



COMMITTEE OF THE WHOLE MEETING
MONDAY, May 15, 2023
(Immediately following the Village Board Meeting)

AGENDA

CALL TO ORDER

ROLL CALL

AUDIENCE COMMENTS

TRUSTEE COMMENTS

DISCUSSION

1. School District 129 Vocational School Use Concept
2. Public Works Staffing

EXECUTIVE SESSION

1. Collective Bargaining

ADJOURN

Initials: SB

VILLAGE OF NORTH AURORA BOARD REPORT

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
CC: STEVE BOSCO, VILLAGE ADMINISTRATOR
MIKE TOTH, COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR

FROM: DAVID HANSEN, VILLAGE PLANNER

SUBJECT: 202-208 GENESIS DRIVE - VOCATIONAL SCHOOL CONCEPT USE

AGENDA: MAY 15, 2023 COMMITTEE OF THE WHOLE MEETING

DISCUSSION

West Aurora School District 129 is proposing to move their existing automotive programming vocational school from Mooseheart to the subject property located in a B-2 General Business District Planned Unit Development, known as the Orchard Commerce Center. The subject property is currently improved with a multi-use commercial strip center that includes an auto repair shop and three separate office tenant spaces. District 129 would utilize the entire building for a vocational automotive training center. The northern portion that currently houses the auto repair shop would accommodate lab activities where vehicles would be used as a demonstration and practice opportunities. The three office spaces to the south would house and offer diagnostics, hybrid, and engine lab environments. In the future, District 129 may consider utilizing the three offices spaces for other classes such as HVAC and Fire Science. An Educational Facility, Vocational School is classified as a special use in the B-2 District.



The anticipated hours of operation for the automotive programming vocational school would be 7:00 a.m. to 4:00 p.m., Monday through Friday. The Educational Facility, Vocational School use requires 1 off-street parking space per 10 students (based on maximum enrollment) + 2 spaces per classroom. According to the petitioner, the facility would include 40-45 students on campus at any one time along with 1 to 2 staff members on site. As such, the Zoning Ordinance would require a total of 13 parking spaces. The subject property currently provides a total of forty-eight (48) parking spaces. District 129 has mentioned that most of the students will be bussed to the site.

Staff would like to take this opportunity to solicit feedback from the Village Board on the proposed use.

Introduction Letter

We are currently offering Automotive Technology 1 and 2 at Mooseheart City School. We have outgrown that physical space and have been looking to secure a facility that we can grow to our full potential in this Career and Technology realm.

Our estimated schedule for the 2023-24 School Year begins at 7:55 am and concludes at 2:35 pm. We would probably have staff and some students on site at 7:00 until 4:00 given any needs throughout the day.

I would estimate that at capacity, we could have 40-45 students on the campus at any one time. There are 1-2 staff members on site at all times.

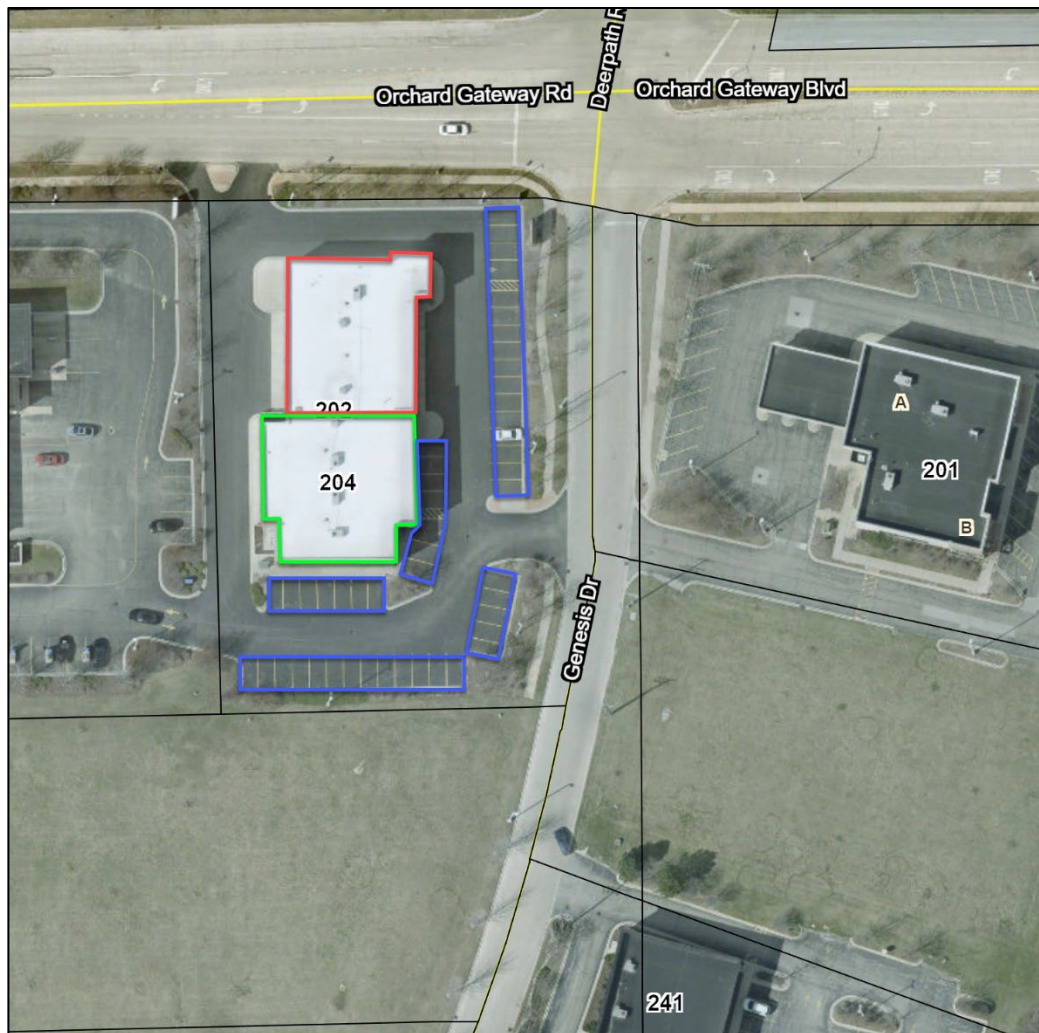
The larger space to the north, would accommodate our lab activities where vehicles would be used as demonstration and practice opportunities. The three spaces to the south would provide us opportunities to offer diagnostics, hybrid and engine lab environments. Other possible expansions for those spaces might include HVAC and Fire Science.

We have been approached by other school districts, East Aurora, Mooseheart and Batavia, to include their students in our offerings.

Respectfully,

Jeff Craig

Superintendent of West Aurora Schools



Legend

- **Red** - area for automotive repair training to be open August 2023.
- **Green** - area for future expansion of academic programming.
- **Blue** - parking for students and staff.

*Please note that the actual spaces used will be limited as the majority of students are bused over from high school and staff members anticipated are minimal.



West Aurora

Automotive Center

202-208 Genesis Way
North Aurora, IL

West Aurora's Automotive Program

AUTOMOTIVE TECHNOLOGY 1: CCCT380Y

Open to: 11, 12 Length: 1 year Credit: 2

PREREQUISITE: NONE

Automotive Technology 1 introduces the student to the wide field of auto repair. the class is divided into four main areas of study : brakes; steering and suspension; electircal; engine repair ad computer controls. Students will receive classroom instruction and time in the lab to complete hands-on repairs to vehicles. Students are instructed on how to locate service data, determine what is important and use that information to troubleshoot and repair automobiles. students must supply their own safety glasses and safety boots.

2023-2024 Student Enrollment: 74

Automotive Technology 2: CCCT408Y

Open to: 12 Length: 1 year Credit: 2

PREREQUISITE: None

Automotive Technology II is an extension of Automotive Technology I. While the focus is still on the four main areas of study from Auto I, the course is project-based and students are allowed input into what topics are covered. Students are encouraged to suggest or bring in their own projects and are given more time in the lab to complete larger repairs. However, all projects must be approved by the instructor. Students must supply their own safety glasses and safety boots. Tools will be provided.

2023-2024 Student Enrollment: 9

Maximum Student Program Enrollment: 160

2023-2024 Estimated Schedule

<u>Block</u>	<u>Bus Arrives</u>	<u>Class Period</u>	<u>Bus Departs</u>
One	7:50	7:55-9:05	9:05
Two	9:43	9:48-10:55	10:55
Three	11:34	11:39-12:45	12:45
Four	1:26	1:31-2:35	2:35

** Schedule differs on Mondays due to late start schedule*

Automotive Experience

Students have the opportunity to:

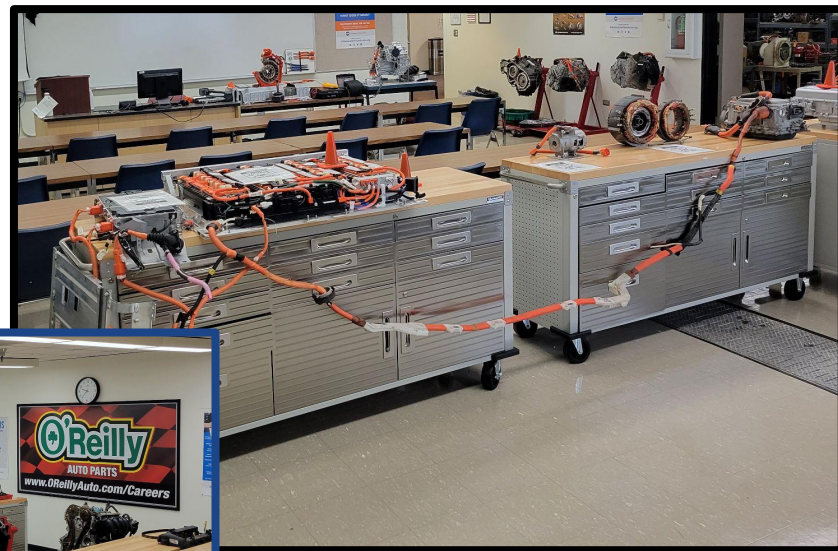
- work on donated cars, personal vehicles, and district/staff vehicles (it is not a fully operational automotive shop).
- earn certifications in areas such as tire balancing.
- possible dual-credit opportunities with Waubensee Community College.
- possible internship opportunities at local car dealers and automotive shops.

Possible Automotive Expansion

Electric Diagnosis Lab



Hybrid Lab

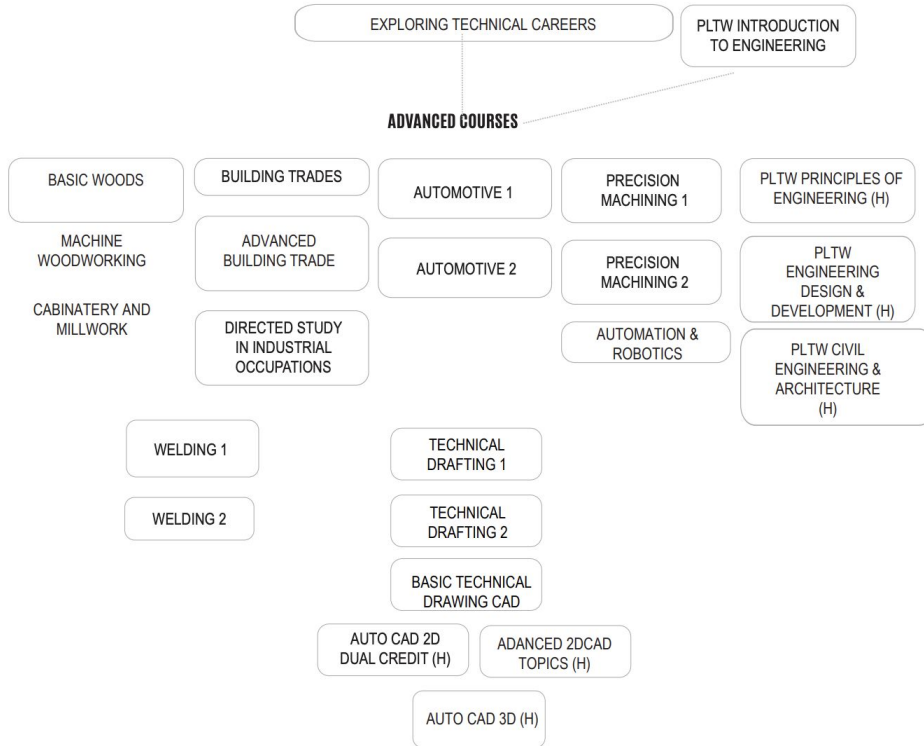


Engine Lab



2023-2024 CTE Offerings

TECHNOLOGY



Possible Future Partner Schools



EAST AURORA
HIGH SCHOOL

MOOSEHEART
Child City & School Inc.



Possible Other CTE Expansion Areas

Heating & Air Conditioning
Fire Science

Village of North Aurora Memorandum



To: President and Village Board of Trustees

From: Jason Paprocki, Finance Director
Brian Richter, Public Works Director
Steven Bosco, Village Administrator

Date: May 15, 2023

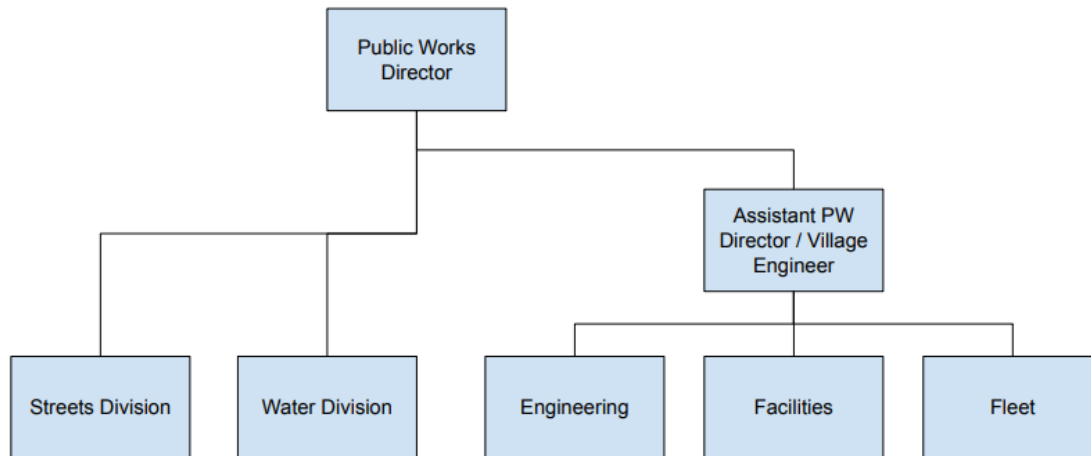
RE: Public Works Restructuring

With the recent promotion of the Streets Superintendent to Public Works Director and creation of the two Crew Leader positions, it has given staff the opportunity to discuss the future of the Public Works department. We have identified a plan that allows the Village to retain valuable employees and develop succession planning, all while not increasing headcount and reducing the personnel budget.

The plan involves a restructuring of the Public Works management setup. As part of this plan, we would be promoting the Village Engineer to Assistant Public Works Director/Village Engineer. The primary functions of this new position would be daily supervision of the engineering, facilities, and fleet operations. Facilities and fleet were previously responsibilities of the Streets Superintendent. The proposed salary range for the Assistant Public Works Director/Village Engineer would be in the same category as the Police Deputy Chief. This range starts at \$106,691, with a maximum salary of \$151,855. For reference, the current Village Engineer range is \$94,668 to \$134,742. With the creation of the Civil Engineer position during FY 2022-23, this will allow the current Village Engineer to expand his responsibilities to other divisions within Public Works.

Also, with the promotion of the Streets Superintendent to Public Works Director last month, the Streets Superintendent position has remained vacant. Staff plans on keeping this position vacant and will request to have it deauthorized in the FY 2023-24 budget. Instead, staff requests that the Public Works Foreman position be authorized and filled in the FY 2023-24 budget with a budget amendment. The Foreman position was last authorized in the FY 2016-17 budget. The salary range for the Foreman position currently starts at \$72,113.60 and tops out at \$96,158.40. For reference, the current Streets Superintendent range is \$94,668 to \$134,742. We would anticipate one of the new Crew Leaders to be promoted to Foreman, with the Crew Leader position being filled with a current Laborer. We would then advertise to hire a Laborer position to backfill the promotions. The Foreman position would primarily operate in the field supervising the Streets division crews.

The general organization structure of the Public Works department would be as follows:



The updated listing of authorized positions after the restructure is below:

	Budget FY 23-24	Restructured FY 23-24
Public Works		
Public Works Director	1.00	1.00
Assistant Public Works Director / Village Engineer	-	1.00
Streets Superintendent	1.00	-
Village Engineer	1.00	-
Civil Engineer	1.00	1.00
Foreman	-	1.00
Public Works Crew Leader	2.00	2.00
Public Works Laborer	7.00	7.00
Custodian	1.00	1.00
Seasonal Labor (PT)	0.45	0.45
Total Public Works	14.45	14.45
Water		
Water Superintendent	1.00	1.00
Lead Water Operator	1.00	1.00
Water Laborer	4.00	4.00
Total Water	6.00	6.00

The changes noted above would result in a future budget amendment reducing salaries and benefits in the FY 2023-24 budget by \$74,620 in total. The total headcount of the Public Works department would remain unchanged.