide the current building.

Commissioner Bozik asked how SKCTA will access their property since the Village will control both access points to the site. Darga said the eastern drive aisle will have a cross access easement and will be fenced off. The Village will be responsible for maintaining the roads on our lots and SKCTA will be responsible for maintaining roads on their lots. Darga said part of replatting the parcels is that all the easements and designated areas will be recorded and platted properly. Bosco said the land swap agreement calls out who maintains what roads. Bosco added that their will be new pavement in the southern SKCTA parcel to help enhance training site access and that the detention pond on the southern portion will be maintained and owned by the Village. Commissioner Bozik asked if the structures on the Village property along the southern portion will be demolished since the detention pond appears to be occupying that space. Bosco said they will be demolished to make way for the detention pond and the adjacent area will be utilized for accessory storage such as water improvement projects. Bosco also said the 200 foot well setback is an IEPA buffer zone and SKCTA can do training within that buffer but cannot potentially harm the groundwater source (such as use foam). Commissioner Bozik asked what the shortest point to the parking lot in the landscape buffer is. Darga said the building itself is not located within the buffer, but the parking lot is approximately 5 feet at the closest point. Commissioner Bozik also asked if IDOT has any plans in the future to expand Butterfield Rd into four lanes. Darga said the right of way (ROW) they have now would be able to cover such a project since its about 200 feet wide, but none of the short or medium term IDOT projects include improvements to Butterfield Rd. Commissioner Botkin asked if the code exceptions, that are part of the staff report, could be looked at to make it easier to compare the Zoning Ordinance requirements to the proposed setbacks and regulations being requested.

Commissioner Tuohy asked what the cylinder shapes on the west side of the building site plan were. Richter said it's a brine station, which will have 2,500 to 7,500 gallon tanks. Commissioner Anderson said the plan looks great and had no questions. Commissioner Negro asks if the road, on the two site plans, is part of this discussion. Bosco said the road on the southwest part of the property is shown since it is part of the land swap agreement and is in the process of being amended. Bosco said the land swap agreement and the design planning for the project has had many discussions to get to this point. The Village is awaiting SKCTA to review the latest land swap agreement, so it is updated and approved. Once that is complete, the agreement will be brought to the Village Board for final approval which is anticipated to be in early May. The PUD is planned to be brought to the Village Board on April 15 and possibly be approved the same night as the land swap agreement if timing works out. Bosco said the Village would like to bid the project in early to mid-summer.

Chairman Brackett asked to see the updated property lines for the training center. Darga showed on the screen the current and then the proposed changes to the property lines. Darga said the salt dome and the property will be entirely fenced including along the access road. Bosco said the water tower, water treatment plant and all other Village property will be fenced in some capacity. Commissioner Negro asked if SKCTA will be able to access their site from both entrances. Darga said the eastern entrance would be the main entrance. Richter said currently they use both entrances. Bosco said in a rare circumstance or if the fence was broken, they could gain access through the western entrance through the Village property if needed but is not preferred. Chairman Brackett what the separation was for the northeast corner of the proposed building and the northwest corner of the existing building. Darga said it will be fenced up to a certain point, but there is a large grade between the buildings. Bosco said a guardrail may be put in on the western edge of the current building's site due to the grade change. Richter said it will be fenced off for safety and possibly the hill will be landscaped with different styles of plants since it would be tough to mow. Darga said there are cross access easements and gates throughout the site. Bosco said salt would be able to be delivered from both entrances depending on size of the trucks.

Commissioner Bozik asked about the existing public works building and what parking standards will apply to that building once SKCTA acquires it. Darga said the existing pavement will remain and will need to be restriped. Richter said there is an ample amount of parking along the road and other places on site. Commissioner Bozik asked what the parking spaces required would be if it was a new building. Darga said since most of the building is for parking, only the office space would probably apply so five to ten spaces given the parking standard is 3 parking spaces per 1,000 square foot of gross floor area. Commissioner Bozik said his concern was if this building was used for a classroom facility with 30 students, where do you park 30 vehicles on the property. Bosco said that would be up to the SKCTA and how they would like to manage that class load, but it is staff's understanding the building will be utilized for storage, parking equipment and/or possibly internal training. If they did have larger classes, we will need to work with them regarding that. Bosco said parking would be limited around the salt dome to ensure deliveries will not be interfered with. Commissioner Bozik said he wanted to note that he does not have an issue with the use, but wanted to ensure the Plan Commission was reviewing this petition as it would for any other petitioner and not giving a governmental entity or association a special preference. Darga said if SKCTA were to switch the site up and have classrooms that it would trigger a review of the parking plan. Darga said the plans appear to be for the future and it is anticipated the building won't be
changed right away. Chairman Brackett said the Village has a plan, but how do we ensure SKCTA has a plan and follows through such as ensuring the landscape jives with both properties. Darga said the landscape plan is still being worked on and we can work on blending the buildings together through this unified landscape plan. There will be no architecture changes on the current building.

Motion for approval of Petition \#24-02 for a Map Amendment, Special Use Planned Unit Development, Site Plan Approval, and Preliminary Plat of Subdivision, as presented by staff with the three conditions, was made by Commissioner Bozik and seconded by Commissioner Newell. Vote: Tuohy - Yes, Anderson - Yes, Negro - Yes, Newell - Yes, Bozik - Yes. Botkin - Yes. Motion approved.

OLD BUSINESS - None

## PLAN COMMISSIONER COMMENTS AND PROJECT UPDATES

Darga said the Village issued the certificate of occupancy for 2080 W Orchard Rd (Verilife's new location) last week. Darga also said two ice cream places are looking to come into the Village. La Michoacana is looking to go into the strip center off Genesis Way and Coco's Paleteria is looking to go in at 937 Oak St in North Aurora Plaza. Darga said Crave BBQ restaurant got their build out permit, which is located in the strip center off Orchard Rd near Brother Chimp.

## ADJOURNMENT

Motion to adjourn made by Commissioner Newell and seconded by Commissioner Botkin. All in favor. Motion approved.

Respectfully Submitted,
David Hansen
Planner

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DATED THIS___ DAY OF___ A.D. 2024
owner
$\overline{\text { ADDRESS }}$

## NOTARY CERTIFICATE

State of ILINoIS)
county of kane) ss
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Notary Public
MY Commission expires

## COUNTY CLERK'S CERTIFICATE

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COUNTY OF KANE) SS
THIS IS TO CERTIFY THAT I FIND NO DELINQUENT AND/OR FORFEITED TAXES NO
REDEEMABLETAXSALES AND NO UNPALS SPECIL ASSESSMENTS AGAISTANY OF
THE REAL ESTATE DESCRRIBED AND PLATTED HEREON
DATED THIS day of $\qquad$ . A.D. 2024.
$\overline{\text { COUNTY CLERK, KANE COUNTY, ILLINOIS }}$

## PLAN COMMISSION APPROVAL

STATE OF ILLINOIS)
county of kane) ss
APPRoved by the planning commission of the viliage of north aurora, kane
COUNTY, ILINOIS THIS___ DAY A.D. 2024
SIGNED: ${ }_{\text {CHAIRPERSON }}$

## VILLAGE BOARD APPROVAL

State of ILLINoIS
county of kane) ss
APPROVED BY THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS THIS

- DAYO

BOARD Of TRUSTEES,
VILLAGE OF NORTH AURORA, ILLINOIS

\section*{| SIIGNED: |
| :--- |
| PRESIDENT |}

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## KANE COUNTY RECORDER'S CERTIFICATE

STATE OF LLINOIS)
COUNTY OF KANE) SS
this instrument no. Was ile for record ine recorders offie of kane
COUNTY, ILLINOIS,
on this $\qquad$ of $\qquad$ A.D. 2024 AT
$\overline{\text { COUNTY RECORDER, KANE COUNTY, ILLINOIS }}$

## DESIGN ENGINEER'S CERTIFICATE

STATE OF ILINOIS)
COUNTY OF KANE) SS
THIS IS TO CERTIFY THAT ALL IMPROVEMENT PLANS AND SPECIFICATIONS FOR THE
(subivision name) subdivision, consisting of ___ Pages and dated

DATE:
ILIINOIS REGISTERED ENGINEER
INOIUTURE AND SEAL

## dRAINAGE OVERLAY CERTIFICATE

STATE OF ILINOIS)
COUNTY OF KANE) SS
TOTHE BEST OF OUR KNOWLEDGE AND BELIEF THE DRAINAGE OF SURFACE WATERS WILL
NOT BE CHANGED BY THE CONSTRUCTION OF SUCH SUBDVIIION OF ANY PART THEREOF,
 HAS BEEN MADE FOR COLLECTION AND DIERSSION OF SUCH SURFACE WATERS IN PUBLCC
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dAted this $\qquad$ day of $\qquad$ A. 2024
design engineer
owner or attorney

## TORMWATER MANAGEMENT EASEMENT PROVISIONS

PERMANENT NON-EXCLUSIVE EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE O
HRTH AURORA AND TO ITS SUCCESSORS AND ASSIGNS OVER ALL OF THE TORMWATER MANAGEMENT EASEMENT" ON THE PLAT HEREON DRAWN FOR THE PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAR, INSPECT, MAINTAIN, AND OPERATL
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THROUGH SAID INDICATED EASEMENT, TOGETHER WITH THE RIGHT OF ACCESS ACROSS THE PROPERTY OR NECESSARY PERSONNEL AND ERUPPMENT TO DD ANY OF THE ABOUE WORK. THE RIGHT IS ALSO GRANTED TO CUT DOWN, TRIM OR REMOVE ANY TREES, SHRUBS OR OTHER PLANTS ON THE EASEMEN
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ESSONSIBLITY OF MAINTAINING THE STORMWATER MANAGEMENT EASEMENT SHALL BE BINDING ON THE HEIRS, EXECUTORS, ADMINISTRATORS, SUCCESSORS, AND ASSIGNS OF THE LANDOWNERS.

## CROSS ACCESS EASEMENT PROVISIONS

 A PERPETUUL NON-EXCLUSIVE EASEMENT FOR VEHICUULAR ACCESS IS HEREBY GRANTED OVER AND ACROSTHE PORTIONS OF LOT 2 AS MARKED AND IDENTIFIED AS ' CROSS ACCESS EASEMENT" ON THIS PLAT.
THE OWNER(S) OF LOT 2 SHALL, AT ITS (THEER) SOLE EXPENSE, KEEP AND MAINTAIN THE "CROSS ACCESS EASEMENT" IN GOOD ORDER AND REPARAR AND IMPROVED WITH A CONTINUOUS IMPERVIOUS MATERIA
SUCH AS CONCRETE OR ASPHALT) OF SUFFICIIENT BEARING STRENGTH SO AS TO ACCOMMODATE VEHICLL TRAFFIC.

NO OBSTRUCTIONS OR BARRIERS SHALL BE ERECTED ON OR ABOUT "CROSS ACCESSS EASEMENT". IV ACCESS EASEMENT" AREA THE OWNER(S) OF LOT 2 SHA COOPERATE WITH THE RESPECTVE OWNERSO HE PARCELS TO WEST AND SOUTHWEST TO PROVIDE A REASONABLY CONSITTENT GRADE LEVEL SO AS TO EERMIT UNOBSTRUCTED VEHICLE MOVEMENTS AND CONSISTENT MAINTENANCE. FOR PURPOSES O "CROSS ACCESS EASEMENT", MAINTENANCE SHALL BE DEEMED TO INCLUDE (BUT NOT BE LIMITED TO) TH
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## SURVEYORS CERTIFICATE

STATE OF LLINOIS)
COUNTY OF OGLE) SS
(RUDY. DIXON, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. O35.OO3832, DO HEREBY CERTIFY THAT I HAVE PARCEL 1 :
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Parcel 2 :
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 AURHER CERTIFY THAT ALL REGULATIONS ENACTED BY THE VILLAGE BOARD OF TRUSTEES RELATIVE TO PLATS


GIVEN UNDER MY HAND AND SEAL THIS DAY OF

EGISTERED PROFESSIONAL LAND SURVEYOR NO . $035-003332$
ICENSE EXPIRES NOVEMBER 30,2024 ROCHELE


## VILLAGE OF NORTH AURORA BOARD REPORT

TO: VILLAGE PRESIDENT \& BOARD OF TRUSTEES CC: STEVE BOSCO, VILLAGE ADMINISTRATOR<br>FROM: NATHAN DARGA, COMMUNITY DEVELOPMENT DIRECTOR<br>SUBJECT: PETITION 24-08: 161 S. LINCOLNWAY SPECIAL USE<br>AGENDA: APRIL 15, 2024 COMMITTEE OF THE WHOLE MEETING

## BACKGROUND / HISTORY

On July 21, 2014, the Village Board approved ordinance \#14-07-21-01, which allows medical cannabis dispensaries as a permitted use in all non-residential zoning districts and medical cannabis cultivation centers as a special use in the I-2 general industrial district. A certificate of occupancy was issued to Pharmacann on November 9, 2015, to allow them to sell medical cannabis at 161 S . Lincolnway.

On October 21, 2019, the Village Board approved ordinance \#19-10-21-01, which allows for the sales of recreational cannabis in approved adult-use cannabis dispensing organizations as a special use in all non-residential zoning districts.

On December 2, 2019 the Village Board granted a special use to Pharmacann, LLC to allow them to operate an adult-use cannabis dispensing organization at 161 S . Lincolnway. Pharmacann (d.b.a. Verilife) began selling cannabis to the general public, as made legal by the cannabis regulation and tax act on January 1, 2020.

On January 4, 2021, the Village Board granted a special use to Pharmacann, LLC to allow them to expand their adult-use cannabis dispensing organization at 161 S . Lincolnway. Staff notes their facility was never expanded. On August 15, 2022, the village board granted a special use to Pharmacann, LLC to allow them to operate an adult-use cannabis dispensing organization at 2080 W. Orchard Road.

In early 2024, the Village was notified that Pharmacann would be moving to their new site on Orchard Rd in Spring 2024. According to Pharmacann, their state license only allows for selling cannabis at one location and they will be moving out of their current location at 161 S Lincolnway. With Pharmacann moving to its new location, one Adult-Use Cannabis Dispensing Organization location is now available within Village limits.

On February 14, 2024, CW Dispensary 1, LLC submitted a special use application for Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway. For reference, the Village allows a maximum of two (2) Adult-Use Cannabis Dispensing Organizations located in the Village of North Aurora.

## DISCUSSION

The petitioner, CW Dispensary 1, LLC, is proposing an Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway in Units 301, 302, and 304. The proposed dispensary plans to operate within Unit 301 (1,749 square feet) and expand to Unit 302 and 304 in the near future.

The total square footage of the dispensary, fully built out in all three units, is approximately 3,578 square feet. This initial footprint and expansion plan would be identical as the previous dispensary. CW Dispensary 1, LLC will employ approximately 15 to 20 people. The petitioner has provided a signage and security plan as part of their special use submittal. According to the petitioner, anticipated hours of operation would be Monday through Saturday from 9:00 a.m. to 9:00 p.m. and Sundays from 9:00 a.m. to 7:00 p.m. There is no specific parking requirement for the Adult-Use Cannabis Dispensing Organization use; as such, it is classified as a general retail goods establishment, which requires four (4) off-street parking spaces per 1,000 square foot gross floor area. With 3,578 total square feet of area, the proposed use would require fourteen (14) total off-street parking spaces. There are one hundred forty-nine (149) existing off-street parking spaces on the subject property, which are shared amongst the various building tenants. According to the petitioner, fifteen (15) parking spaces will be specifically reserved for dispensary customers. The petitioner has provided responses to how they meet the special use standards and the specific use standards for cannabis. These have been included in your packet.

A public hearing was conducted on this item before the Plan Commission at their April 2, 2024 meeting. The Plan Commission asked the petitioner a number of questions relative to how their business operations would be different from the existing operator. The petitioner was able to successfully address the Plan Commissioners questions. The Plan Commission unanimously recommended approval of Petition \#24-08, subject to the following conditions:

1) Sales of non-medical cannabis shall be done in compliance with all of the requirements of the Cannabis Regulation and Tax Act.
2) On-site consumption of cannabis shall be prohibited.
3) All dumpsters located on the subject property shall be enclosed per Section 14.11.A of the Zoning Ordinance.
4) The property owner shall regularly monitor all on-site parking conditions to ensure adequate parking for all business tenants at all times.
5) All potholes located on the subject property shall be properly filled and the handicapped parking shall be brought into compliance with the Illinois Accessibility Code.

Staff would like to take this opportunity to solicit feedback from the Village Board on Petition \#2408. A copy of the Plan Commission packet and minutes as well as a draft ordinance are attached for your review.


## VILLAGE OF NORTH AURORA KANE COUNTY, ILLINOIS

Ordinance No. $\qquad$

AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO TITLE 17, CHAPTER 8 OF THE NORTH AURORA ZONING ORDINANCE TO ALLOW AN ADULT-USE CANNABIS DISPENSING ORGANIZATION AT 161 S. LINCOLNWAY IN THE VILLAGE OF NORTH AURORA, ILLINOIS


Signed $\qquad$

ORDINANCE NO.
AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO TITLE 17, CHAPTER 8 OF THE NORTH AURORA ZONING ORDINANCE TO ALLOW AN ADULT-USE CANNABIS DISPENSING ORGANIZATION AT 161 S. LINCOLNWAY IN THE VILLAGE OF NORTH AURORA, ILLINOIS

## (Petition \#24-08; 161 S. Lincolnway)

WHEREAS, the President and Board of Trustees of the Village of North Aurora have heretofore adopted the North Aurora Zoning Ordinance, otherwise known as Title 17 of the Code of North Aurora, Illinois; and,

WHEREAS, the property located at 161 S. Lincolnway, Suites 301, 302, and 304 North Aurora, Kane County, Illinois the ("Subject Property") is zoned B-3 - Central Business District; and,

WHEREAS, an application has been filed by CW Dispensary 1, LLC the ("Applicant"), requesting approval of a special use to allow an Adult-Use Cannabis Dispensing Organization at the Subject Property as detailed in the application package attached as Exhibit A; and

WHEREAS, a public hearing on the forgoing application was conducted by the Village of North Aurora Plan Commission on April 2, 2024, pursuant to appropriate legal notice; and,

WHEREAS, the Plan Commission has considered all of the factors required for the determination of a special use for an Adult-Use Cannabis Dispensing Organization in the Zoning Code and filed its recommendations with the President and Board of Trustees recommending approval of the special use described herein; and,

WHEREAS, the President and Board of Trustees determine that the findings and recommendations of the Plan Commission are reasonable and appropriate and that the approval of the requested special use for the Subject Property is in the best interests of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS, as follows:

SECTION 1: The recitals set forth above are incorporated in this Ordinance as material finding of the President and the Board of Trustees.

SECTION 2: That a special use for an Adult-Use Cannabis Dispensing Organization is hereby granted for the Subject Property, subject to the limitations in Section 3 below and the conditions specified in Section 4 below.

SECTION 3: That this Ordinance is limited to the Applicant and restricted to the Subject Property located at 161 S. Lincolnway, North Aurora, Illinois, legally described as follows:

## Village of NORTH AURORA

## PARCEL 1:

LOT 1-A AND THE EASTERLY 200 FEET OF LOT 1 OF GRAHAM'S SUBDIVISION OF SAMUEL GRAHAM'S ADDITION TO THE VILLAGE OF NORTH AURORA, IN THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS.

## PARCEL 2: <br> THAT PART OF THE SOUTHEAST 1/4 OF SECTION 4, TOWNSHIP 38 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED BY: <br> BEGINNING AT THE NORTHEAST CORNER OF J. F. SLAKER'S ADDITION TO NORTH AURORA, KANE COUNTY, ILLINOIS; THENCE SOUTH 89 DEGREES 00 MINUTES 00 SECONDS WEST ALONG THE NORTH LINE OF SAID ADDITION, 452.92 FEET TO THE CENTER LINE OF LINCOLN WAY (STATE HIGHWAY ROUTE NO. 31); THENCE NORTH 14 DEGREES 17 MINUTES 00 SECONDS WEST ALONG SAID CENTER LINE, 202.38 FEET TO THE SOUTHERLY LINE OF LOT 1-A IN GRAHAM'S SUBDIVISION OF SAMUEL GRAHAM'S ADDITION TO THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS, EXTENDED WESTERLY; THENCE NORTH 88 DEGREES 30 MINUTES 44 SECONDS EAST ALONG SAID SOUTHERLY LINE AND SAID SOUTHERLY LINE EXTENDED, 439.03 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT (BEING ALSO THE WESTERLY RIGHT OF WAY LINE OF THE CHICAGO AND NORTHWESTERN RAILWAY COMP ANY LANDS); THENCE SOUTH 17 DEGREES 45 MINUTES 00 SECONDS EAST ALONG SAID WESTERLY RIGHT OF WAY LINE, 209.60 FEET TO THE POINT OF BEGINNING, IN THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS.

Tax ID Nos.: 15-04-426-010; 15-04-426-011; 15-04-426-013
SECTION 4: The Adult-Use Cannabis Dispensing Organization special use granted by this Ordinance is subject to compliance with the following conditions:

1) Sales of non-medical cannabis shall be done in compliance with all of the requirements of the Cannabis Regulation and Tax Act.
2) On-site consumption of cannabis shall be prohibited.
3) All dumpsters located on the subject property shall be enclosed per Section 14.11.A of the Zoning Ordinance.
4) The property owner shall regularly monitor all on-site parking conditions to ensure adequate parking for all business tenants at all times.
5) All potholes located on the subject property shall be properly filled and the handicapped parking shall be brought into compliance with the Illinois Accessibility Code

SECTION 5: Each and every provision of this Ordinance is severable from each and every other provision of this Ordinance; and if any provision of this Ordinance is deemed invalid and/or unenforceable, such provision shall be deemed severed from this Ordinance, leaving each and every other provision in this Ordinance in full force and effect.

SECTION 6: This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

## Village of North Aurora

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this
$\qquad$ day of $\qquad$ , 2024, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this $\qquad$ day of $\qquad$ , 2024, A.D.

| Jason Christiansen |  | Laura Curtis |  |
| :--- | :--- | :--- | :--- |
| Todd Niedzwiedz | $\square$ | Mark Guethle |  |
| Michael Lowery |  |  |  |

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this $\qquad$ day of $\qquad$ , 2024, A.D.

> Mark Gaffino, Village President

## ATTEST:

Jessi Watkins, Village Clerk

## Village of North Aurora

## Exhibit A

## Application Submittal Package

## VILLAGE OF NORTH AURORA PLAN COMMISSION MEETING MINUTES <br> APRIL 2, 2024

## CALL TO ORDER

Chairman Mike Brackett called the meeting to order at 7:00pm.

## ROLL CALL

In attendance: Commissioners Anna Tuohy, Aaron Anderson, Alex Negro, Richard Newell, Mark Bozik, and Doug Botkin.

Not in attendance: Commissioners Tom Lenkart and Scott Branson.

Staff in attendance: Community Development Director Nathan Darga, Planner David Hansen, Village Administrator Steve Bosco, Public Works Director Brian Richter, Assistant Public Works Director/Village Engineer Brandon Tonarelli.

## APPROVAL OF MINUTES

1. Approval of Plan Commission Minutes dated March 5, 2024.

Motion for approval was made by Commissioner Tuohy and seconded by Commissioner Newell. All in favor. Motion approved.

## PUBLIC HEARING

1. Petition \#24-08 (161 S Lincolnway): The petitioner, CW 1 Dispensary, LLC, requests a Special Use to allow an Adult-Use Cannabis Dispensing Organization on the property located at 161 South Lincolnway in North Aurora, Illinois.

Motion to open the public hearing was made by Commissioner Botkin and seconded by Commissioner Newell.

Planner David Hansen introduced Petition \#24-08. The petitioner, CW 1 Dispensary, LLC is requesting a special use to allow an Adult-Use Cannabis Dispensing Organization on the property located at 161 S. Lincolnway. The property is located in the B-3 Central Business District. Hansen shared that in early 2024, the Village was notified that Pharmacann (dba Verilife) would be moving to their new site on Orchard Rd in Spring 2024. According to Pharmacann their state license only allows for selling cannabis at one location and is moving out of its current location at 161 S Lincolnway. With Pharmacann moving to its new location, one Adult-Use Cannabis Dispensing Organization location is now available within Village limits. Per the Use standards for Adult-Use Cannabis outlined in the Zoning Ordinance, the Village allows a maximum of two (2) Adult-Use Cannabis Dispensing Organizations located in the Village of North Aurora.

Hansen said the petitioner, CW Dispensary 1, LLC, is proposing an Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway in Units 301, 302, and 304. The proposed dispensary plans to operate within Unit 301 ( 1,749 square feet) and expand to Unit 302 and 304 in the near future. The total square footage of the dispensary, fully built out in all three units, is approximately 3,578 square feet. This initial footprint and expansion plan would be identical as the previous dispensary. Hansen said, as the Plan Commission may recall, in 2021 the Village Board granted a special use to Pharmacann, LLC to allow them to expand their Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway into Units 302 and 304. Hansen noted the dispensary at 161 S . Lincolnway was never expanded.

Hansen said there is no specific parking requirement for the Adult-Use Cannabis Dispensing Organization use so it would be classified as a general retail goods establishment, which requires four off-street parking spaces per 1,000 square feet of gross floor area. With 3,578 total square feet of area, the proposed use would require fourteen (14) total off-street parking spaces. There are one hundred forty nine (149) existing off-street parking spaces on the subject property, which are shared amongst the various building tenants. Hansen said according to the petitioner, fifteen (15) parking spaces will be specifically reserved for dispensary customers.

Hansen said the petitioner has submitted all special use requirements and staff finds that the information presented meets the Standards for Specials Uses and Adult-Use Cannabis Use Standards as set forth in the Zoning Ordinance. Hansen said staff recommends approval of Petition \#24-08 subject to the following five conditions in the staff report. Hansen introduced the petitioner.

Katriina McGuire from Thompson Coburn introduced her client David Michaud who is the COO of Cannect Wellness and the co-property owner for 161 S . Lincolnway. McGuire said the new dispensary will be pretty much identical compared to the current dispensary that has been operating over the last few years at this location. David Michaud introduced himself and is one of the cofounders of Cannect Wellness, which is a craft grower and cultivation company that is located in Franklin Park. Michaud said the craft grower business is located in a 62,000 square foot warehouse building and has sixteen employees at the site. Michaud is the property manager for the 161 S . Lincolnway building and shared there is a $\$ 1.6$ million renovation to the VA Clinic that is currently under permit. Michaud presented a PowerPoint overviewing the company and showed floor plans for the site. The presentation also showed a security plan, signage, hours of operation (same as current dispensary) and anticipated number of employees for the site (15-20 employees).

Commissioner Botkin asked if there are any differences compared to the current dispensary at this location such as product, delivery schedules, etc. Michaud said the cameras frames per second would need to be upgraded to meet the current standards, but in terms of the operation no significant differences. Chairman Brackett asked if any audience members had any comments. No audience members had any comments.

Chairman Brackett closed the public hearing.
2. Petition \#24-02 ( $\mathbf{3 0 0}$ and 314-318 Butterfield Rd): The Village of North Aurora requests the following actions in the I-1 Limited Industrial District and I-2 General Industrial District:
a. Map Amendment
b. Special Use - Planned Unit Development
c. Site Plan Approval
d. Preliminary Final Plat of Subdivision

Motion to open the public hearing was made by Commissioner Tuohy and seconded by Commissioner Bozik.

Community Development Director Nathan Darga introduced Petition \#24-02, which is the Village of North Aurora requesting to build a new Public Works Facility on 300 and 314-318 Butterfield Rd. The Village is looking to build an approximate 50,000 square foot new public works facility, which is just west of the current public works facility on vacant land. Darga showed a PowerPoint presentation outlining the petition and its requests. The site is currently owned by the Southern Kane Couty Training Association (SKCTA), a non for profit organization made up of the North Aurora Fire Protection District and the City of Aurora Fire Department. The site is used for training. The northern portion of their property is vacant and that is the area the Village is looking to land swap with the SKCTA. The SKCTA owns and operates a 7.8 acre fire training site at 300 Butterfield Road. The Village of North Aurora owns the 5.7 acre lot to the east at 314-318 Butterfield Road. Once the new building is built, the association will get the old Public Works building to store their equipment. Darga shared the Village is looking for a map amendment, special use planned unit development, site plan approval, and preliminary final plat of subdivision as part as this petition.

In regard to the Map Amendment, Darga said the SKCTA property is currently located in the Village's I-1 Limited Industrial District. The Village Property is currently located in the I-2 General Industrial District. The Village is requesting a Map Amendment to rezone the I-2 property down to I-1 to have consistent zoning throughout the site. The Public Works building would be classified as a "Village Office or Facility" and the SKCTA training site would fall under "Educational Facility, Commercial or Trade." Both are permitted uses in the I-1 District. The Comprehensive Plan calls this area out as Public or Semi-Public uses, which both of these are.

The second item to be approved would be a special use planned unit development (PUD). Darga explained and showed the layout of the new plat of subdivision, which includes two parcels for the SKCTA and one large parcel for the Village. The Village would keep their well site and water tower in the same location. SKCTA would keep their equipment and towers in the same area as it is currently. The site is larger than 2 acres (site is 13.5 acres), so a PUD is required. There are also seven code exceptions being requested, which are listed below.

1. 50 Foot Landscape Buffer (Section 17.14.010.C.3.A) - A 50 ' landscape buffer is required by code along major roads like Butterfield Rd. The new proposed parking lot will encroach into this setback ( 5 feet at the closest point and 38 feet at the farthest point from the property line). Darga noted the Right of Way of Butterfield is very wide in this location.
2. Lot Width (Section 17.9.3) - The proposed lot 1 is approximately 193 ' feet wide (Zoning Ordinance requires 200 feet). This is due to the existing drive aisle being kept on the Village parcel.
3. Rear Yard (Section 17.9.3) - After the new lot lines are drawn, the rear lot line of the existing public works building will be 15 ' from the building at the closest point (Zoning Ordinance requires 30 feet).
4. Interior Side Yard (Section 17.9.3) - After the new lot lines are drawn, the side lot line of the new public works building will be 14 ' from the building at the closest point (Zoning Ordinance requires 15 feet).
5. Building Height (17.9.3) - Several of the existing fire training structures and apparatus that will now be on lot 3 are taller than the 35 ' height limit. The height of these structures shall be considered approved in this PUD and any new fire training equipment and structures can be up to the same height as the existing structures.
6. Required Parking Spaces (17.13.13) - The required parking spaces for a government facility is 3 spaces per 1,000 square feet of gross floor area. That would require 151 parking spaces for this project. The Village is proposing 30 parking spaces plus 2 handicapped spaces. This is more than they have at their current facility. The new facility also has a garage with 28 spaces for Village vehicles and a large area of yard space behind the building for equipment.
7. Outdoor Storage (17.9.2 \& 17.14.11) - Outdoor storage of equipment, material, training props, and other similar items are permitted on all lots.

Darga explained and showed the new floorplan for the proposed public works facility. The offices, conference rooms, lunchroom area, and locker rooms are to the north and in the front part of the building facing Butterfield Rd, which will have the nice façade. The rear of the building includes a large garage to park all the public works vehicles indoors. The east side of the building includes a repair bay and mechanic area. The new public works building will also help screen the training center towers and vehicles, so they will not be viewable from Butterfield Rd.

Darga said staff is recommending approval since the petition meets the Standards for Map Amendments, Specials Uses, Site Plan Review and Planned Unit Developments as set forth in the Zoning Ordinance. Petition \#24-02 also has three conditions which are A landscape plan shall be provided prior to building permit issuance, The entrance to the yard on lot 2 shall be screened per the Zoning Ordinance, and No burning shall take place in the well setback ( 200 feet). Darga shared Village Administrator Steve Bosco, Public Works Director Brian Richter, and Assistant Public Works Director/Village Engineer Brandon Tonarelli are in attendance tonight if there are any questions about the project or land swap agreement.

Chairman Bracket asked if the repair bay was drive through. Public Works Director Brian Richter said it is and the larger trucks will still go around the building and enter the repair bay from the rear, but police cars and smaller vehicles will enter through the north front access since the small lifts are in the front/ north side of the building. Village Administrator Steve Bosco shared the grade change from the current property to the new building drops off several feet and in order to make the building fit properly the grade had to be levelled off. Assistant Public Works Director/Village Engineer Brandon Tonarelli said the drop is approximately 8 feet. Bosco said there should only be a couple of vehicles pulling in a day from the front and the rest would pull in from the back of the building. Bosco also said the parking lot is not anticipated to be too full since the employees can part in the front or rear of the building and the public historically hasn't showed up to the Public Works building that often.

Chairman Brackett closed the public hearing.

## NEW BUSINESS

1. Petition \#24-08 (161 S Lincolnway): The petitioner, CW 1 Dispensary, LLC, requests a Special Use to allow an Adult-Use Cannabis Dispensing Organization on the property located at 161 South Lincolnway in North Aurora, Illinois.

Commissioner Bozik asked staff what the five conditions outlined in the staff report were for this petition. Hansen shared the five conditions, which were the Ordinance be limited to the applicant and restricted to the subject property located at 161 S . Lincolnway, On-site consumption of cannabis shall be prohibited, All dumpsters located on the subject property shall be enclosed per Section 14.11.A of the Zoning Ordinance, The property owner shall regularly monitor all on-site parking conditions to ensure adequate parking for all business tenants at all times, and All potholes located on the subject property shall be properly filled and the handicapped parking shall be brought into compliance with the Illinois Accessibility Code.

Commissioner Newell asked how soon the business would be expanded, if approved. Michaud said it would be approximately 6-12 months after the business opens. Commissioner Newell also asked if paving the parking lot would be a possibility if the potholes would continue to be a concern. Michaud said keeping the parking lot in good condition is a top priority especially since the VA Clinic is located at this same location. Commissioner Negro and Anderson had no questions or comments. Commissioner Tuohy asked how many handicapped parking spaces are on site currently. Community Development Director Nathan Darga said five (5) handicapped parking spaces are on site currently, which meets code, however not all of the spaces are located directly adjacent to the building or by the VA Clinic doors to meet the Illinois Accessibility Code.

Chairman Brackett asked if all dispensaries have medical as well as recreational. Michaud said no they do not, and this dispensary would not have a medical component. It would be adult use only. Chairman Brackett also asked the petitioner to expand on how to maintain parking and security, so no surrounding properties are impacted. Chairman Brackett asked how many security guards will be on site and where they are located. Michaud said currently there is one (1) security guard inside the building just before the steps going up to the dispensary, but they do not check ids. Once passed the guard, the customer will get their ID checked at the vestibule of the dispensary by a staff member. The security guard is only located inside. Michaud said the state requires cameras showing the parking lot and entrances, so no security guards monitor those areas unless the cameras show an issue. Michaud said Verilife used to have two guards (one in front entrance and one in the rear entrance; they also had four guards when they first opened due to the number of people), but now it is down to one security guard.

Chairman Brackett said he has a concern with security not being located outside since majority of the problems have been outside the building. Chairman Brackett asked if there is a date for the switch over with the current tenant and when an opening would be expected should the petition be approved. Michaud said his understanding is that Verilife is moving as soon as possible, which is dependent on final approvals from the state. Darga said the build out at 2080 W. Orchard received its certificate of occupancy a week or so ago. Michaud said CW Dispensary will take a few months to get approvals from the state for this location, if approved by the Village, so we wouldn't expect to open until then. Chairman Brackett said his two concerns are parking and security. Darga asked if the current parking spaces reserved for medical patients will be reserved for all dispensary customers. Michaud said they will be for dispensary customers and the security cameras will cover
all the exterior perimeter including parking. Chairman Brackett asked if the customers would enter from the front or back of the building or both. Michaud said primarily from the front, but the traffic shouldn't be as much as it is now since this will be another dispensary being open in the area and will not provide product to medical customers. Commissioners Anderson and Bozik both said the business is one of the most regulated in the Village and State and they will need to follow those protocols, which include security and being a good neighbor.

Motion for approval of Petition \#24-08, as presented by staff with the five conditions, was made by Commissioner Bozik and seconded by Commissioner Botkin. Vote: Tuohy - Yes, Anderson Yes, Negro - Yes, Newell - Yes, Bozik - Yes. Botkin - Yes. Motion approved.
2. Petition \#24-02 ( $\mathbf{3 0 0}$ and $\mathbf{3 1 4 - 3 1 8}$ Butterfield Rd): The Village of North Aurora requests the following actions in the I-1 Limited Industrial District and I-2 General Industrial District:
a) Map Amendment
b) Special Use - Planned Unit Development
c) Site Plan Approval
d) Preliminary Final Plat of Subdivision

Commissioner Newell asked what will happen to the current public works building. Richter said it will remain and be used by the SKCTA as a training facility with possible classrooms, vehicle storage, and a maintenance area. Commissioner Newell asked if a condition could be added to emphasize better landscaping along the north end of the current building so it will blend in with the new building and/or hide the current building.

Commissioner Bozik asked how SKCTA will access their property since the Village will control both access points to the site. Darga said the eastern drive aisle will have a cross access easement and will be fenced off. The Village will be responsible for maintaining the roads on our lots and SKCTA will be responsible for maintaining roads on their lots. Darga said part of replatting the parcels is that all the easements and designated areas will be recorded and platted properly. Bosco said the land swap agreement calls out who maintains what roads. Bosco added that their will be new pavement in the southern SKCTA parcel to help enhance training site access and that the detention pond on the southern portion will be maintained and owned by the Village. Commissioner Bozik asked if the structures on the Village property along the southern portion will be demolished since the detention pond appears to be occupying that space. Bosco said they will be demolished to make way for the detention pond and the adjacent area will be utilized for accessory storage such as water improvement projects. Bosco also said the 200 foot well setback is an IEPA buffer zone and SKCTA can do training within that buffer but cannot potentially harm the groundwater source (such as use foam). Commissioner Bozik asked what the shortest point to the parking lot in the landscape buffer is. Darga said the building itself is not located within the buffer, but the parking lot is approximately 5 feet at the closest point. Commissioner Bozik also asked if IDOT has any plans in the future to expand Butterfield Rd into four lanes. Darga said the right of way (ROW) they have now would be able to cover such a project since its about 200 feet wide, but none of the short or medium term IDOT projects include improvements to Butterfield Rd. Commissioner Botkin asked if the code exceptions, that are part of the staff report, could be looked at to make it easier to compare the Zoning Ordinance requirements to the proposed setbacks and regulations being requested.

Commissioner Tuohy asked what the cylinder shapes on the west side of the building site plan were. Richter said it's a brine station, which will have 2,500 to 7,500 gallon tanks. Commissioner Anderson said the plan looks great and had no questions. Commissioner Negro asks if the road, on the two site plans, is part of this discussion. Bosco said the road on the southwest part of the property is shown since it is part of the land swap agreement and is in the process of being amended. Bosco said the land swap agreement and the design planning for the project has had many discussions to get to this point. The Village is awaiting SKCTA to review the latest land swap agreement, so it is updated and approved. Once that is complete, the agreement will be brought to the Village Board for final approval which is anticipated to be in early May. The PUD is planned to be brought to the Village Board on April 15 and possibly be approved the same night as the land swap agreement if timing works out. Bosco said the Village would like to bid the project in early to mid-summer.

Chairman Brackett asked to see the updated property lines for the training center. Darga showed on the screen the current and then the proposed changes to the property lines. Darga said the salt dome and the property will be entirely fenced including along the access road. Bosco said the water tower, water treatment plant and all other Village property will be fenced in some capacity. Commissioner Negro asked if SKCTA will be able to access their site from both entrances. Darga said the eastern entrance would be the main entrance. Richter said currently they use both entrances. Bosco said in a rare circumstance or if the fence was broken, they could gain access through the western entrance through the Village property if needed but is not preferred. Chairman Brackett what the separation was for the northeast corner of the proposed building and the northwest corner of the existing building. Darga said it will be fenced up to a certain point, but there is a large grade between the buildings. Bosco said a guardrail may be put in on the western edge of the current building's site due to the grade change. Richter said it will be fenced off for safety and possibly the hill will be landscaped with different styles of plants since it would be tough to mow. Darga said there are cross access easements and gates throughout the site. Bosco said salt would be able to be delivered from both entrances depending on size of the trucks.

Commissioner Bozik asked about the existing public works building and what parking standards will apply to that building once SKCTA acquires it. Darga said the existing pavement will remain and will need to be restriped. Richter said there is an ample amount of parking along the road and other places on site. Commissioner Bozik asked what the parking spaces required would be if it was a new building. Darga said since most of the building is for parking, only the office space would probably apply so five to ten spaces given the parking standard is 3 parking spaces per 1,000 square foot of gross floor area. Commissioner Bozik said his concern was if this building was used for a classroom facility with 30 students, where do you park 30 vehicles on the property. Bosco said that would be up to the SKCTA and how they would like to manage that class load, but it is staff's understanding the building will be utilized for storage, parking equipment and/or possibly internal training. If they did have larger classes, we will need to work with them regarding that. Bosco said parking would be limited around the salt dome to ensure deliveries will not be interfered with. Commissioner Bozik said he wanted to note that he does not have an issue with the use, but wanted to ensure the Plan Commission was reviewing this petition as it would for any other petitioner and not giving a governmental entity or association a special preference. Darga said if SKCTA were to switch the site up and have classrooms that it would trigger a review of the parking plan. Darga said the plans appear to be for the future and it is anticipated the building won't be
changed right away. Chairman Brackett said the Village has a plan, but how do we ensure SKCTA has a plan and follows through such as ensuring the landscape jives with both properties. Darga said the landscape plan is still being worked on and we can work on blending the buildings together through this unified landscape plan. There will be no architecture changes on the current building.

Motion for approval of Petition \#24-02 for a Map Amendment, Special Use Planned Unit Development, Site Plan Approval, and Preliminary Plat of Subdivision, as presented by staff with the three conditions, was made by Commissioner Bozik and seconded by Commissioner Newell. Vote: Tuohy - Yes, Anderson - Yes, Negro - Yes, Newell - Yes, Bozik - Yes. Botkin - Yes. Motion approved.

OLD BUSINESS - None

## PLAN COMMISSIONER COMMENTS AND PROJECT UPDATES

Darga said the Village issued the certificate of occupancy for 2080 W Orchard Rd (Verilife's new location) last week. Darga also said two ice cream places are looking to come into the Village. La Michoacana is looking to go into the strip center off Genesis Way and Coco's Paleteria is looking to go in at 937 Oak St in North Aurora Plaza. Darga said Crave BBQ restaurant got their build out permit, which is located in the strip center off Orchard Rd near Brother Chimp.

## ADJOURNMENT

Motion to adjourn made by Commissioner Newell and seconded by Commissioner Botkin. All in favor. Motion approved.

Respectfully Submitted,
David Hansen
Planner

## GENERAL INFORMATION

Meeting Date: April 2, 2024
Petition Number: 24-08
Petitioner: CW Dispensary 1, LLC
Request(s): Special use to allow an AdultUse Cannabis Dispensing Organization

Location: 161 S. Lincolnway
Parcel Number(s): 15-04-426-010,-011,-013
Property Size: Approximately 2.78 acres


Current Zoning: B-3 Central Business District
Contiguous Zoning: North - B-3 Central Business District, South - B-3 Central Business District, East - B-3 Central Business District, West - B-2 General Business District

Comprehensive Plan Designation: Local Commercial

## BACKGROUND

On July 21, 2014, the Village Board approved Ordinance \#14-07-21-01, which allows Medical Cannabis Dispensaries as a permitted use in all non-residential zoning districts and Medical Cannabis Cultivation Centers as a special use in the I-2 General Industrial District. A Certificate of Occupancy was issued to Pharmacann on November, 9, 2015 to allow them to sell medical cannabis at 161 S . Lincolnway.

On October 21, 2019, the Village Board approved Ordinance \#19-10-21-01, which allows for the sales of recreational cannabis in approved Adult-Use Cannabis Dispensing Organizations as a special use in all non-residential zoning districts and Adult-Use Cannabis Craft Grower Organization, Adult-Use Cannabis Infuser Organization, Adult-Use Cannabis Processing Organization, Adult-Use Cannabis Transporting Organization as special uses in the I-2 General Industrial District.

On December 2, 2019 the Village Board granted a special use to Pharmacann, LLC to allow them to operate an Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway. Pharmacann (d.b.a. Verilife) began selling cannabis to the general public, as made legal by the Cannabis Regulation and Tax Act on January 1, 2020.

On January 4, 2021, the Village Board granted a special use to Pharmacann, LLC to allow them to expand their Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway. Staff notes their facility at 161 S. Lincolnway facility was never expanded. On August 15, 2022, the Village Board granted a special use to Pharmacann, LLC to allow them to operate an Adult-Use Cannabis Dispensing Organization at 2080 W. Orchard Rd.

In early 2024, the Village was notified that Pharmacann would be moving to their new site on Orchard Rd in Spring 2024. According to Pharmacann their state license only allows for selling cannabis at one location and is moving out of its current location at 161 S Lincolnway. With Pharmacann moving to its new location, one Adult-Use Cannabis Dispensing Organization location is now available within Village limits.

On February 14, 2024, CW Dispensary 1, LLC submitted a special use application for Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway. For reference, the Village allows a maximum of two (2) Adult-Use Cannabis Dispensing Organizations located in the Village of North Aurora.

## PROPOSAL

The petitioner, CW Dispensary 1, LLC, is proposing an Adult-Use Cannabis Dispensing Organization at 161 S. Lincolnway in Units 301, 302, and 304. The proposed dispensary plans to operate within Unit 301 ( 1,749 square feet) and expand to Unit 302 and 304 in the near future. The total square footage of the dispensary, fully built out in all three units, is approximately 3,578 square feet. This initial footprint and expansion plan would be identical as the previous dispensary. CW Dispensary 1, LLC will employ approximately 15 to 20 employees. The petitioner has provided a signage and security plan as part of their special use submittal.

An Adult-Use Cannabis Dispensing Organization use is classified as a special use in the B-3 Central Business District and all other non-residential zoning districts. The Zoning Ordinance defines AdultUse Cannabis Dispensing Organization as follows:

Adult-Use Cannabis Dispensing Organization. A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

## Hours of Operation

According to the petitioner, anticipated hours of operation would be Monday through Saturday from 9:00 a.m. to 9:00 p.m. and Sundays from 9:00 a.m. to 7:00 p.m.

## Parking

There is no specific parking requirement for the Adult-Use Cannabis Dispensing Organization use; as such, it is classified as a general retail goods establishment, which requires four off-street parking spaces per 1,000 square foot gross floor area. With 3,578 total square feet of area, the proposed use would require fourteen (14) total off-street parking spaces. There are one hundred forty nine (149)
existing off-street parking spaces on the subject property, which are shared amongst the various building tenants. According to the petitioner, fifteen (15) parking spaces will be specifically reserved for dispensary customers.

## Use Standards

Use standards regulating Adult-Use Cannabis Dispensing Organizations were also added to the Zoning Ordinance when the Village Board approved Ordinance \#19-10-21-01. The following information includes each of the use standards and their applicability to the proposed petition. The petitioner has also included additional context to each use standard in their special use application.

## G. Adult-Use Cannabis.

1. Purpose and Applicability. It is the intent and purpose of this Section to provide regulations regarding the cultivation, processing and dispensing of adult-use cannabis occurring within the corporate limits of the Village. Such facilities shall comply with all regulations provided in the Cannabis Regulation and Tax Act (P.A. 101-0027) (Act), as it may be amended from time-to-time, and regulations promulgated thereunder, and the regulations provided below. In the event that the Act is amended, the more restrictive of the state or local regulations shall apply.

The proposed facility shall be required to comply with the Compassionate Use of Medical Cannabis Program Act and the Cannabis Regulation and Tax Act.
2. There shall be a maximum of two (2) Adult-Use Cannabis Dispensing Organizations located in the Village of North Aurora.

The petitioner would be the second Adult-Use Cannabis Dispensing Organization located in the Village of North Aurora. Thus, if the special use is granted, the Village will be at the maximum of two (2) adult-use cannabis dispensing organizations.
3. Adult-Use Cannabis Dispensing Organizations shall be located a minimum of 1,000 feet from the property line of any school grounds, public playground, public recreation center, child care center, public park, public library, or game arcade to which admission is not restricted to persons 21 years of age or older located in the Village of North Aurora.

The subject property is not located within 1,000 feet of any of the aforementioned uses.
4. On-site consumption of cannabis shall be prohibited.

On-site consumption of cannabis would be prohibited.
5. Adult-Use Cannabis Dispensing Organizations shall be located a minimum of 1,500 feet from the property line of any pre-existing Adult-Use Cannabis Dispensing Organization located in the Village of North Aurora.

The other Adult-Use Cannabis Dispensing Organization in the Village is located at 2080 W . Orchard Rd. The subject property is greater than 1,500 feet from the property line of that facility (approximately 13,500 feet).

## RECOMMENDATIONS

Staff finds that the information presented meets the Standards for Specials Uses as submitted by the petitioner and as set forth in the Zoning Ordinance. Based on the above considerations, staff recommends the Plan Commission make the following motion recommending approval of Petition \#24-08; subject to the following conditions:

1) That the Ordinance be limited to the applicant and restricted to the subject property located at 161 S. Lincolnway.
2) On-site consumption of cannabis shall be prohibited.
3) All dumpsters located on the subject property shall be enclosed per Section 14.11.A of the Zoning Ordinance.
4) The property owner shall regularly monitor all on-site parking conditions to ensure adequate parking for all business tenants at all times.
5) All potholes located on the subject property shall be properly filled and the handicapped parking shall be brought into compliance with the Illinois Accessibility Code.

## APPLICATION FOR SPECIAL USE

VILLAGE OF NORTH AURORA
Board of Trustees
25 East State Street
North Aurora, IL 60542

PETITION NO. 24-08
FILE NAME 161 S Lincolnway - Cannabis Dispensary Special Use
DATE STAMP $\quad$ 2.15.24

## I. APPLICANT AND OWNER DATA

Name of Applicant CW Dispensary 1, LLC
Applicant Address 3700 Sandra Street, Franklin Park, IL 60131
Applicant Telephone \# (773) 255-3375
Email Address dave@cannectwellness.com

Property Owner(s) 161 Lincolnway GCCP, LLC
Owner Address 805 Lake Street \#397, Oak Park, IL 60301
Owner Telephone \# $\qquad$
II. ADDRESS, USE AND ZONING OF PROPERTY

Address of Property $\frac{161 \text { South Lincolnway, Suite 301, } 302 \text { and 304, North Aurora, IL }}{\text { (indicate location if no common address) }}$

Legal Description: See Attached.

Parcel Size 87,120 approx ft.

Present Use Adult-Use and Medical Cannabis Dispensing Organization
(business, manufacturing, residential, etc.)
Present Zoning District B3-Central Business District
(Zoning Ordinance Classification)

## III. PROPOSED SPECIAL USE

Proposed Special Use Adult-Use Cannabis Dispensing Organization
(Zoning Ordinance Classification)
Code Section that authorizes Special Use Title 17.8.2
Has the present applicant previously sought to rezone or request a special use for the property or any part thereof? No
If so, when? $\qquad$ to what district?

Describe briefly the type of use and improvement proposed $\qquad$
Applicant seeks to establish an adult-use cannabis dispensary within the existing building.

What are the existing uses of property within the general area of the Property in question? $\qquad$
Uses of existing property in the area are other medical and general office uses, commercial uses and the Village police department.

To the best of your knowledge, can you affirm that there is a need for the special use at the particular location? (Explain) $\qquad$
There is a need and demand for an adult-use cannabis dispensary in this particular location. The proposed site is well-suited for cannabis dispensary operations as the same space was previously used for the same use. It is also in close proximity to other commercial and retail uses with similar hours of operation.

## Attach hereto a statement with supporting data that the proposed special use will conform to the following standards:

1. The proposed special use is, in fact, a special use authorized in the zoning district in which the property is located.
2. The proposed special use is deemed necessary for the public convenience at that location.
3. The proposed special use does not create excessive additional impacts at public expense for public facilities and services, and will be beneficial to the economic welfare of the community.
4. The proposed use is in conformance with the goals and policies of the Comprehensive Plan, and all Village codes and regulations.
5. The proposed special use will be designed, located, operated, and maintained so as to be harmonious and compatible in use and appearance with the existing or intended character of the general vicinity.
6. The proposed special use will not significantly diminish the safety, use, enjoyment, and value of other property in the neighborhood in which it is located.
7. The proposed special use is compatible with development on adjacent or neighboring property.
8. The proposed special use minimizes potentially dangerous traffic movements, and provides adequate and safe access to the site.
9. The proposed special use provides the required number of parking spaces and maintains parking areas, in accordance with the requirements of this Ordinance.
10. The proposed special use is served by adequate utilities, drainage, road access, public safety, and other necessary facilities.
11. The proposed special use conforms with the requirements of this Ordinance and other applicable regulations.

## IV CHECKLIST FOR ATTACHMENTS

The following items are attached here to and made a part hereof:

1. Introduction Letter. Please include information relevant to the proposed use of the property and business operations (hours of operation, number of employees, etc.).
2. Legal Description of the subject property(s).
3. Illinois Land Surveyor's plat of survey.
4. Site Plan illustrating all existing and proposed improvements.
5. Statement and supporting data regarding Standards for Special Uses (above).
6. Filing fee in the amount of $\$ 300.00$, if paid by check make payable to the Village of North Aurora.
7. Specified escrow deposit ( $\$ 4,000$ minimum). May be included with filing fee. Remaining funds refundable upon project completion.
8. Visit the Illinois Department of Natural Resources' website www.dnr.state.il.us and initiate a consultation using DNR's EcoCat online application.
9. Visit the Kane DuPage Soil and Water Conservation District's website www.kanedupageswcd.org for a Land Use Opinion Application

The Applicant authorizes the Village of North Aurora representatives to enter on to the property to make inspection during the hearing process.

The Applicant is responsible for publishing a legal notice in the newspaper, sending United States mail notices to properties within 250 feet, and posting a sign on the property advertising the public hearing. These shall be in accordance with village Ordinances at the times decided by the Village of North Aurora.

The undersigned hereby agrees to reimburse the Village for all costs of court reporter fees for attendance at and transcript of hearing(s) and other professional service fees for services rendered in connection with this application as defined in Appendix B of the North Aurora Zoning Ordinance. Such reimbursement shall be made promptly upon receipt of invoices from the Village, whether or not this application for special use is approved.

I (we) certify that all of the above statements and the statements contained in any documents submitted herewith are true to the best of my (our) knowledge and belief.


Applicant or Authorized Agent


$$
2 / 12 / 2024
$$

Date
$\frac{2112 / 2024}{\text { Date }}$

## PROPERTY OWNER'S AUTHORIZATION

## PROPERTY OWNER'S AUTHORIZATION

The undersigned, on behalf of $\mathbf{1 6 1}$ LINCOLNWAY GCCP, LLC (the "Property Owner"), the legal titleholder of certain real property located at 161 South Lincolnway, North Aurora, IL 60542 (the "Subject Property"), hereby authorizes CW Dispensary 1, LLC, an Illinois limited liability company, and its attorneys, Thompson Coburn LLP, to file a special use application related to the Subject Property with the Village of North Aurora.

IN WITNESS WHEREOF, the Property Owner has executed this Property Owner's Authorization as this $12^{\text {th }}$ day of February, 2024.

## 161 LINCOLNWAY GCCP, LLC



# Application for Special Use - Adult Use Cannabis Dispensing Organization CW Dispensary 1, LLC 

161 South Lincolnway, Unit 301, 302 and 304, North Aurora, IL

## Project Narrative

CW Dispensary 1, LLC (the "Applicant"), seeks a special-use permit for an adult-use cannabis dispensing organization in order to establish a cannabis dispensary at 161 South Lincolnway, Units 301, 302 and 304 in North Aurora (the "Property").

The Property is comprised of an existing one-story building on the west side with two (2) lower levels on the east side consisting of a total of 60,931 square feet. The Property also includes one hundred forty nine (149) parking spaces.

The proposed cannabis dispensary (the "Dispensary") will initially operate within Unit 301, consisting of approximately 1,749 square feet. This space is the same space and configuration as the Verilife cannabis dispensary that has been operating there for several years, previously as a medical cannabis dispensary and then, beginning in 2020, also as an adult use cannabis dispensary. Fifteen (15) parking spaces are reserved for the Dispensary.

The Applicant is also seeking special use approval for an adult-use cannabis dispensary for Units 302 and 304 (the "Expansion Area"), to permit a potential future expansion of the Dispensary, subject to approval by the Illinois Department of Financial and Professional Regulation ("IDFPR") as well as local approvals that would be needed for construction. The total square footage of the Dispensary with the addition of the Expansion Area is approximately 3,578 square feet. A special use for a cannabis dispensary including the Expansion Area was applied for by PharmaCann and approved by the Village of North Aurora in early 2021.

Planned hours of operation for the Dispensary will be Monday through Saturday, 9 AM to 9 PM, and on Sundays from 9 AM to 7 PM. The Dispensary will employ approximately 15 to 20 employees. Employees will be required to be over the age of 21 and employment will be subject to a background check and annual dispensary agent badge renewals, as required by IDFPR.

## Applicant Background:

The Applicant is wholly owned by Cannect Gardens, LLC d/b/a Cannect Wellness ("CW). CW is an Illinois-licensed Craft Grower with its cultivation and manufacturing operations located at 3700 Sandra Street, Franklin Park, IL, 60131.

CW's cannabis products are sold in almost 100 dispensaries stores across the State. CW has a perfect track record of compliance and passed inspections with both the Illinois Department of Agriculture and Illinois State Police. CW prides itself on being a good neighbor and has created almost 20 jobs in Franklin Park since beginning operations in August 2023.

CW's owners also own the building at 161 S Lincolnway and have a vested interest in the success of the property, the safety of the surrounding area, and a well-run dispensary that ensures that the other tenants and area neighbors are not disrupted.

The VA CBOC located on the first floor of the subject property is being expanded. CW's owners' real estate company, Healthlink Properties, is funding and managing the construction for this project, evidencing continued investment in the property and in North Aurora by building and applicant ownership.

## Signage:

The Applicant's signage is intended to be understated in nature, not attractive to minors, and the dispensary windows contain shatterproof, tinted film as required by State regulations.

An example of the proposed Dispensary logo is as follows:


## Security Plan

The Applicant will follow strict security, inventory, and facility management protocols to ensure the safety of the premises and customers. The Applicant will work closely with local officials and law enforcement, and as a result, further enhance the safety of the community in the vicinity of our Dispensary. The premises will be closely monitored at all times to ensure that no associated loitering or criminal activity occurs at or near the location. The Dispensary cameras and security system are in constant communication and remotely accessible to both state police and state regulators. A dedicated parking area for the Dispensary is also provided.

The Dispensary will be operated and maintained in full compliance with State regulations for cannabis dispensaries, including procedures and protocols for: ID verification, inventory handling and tracking, employee training, anti-diversion/anti-theft, purchaser education, product knowledge, and safety procedures.

Security will be provided through several means, including 24/7 video surveillance which can be accessed by IDFPR, the State Police and North Aurora Police Department. Exterior cameras will provide unobstructed video surveillance of outside areas, entryways, parking areas, and sidewalks/alleys of approach. External cameras will be angled to allow for the capture of facial recognition, clear and certain identification of any person entering or exiting the Dispensary, the immediate surrounding area, and license plates of vehicles in the parking $\operatorname{lot}(\mathrm{s})$. Access to the Dispensary and within the areas of the Dispensary will be controlled and monitored by an access control system.

The state-of-the-art cameras cover every square inch of the Dispensary and the entire perimeter of the building, and record continuously with motion-activated sensors.

The following safety and security protocols will also be implemented:

- Regulators are provided remote access to cameras and monitor employees to ensure strict compliance with regulations and protocols.
- Local law enforcement can pull retained video at any time -- with sophisticated perimeter lights, cameras, and security personnel, these facilities act as a deterrent to crime within the vicinity.
- Internal and external security personnel monitor the premises and surrounding area at all times during operational hours.
- Facilities have access controls at every point of ingress and egress, logging the key card of the individual granting access.
- Customers are only permitted in limited access areas following an ID scan; restricted access areas are for authorized personnel only, and require key card access.
- The Dispensary contains $24 / 7$ emergency and duress alarms for use by our staff to contact local law enforcement immediately in the event of an emergency.
- The Dispensary will have shatter-proof windows, and products are stored in reinforced vaults that model DEA standards for storage of criminal evidence.
- On-site security will be provided by at least one (1) security guard employed by a third-party company during operational hours in conjunction with Dispensary agents monitoring the facility and its perimeter, in accordance with State of Illinois law. A security agent will ensure that customers have valid identification. The identification will again be verified at the point of sale.

Deliveries of cannabis products will be made only by cannabis transporters that are licensed through the Illinois Department of Agriculture. Deliveries will only be accepted through restricted access areas, and only upon notice to the Dispensary and State of Illinois of an upcoming delivery (as required by the Cannabis Regulation and Tax Act).

SPECIAL USE STANDARDS

## SPECIAL USE STANDARDS

1. The proposed special use is, in fact, a special use authorized in the zoning district in which the property is located.

The proposed site is located at 161 South Lincolnway. (the "Subject Property") and is in the B3 - Central Business District. Pursuant to Section 8.2 of the Zoning Code of the Village of North Aurora (the "Village"), the B3 District permits Adult-Use Cannabis Dispensing Organizations as a special use.
2. The proposed special use is deemed necessary for the public convenience at that location.

The proposed special use to operate an adult-use cannabis dispensing organization (the "Proposed Dispensary") is deemed necessary for the public convenience at the Subject Property as the same site previously operated as a medical and recreational cannabis dispensary such that members of the North Aurora community are accustomed to the sale of cannabis at the Subject Property. This particular location is well-suited to accommodate this use due to the office/commercial nature of the area.
3. The proposed special use does not create excessive additional impacts at public expense for public facilities and services, and will be beneficial to the economic welfare of the community.

The Proposed Dispensary does not create excessive additional impacts at the public expense. The proposed site is suited for the proposed special use since the same site has previously operated as a cannabis dispensary. Additionally, the Applicant, through its direct parent company, has experience in the cannabis industry.

Additionally, the Proposed Dispensary will continue to drive increased tax revenues into the Village. This use will be beneficial to the economic welfare of the community as sales of Recreational Cannabis can be taxed beyond general sales taxes for the benefit of the municipality, generating additional revenue for the municipality.
4. The proposed use is in conformance with the goals and policies of the Comprehensive Plan and all Village codes and regulations.

The Proposed Dispensary will help to further enhance a vibrant and unique commercial use consistent with the goals of the Comprehensive Plan to develop Lincolnway into an attractive, multifunctional corridor and to promote and maintain vibrant commercial areas throughout the Village to serve the day-to-day needs of local and regional residents. The Proposed Dispensary will be operated in accordance with all Village codes and regulations.

It will also specifically address the Village's objective to encourage new commercial uses that will increase the range of employment opportunities and strengthen and expand the Village's tax and economic base.
5. The proposed special use will be designed, located, operated, and maintained so as to be harmonious and compatible in use and appearance with the existing or intended character of the general vicinity.

The Subject Property is designed and will be operated in a manner that is harmonious and compatible in use and appearance with the surrounding uses. The Proposed Dispensary will operate in a professional and harmonious manner so as to maintain and enhance the character of the neighborhood as a whole.
6. The proposed special use will not significantly diminish the safety, use, enjoyment and value of the property in the neighborhood in which it is located.

The Proposed Dispensary will not significantly diminish the safety, use, enjoyment and value of the property in the neighborhood. On the contrary, it will allow for the operation of a unique use in the area, which help increase the value of the area. The Proposed Dispensary will operate within space of the existing building at the Subject Property. Applicant has prior experience in the cannabis industry which will help ensure the proposed use remains consistent and compatible with the surrounding uses. Consistent with State of Illinois requirements, the operator will have a robust safety and security plan to ensure no diminution in safety for the neighborhood.
7. The proposed special use is compatible with development on adjacent or neighboring property.

The Proposed Dispensary is compatible with development on adjacent or neighboring property. The location is in a center with medical office and professional services as well as commercial uses. Other, similarly varied commercial uses populate the street.
8. The proposed special use minimizes potentially dangerous traffic movements, and provides adequate safe access to the site.

The Proposed Dispensary will be located in an existing building with safe ingress and egress to Lincolnway St. and access to the site will be through a safe and secure manner. The existing building and parking area is designed to promote traffic and pedestrian safety and to minimize potentially dangerous traffic movements.
9. The proposed special use provides the required number of parking spaces and maintains parking areas, in accordance with the requirements of the Ordinance.

The location of the Proposed Dispensary is in an existing building which provides parking in excess of what is required by Village ordinance. Fifteen (15) parking spaces on the site will be specifically reserved for dispensary customers.
10. The proposed special use is served by adequate utilities, drainage, road access, public safety, and other necessities.
The Proposed Dispensary will be adequately served by adequate utilities, drainage, road access, public safety and other necessities.
11. The proposed special use conforms with the requirements of this ordinance and other applicable regulations.

The Subject Property is in the B3 - Central Business District, which permits Adult-Use Cannabis Dispensing Organizations as a special use. The existing site otherwise complies with the requirements of the zoning ordinance and other applicable regulations of the Village.

## ADULT-USE CANNABIS DISPENSARY - USE STANDARDS §17-11.2(G)

1. Purpose and Applicability - It is the intent and purpose of this Section to provide regulations regarding the cultivation, processing and dispensing of adult-use cannabis occurring within the corporate limits of the Village. Such facilities shall comply with all regulations provided in the Cannabis Regulation and Tax Act (P.A. 1010027) (Act), as it may be amended from time-to-time, and regulations promulgated thereunder, and the regulations provided below. In the event that the Act is amended, the more restrictive of the state or local regulations shall apply.

Applicant intends to operate an adult-use cannabis dispensary (the "Proposed Dispensary") at 161 South Lincolnway (the "Subject Property"). The Proposed Dispensary will be operated and maintained in full compliance with the State of Illinois regulations for cannabis dispensaries, including procedures and protocols for the following: ID verification, inventory handling and tracking, employee training, anti-diversion/anti-theft, purchaser education, product knowledge, and safety procedures.
2. There shall be a maximum of two (2) Adult-Use Cannabis Dispensing Organizations located in the Village of North Aurora.

There is currently two (2) adult-use cannabis dispensary licenses approved in the Village of North Aurora; one operated by Verilife at the Subject Property and a second which was issued to Verilife. The Proposed Dispensary would replaces the existing Verilife dispensat and would operate within the same space and configuration as Verilife, including providing for expanded space as contemplated and approved for Verilife previously.
3. Adult-Use Cannabis Dispensing Organizations shall be located a minimum of one thousand $(1,000)$ feet from the property line of any school grounds, public playground, public recreation center, child care center, public park, public library, or game arcade to which admission is not restricted to persons twenty-one (21) years of age or older located in the Village of North Aurora.

The Subject Property is not located within 1,000 feet of any school grounds, public playground, public recreation center, child care center, public park, public library or game arcade to which admission is not restricted to 21 years or older. The Subject Property is surrounded by commercial/office and industrial uses. The Village of North Aurora Police Department is also located in close proximity.
4. On-site consumption of cannabis shall be prohibited.

On-site consumption of cannabis will be prohibited at the Proposed Dispensary.
5. Adult-Use Cannabis Dispensing Organizations shall be located a minimum of one thousand five hundred $(1,500)$ feet from the property line of any pre-existing Adult-Use Cannabis Dispensing Organization located in the Village of North Aurora.

The Proposed Dispensary is not located within 1,500 feet of any other pre-existing AdultUse Cannabis Dispensing Organization located in the Village of North Aurora.

LEGAL DESCRIPTION

## LEGAL DESCRIPTION OF PROPERTY

## PARCEL 1:

LOT 1-A AND THE EASTERLY 200 FEET OF LOT 1 OF GRAHAM'S SUBDIVISION OF SAMUEL GRAHAM'S ADDITION TO THE VILLAGE OF NORTH AURORA, IN THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS.

## PARCEL 2:

THAT PART OF THE SOUTHEAST 1/4 OF SECTION 4, TOWNSHIP 38 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED BY:

BEGINNING AT THE NORTHEAST CORNER OF J. F. SLAKER'S ADDITION TO NORTH AURORA, KANE COUNTY, ILLINOIS; THENCE SOUTH 89 DEGREES 00 MINUTES 00 SECONDS WEST ALONG THE NORTH LINE OF SAID ADDITION, 452.92 FEET TO THE CENTER LINE OF LINCOLN WAY (STATE HIGHWAY ROUTE NO. 31 ); THENCE NORTH 14 DEGREES 17 MINUTES 00 SECONDS WEST ALONG SAID CENTER LINE, 202.38 FEET TO THE SOUTHERLY LINE OF LOT 1-A IN GRAHAM'S SUBDIVISION OF SAMUEL GRAHAM'S ADDITION TO THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS, EXTENDED WESTERLY; THENCE NORTH 88 DEGREES 30 MINUTES 44 SECONDS EAST ALONG SAID SOUTHERLY LINE AND SAID SOUTHERLY LINE EXTENDED, 439.03 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT (BEING ALSO THE WESTERLY RIGHT OF WAY LINE OF THE CHICAGO AND NORTHWESTERN RAILWAY COMP ANY LANDS); THENCE SOUTH 17 DEGREES 45 MINUTES 00 SECONDS EAST ALONG SAID WESTERLY RIGHT OF WAY LINE, 209.60 FEET TO THE POINT OF BEGINNING, IN THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS.

Commonly known as: 161 South Lincoln Way, North Aurora, IL 60542
Tax ID Nos.: 15-04-426-010
15-04-426-011
15-04-426-013

## PLAT OF SURVEY

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BEGINING AT THE NORTHEAST CORNER OF J. F. SLAKER'S ADDITION TO NORTH AURORA, KANE COUNTY, ILLINIS; THENCE SOUTH 89 DEGREES OO MINUTES OO SECONDS


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| Chapter 11 Plan of Liquidation Dated January 17, 2024 [Docket No. 478] and (ii) Second Amended Disclosurestatement with Respect to the Debtor's Second Amended Chapter 11 Plan of Liquidation, |  |
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| Third Amended Disclosure Statement with Respect to Debtor's Third Amended Chapter 11 Plan of Liquidation, Dated February 16,2024 [DocketNo.551]. |  |
| PLEASE TAKE FURTHER NOTICE THAT on February 29, 2024, the Debtor filed (i) Debtor's Fourth Amended Chapter 11 Plan of Liquidation berer and each as amended, modified or (together with all the schedules and exhibits thereto, |  |
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| record date and other related dates and deadlines in connection with the confirmation of the Plan, (iii) approving procedures for soliciting, receiving, and tabulating votes on the Plan and |  |
| for filing objections to the Plan; (iv) approving the manner and forms of notice and related PLEASE TAKE FURTHER PLANCONFIRMATIONHEARING |  |
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| by video, use this link: $h$ ttp://www.zoom.com/. Then enter the meeting ID and passcode. To |  |
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| THE CONFIRMATION HEARING MAY BE CONTINUED FROM TIMETOTIME BY THE COURT OR DEBTOR WITHOUT FURTHER NOTICEOHERTHANBY SUCHADJOURNMENT BENGANNOUNCEDINOPEN |  |
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| ENTITLEDTO NOTICE <br> CRITICALINFORMATION REGARDING VOTINGON THE PLAN Voting Record Date. Under the Solicitation Procedures Order, the Court established February 21, 2024 (the "Voting Record Date") as the date for determining which holders of February 21, 2024 (the "Voting Record Date") as the date for determining which holders of |  |
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| of the Plan Supplement.Claims Estimation Motion. Under the Solicitation Procedures Order, the Court established |  |
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| Claims Estimation Motion. Under the Solicitation Procedures Order, the Court established April 15, 2024 (the "Rule 3018(a) Motion Deadline") as the deadline for filing a motion to request to have a claim temporarily allowed for purposes of voting to accept or reject the Plan pursuant to Bankruptcy Rule 3018(a).The deadline to object to such a motion or motions is April |  |
| pursuant to Bankruptcy Rule 3018(a).The deadline to 19,2024(the"Rule 3018(a) Objection Deadline") <br> Voting Deadline and Opt Out Deadline. Under the Solicitation Procedures Order, the |  |
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| p.m. (CT) (the "Plan Objection Deadline"). All objections to the relief sought at the Confirmation Hearing must: (a) be in writing; (b) comply with the Bankruptcy Rules, the |  |
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| IL 60604,AAtn:Jeffrey L.Gansberg (Email:jeffrey.I.gansberg@usdoj.gov). CRITICALINFORMATION REGARDING OBJECTINGTOTHEPLAN <br> SECTION 80 CRTHEPLAN CONTAINS RELEASE,EXCULPATION,ANDINJUNCTION PROVISIONS |  |
| THATWILL BECOME EFFECTIVEIFTHEPLAN IS CONFIRMED.THUS,YOU AREADVISEDTO REVIEW AND CONSIDER SUCH PROVISIONS UNDERTHEPLAN CAREFULLY BECAUSEYOUR RIGHTS MIGHT BEAFFECTEDTHEREUNDER. |  |
| IF YOU DO NOT AGREE TO SUCH PROVISIONS AND DO NOT WISH TO BE ARELEASING PARTY,AS DEFINED BYTHE PLAN,YOU MUSTTAKE ACTION BY FILLINGOUT ANDTIMELY SUBMITTING A FORM TO"OPTOUT"OF SUCH RELEASES ANDRELATED PLAN PROVISIONS. |  |
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| RELATED PLAN PROVISIONS.THISNOTICEIS BEING SENT TOYOU FORINFORMATIONALPURPOSES ONLY.IFYOU HAVEQUESTIONSWITH RESPECT TOYOUR RIGHTS UNDERTHEPLAN ORABOUT ANYTHINGSTATED HEREIN ORIFYOUWOULD LIKETO OBTAIN ADDITIONALINFORMATION,CONTACTTHEVOTING AGENT. |  |
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| the Ballot, to opt out of the "Third Party Releases" provided for in Section 8 ofthis Plan. <br> Section 8.2 Injunction INJUNCTIONS OR STAYS PROVIDED FOR IN THE CHAPTER 11 CASE UNDER |  |
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| SNFORCE THE TERMS AND CONDITIONS OF THE PLAN, THE CONFIRMATION ORDER, OR ASEPARER OF THE BANKRUPTCY COURT, ALL ENTITIES THAT HAVE HELD, HOLD OR MAY HOLD CLAIMS AGAINST THE DEBTOR OR ITS ESTATE THAT AROSE PRIOR TO TH |  |
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Affidavit of Notice Compliance

Applicant: CW Dispensary 1, LLC
Subject Property: 161 South Lincolnway, Suite 301, 302 and 304
This is to certify that notice of the above-referenced application and public hearing was sent via regular US mail to the property owners identified on the attached map and list on March 18, 2022. Public notice signs were installed on the subject property on March 15, 2024.


Katriina McGuire

Subscribed and Sworn to before me this
$25^{\text {th }}$ day of March 2024.


15-04-427-014
FOX METRO WATER DISTRICT, CONTROLLER 682 STATE ROUTE 31
OSWEGO, IL 60543

15-04-426-010
161 LINCOLNWAY GCCP LLC
705 FRANKLIN AVE
RIVER FOREST, IL 60305

15-04-426-017
CARL F \& THERESA A CREMER
153 S LINCOLNWAY
NORTH AURORA, IL 60542

15-04-427-012
FOX VALLEY PARK DISTRICT, 101 W ILLINOIS AVE
AURORA, IL, 60506

15-04-476-017
ANDREW D MD \& MARY E TA
315 PINECREST CT
AURORA, IL 60504

15-04-401-013
LOTUS PACIFIC HOLDING LLC
1540 TAYLOR WAY
WEST VANCOUVER BC V7S-1N4
CANADA

15-04-401-019
NORTH AURORA VILLAGE
25 E STATE ST
NORTH AURORA, IL 60542

15-04-426-012
RICHARD D BRACKETT DCLRN OF TR 43 SILVER TRL
NORTH AURORA, IL 60542

15-04-426-021
WILLIAM C LINDOO JR TRUST
05S016 SWAN RD
BIG ROCK, IL 60511

15-04-427-013
FOX VALLEY PARK DISTRICT
101 W ILLINOIS AVE
AURORA, IL 60506

15-04-428-004
FOX VALLEY PARK DISTRICT
101 W ILLINOIS AVE
AURORA, IL 60506

15-04-401-013
LOTUS PACIFIC HOLDING LLC
1100 SHERMAN AVE, \#115-A4
NAPERVILLE, IL 60563

15-04-426-020
DB C HOMES INC.
46 MARINA DRIVE
OSWEGO, IL 60543

15-04-401-021
SLAKER FAMILY TRUST, 813 REVERE CT WESTMONT, IL 60559

15-04-426-013
161 LINCOLNWAY GCCP LLC
705 FRANKLIN AVE
RIVER FOREST, IL 60305

15-04-426-022
FOX METRO WATER DISTRICT
682 STATE ROUTE 31
OSWEGO, IL 60543

15-04-428-003
FOX VALLEY PARK DISTRICT
101 W ILLINOIS AVE
AURORA, IL 60506


## SITE PLAN

INITIAL DISPENSARY SPACE
(1,749 sq. ft.)



## SITE PLAN

## EXPANSION AREA

(3,578 sq. ft.)


CW Dispensary 1, LLC
Dispensary Floor Plan with Expansion Area

