

Meeting Held Electronically



COMMITTEE OF THE WHOLE MEETING
MONDAY, APRIL 18, 2022
(Immediately following the Village Board Meeting)

AGENDA

CALL TO ORDER

ROLL CALL

AUDIENCE COMMENTS

TRUSTEE COMMENTS

DISCUSSION

1. 950 Ice Cream Drive Minor PUD Change
2. Police Body Worn Cameras
3. Title 2 Administration and Personnel Code Revisions
4. FY 2022-23 Draft Budget Review

EXECUTIVE SESSION

1. Review of the Executive Session Minutes Dated 12/06/21 Part 1, 12/06/21 Part 2, 12/20/21, 02/07/22 and 02/21/22
2. Review of the Release of Executive Session Minutes

ADJOURN

Initials: SB

**VILLAGE OF NORTH AURORA
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
CC: STEVE BOSCO, VILLAGE ADMINISTRATOR
FROM: MIKE TOTH, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR
SUBJECT: 950 ICE CREAM DRIVE MINOR DEVELOPMENT CHANGE
AGENDA: APRIL 18, 2022 COMMITTEE OF THE WHOLE MEETING

BACKGROUND

Ordinance #21-08-16-04 approved an Industrial Planned Unit Development (“PUD”) at the northeast corner of Ice Cream Drive and Randall Road. A 173,106 freestanding industrial warehouse building is currently under construction at 950 Ice Cream Drive (Lot 1). In order to accommodate a prospective food manufacturing tenant the property owners have submitted updated development plans for Lot 1.

Per Section 5 of Ordinance #21-08-16-04, the Community and Economic Development Director has the authority to approve technical and minor changes to the PUD. Staff has reviewed the updated development plans and concluded the plans still adhere to all of the zoning provisions included in the I-2 General Industrial District and the PUD. As such, the changes would constitute a minor change to the PUD.

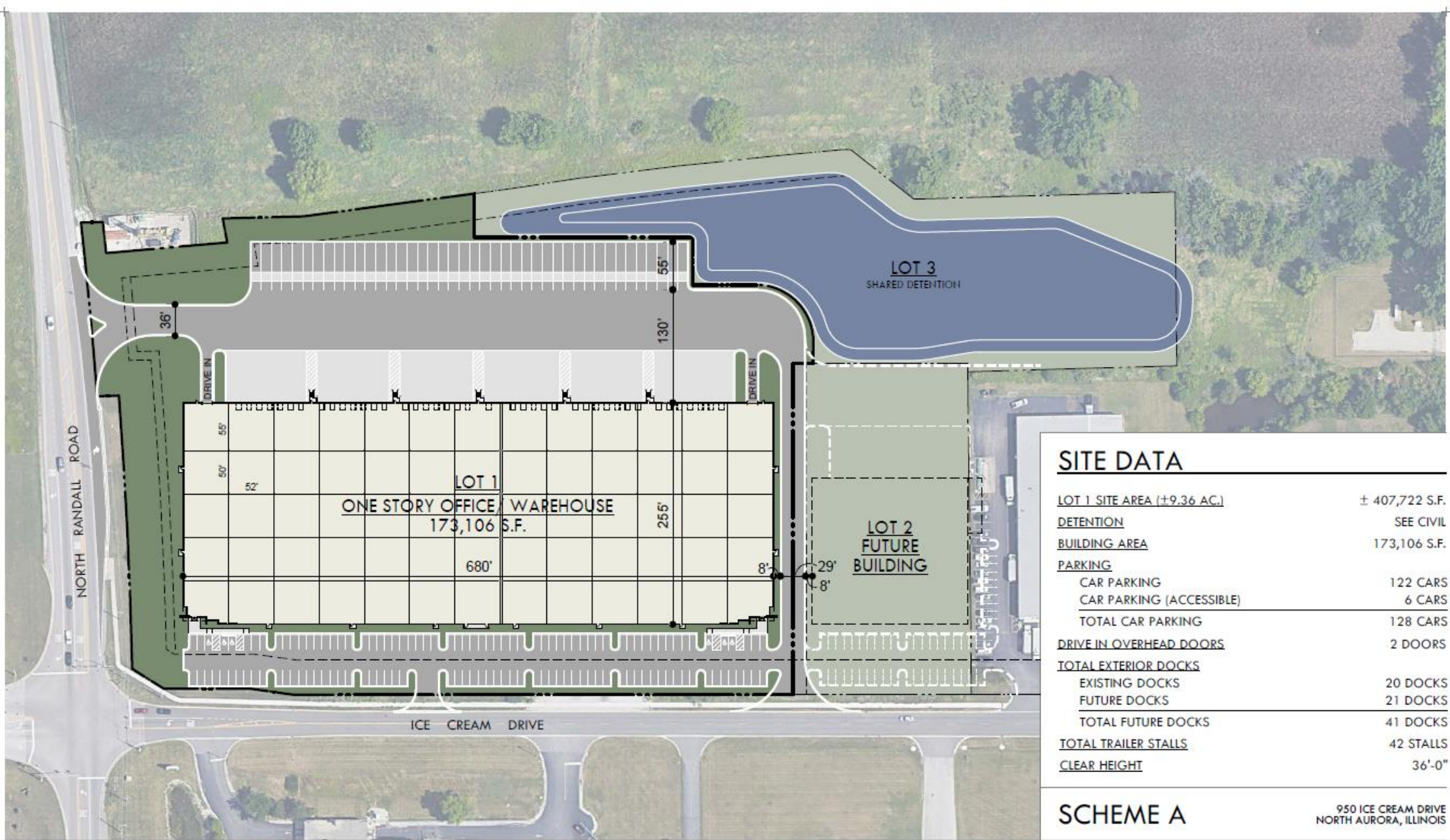
As a general proposition, the minor change is being requested to accommodate a high volume of employees and the specific business operations. Additional employee parking is needed and would be accommodated adjacent to the northwest corner of the building; an area originally planned for truck docks and trailer parking. The number of on-site parking spaces would be increased from 128 to 240 spaces and the number of trailer parking stalls would be decreased from 42 spaces to 10. The northeast portion of the building would accommodate a shipping and receiving area, trash and recycling vestibules, external water tanks (not to exceed the height of the building) and the 10 remaining trailer parking spaces. The building’s accent color would also change from blue to black in order to accommodate the company’s colors. Landscaping adjacent to the building may also be moved or relocated elsewhere on site to reduce animal life and insects adjacent to the building.

From a use perspective, the proposed use of Lot 1 would be classified as Industrial, Medium, which is defined as: *the manufacturing of products from processed or unprocessed raw materials, including processing, fabrication, assembly, treatment, and packaging of such products, and incidental storage, sales, and distribution of such products. This manufacturing may produce noise, vibrations, illumination, or particulate that is perceptible to adjacent land users but is not offensive or obnoxious.*

As minor changes are typically required to be approved by the Village Board, staff would like to take this opportunity to allow the property owners to present the updated plans to and obtain any feedback from the Village Board.







SITE DATA

<u>LOT 1 SITE AREA (+9.36 AC.)</u>	± 407,722 S.F.
<u>DETENTION</u>	SEE CIVIL
<u>BUILDING AREA</u>	173,106 S.F.
<u>PARKING</u>	
CAR PARKING	122 CARS
CAR PARKING (ACCESSIBLE)	6 CARS
TOTAL CAR PARKING	128 CARS
<u>DRIVE IN OVERHEAD DOORS</u>	2 DOORS
<u>TOTAL EXTERIOR DOCKS</u>	
EXISTING DOCKS	20 DOCKS
FUTURE DOCKS	21 DOCKS
TOTAL FUTURE DOCKS	41 DOCKS
<u>TOTAL TRAILER STALLS</u>	42 STALLS
<u>CLEAR HEIGHT</u>	36'-0"

SCHEME A

950 ICE CREAM DRIVE
NORTH AURORA, ILLINOIS

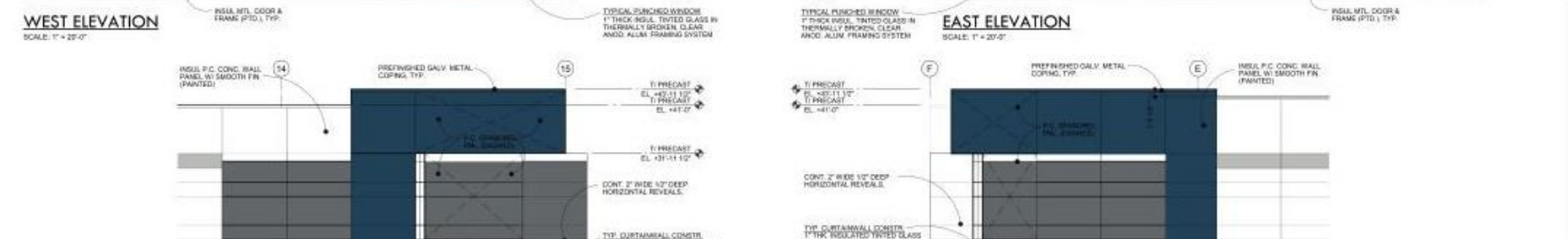
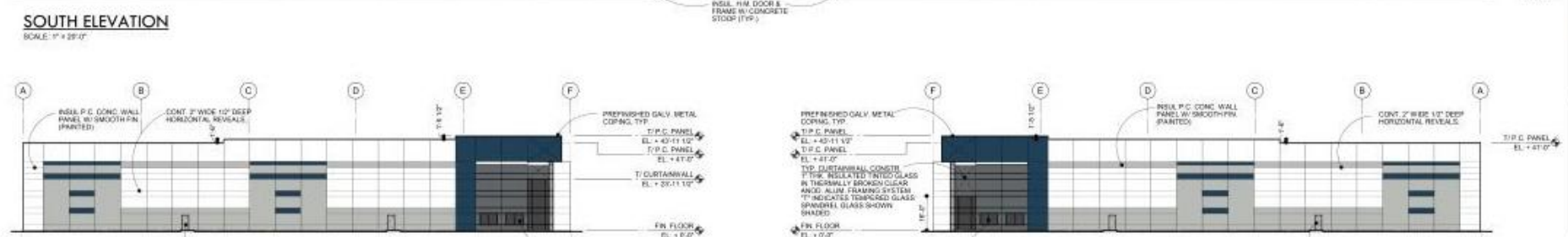
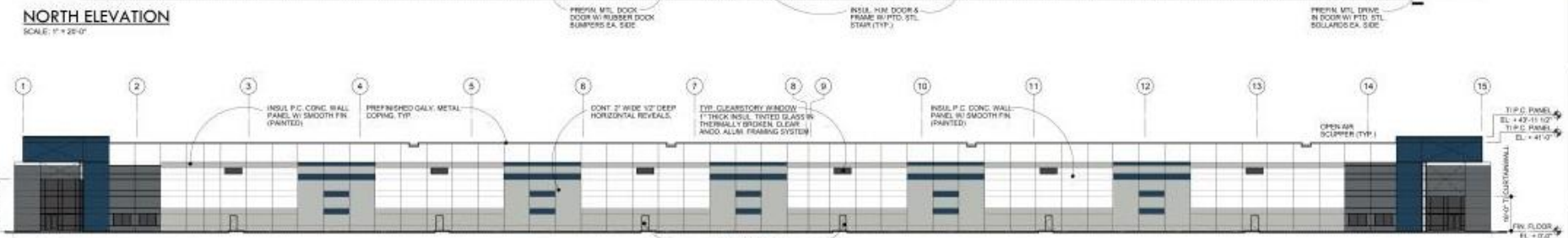
SITE PLAN





DATE	DESCRIPTION
4/22/2020	ISSUED FOR PERMIT
4/27/2020	ISSUED FOR PRECAST
9/10/2020	ISSUED FOR PRECAST
9/13/2020	ISSUED FOR A-PROPOSED

PROJECT NUMBER	202-006
SUBMITTER	FLOOR 02
DRAWN BY	JSA
CHECKED BY	JSA



COLOR LEGEND

EXTERIOR PRECAST TO BE COLORED WITH TOPPER PAINT BY BARNHART ALLIANCE
N.C. TO MATCH THE EXTERIOR WALLS COLOR SELECTED BELOW

Light Gray	High Reflective White, 50% Tint
Medium Gray	Medium Reflective White, 50% Tint
Dark Gray	Dark Reflective White, 50% Tint
Black	Black

FAHSA & SPINELL STOP & CLAMP
PRE-CAST CONCRETE

CURTAINWALL SYSTEM
FRAMES: CLEAR ANODIZED ALUMINUM
INSUL. GLASS: 1/2" TINTED

FINISHED PRECAST
FRAMES: CLEAR ANODIZED ALUMINUM
INSUL. GLASS: 1/2" TINTED

INSUL. MTL. DOOR/FRAME
FRAME: TINTED TO MATCH PRECAST
DOOR: PAINTED TO MATCH PRECAST

OVERHEAD DOORS
DOOR: ANODIZED ALUMINUM
GLASS: 1/2" TINTED

INTEROFFICE MEMORANDUM

TO: VILLAGE MAYOR MARK GAFFINO AND NORTH AURORA BOARD OF TRUSTEES
FROM: DAVID C. FISHER, CHIEF OF POLICE
SUBJECT: BODY WORN CAMERA AND SQUAD CAMERA REVIEW
DATE: APRIL 18, 2022
CC: STEVEN BOSCO, VILLAGE ADMINISTRATOR

Issue

Staff is reviewing the purchase of body worn cameras.

Discussion

Due to the passage of the SAFE-T Act in 2021, all police departments in Illinois must implement the use of body worn cameras. Due to the population of North Aurora the department would have to implement their use by January 1, 2025. Staff started looking into the use of body worn cameras prior to the passing of the act.

During the summer of 2021, staff contacted Market Place, a business that specializes in researching and comparing products based on specifications provided to them by staff. Market Place was provided with several details that were required of the body worn cameras that the Village would be seeking to purchase. Features such as ease of use, specific triggers that engage the cameras, software/video storage and cost were all considered. The field was narrowed down to three companies: Axon, Watchguard, and Utility.

A pilot-test was conducted on body worn cameras from all three companies. Officers used the cameras in typical police settings, records clerks used the software from each company to store videos, make recordings, etc., and ratings were kept for all three.

Based on pilot-testing results, the two companies that staff felt were best suited to the needs of the department users were Axon and Watchguard. Of those two, Axon had the best rating. Axon was rated as easiest/most convenient camera to use, easiest software to utilize, best picture quality and the camera was the most secure and did not fall off its mount.

While testing the body cameras, staff also looked into the pricing of squad mounted cameras. The department currently has WatchGuard squad cameras. These cameras have approximately two more years of life left.

Pricing

Axon

	Year 1 Pricing	Year 2 Pricing	Year 3 Pricing	Year 4 Pricing	Year 5 Pricing	Total Pricing
32 Body Cameras (as a service, 5-year contract, midway refresh)	\$ 36,846.17	\$ 36,846.19	\$ 36,846.19	\$ 36,846.19	\$ 36,846.20	\$ 184,230.94
12 In-Car Cameras (w/ Cloud Storage & 5-year refresh)	\$ 16,904.16	\$ 16,904.16	\$ 16,904.16	\$ 16,904.16	\$ 16,904.16	\$ 84,520.80
Bundle Discount (Non-duplication of Axon Signal Unit, Cable Assembly & Ext. Warranty. Items 70112, 70117, & 80379)	\$ (3,905.74)					\$ (3,905.74)
Total	\$ 49,844.59	\$ 53,750.35	\$ 53,750.35	\$ 53,750.35	\$ 53,750.35	\$ 264,846.00

WatchGuard

	Year 1 Pricing	Year 2 Pricing	Year 3 Pricing	Year 4 Pricing	Year 5 Pricing	Total Pricing
32 Body Cameras (as a service, 5-year contract, midway refresh)	\$ 13,524.00	\$ 13,524.00	\$ 13,524.00	\$ 13,524.00	\$ 13,524.00	\$ 67,620.00
12 In-Car Cameras (w/ Cloud Storage & 5-year refresh)	\$ 29,520.00	\$ 29,520.00	\$ 29,520.00	\$ 29,520.00	\$ 29,520.00	\$ 147,600.00
Additional Items/Services (Yearly Average)	\$ 6,316.00	\$ 6,316.00	\$ 6,316.00	\$ 6,316.00	\$ 6,316.00	\$ 31,580.00
Squad Car Installation	\$ 5,400.00					\$ 5,400.00
Total	\$ 54,760.00	\$ 49,360.00	\$ 49,360.00	\$ 49,360.00	\$ 49,360.00	\$ 252,200.00

The total cost for a five year plan for Axon for body cameras only is \$184,230.94, or \$36,846.19 per year for five years. The total for new Axon squad cameras is \$84,520.80, or \$16,904.16 per year for five years. If purchased together at the same time, the total would be \$264,846.00. There is a \$3,905.74 savings if both cameras are purchased at the same time.

The total cost for a five year plan for Watchguard body cameras only is \$67,620.00, or \$13,524.00 per year for five years. The total for squad cameras is \$147,600.00, or \$29,520.00 per year for five years. Purchased together, the total would be \$252,200.00. This includes \$5,400.00 for installation. The first year cost for both would \$54,760 due to installation, and \$49,360.00 for the next four years. Axon does not charge extra for installation.

Conclusion

Based on pilot-testing results, staff ratings and the safety and security of the cameras staying attached to the officer, staff is recommending purchasing the Axon body cameras, as well as the Axon squad cameras. The body cameras and squad cameras would also be compatible since they are from the same company. This is important so that only one platform is being utilized, which results in the continuity of storing all videos, evidence, etc. in one place. The current squad cameras would need to be replaced within two years; however, it is anticipated that by the time Axon squad cameras would be implemented there would only be one year of life left. Axon cameras are also integrated with the 911 dispatching system.



MEMORANDUM

TO: North Aurora Village Board

FROM: Drendel & Jansons Law Group

DATE: April 13, 2021

RE: Summary of Revisions to Title 2 of the North Aurora Municipal Code – Administration & Personnel

Staff periodically reviews provisions of the North Aurora Municipal Code, especially older provisions that might be out of date and obsolete. Title 2 of the Municipal Code (Administration and Personnel) is full of provisions that are obsolete and out of date. Therefore, staff has worked with our office to update those provisions of the Code and to streamline the administrative and personnel structure of the Village in keeping with current practices and best practices as reflected in communities around the area.

I should note, to begin with, that compensation for the corporate authorities (the Mayor and Village Board) and compensation for the elected officers of the Village should be reviewed. The last time we revised Section 2.04.010.C and Section 2.08.020.A was in 2006. We established a table of compensation for the Mayor, Board and elected officials with the first changes effective 2011, and the last changes effective 2017. Thus, the compensation identified in those tables is now five years old.

We need to be forward thinking in establishing compensation for elected offices because no changes that we approve can take effect during the term of any officer who is currently in office at the time that we approve those changes. The changes can only be effective as to officers elected in the future.

As for the changes to Title 2, they include the following:

- Updating the references to the existing position titles;
- Eliminating provisions of the Open Meetings Act and simply referencing them;
- Streamlining the supervision of all departments under the Administrator;
- Eliminating some duties of the Administrator that are performed by Finance Director and others;
- Eliminating some details of the Administrator duties that are not necessary; and
- Updating obsolete provisions that have been changed by statute.

Most of these changes are just clean up and updating. Some are more substantive.



VILLAGE OF NORTH AURORA



VILLAGE OF NORTH AURORA
KANE COUNTY, ILLINOIS

Ordinance No. _____

ORDINANCE AMENDING PROVISIONS OF TITLE 2
OF THE NORTH AURORA MUNICIPAL CODE
DEALING WITH ADMINISTRATION AND PERSONNEL

Adopted by the
Board of Trustees and President
of the Village of North Aurora
this ____ day of _____, 2022

Published in Pamphlet Form
by authority of the Board of Trustees of the
Village of North Aurora, Kane County, Illinois,
this ____ day of _____, 2022
by _____.

Signed _____

VILLAGE OF NORTH AURORA

ORDINANCE NO. _____

**AN ORDINANCE AMENDING PROVISIONS OF TITLE 2
OF THE NORTH AURORA MUNICIPAL CODE
DEALING WITH ADMINISTRATION AND PERSONNEL**

WHEREAS, many provisions of Title 2 of the North Aurora Municipal Code dealing with Administration and Personnel are old and obsolete dating back over 25 years; and

WHEREAS, the Administration and Personnel provisions of the North Aurora Municipal Code need to be updated and streamlined.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

1. The recitals set forth above are adopted and incorporated herein as the material and significant findings of the President and the Board of Trustees as if fully stated herein.
2. The following Sections of Title 2 (Administration & Personnel) of the North Aurora Municipal Code are amended and superseded in their entirety as follows:

2.04.060 Secretary to village board.

The village clerk or designee shall serve as the secretary to the village board. In this capacity, the village clerk shall give notice of the board's meetings, keep a record of its proceedings and votes, maintain a file of all documents presented to the board, authenticate by signature and record in full in a book kept for such purpose all ordinances passed by the village board and perform such other duties as may be set from time to time by the village board.

2.04.070 Quorum.

A majority of the trustees corporate authorities then-qualified for office and the president shall constitute a quorum

2.04.080 Order of business—Posting agenda.

Business of the village board shall be conducted in the manner prescribed from time to time by motion or resolution of the village board or by consent of the village board to the order of business presented by the village administrator. Time shall be set aside at every regular or special board meeting for audience's comments. The village clerk shall post the tentative agenda by Friday noon immediately preceding the board's regular board meeting as required by the Open Meetings Act. The agenda shall be posted at the village clerk's office

2.04.120 Addressing the village board.

VILLAGE OF NORTH AURORA

The public may address the village board as follows:

....

B. ~~At the portion of the meeting devoted to consent agenda, old and new business, the general public may address the board by signing a written statement which states the speaker's name, address and the subject of the speaker's remarks, and the speaker shall be allowed to address the board when the subject is discussed.~~ Comments by the general public shall generally be limited to three minutes ~~to be sure enough time for all members of the public wishing to address the Board and to promote an orderly and efficient meeting.~~

C. Comments made by persons or their representatives presenting zoning and real estate development matters to the board shall be presented in a concise and orderly way without time limitation, but subject to the discretion of the president. Remarks made by opponents shall be made, whenever possible, by a representative speaking for them. The remarks of the opponent's representative shall be presented in concise and orderly way without time limitation, but subject to the discretion of the president. Remarks made by individual opponents shall not exceed three minutes and shall not repeat points made by other speakers. The proponent of a zoning or a real estate development issue is entitled to a final rebuttal comment, which shall not exceed three minutes unless waived by the village board. All comments made by the general public, proponents and opponents of zoning and real estate development matters shall be completed before formal discussion and vote by the board.

2.12.030 Term; relationship to elected officials and employees.

The village administrator shall be employed for a term not to exceed the term of the current president pursuant to written contract, ~~but which contract~~ may be renewed for additional terms. The ~~employment shall be governed by a contract, shall not be in~~ inconsistent with this ordinance, ~~to and shall~~ be approved by a majority vote of the corporate authorities. The administrator shall be subject to the authority and direction of the president and the board of trustees. The administrator shall coordinate the various departments in the village and oversee the operations of the village. Department heads, ~~with the exception of including~~ the chief of police ~~as provided in this section below~~, shall answer to the administrator, the president, and the board of trustees. ~~The police chief shall answer directly to the president and board of trustees in respect to all matters directly, inherently and principally relating to the police enforcement.~~

2.12.050 Terms of employment; compensation.

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B. The administrator shall not be employed by any other governmental body or business during the period of the administrator's contract unless specifically authorized by the village board of trustees. The administrator's compensation shall be established by contract and shall not be governed by the pay grade and scale that is established for all other employees. The administrator's benefits shall be governed by the village personnel manual, unless specifically addressed in the contract. The administrator shall

VILLAGE OF NORTH AURORA

attend such continuing education seminars and conferences of benefit to administrator for the benefit of the village ~~as the board of trustees approves in advance.~~

2.12.060 Powers and duties of village administrator for fiscal matters.

The village administrator shall have supervision and responsibility for the budget and accounting work of the village specifically, but not in limitation of the foregoing, the administrator shall have the following powers and duties:

- A. ~~On or before the first regular committee of the whole meeting in April in each year,~~
The village administrator shall submit to the corporate authorities an estimate of the money necessary to pay the expenses of the village during the next fiscal year, classification and detail of the purposes of such expenditures, the aggregate income of the preceding fiscal year and estimate of the income for the coming fiscal year, summary of the village's liabilities and such other information as is necessary and appropriate to assist the village board in adoption of the budget ordinance. The administrator shall schedule the first budget discussion by the corporate authorities on the second regular committee-of-the-whole meeting in April. The administrator shall provide sound and responsible revenue and expense projections within the current budget year as well as subsequent periods as necessary to support financial ratios and capital plans.

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- C. The village administrator shall consult with each department head, and the village administrator shall recommend to the president and village board the salaries to be paid to each employee of the village

....

- ~~E. The village administrator shall present to the village board by the second meeting of each month a summary statement or statements that show the financial condition of the village as of the end of the preceding month. The periodic statements shall reflect the current budget status and the adjustments of the balance sheet to date. All surplus and deficit matters shall be presented to the board in a timely fashion.~~

- E. F. The village administrator shall present such additional reports and information concerning the fiscal matters of the village as may from time to time be requested by the corporate authorities

- F. G. ~~The village administrator shall develop, maintain, adjust and present to the corporate authorities in the first quarter of each calendar year a ten (10) year capital plan for the village.~~

- G. H. The village administrator shall process budget amendments consistent with state statute on a regular basis, but in no event shall the budget amendments be presented more than sixty (60) days after the event triggering the amendment, ~~and all budget amendments shall be completed prior to the end of the budget year.~~

- G. I. ~~The village administrator, in conjunction with the board of trustees, shall develop and manage a services distribution matrix that supports sound expense budgeting and staffing control and balances, prioritizes and provides for the essential services of the village.~~

VILLAGE OF NORTH AURORA

~~H. J.~~ The village administrator shall coordinate with and manage the scheduling, prioritization and funding of the services of the various outside consultants of the village and advise the corporate authorities of the status of work being done by outside consultants on a monthly basis.

2.12.070 Powers and duties of the village administrator for internal administration of the village.

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- C. The village administrator shall attend all meetings of the village board unless excused by the president or the board of trustees. The village administrator is not entitled to vote on any issues. The village administrator shall advise the corporate authorities on all matters coming before them. The village administrator shall attend other meetings at which a report of his or a recommendation or action suggested by him or her is to be taken ~~and shall further attend all plan commission, staff and committee meetings.~~
- D. The village administrator shall investigate all complaints in relation to matters concerning village services and village administration, and shall follow up on those complaints by taking appropriate action including, but not necessarily limited to, enforcing current policies, rules, regulations, procedures and practices, advising the president and/or the corporate authorities of the complaints, advising and making recommendations regarding changes to the current policies, rules, regulations, procedures, practices, and other such appropriate action as the administrator deems advisable from time to time in response to such complaints. ~~The village administrator shall inform the corporate authorities on a regular basis of the complaints received and the responses made to those complaints.~~

....

- M. The village administrator shall coordinate with the ~~village's land planner community and economic development director~~ and advise ~~the plan commission and~~ the corporate authorities on all matters pertaining to ~~the economic development plan and the planned growth of the village,~~ promote and implement the economic development plan and planned growth of the village, and ~~shall coordinate and consult with the village's land planner regarding the land planning of the village.~~
- ~~N.~~ The village administrator shall assist and support the village clerk in the responsibilities for maintaining and managing the village records, including, but not limited to, making those records available to the public as required by law, processing Freedom of Information Act requests, and taking of minutes of meetings in the clerk's absence. The village administrator shall be primarily responsible for all other records kept in the village including, but not limited to, personnel, financial, and all other records that are necessary and appropriate for the efficient productive operation of the village and as directed by the president and/or board of trustees.
- ~~N.O.~~ The village administrator shall be responsible for compliance with the requirements of the Open Meetings Act ~~and shall generate and post the agendas of meetings with the input of the department heads the president and the board of trustees.~~
- ~~O.P.~~ The village administrator shall perform such other duties as may be specified by law, village ordinance, or as directed by the president or village board.

2.16.010 Village clerk.

VILLAGE OF NORTH AURORA

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- H The clerk has the power to accept applications and issue bulk sales licenses under Sections 3 and 4 of the Fraudulent Sales Act. Chapter (815 ILCS 350/3 and 4)

2.26.010 Enumerated.

- A. The following administrative departments are overseen by the following personnel:
1. The finance department is overseen by the finance director;
 2. The community development department is overseen by the community ~~development~~ and economic development director;
 3. The police department is overseen by the police chief; and
 4. The public works department is overseen by the public works director.
- B. The finance department is responsible for all accounting and financial matters, billing, investment, budgetary and any other matters designated by the board or the administrator from time to time.
- C. The community development department is responsible for building, zoning, signage, code enforcement and any other matters designated by the board or the administrator from time to time. The community ~~development~~ and economic development director shall be the zoning administrator and plat officer and shall undertake all of the responsibilities of the superintendent of building and zoning. The community ~~development~~ and economic- development director or designee shall also participate in and guide plan commission meetings.
- D. The police department is responsible for the employees, police officers and code enforcement personnel and law enforcement, generally, in the Village as provided more specifically in Chapter 2.36 below.
- E. The public works department is responsible for maintaining and enhancing the village's infrastructure including but not limited to streets, storm and sanitary sewer lines, water mains, village owned property, buildings and grounds, street lighting, traffic signals and signs and providing services including but not limited to snow plowing, landscaping, curb and sidewalk repairs, and maintenance tasks. The public works director shall be responsible for all matters relating to the department.

2.28.030 Building, zoning and sign codes enforcement.

The ~~superintendent of building and zoning~~ Community Development and eEconomic development dDirector is primarily responsible for the administration and enforcement of zoning, building, housing, sign and related codes and ordinances in the village

2.28.040 Water and sewer codes enforcement.

The ~~superintendent of water~~ public works director is primarily responsible for the administration and enforcement of ordinances relating to water and sewer services. If the position of ~~superintendent of water~~ public works director is vacant, and unless and until that position is filled, the ~~director of economic development and business services~~ superintendent of water and superintendent of streets shall respectively be ~~primarily~~ responsible for the administration and enforcement of their portion of the ordinances relating to water and sewer services.

VILLAGE OF NORTH AURORA

2.28.050 Code enforcement officials' powers.

The North Aurora police department, the village administrator, ~~any village administrator or designee, the community development and economic development director or designee~~ superintendent of building and zoning, the code enforcement officer, the public works director or designee ~~superintendent of water and the director of economic development and business services~~ shall each and all have the following powers:

- A. To issue or have issued complaints for violations of municipal codes and ordinances;
- B. To issue notices to appear in court;
- C. To issue summons; and
- D. To compel compliance with municipal ordinances by fine, injunction, restraining order or any other means provided in the codes and ordinances of the village or available at law.

2.36.010 Department organization.

The police department of the village shall consist of a chief of police and such other officers, patrol persons and other employees as the board of trustees authorizes from time to time. The police department shall consist of the following supervisory positions: one police chief; two deputy chiefs; and four-five sergeants. Additional supervisory positions may be created by the board of trustees by motion or resolution made and passed upon the advice and recommendation of the chief of police.

2.36.020 Appointments.

- A. ~~The A~~ chief of police shall be appointed by the president and board of trustees of the village with the input and recommendation of the administrator.
- B. The deputy chiefs of police shall be appointed by the chief of police without the advice or consent of the board of fire and police commissioners, from any rank of sworn, full-time officers of the village police department, provided that a deputy chief appointee has at least five years of full-time service with the village police department prior to appointment.
- C. All other appointments or promotions of police officers shall be made by the board of police and fire commissioners, as provided by law, as positions open or are created ~~and upon the request of by~~ the president and board of trustees.

2.36.050 Rank of the chief of police Administration.

The chief of police ~~answers directly to the president and board of trustees and shall be is~~ the head of the police department. The chief of police shall have supervision over all officers and members of the police department and may make or prescribe such rules and regulations as he or she shall deem advisable affecting the conduct of the members of the department, uniforms and equipment to be worn or carried, hours of service, vacations and all other similar matters necessary or desirable for the better efficiency of the department. The chief of police may delegate to officers of the department such authority of command and supervision as in his or her opinion is commensurate with their responsibilities. The chief of police shall create and revise, when needed, job descriptions for members of the department.

2.36.070 Duties of the chief of police.

VILLAGE OF NORTH AURORA

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- A. ~~A.~~ To supervise, manage and direct all matters relating to the operation of the police department and its members and to promulgate all rules, regulations and orders subject to the authority of the village administrator, board of trustees, the board of police and fire commissioners and the statutes of the State of Illinois;

2.36.120 Absence of chief of police.

....

B. In the event of an unplanned, prolonged absence of the chief of police, from which the chief of police is uncertain to return or uncertain to return within a specified or definite time, the duties of the chief of police shall be assumed by the officer next in rank and time in grade. Such officer shall exercise all of the authority of the chief of police to supervise, manage, discipline and control as to day-to-day affairs of the police department as have been granted to the chief of police by this chapter and shall be answerable to the administrator and president and board of trustees until the return of the chief of police or until a successor chief of police is appointed.

C. In the event of an absence of the chief of police from which the previously acting chief of police is certain not to return, the president and board of trustees may appoint with the input and recommendation of the administrator an interim chief of police from any rank of sworn, full-time officers of the village police department until a permanent appointment is made.

2.44.020 Officers of the board of local improvements.

The board of local improvements shall consist of the president of the village board, the village engineer, and ~~the superintendent of streets~~ the public works director ~~all of the trustees of the village~~. The president of the board of trustees shall be the president of the board of local improvements.

Sections 2.52.030 through 2.52.110 are hereby deleted in their entirety.

2.56.020 Responsible official.

The ~~president of the village~~ administrator ~~shall be~~ is designated ~~a person~~ as the village official responsible for the implementation of this chapter, and hereafter that person shall be referred to as "responsible official-"; and the village administrator may designate a portion or all of the responsibility to other employees from time to time. All inquiries regarding this chapter, including employee requests for inspection and copying of records, shall be directed to the responsible official. The responsible official shall prepare documents and perform acts necessary to implement this chapter and ensure the village's compliance with the Illinois law allowing employee's review of their personnel records.

3. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance, or any part thereof. The Village Board of Trustees hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that anyone or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

VILLAGE OF NORTH AURORA

4. Codification. The corporate authorities of the Village intend that this Ordinance will be made part of the North Aurora Municipal Code and that sections of this Ordinance can be renumbered or relettered and the word "Ordinance" can be changed to "Section," "Article," Chapter" or some other appropriate word or phrase to accomplish codification, and regardless of whether this Ordinance is ever codified, the Ordinance can be renumbered or relettered and typographical errors can be corrected with the authorization of the Village Attorney, or his or her designee.

5. Conflict. All parts of the North Aurora Municipal Code in conflict with the terms or provisions of this Ordinance shall be and the same are hereby amended or repealed to the extent of such conflict, and all other provisions of the North Aurora Municipal Code and all other existing ordinances shall otherwise remain in full force and effect.

6. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2022, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2022, A.D.

Mark Carroll _____

Laura Curtis _____

Mark Guethle _____

Michael Lowery _____

Todd Niedzwiedz _____

Carolyn Salazar _____

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2022, A.D.

Mark Gaffino, Village President

ATTEST:

Jessi Watkins, Village Clerk

Village of North Aurora Memorandum



To: President and Village Board of Trustees

From: Jason Paprocki, Finance Director

CC: Steven Bosco, Village Administrator

Date: April 18, 2022

RE: FY 2022-23 Draft Budget Follow-Up

The FY 2022-23 Draft Budget was presented to the Village Board at the April 4, 2022 Committee of the Whole meeting. Staff is seeking follow-up from the Board to see if there are any questions or particular items in the budget to discuss further. A number of changes have been made to the Draft Budget since the April 4th presentation. The changes include:

- Removed full-time Human Resources Generalist position from the General Fund Admin/Finance department for a decrease of \$113,293 in salary and benefits.
- Increased General Fund finance services line item \$16,000 (from \$29,800 to \$45,800) for additional contracted human resources services.
- Removed part-time Police Records Specialist position from the General Fund police department for a decrease of \$29,194 in salary and benefits. The budget still includes elevating one part-time position to full-time, for a total of three full-time Police Records Specialists.
- Increased General Fund Police Department community service line item \$5,000 (from \$37,500 to \$42,500) to update cost of contracted social worker for three days per week.
- Reduced the budgeted IMRF employer rate from 11.31% to 10.05% based on the preliminary 2023 rate recently received. This resulted in a decrease of \$39,626 across multiple departments in the General Fund and Waterworks Fund.
- Increased budgeted health insurance expenditures \$8,865 (from \$784,046 to \$792,911) due to updated rates. This change was across multiple departments in the General Fund and Waterworks Fund.
- Decreased budgeted dental insurance expenditures \$888 (from \$21,999 to \$21,111) due to updated rates. This change was across multiple departments in the General Fund and Waterworks Fund.
- Increased budgeted General Fund Police Department vehicle and equipment charges \$17,080 (from \$196,825 to \$213,905) related to the anticipated body and squad camera lease payment.

- Increased Route 31 TIF Fund property tax revenue \$139,000 (from \$241,000 to \$380,000) based on actual 2021 levy extension.
- Decreased United TIF Fund property tax revenue \$267,000 (from \$379,000 to \$112,000) based on actual 2021 levy extension.
- Increased Route 31 TIF Fund transfer to United TIF Fund \$270,000 (from \$750,000 to \$1,020,000).
- Decreased Special Service Areas Fund interest on investments revenue \$1,300 (from \$1,400 to \$100) due to current market conditions.
- Removed \$160,000 in engineering fees from Waterworks Fund expenditures related to the Central Water Tower.
- Removed \$4,374,600 in capital improvements from Waterworks Fund expenditures related to construction of the Central Water Tower.
- Removed \$200,000 in equipment from the Vehicle and Equipment Fund related to the purchase of police squad and body cameras.
- Added \$55,000 in lease payments to the Vehicle and Equipment Fund related to the annual payment towards police squad and body cameras.

In addition, projections for the current year were updated if any significant changes were identified.

As a result of the changes listed, the General Fund budgeted increase has gone from \$54,371 to \$184,797. The updated net increase of \$184,797 still assumes a transfer to the Capital Projects Fund up to \$600,000 for FY 2022-23.

The Village's FY 2022-23 Budget is scheduled for approval on the May 2, 2022 Village Board meeting.

Village of North Aurora
FY 2022-2023 Budget Summary
Summary of All Funds

Fund	Projected Fund Balance As of 5/31/22	FY 22-23 Budgeted Revenues	FY 22-23 Budgeted Expenditures	Revenues Over/(Under) Expenditures	Projected Fund Balance As of 5/31/23
General	7,916,680	13,906,530	13,721,733	184,797	8,101,477
Motor Fuel Tax	1,059,554	736,000	456,000	280,000	1,339,554
Route 31 TIF	2,053,077	383,000	1,202,050	(819,050)	1,234,027
Sperry TIF	-	-	-	-	-
N. Lincolnway TIF	-	-	-	-	-
United TIF	-	1,133,800	1,130,350	3,450	3,450
Insurance	356,508	360,600	366,200	(5,600)	350,908
Tourism	36,919	165,100	166,500	(1,400)	35,519
Special Service Areas	160,255	58,400	52,980	5,420	165,675
Sanitary Sewer	1,585,336	142,000	217,875	(75,875)	1,509,461
Capital Projects	10,663,594	2,436,400	5,807,175	(3,370,775)	7,292,819
Police Station Debt Service	281,519	636,996	635,360	1,636	283,155
Waterworks	7,572,690	3,302,000	4,636,623	(1,334,623)	6,238,067
Vehicle and Equipment Fund	2,219,997	439,975	1,012,880	(572,905)	1,647,092
Police Pension Trust	28,080,899	3,025,280	1,321,230	1,704,050	29,784,949
TOTAL ALL FUNDS:	61,987,027	26,726,081	30,726,956	(4,000,875)	57,986,153
Less					
Police Pension Trust	(28,080,899)	(3,025,280)	(1,321,230)	(1,704,050)	(29,784,949)
REVISED TOTAL:	33,906,128	23,700,801	29,405,726	(5,704,925)	28,201,204

