



25 East State Street, North Aurora, IL 60542
P: 630.897.1457 F: 630.897.0269
Website: www.northaurora.org/forms/
Email: cdinfo@northaurora.org

RESIDENTIAL REMODEL & ADDITION – APPLICATION

Job Address: _____

IMPROVEMENT TYPE (circle one):			
Addition	Basement Remodel	Bathroom Remodel	Kitchen Remodel
Garage (Attached)	Garage (Detached)	Three Season Room	Other _____
Does this project include plumbing?		Yes	No

Total Cost of Project (estimated): \$ _____

CONTACT INFORMATION:

Permit Applicant: _____ **Phone:** _____

E-Mail: _____

Property Owner: _____ **Street Address:** _____

City: _____ **State:** _____ **Zip:** _____ **Phone:** _____

E-Mail: _____

CONTRACTOR(S):

General Contractor: _____ **Office Phone:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

E-Mail: _____

Plumbing Contractor: _____ **Plumber's License #** _____

Roofing Contractor: _____ **Roofing License #** _____



25 East State Street, North Aurora, IL 60542
P: 630.897.1457 F: 630.897.0269
Website: www.northaurora.org/forms/
Email: cdinfo@northaurora.org

Please Note: The following items are required at the time of permit submittal. All required paperwork and documents must be included at the time of submittal, or the submittal will not be accepted.

- ✓ Please submit **two (2) copies of the current plat of survey** showing the following:
 - All existing improvements
 - The location of the proposed work drawn to scale.
 - The distance from the lot line(s) to the proposed building(s) and/or structure(s)
 - No building(s) or structure(s) are allowed in any easements (fences are allowed in some easements)
- ✓ Please also submit the following:
 - **One (1) copy of the contract/proposal** - from the contractor performing the work.
 - **Scope of work** – with construction details
- ✓ **Plumbing and Roofing Permits** require the following:
 - Copy of the State of Illinois plumbing or roofing license
 - Letter of Intent from the plumbing contractor (for all plumbing permits)
 - Letter of Intent from a licensed roofer (solar panel permits only)

*If you are working on a structure built before 1978, contractors must be EPA Lead-Safe Certified. The Lead-Based Paint Renovation, Repair and Painting (RRP) rule is a federal regulatory program affecting anyone who disturbs painted surfaces where lead may be present. For more information about the program and certification, please visit www.epa.gov/lead or contact the Kane County Office of Community Reinvestment at 630.444.3027.

Permit Review Time: Please allow ten (10) working days for the permit applications to be reviewed and approved. The review time does not start until **all** required paperwork and documents are submitted.

Permit Issuance: A staff member will notify you when your permit is ready to be picked up and paid for.

Fees: Remodel/Addition without Plumbing- \$350.00 Residential/Addition with Plumbing - \$500.00

Inspections: The applicant is responsible for scheduling all required inspections, which are shown on the permit job card. The permit job card must be visible from the street during construction. Should an inspection fail, a \$100.00 re-inspection fee may apply and must be paid prior to scheduling the re-inspection.

I hereby certify that I am the owner of record, or the owner of record authorizes the proposed work, and I have been authorized to act on his/her behalf as the agent. I agree to conform to all applicable laws and ordinances of the Village of North Aurora.

Printed Name: _____ **Date:** _____

Signature: _____

FOR OFFICE USE

Approved by: _____ Date: _____

Total Fee: \$ _____