



**Meeting Held Electronically**

**NORTH AURORA VILLAGE BOARD MEETING  
MONDAY, FEBRUARY 21, 2022 – 7:00 P.M.  
NORTH AURORA VILLAGE HALL - 25 E. STATE ST.**

**AGENDA**

Due to the current COVID-19 pandemic, Village Board meetings are being conducted live and remotely via telecommunications to help prevent the spread of COVID-19. For best safety practices, the public can view the board meeting remotely via telecommunications using Zoom; however, to participate must attend the meeting in person. The public can view the meeting remotely as follows:

**Website Address:** <https://us02web.zoom.us/j/82957203853>

**Meeting ID:** 829 5720 3853

**Dial In:** +1 312 626 6799

This procedure is being followed pursuant to the Illinois Open Meetings Act (5 ILCS 120/2.01 et seq.) as amended by Public Act 101-0640.

Please be advised, all visitors to North Aurora Village Hall are required to wear face coverings, regardless of vaccination status. Participants and attendees in board and commission meetings are permitted to remove their face coverings once seated if they are vaccinated and able to maintain 6-feet of social distancing from other participants.

**CALL TO ORDER - SILENT PRAYER - MEDITATION – PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PROCLAMATION**

Anderson Humane 5-Year Anniversary

**PUBLIC HEARING**

NPDES Stormwater System

**AUDIENCE COMMENTS**

## **CONSENT AGENDA**

1. Village Board Minutes dated 02/07/2022; Committee of the Whole Minutes dated 02/07/2022
2. Bills List Dated 02/21/2022 in the Amount of **\$343,707.63**

## **NEW BUSINESS**

1. Approval to Reject Low Bid and Award Four-Year Contract for Lawn Mowing and Landscape Maintenance to Sebert Landscaping in the Amount of **\$217,312.00**
2. Approval of Special Event Permit for a Non-Consecutive Multi-Day Farmer's Market Event Hosted by The Rustic Fox
3. Approval of Resolution Authorizing the Entering Into of a Contract for the Purchase of Electricity from the Lowest Cost Electricity Provider for a One, Two, or Three Year Term for Water Wells and Treatment Plants Through the NIMEC Bid Process

## **VILLAGE PRESIDENT**

1. Appointment of Citizen Council Corps Members
  - a. Mark Guethle, Council Chair
  - b. David Fisher, Council Vice-Chair
  - c. Scott Buziecki, CERT Coordinator
  - d. Doug Botkin
  - e. Jeff Wong
  - f. Jimmy Antonopoulos
  - g. Mike Klemenic

## **TRUSTEE COMMENTS**

## **ADMINISTRATOR'S REPORT**

## **VILLAGE DEPARTMENT REPORTS**

## **ADJOURN**

Initials: SB



## PROCLAMATION

### ANDERSON HUMANE FIVE-YEAR ANNIVERSARY

**WHEREAS**, Anderson Humane, an animal welfare organization, first opened their doors to the public in North Aurora five years ago on February 13, 2017; and

**WHEREAS**, since then Anderson Humane has found a forever home for over 4,200 puppies, kittens, dogs and cats from their adoption center in North Aurora; and

**WHEREAS**, Anderson Humane is located in the Pet Supplies Plus store located at 180 North Randall Road, which provides the space rent-free to Anderson Humane and without their financial support the adoption center would not be what it is today; and

**WHEREAS**, in addition to being an adoption center, Anderson Humane provides families with animal behavior and training and works with many veteran organizations and senior living centers to provide enrichment opportunities for people to experience a human-animal connection.

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Mark Gaffino, Village President, and the Board of Trustees of North Aurora do hereby proclaim recognition of Anderson Humane's five-year anniversary and the positive differences they have made in the North Aurora community.

Dated this \_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
Mark Gaffino, Village President

ATTEST:

\_\_\_\_\_  
Jessi Watkins, Village Clerk



## Memorandum

To: Mark Gaffino, Village President & Board of Trustees  
Cc: Steven Bosco, Village Administrator  
From: John Laskowski, Public Works Director  
Date: February 7, 2022  
Re: NPDES Public Hearing

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The Illinois Environmental Protection Agency (IEPA) regulates pollutants entering waters in the State. The National Pollutant Discharge Elimination System (NPDES) is a program administered by the agency to improve water quality. In this program the Village of North Aurora is defined as a Municipal Separate Storm Sewer System (MS4) community. This designation requires that the Village obtain a General NPDES Permit ILR40 and operate and manage its stormwater system in compliance with the regulations outlined in this permit.

This permit requires that the Village submit a Notice of Intent (NOI), which outlines the goals of the program and defines best management practices (BMP). There are six categories of BMP outlined by the ILR 40 permit that are developed by staff specific to the Village of North Aurora. The categories are: Public Education and Outreach, Public Involvement and Participation, Illicit Discharge Detection and Elimination, Construction Site Stormwater Runoff Control, Post Construction Stormwater Management and Pollution Prevention and Good Housekeeping for Municipal Operations. Activities are then developed under each of the BMP categories with the goal of improving water quality. An example of an activity the Village conducts under the Public Involvement and Participation best management practice is a public hearing. The public hearing will be conducted at the February 21, 2022 Board Meeting and provides the public the opportunity to comment on the program. Another example of a BMP is the partnership with Kane County. The Village has adopted the Kane County Stormwater Ordinance and signed an

intergovernmental agreement that authorizes Kane County to inspect construction sites greater than or equal to two acres for compliance with NPDES regulations. The NPDES program is a continuous program in which BMPs are conducted throughout the year. The NPDES reporting year runs from March of the previous year to March of the current year. At the conclusion of each reporting year the Village must submit an Annual Facilities Inspection Report (AFIR) to demonstrate compliance with the NOI and to demonstrate progress on BMPs. The current NOI and past year's AFIRs are available for review on the Village website.

**NORTH AURORA VILLAGE BOARD MEETING  
VILLAGE BOARD MEETING MINUTES  
Monday, February 7, 2022**

Due to the COVID-19 pandemic, the Village Board meeting was conducted live remotely  
via telecommunications.

**CALL TO ORDER**

Mayor Gaffino called the meeting to order.

**SILENT PRAYER - MEDITATION – PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**In attendance:** Mayor Mark Gaffino, Trustee Mark Carroll, Trustee Laura Curtis, Trustee Mark Guethle, Trustee Todd Niedzwiedz, Trustee Carolyn Salazar

**Staff in attendance:** Village Administrator Steve Bosco, Community & Economic Development Director Mike Toth, Village Planner David Hansen, Village Attorney Kevin Drendel, Public Works Director John Laskowski, Police Chief Dave Fisher.

**AUDIENCE COMMENTS** –

**CONSENT AGENDA**

1. Village Board Minutes dated 01/17/2022
2. Bills List Dated 02/07/2022 in the Amount of \$434,625.84
3. Approval of Resolution for the Appointment of IMRF Authorized Agent

Motion for approval made by Trustee Carroll and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Carroll – yes, Trustee Curtis –yes, Trustee Guethle – yes, Trustee Niedzwiedz – yes, Trustee Salazar – yes. **Motion approved (5-0).**

**NEW BUSINESS**

**1. Approval of Special Event Permit for ABD Cycling**

Administrator Bosco introduced the Special Event Permit request from ABD Cycling. They are requesting the streets of Breton Avenue, Patterson Avenue and Fair Meadow Street on Saturday, May 28, 2022, from 8:00 am until 2:00 pm for their bicycling event, which they held previously in the same location in 2021. No street closures will be necessary. ABD Cycling has yet to submit their certificate of insurance however they can submit that prior to the event.

Motion for approval made by Trustee Guethle and seconded by Trustee Salazar. **Roll Call Vote:** Trustee Carroll – yes, Trustee Curtis –yes, Trustee Guethle – yes, Trustee Niedzwiedz – yes, Trustee Salazar – yes. **Motion approved (5-0).**

**2. Approval of Special Event Permit for The Rustic Fox “Galentine’s Day” Event**

Administrator Bosco explained that the Rustic Fox is planning a “Galentine’s Day” event on February 19, 2022 from 10 am until 6pm. Staff learned that the event organizers were planning on serving liquor at the

event which requires a special event permit. The venue will be seeking a vender with a state issued liquor license to oversee the liquor portion of their event and will submit for a special use liquor permit.

Motion for approval made by Trustee Guethle and seconded by Trustee Salazar. **Roll Call Vote:** Trustee Guethle – yes, Trustee Niedzwiedz – yes, Trustee Salazar – yes Trustee Carroll – yes, Trustee Curtis – yes. **Motion approved (5-0).**

**3. Approval of Contract with Waste Management for Street Sweeping Services in the Amount of \$90,192.00**

Director Laskowski explained that this item is for the approval of a street sweeping services four year contract. Laskowski stated that there were two bidders for the contract, Waste Management and LRS with Waste Management coming in with the lower bid. Director Laskowski mentioned that with Waste Management having previously done the Village's waste hauling, he is confident of their familiarity with the Village's road network.

Laskowski explained that street sweeping is done three times a year with additional services after special events completed at an hourly rate.

Motion for approval made by Trustee Niedzwiedz and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Niedzwiedz – yes, Trustee Salazar – yes, Trustee Carroll – yes, Trustee Curtis –yes, Trustee Guethle – yes. **Motion approved (5-0).**

**4. Approval of One-Year Agreement with the Hey and Associates, Inc. for Maintenance Agreement for Towne Center Wetlands in the Amount of \$20,000.00**

Director Laskowski stated that the Village is required to maintain the wetlands at Towne Center and utilizes Hey and Associates for expertise in cataloging the plants and ensuring there are no invasive species as well as treatments that are administered to promote the functioning of the stormwater infrastructure system. Hey and Associates provides the Village with reports of any maintenance that needs to be done.

The Village was seeking approval of a one year contract with Hey and Associates in the amount of \$20,000, which is funded out of the North Aurora Towne Center SSA fund.

Motion for approval made by Trustee Guethle and seconded by Trustee Curtis. **Roll Call Vote:** Trustee Guethle – yes, Trustee Niedzwiedz – yes, Trustee Salazar – yes, Trustee Carroll – yes, Trustee Curtis – yes. **Motion approved (5-0).**

**5. Approval of Change Order with Utility Dynamics Corporation for Hansen Boulevard Streetlight Replacement in the Amount of \$17,932.00**

Director Laskowski reminded the Village Board that in May of 2021 the Orchard Gateway streetlight replacement project was approved, those lights arrived in December due to supply chain delays. The lights have been installed. Director Laskowski explained that the item before the Board was a change order for the lights on Hansen Boulevard. He stated that ComEd is providing an incentive rebate of \$3,528 once the project is completed.

Motion for approval made by Trustee Curtis and seconded by Trustee Salazar. **Roll Call Vote:** Trustee Curtis –yes, Trustee Guethle – yes, Trustee Niedzwiedz – yes, Trustee Salazar – yes Trustee Carroll – yes. **Motion approved (5-0).**

## **6. Approval of Resolution Opposing Kane County Special Use to Allow a Private Landing Strip**

Director Toth explained that the Village was made aware of a Special Use application submitted to Kane County to allow a private landing strip on the property located at 40W778 Norris Road. This land is in unincorporated Kane County within the Village's planning boundary per the 2019 Boundary Agreement with Sugar Grove. The Special Use would allow for a 800'x50' private grass airstrip to be used for recreational purposes by the property owner. There would be no structures constructed and the land used could be converted back to agricultural use.

Director Toth stated that the Village Board did not have to pass this Resolution unless they are interested in opposing the Special Use Permit, it would then be sent on to the Kane County Board.

Trustee Guethle had questions regarding the intended use for the landing strip. Director Toth stated that the owner intended on using the landing strip recreationally, however they may use it for crop dusting. Trustee Guethle also asked if there may eventually be intentions for residential development for the land around the property. Director Toth stated that that was why this item was brought before the Board, in the event that may be the opportunity for development.

Trustee Carroll asked if the Variance were to be granted by the County, if that would then run with the land, to which Director Toth stated that is typically how it would work.

Motion for approval made by Trustee Curtis and seconded by Trustee Salazar. **Roll Call Vote:** Trustee Curtis –yes, Trustee Salazar – yes, Trustee Guethle – yes, Trustee Niedzwiedz – yes, Trustee Carroll – yes. **Motion approved (5-0).**

## **7. Approval of Ordinance Approving a Minor Change to a Planned Unit Development for the Properties Located at 125 and 149 S. Grant Street, North Aurora**

Director Toth stated that the Village approved the PUD Ordinance in 2020 which included the zoning, site plan and subdivision entitlements for a multi-phased redevelopment plan to create a unified campus of the Aurora Packing Company located at 125 and 149 S. Grant Street, North Aurora.

The final plans have been submitted and reviewed by staff. There have been revisions made that staff felt constituted minor changes to the PUD and would require a Village Board review.

Kathleen West, attorney representing Aurora Packing Company, Inc. explained the changes to the original development plans as an increase of 19,629 square feet of building area, the impervious surface area would be increasing by 27,142 square feet and the number of parking spaces would be reduced to 306, exceeding the 297 required spaces.

Trustee Carroll asked if with the increase in square footage to accommodate livestock, there would be proper ventilation. He stated that he has heard complaints from nearby residents about the odor from the livestock during the summer months. Dan Russo from ESI Design Services stated there would be ventilation.

Motion for approval made by Trustee Guethle and seconded by Trustee Niedzwiedz. **Roll Call Vote:** Trustee Guethle – yes, Trustee Niedzwiedz – yes, Trustee Salazar – yes, Trustee Carroll – yes, Trustee Curtis –yes. **Motion approved (5-0).**

**VILLAGE PRESIDENT** – Mayor Gaffino yielded his time to new Messenger Public Library Director Shannon Halikias. Ms. Halikias introduced herself, stating that she has had over twenty years of experience, working with libraries in Sugar Grove, Aurora and Lisle. Additionally she has taught about the library system at College of DuPage and Joliet Junior College. She stated that she looked forward to fostering partnerships within the community as well as the development of the Library's next strategic plan.

**TRUSTEES COMMENTS** – None

**ADMINISTRATOR’S REPORT** – None

**ATTORNEY’S REPORT** – None

**VILLAGE DEPARTMENT REPORTS**

1. **Finance** – None
2. **Community Development** – None
3. **Police** – None
4. **Public Works** – None

**ADJOURNMENT**

Motion to adjourn was made by Trustee Curtis and seconded by Trustee Guethle. All in favor. **Motion approved.**

Respectfully Submitted,

Jessi Watkins  
Village Clerk

**VILLAGE OF NORTH AURORA  
COMMITTEE OF THE WHOLE MEETING MINUTES  
Monday, February 7, 2022**

Due to the COVID-19 pandemic, the Village Board meeting was conducted live remotely  
via telecommunications.

**CALL TO ORDER**

Mayor Gaffino called the meeting to order.

**ROLL CALL**

**In attendance:** Mayor Mark Gaffino, Trustee Mark Carroll, Trustee Laura Curtis, Trustee Mark Guethle, Trustee Todd Niedzwiedz, Trustee Carolyn Salazar

**Staff in attendance:** Village Administrator Steve Bosco, Community & Economic Development Director Mike Toth, Village Planner David Hansen, Village Attorney Kevin Drendel, Public Works Director John Laskowski, Police Chief Dave Fisher.

**AUDIENCE COMMENTS** –

Resident Geno Dobelman of 1417 Fieldside Lane, North Aurora addressed the Board about a residential home located behind him that rents the home out via Airbnb. He stated that the rental of the home has caused much disturbance in the neighborhood. He questioned what the Village could do to regulate residential home rentals within North Aurora. Administrator Bosco explained that item two on the agenda would be addressing this issue and whether the Village Board would like to regulate residential rentals. He also explained that the Village of North Aurora is a non-home rule town which poses challenges in creating regulations.

Resident Michael Millen of 1409 Fieldside Lane, North Aurora also spoke about the residential home in Oak Hill subdivision that is rented via Airbnb. He stated that on June 15, 2021 he was at home when a person that had attended a party at the rented the AirBNB the night before approached his home and accused Mr. Millen of taking his phone. Mr. Millen explained that this interaction caused him concern for the safety of his family.

Resident Ken Sheppard of 68 White Oak Drive, North Aurora addressed the Board about his concerns with the Airbnb rental within the Oak Hill subdivision. Mr. Sheppard lives directly next to the residential home that is rented out. He offered surveillance video taken from a security camera on January 30 and 31, 2022 of a party held at the rental home. He stated that there were people outdoors making noise throughout the night as well as wandering on his property. Mr. Sheppard stated that he addressed his concerns with the Airbnb website, they have since expressed support of the homeowner.

Trustee Curtis asked whether or not anyone had tried to address the homeowner in regard to the problems that arise with the rental of the home. Mr. Dobelman stated that yes, the homeowner had been spoken with, however he suggested she had been dismissive of their concerns. Trustee Niedzwiedz, who also sits on the Oak Hill Homeowners' Association Board, supported Mr. Dobelman's statements explaining that the homeowner is non responsive to HOA requests and concerns.

**TRUSTEE COMMENTS**- None

**DISCUSSION**

## **1. Electric Purchase for Water Facilities and Wells**

Administrator Bosco explained that the Village of North Aurora currently has a three year contract due to expire in May 2022 with Constellation New Energy, Inc. for the Village's water facilities and well sites. The Village works with NIMEC (Northern Illinois Municipal Electric Collaborative) to bid out energy options. If the Village did not go through a bid process, it would be billed at a ComEd rate which is typically a higher rate. The Village is considering both regular and green energy options, in which green energy is historically around a few tenths of a cent more expensive than regular energy pricing.

Administrator Bosco stated that staff was looking to the Board for discussion and feedback on whether or not they were comfortable with the NIMEC bidding process as well as a decision on whether or not to proceed with green energy over regular. He gave the pricing example that mid-January anticipated pricing for standard was 5.5 cents per kWh and 5.8 cents per kWh for green which is slightly more expensive but still under the ComEd rate.

Trustee Curtis asked if this would be for a one year agreement, Administrator Bosco stated that NIMEC will provide rates for one, two and three year terms although traditionally the rates are better with the longer term contracts. Trustee Curtis expressed concerns about locking the Village in to a longer three year contract with the current economic climate, rates may drop at some point before the contract expires.

David Hoover with NIMEC was present, he stated that currently rates are higher however he foresees rates dropping more in line with historical levels within the next year or two.

Trustee Salazar asked what the Village anticipate in terms of a price difference between the two energies based on previous years' costs. Mr. Hoover stated that it is approximately three tenths of a cent more for green energy, about \$18,850 more than previous annual costs.

Trustee Carroll questioned the probability of the rates actually coming back down within the next year or two which prompted a discussion on what length of contract would be in the best interest of the Village. Administrator Bosco stated that until the Village sees the bids, it's difficult to determine which length of contract would be the best option. The bids are good for 24 hours, the resolution authorizes the Village Administrator to execute bid contracts the day bids are received.

There was discussion on the meaning of "green energy" verses regular. The same energy is distributed regardless of what the Village is contracted for, the purchase of "green energy" is buying in to a green program to support the green energy movement.

The Board was in agreement to purchase green energy and will further discuss the length of contract term based on additional information provided by staff.

## **2. Short Term Rentals 1:08**

Director Bosco began by stated that staff has done basic research in regard to short term rentals in surrounding communities. He stated that the discussion on the agenda, whether or not to regulate or eliminate the ability for a residential homeowner to offer short term rentals, would be a foundation for ongoing discussions.

Village Planner David Hansen explained that currently there is not a definition in the Village code for short term rentals in residential areas. For discussion purposes the definition that was used was “a short term rental can be described as the occupation of a residential dwelling unit that is used as a primary residence, where the dwelling unit is either wholly or partially rented for short period of time (usually less than thirty (30) days at a time) to transients or temporary guests”. Hansen stated that the Village of North Aurora is a non-home rule community and must rely on policing and code enforcement to maintain and enforce. In 2021 staff reached out to surrounding municipalities to inquire about their regulatory status of residential short term rentals. Feedback was given by Batavia, Geneva, Montgomery, Oswego, South Elgin, Sugar Grove and Yorkville. Batavia regulates and license short term rentals as a bed and breakfast. Sugar Grove considers short term rentals as a hotel and are not permitted in residential zoning districts. North Aurora currently prohibits hotels/motels in residential zoning districts and bed and breakfasts in single family zoning districts. There was nothing in the current North Aurora code defining short term rentals.

Community & Economic Development Director Toth stated that the ordinance was written ten years ago before short term rentals (Airbnb/VRBO) were a popular travel option. He said that if the Village Board wanted to pursue regulating short term rentals, a definition would have to be added to the Village Code before additional regulations could be implemented. The current code does have definitions for a dwelling (that excludes hotels/motels/bed and breakfasts) bed and breakfast and hotels which does leave room for interpretation however clarification needs to be made in order to uphold non-home rule authority and capabilities.

Trustee Salazar asked if the code were to be changed, would the current short term rental properties be grandfathered in and be unaffected by the changes. Attorney Drendel spoke about possible alternatives the Village might pursue in order to enforce restrictions. The question will need to be explored further.

Administrator Bosco reiterated the question to the Board, whether or not they would like to allow short term rentals with regulations or not allow short term rentals at all. He also commented on the idea of regulating short term rentals through nuisance laws, stating that they may be hard to enforce due to individual discretion of officers responding. He stated that it is important to be clear and enforceable in regard to regulations, otherwise the Village may be in the same situation in the future. Attorney Drendel added that a nuisance complaint must rely on residents to report, police cannot initiate the complaint.

Trustee Carroll stated that he would like to see code prohibiting short term rentals but would also like to see the Village explore nuisance regulations in order to bolster the Village’s position in problems that may arise in the future.

The Board and Staff engaged in conversation about possible solutions that may address the current situation with one specific short term rental home that has received multiple complaints.

The consensus of the Board was to move to prohibit short term rentals and look in to solidifying nuisance regulations. The Board requested that the staff reach out to the owner of the short term rental receiving complaints in an attempt to address the issue directly with her.

## **EXECUTIVE SESSION** – Personnel

### **ADJOURNMENT TO EXECUTIVE SESSION**

Motion to adjourn made by Trustee Guethle and seconded by Trustee Salazar. All in favor. **Motion approved.**

### **CALL TO ORDER AFTER EXECUTIVE SESSION**

Mayor Gaffino called the meeting to order.

### **ROLL CALL**

**In attendance:** Mayor Mark Gaffino, Trustee Mark Carroll, Trustee Laura Curtis, Trustee Mark Guethle, Trustee Todd Niedzwiedz, Trustee Carolyn Salazar

**Staff in attendance:** Village Administrator Steve Bosco, Village Attorney Kevin Drendel.

### **ADJOURNMENT**

Motion to adjourn made by Trustee Guethle and seconded by Trustee Curtis. All in favor. **Motion approved.**

Respectfully Submitted,

Jessi Watkins  
Village Clerk

# Accounts Payable

## To Be Paid Proof List

User: ablasr  
Printed: 02/17/2022 - 3:46PM  
Batch: 00503.02.2022



| Description                            | Amount   | Account       | Acct Name                    | Invoice # | Inv Date  | Pmt Date   |
|--|----------|---------------|------------------------------|-----------|-----------|------------|
| Aaron Anderson                         |          |               |                              |           |           |            |
| 043760                                 |          |               |                              |           |           |            |
| Plan/ Zoning Commission Meeting 2/7/22 | 50.00    | 01-410-4016   | Per Diem - Plan Commission   | 02072022  | 2/7/2022  | 02/21/2022 |
|  |          |               |                              |           |           |            |
| Total:                                 | 50.00    | *Vendor Total |                              |           |           |            |
| Aflac                                  |          |               |                              |           |           |            |
| 030540                                 |          |               |                              |           |           |            |
| AFLAC- January 2022                    | 80.48    | 01-000-2053   | AFLAC                        | 038771    | 1/26/2022 | 02/21/2022 |
|  |          |               |                              |           |           |            |
| Total:                                 | 80.48    | *Vendor Total |                              |           |           |            |
| AIM                                    |          |               |                              |           |           |            |
| 046510                                 |          |               |                              |           |           |            |
| Flex 125- January 2022                 | 154.00   | 01-430-4267   | Finance Services             | 00035480  | 2/1/2022  | 02/21/2022 |
|  |          |               |                              |           |           |            |
| Total:                                 | 154.00   | *Vendor Total |                              |           |           |            |
| Alexander Negro                        |          |               |                              |           |           |            |
| 468235                                 |          |               |                              |           |           |            |
| Plan/ Zoning Commission Meeting 2/7/22 | 50.00    | 01-410-4016   | Per Diem - Plan Commission   | 02072022  | 2/7/2022  | 02/21/2022 |
|  |          |               |                              |           |           |            |
| Total:                                 | 50.00    | *Vendor Total |                              |           |           |            |
| Anderson Pest Solutions                |          |               |                              |           |           |            |
| 019770                                 |          |               |                              |           |           |            |
| Pest Control- TPs                      | 91.95    | 60-445-4567   | Treatment Plant Repair/Maint | 13637858  | 2/1/2022  | 02/21/2022 |
| Pest Control- Well #5                  | 43.30    | 60-445-4565   | Water Well Rpr & Mtce        | 13639176  | 2/1/2022  | 02/21/2022 |
| Pest Control- PD                       | 98.45    | 01-445-4520   | Public Buildings Rpr & Mtce  | 14490195  | 3/6/2022  | 02/21/2022 |
| Pest Control- TPs                      | 91.95    | 60-445-4567   | Treatment Plant Repair/Maint | 14490476  | 3/6/2022  | 02/21/2022 |
| Pest Control- Well #5 House            | 43.30    | 60-445-4565   | Water Well Rpr & Mtce        | 14491875  | 3/6/2022  | 02/21/2022 |
|  |          |               |                              |           |           |            |
| Total:                                 | 368.95   | *Vendor Total |                              |           |           |            |
| Anna Helene Tuohy                      |          |               |                              |           |           |            |
| 044040                                 |          |               |                              |           |           |            |
| Plan/ Zoning Commission Meeting 2/7/22 | 50.00    | 01-410-4016   | Per Diem - Plan Commission   | 020720226 | 2/7/2022  | 02/21/2022 |
|  |          |               |                              |           |           |            |
| Total:                                 | 50.00    | *Vendor Total |                              |           |           |            |
| Asila Consulting Services LLC          |          |               |                              |           |           |            |
| 468268                                 |          |               |                              |           |           |            |
| Network Support Hours                  | 3,000.00 | 01-430-4510   | Equipment/IT Maint           | IN1001    | 2/2/2022  | 02/21/2022 |

| Description                            | Amount   | Account       | Acct Name                  | Invoice #   | Inv Date  | Pmt Date   |
|--|----------|---------------|----------------------------|-------------|-----------|------------|
| <hr/>                                  |          |               |                            |             |           |            |
| Total:                                 | 3,000.00 | *Vendor Total |                            |             |           |            |
| <hr/>                                  |          |               |                            |             |           |            |
| <b>Aurora Area Convention</b>          |          |               |                            |             |           |            |
| 003770                                 |          |               |                            |             |           |            |
| NA Lodging Tax/ Jan 2022               | 2,274.92 | 15-430-4752   | 90% Tourism Council        | 02012022    | 2/1/2022  | 02/21/2022 |
| NA Hotel Tax/ Jan 2022                 | 2,691.32 | 15-430-4752   | 90% Tourism Council        | 02102022    | 2/10/2022 | 02/21/2022 |
| Total:                                 | 4,966.24 | *Vendor Total |                            |             |           |            |
| <hr/>                                  |          |               |                            |             |           |            |
| <b>B &amp; F Construction</b>          |          |               |                            |             |           |            |
| 015600                                 |          |               |                            |             |           |            |
| Jeep Plan Review                       | 1,070.00 | 01-441-4276   | Inspection Services        | 58348       | 2/14/2022 | 02/21/2022 |
| Total:                                 | 1,070.00 | *Vendor Total |                            |             |           |            |
| <hr/>                                  |          |               |                            |             |           |            |
| <b>Bass/ Schuler Entertainment</b>     |          |               |                            |             |           |            |
| 467912                                 |          |               |                            |             |           |            |
| NA Days Band Deposit- Hello Weekend    | 450.00   | 15-430-4751   | North Aurora Days Expenses | 01312022    | 1/31/2022 | 02/21/2022 |
| Total:                                 | 450.00   | *Vendor Total |                            |             |           |            |
| <hr/>                                  |          |               |                            |             |           |            |
| <b>Beacon News</b>                     |          |               |                            |             |           |            |
| 025450                                 |          |               |                            |             |           |            |
| Newspaper Renewal Thru 3/12/22         | 82.18    | 01-410-4799   | Misc. Expenditures         | 01152022    | 1/15/2022 | 02/21/2022 |
| Newspaper Renewal Thru 5/2/22          | 77.50    | 01-410-4799   | Misc. Expenditures         | 01312022    | 1/31/2022 | 02/21/2022 |
| Total:                                 | 159.68   | *Vendor Total |                            |             |           |            |
| <hr/>                                  |          |               |                            |             |           |            |
| <b>Bonnell Industries</b>              |          |               |                            |             |           |            |
| 035410                                 |          |               |                            |             |           |            |
| Salt Spinner Motor                     | 581.30   | 01-445-4511   | Vehicle Repair and Maint   | 0203677-IN  | 2/10/2022 | 02/21/2022 |
| Key For Hydraulic Motor                | 9.45     | 01-445-4511   | Vehicle Repair and Maint   | 0203707-IN  | 2/11/2022 | 02/21/2022 |
| Total:                                 | 590.75   | *Vendor Total |                            |             |           |            |
| <hr/>                                  |          |               |                            |             |           |            |
| <b>Brackett, Michael</b>               |          |               |                            |             |           |            |
| 005890                                 |          |               |                            |             |           |            |
| Plan/ Zoning Commission Meeting 2/7/22 | 50.00    | 01-410-4016   | Per Diem - Plan Commission | 02072022    | 2/7/2022  | 02/21/2022 |
| Total:                                 | 50.00    | *Vendor Total |                            |             |           |            |
| <hr/>                                  |          |               |                            |             |           |            |
| <b>Carus Corporation</b>               |          |               |                            |             |           |            |
| 033300                                 |          |               |                            |             |           |            |
| HMO Chems- WTP                         | 2,524.12 | 60-445-4437   | Chlorine                   | SLS 1009835 | 2/4/2022  | 02/21/2022 |
| HMO Chems- ETP                         | 2,800.76 | 60-445-4437   | Chlorine                   | SLS 1009836 | 2/4/2022  | 02/21/2022 |
| Total:                                 | 5,324.88 | *Vendor Total |                            |             |           |            |
| <hr/>                                  |          |               |                            |             |           |            |
| <b>Certified Laboratories Division</b> |          |               |                            |             |           |            |
| 048600                                 |          |               |                            |             |           |            |
| Cleaner, Additive                      | 1,014.29 | 01-445-4511   | Vehicle Repair and Maint   | 7672728     | 2/4/2022  | 02/21/2022 |

| Description                               | Amount   | Account       | Acct Name                   | Invoice #  | Inv Date  | Pmt Date   |
|---|----------|---------------|-----------------------------|------------|-----------|------------|
| Total:                                    | 1,014.29 | *Vendor Total |                             |            |           |            |
| Cintas Corporation                        |          |               |                             |            |           |            |
| 041590                                    |          |               |                             |            |           |            |
| Rug & Towel Cleaning                      | 39.06    | 01-445-4520   | Public Buildings Rpr & Mtce | 4109382150 | 2/1/2022  | 02/21/2022 |
| First Aid Cabinet- PD                     | 278.46   | 01-445-4520   | Public Buildings Rpr & Mtce | 5093503937 | 1/28/2022 | 02/21/2022 |
| First Aid Supplies                        | 56.37    | 01-445-4870   | Equipment                   | 5094633824 | 2/7/2022  | 02/21/2022 |
| Total:                                    | 373.89   | *Vendor Total |                             |            |           |            |
| City of Aurora                            |          |               |                             |            |           |            |
| 027870                                    |          |               |                             |            |           |            |
| Water Sample Testing                      | 275.50   | 60-445-4562   | Testing (water)             | 216806     | 2/8/2022  | 02/21/2022 |
| Total:                                    | 275.50   | *Vendor Total |                             |            |           |            |
| Coffman Truck Sales, Inc.                 |          |               |                             |            |           |            |
| 000320                                    |          |               |                             |            |           |            |
| Fittings                                  | 42.34    | 01-445-4511   | Vehicle Repair and Maint    | 309837     | 2/8/2022  | 02/21/2022 |
| Total:                                    | 42.34    | *Vendor Total |                             |            |           |            |
| Commercial Tire Services, Inc.            |          |               |                             |            |           |            |
| 038680                                    |          |               |                             |            |           |            |
| Flat Tire Repair                          | 48.50    | 01-445-4511   | Vehicle Repair and Maint    | 3330033329 | 1/24/2022 | 02/21/2022 |
| Total:                                    | 48.50    | *Vendor Total |                             |            |           |            |
| Commonwealth Edison                       |          |               |                             |            |           |            |
| 000330                                    |          |               |                             |            |           |            |
| Street Lights/ 4 S Willowway              | 79.57    | 10-445-4660   | Street Lighting and Poles   | 0146092024 | 2/9/2022  | 02/21/2022 |
| Well #9 12/16 - 1/20                      | 273.55   | 60-445-4662   | Utility                     | 0543120261 | 1/21/2022 | 02/21/2022 |
| Street Lights/ 1802 Orchard Gateway       | 191.92   | 10-445-4660   | Street Lighting and Poles   | 0562144049 | 2/9/2022  | 02/21/2022 |
| Street Lights/ 1901 Orchard Gateway       | 57.29    | 10-445-4660   | Street Lighting and Poles   | 0835082016 | 2/8/2022  | 02/21/2022 |
| Silo Lighting/ 8W State Street            | 148.50   | 01-445-4660   | Street Lighting             | 1047147081 | 2/9/2022  | 02/21/2022 |
| Street Lights/ 1051 Kettle Ave            | 39.22    | 10-445-4660   | Street Lighting and Poles   | 1083133047 | 2/8/2022  | 02/21/2022 |
| East Tower Electric                       | 52.63    | 60-445-4662   | Utility                     | 1313136025 | 2/10/2022 | 02/21/2022 |
| Street Lights/ 1200 Orchard Gateway       | 446.30   | 10-445-4660   | Street Lighting and Poles   | 1344158042 | 2/9/2022  | 02/21/2022 |
| Street Lights/ Orchard Gateway & Deerpath | 65.55    | 10-445-4660   | Street Lighting and Poles   | 1776122038 | 2/9/2022  | 02/21/2022 |
| Street Lights/ Orchard & Oak              | 269.24   | 10-445-4660   | Street Lighting and Poles   | 1875021089 | 2/9/2022  | 02/21/2022 |
| Street Lights/ Comiskey & Orchard         | 154.64   | 10-445-4660   | Street Lighting and Poles   | 2313121105 | 2/9/2022  | 02/21/2022 |
| Street Lights/ 1600 Orchard Gateway       | 236.77   | 10-445-4660   | Street Lighting and Poles   | 2579039064 | 2/9/2022  | 02/21/2022 |
| Street Lights/ Orchard & White Oak        | 122.33   | 10-445-4660   | Street Lighting and Poles   | 2963079050 | 2/9/2022  | 02/21/2022 |
| Street Lights/ 19 N Lincolnway            | 68.83    | 01-445-4660   | Street Lighting             | 2985029045 | 2/9/2022  | 02/21/2022 |
| Street Lights/ Orchard & Orchard Gateway  | 210.35   | 10-445-4660   | Street Lighting and Poles   | 3147017028 | 2/9/2022  | 02/21/2022 |
| Well #8 1/7 - 2/8                         | 6,626.63 | 60-445-4662   | Utility                     | 4026128016 | 2/9/2022  | 02/21/2022 |
| Total:                                    | 9,043.32 | *Vendor Total |                             |            |           |            |
| Compass Minerals America Inc.             |          |               |                             |            |           |            |
| 467908                                    |          |               |                             |            |           |            |
| Road Salt                                 | 3,864.45 | 10-445-4439   | Salt                        | 939315     | 1/28/2022 | 02/21/2022 |
| Road Salt                                 | 1,393.93 | 10-445-4439   | Salt                        | 939316     | 1/28/2022 | 02/21/2022 |
| Road Salt                                 | 5,420.77 | 10-445-4439   | Salt                        | 940926     | 1/31/2022 | 02/21/2022 |

| Description                            | Amount    | Account       | Acct Name                   | Invoice #    | Inv Date  | Pmt Date   |
|--|-----------|---------------|-----------------------------|--------------|-----------|------------|
| Road Salt                              | 7,923.52  | 10-445-4439   | Salt                        | 942254       | 2/1/2022  | 02/21/2022 |
| Road Salt                              | 1,366.04  | 10-445-4439   | Salt                        | 944611       | 2/3/2022  | 02/21/2022 |
| Road Salt                              | 15,553.26 | 10-445-4439   | Salt                        | 951304       | 2/10/2022 | 02/21/2022 |
| Road Salt                              | 12,016.68 | 10-445-4439   | Salt                        | 951305       | 2/10/2022 | 02/21/2022 |
| Total:                                 | 47,538.65 | *Vendor Total |                             |              |           |            |
|  |           |               |                             |              |           |            |
| Constellation NewEnergy, Inc.          |           |               |                             |              |           |            |
| 034130                                 |           |               |                             |              |           |            |
| Well #5 12/8 - 1/11                    | 11,010.49 | 60-445-4662   | Utility                     | 61483509301  | 1/13/2022 | 02/21/2022 |
| Total:                                 | 11,010.49 | *Vendor Total |                             |              |           |            |
|  |           |               |                             |              |           |            |
| Convergint Technologies LLC            |           |               |                             |              |           |            |
| 043000                                 |           |               |                             |              |           |            |
| Facility Software Repair               | 375.00    | 01-440-4510   | Equipment/IT Maint          | W1256423     | 1/31/2022 | 02/21/2022 |
| Total:                                 | 375.00    | *Vendor Total |                             |              |           |            |
|  |           |               |                             |              |           |            |
| D&A Powertrain Components, INC         |           |               |                             |              |           |            |
| 467649                                 |           |               |                             |              |           |            |
| Fitting, Hose                          | 63.08     | 01-445-4511   | Vehicle Repair and Maint    | 241178       | 1/21/2022 | 02/21/2022 |
| Coupler                                | 40.26     | 01-445-4511   | Vehicle Repair and Maint    | 241254       | 1/26/2022 | 02/21/2022 |
| Coupler, Nipple, Hose                  | 191.27    | 01-445-4511   | Vehicle Repair and Maint    | 241272       | 1/26/2022 | 02/21/2022 |
| Hoses                                  | 43.44     | 01-445-4511   | Vehicle Repair and Maint    | 241451       | 2/7/2022  | 02/21/2022 |
| Coupler, Nipple                        | 122.91    | 01-445-4511   | Vehicle Repair and Maint    | 241509       | 2/10/2022 | 02/21/2022 |
| Hoses                                  | 71.41     | 01-445-4511   | Vehicle Repair and Maint    | 241520       | 2/10/2022 | 02/21/2022 |
| Hoses                                  | 138.76    | 01-445-4511   | Vehicle Repair and Maint    | 241543       | 2/11/2022 | 02/21/2022 |
| Total:                                 | 671.13    | *Vendor Total |                             |              |           |            |
|  |           |               |                             |              |           |            |
| DACRA Adjudication Systems             |           |               |                             |              |           |            |
| 467842                                 |           |               |                             |              |           |            |
| Adjudication                           | 1,850.00  | 01-440-4510   | Equipment/IT Maint          | DT 2022-01-0 | 1/31/2022 | 02/21/2022 |
| Total:                                 | 1,850.00  | *Vendor Total |                             |              |           |            |
|  |           |               |                             |              |           |            |
| Display Sales                          |           |               |                             |              |           |            |
| 017010                                 |           |               |                             |              |           |            |
| US (3) & IL (2) Flags                  | 367.00    | 01-445-4520   | Public Buildings Rpr & Mtce | INV-031581   | 2/3/2022  | 02/21/2022 |
| Total:                                 | 367.00    | *Vendor Total |                             |              |           |            |
|  |           |               |                             |              |           |            |
| Doug Botkin                            |           |               |                             |              |           |            |
| 047330                                 |           |               |                             |              |           |            |
| Plan/ Zoning Commission Meeting 2/7/22 | 50.00     | 01-410-4016   | Per Diem - Plan Commission  | 02072022     | 2/7/2022  | 02/21/2022 |
| Total:                                 | 50.00     | *Vendor Total |                             |              |           |            |
|  |           |               |                             |              |           |            |
| Drendel & Jansons Law Group            |           |               |                             |              |           |            |
| 028580                                 |           |               |                             |              |           |            |
| Legal Srvc- 19 S Lincolnway/ Jan 2022  | 373.74    | 01-441-4260   | Legal                       | 96389        | 1/31/2022 | 02/21/2022 |
| Legal Srvc- CommDev/ Jan 2022          | 122.50    | 90-000-E248   | Aurora Packing Company      | 96390-01     | 1/31/2022 | 02/21/2022 |
| Legal Srvc- CommDev/ Jan 2022          | 749.25    | 01-441-4260   | Legal                       | 96390-02     | 1/31/2022 | 02/21/2022 |

| Description                                  | Amount    | Account       | Acct Name                   | Invoice #  | Inv Date  | Pmt Date   |
|--|-----------|---------------|-----------------------------|------------|-----------|------------|
| Legal Srvc- Admin/ Jan 2022                  | 1,073.00  | 01-430-4260   | Legal                       | 96391      | 1/31/2022 | 02/21/2022 |
| Legal Srvc- Liquor/ Jan 2022                 | 27.75     | 01-430-4260   | Legal                       | 96392      | 1/31/2022 | 02/21/2022 |
| Legal Srvc- PD/ Jan 2022                     | 1,160.74  | 01-440-4260   | Legal                       | 96393      | 1/31/2022 | 02/21/2022 |
| Total:                                       | 3,506.98  | *Vendor Total |                             |            |           |            |
| Duke & Lee's Johnson's Garage & Towing, Inc. |           |               |                             |            |           |            |
| 045190                                       |           |               |                             |            |           |            |
| Gear Box- Truck #174                         | 1,323.18  | 01-445-4511   | Vehicle Repair and Maint    | 076312     | 1/26/2022 | 02/21/2022 |
| Sensor Repair- Truck #179                    | 484.50    | 01-445-4511   | Vehicle Repair and Maint    | 076358     | 2/2/2022  | 02/21/2022 |
| Total:                                       | 1,807.68  | *Vendor Total |                             |            |           |            |
| Empower Health Services, LLC                 |           |               |                             |            |           |            |
| 467782                                       |           |               |                             |            |           |            |
| Wellness Screenings                          | 4,671.00  | 01-430-4799   | Misc.                       | EHS2021735 | 2/1/2022  | 02/21/2022 |
| Total:                                       | 4,671.00  | *Vendor Total |                             |            |           |            |
| Engineering Enterprises, Inc.                |           |               |                             |            |           |            |
| 467917                                       |           |               |                             |            |           |            |
| Eng Srvc- Orch Gtwy STP Phase 1              | 5,617.25  | 21-450-4255   | Engineering                 | 73325      | 1/31/2022 | 02/21/2022 |
| 2022 Road Program/ Pay #3                    | 507.50    | 21-450-4255   | Engineering                 | 73326      | 1/31/2022 | 02/21/2022 |
| Eng Srvc- Airport & Rt31                     | 1,941.75  | 12-438-4255   | Engineering                 | 73327      | 1/31/2022 | 02/21/2022 |
| Total:                                       | 8,066.50  | *Vendor Total |                             |            |           |            |
| Entenmann-Rovin Co.                          |           |               |                             |            |           |            |
| 000450                                       |           |               |                             |            |           |            |
| Uniform Insignias                            | 390.50    | 01-440-4160   | Uniform Allowance           | 0163681-IN | 2/1/2022  | 02/21/2022 |
| Uniform Badge, Wallet                        | 182.50    | 01-440-4160   | Uniform Allowance           | 0163845-IN | 2/8/2022  | 02/21/2022 |
| Total:                                       | 573.00    | *Vendor Total |                             |            |           |            |
| Euclid Managers                              |           |               |                             |            |           |            |
| 049670                                       |           |               |                             |            |           |            |
| Short-Term Disability- March 2022            | 397.44    | 01-000-2057   | Short-Term Disability       | 02142022   | 2/14/2022 | 02/21/2022 |
| Total:                                       | 397.44    | *Vendor Total |                             |            |           |            |
| Feece Oil                                    |           |               |                             |            |           |            |
| 031060                                       |           |               |                             |            |           |            |
| Diesel Fuel                                  | 1,400.46  | 71-000-1340   | Gas/Diesel Escrow           | 3855703    | 1/27/2022 | 02/21/2022 |
| Mid-Grade Fuel                               | 3,079.00  | 71-000-1340   | Gas/Diesel Escrow           | 3857120    | 2/2/2022  | 02/21/2022 |
| Diesel Fuel                                  | 1,606.08  | 71-000-1340   | Gas/Diesel Escrow           | 3857121    | 2/2/2022  | 02/21/2022 |
| Diesel Fuel                                  | 1,993.49  | 71-000-1340   | Gas/Diesel Escrow           | 3858476    | 2/10/2022 | 02/21/2022 |
| Mid-Grade Fuel                               | 2,731.06  | 71-000-1340   | Gas/Diesel Escrow           | 3858477    | 2/10/2022 | 02/21/2022 |
| Total:                                       | 10,810.09 | *Vendor Total |                             |            |           |            |
| Fox Metro                                    |           |               |                             |            |           |            |
| 029650                                       |           |               |                             |            |           |            |
| New Service Inspections (1)                  | 30.00     | 60-445-4480   | New Meters,rprs. & Rplcmts. | 02042022   | 2/4/2022  | 02/21/2022 |

| Description  | Amount    | Account              | Acct Name                    | Invoice #    | Inv Date  | Pmt Date   |
|--|-----------|----------------------|------------------------------|--------------|-----------|------------|
| <hr/>  |           |                      |                              |              |           |            |
| Total:   | 30.00     | <b>*Vendor Total</b> |                              |              |           |            |
| <b>Fox Valley West Partners</b>                        |           |                      |                              |              |           |            |
| 049560   |           |                      |                              |              |           |            |
| Sewer Recapture- 6 Permits Issues Thru Sept 20         | 1,729.38  | 91-000-2237          | Sewer Recapture              | 02162022     | 2/16/2022 | 02/21/2022 |
| <hr/>  |           |                      |                              |              |           |            |
| Total:   | 1,729.38  | <b>*Vendor Total</b> |                              |              |           |            |
| <b>Griswold Feed &amp; Seed Store</b>                  |           |                      |                              |              |           |            |
| 001770   |           |                      |                              |              |           |            |
| Sidewalk Salt  | 179.40    | 01-445-4530          | Public Grounds/Parks Maint   | 14014        | 2/8/2022  | 02/21/2022 |
| <hr/>  |           |                      |                              |              |           |            |
| Total:   | 179.40    | <b>*Vendor Total</b> |                              |              |           |            |
| <b>Harmonic Heating &amp; Air Conditioning</b>         |           |                      |                              |              |           |            |
| 047680   |           |                      |                              |              |           |            |
| Filter Replacement- VH                                 | 578.00    | 01-445-4520          | Public Buildings Rpr & Mtce  | 42385        | 1/19/2022 | 02/21/2022 |
| Filter Replacement- PD                                 | 2,160.00  | 01-445-4520          | Public Buildings Rpr & Mtce  | 42386        | 1/19/2022 | 02/21/2022 |
| RTU #6 Repair- PD                                      | 144.00    | 01-445-4520          | Public Buildings Rpr & Mtce  | 42394        | 1/20/2022 | 02/21/2022 |
| <hr/>  |           |                      |                              |              |           |            |
| Total:   | 2,882.00  | <b>*Vendor Total</b> |                              |              |           |            |
| <b>Hey and Associates, Inc.</b>                        |           |                      |                              |              |           |            |
| 040900   |           |                      |                              |              |           |            |
| Town Center Wetland Maint                              | 4,500.00  | 17-032-4533          | Maintenance                  | 17-0006-1436 | 1/20/2022 | 02/21/2022 |
| <hr/>  |           |                      |                              |              |           |            |
| Total:   | 4,500.00  | <b>*Vendor Total</b> |                              |              |           |            |
| <b>Idemia Identity &amp; Security USA LLC</b>          |           |                      |                              |              |           |            |
| 467766   |           |                      |                              |              |           |            |
| Livescan Annual Maintenance                            | 388.67    | 01-440-4510          | Equipment/IT Maint           | 144735       | 1/31/2022 | 02/21/2022 |
| <hr/>  |           |                      |                              |              |           |            |
| Total:   | 388.67    | <b>*Vendor Total</b> |                              |              |           |            |
| <b>ILLCO Inc.</b>                                      |           |                      |                              |              |           |            |
| 040110   |           |                      |                              |              |           |            |
| Valves For TPs   | 316.25    | 60-445-4567          | Treatment Plant Repair/Maint | 1395795      | 1/27/2022 | 02/21/2022 |
| <hr/>  |           |                      |                              |              |           |            |
| Total:   | 316.25    | <b>*Vendor Total</b> |                              |              |           |            |
| <b>Industrial Door Company</b>                         |           |                      |                              |              |           |            |
| 044430   |           |                      |                              |              |           |            |
| Garage Door Repair- PD                                 | 439.00    | 01-445-4520          | Public Buildings Rpr & Mtce  | 115532       | 1/27/2022 | 02/21/2022 |
| Salt Barn Door Repair- Tanner                          | 9,980.00  | 01-445-4520          | Public Buildings Rpr & Mtce  | 115533       | 1/27/2022 | 02/21/2022 |
| <hr/>  |           |                      |                              |              |           |            |
| Total:   | 10,419.00 | <b>*Vendor Total</b> |                              |              |           |            |
| <b>Intergovernmental Personnel Benefit Cooperative</b> |           |                      |                              |              |           |            |
| 467637   |           |                      |                              |              |           |            |
| Health Insurance- PD/ February 2022                    | 36,061.79 | 01-440-4130          | Health Insurance             | 02022022-01  | 2/2/2022  | 02/21/2022 |
| Health Insurance- Admin/ February 2022                 | 7,558.63  | 01-430-4130          | Health Insurance             | 02022022-02  | 2/2/2022  | 02/21/2022 |
| Health Insurance- CommDev/ February 2022               | 2,707.59  | 01-441-4130          | Health Insurance             | 02022022-03  | 2/2/2022  | 02/21/2022 |
| Health Insurance- PW/ February 2022                    | 13,366.17 | 01-445-4130          | Health Insurance             | 02022022-04  | 2/2/2022  | 02/21/2022 |

| Description                                 | Amount    | Account       | Acct Name                    | Invoice #   | Inv Date   | Pmt Date   |
|---|-----------|---------------|------------------------------|-------------|------------|------------|
| Health Insurance- Water/ February 2022      | 8,287.88  | 60-445-4130   | Health Insurance             | 02022022-05 | 2/2/2022   | 02/21/2022 |
| Health Insurance- Retirees/ February 2022   | 1,928.68  | 01-000-2055   | Payroll Deductions           | 02022022-06 | 2/2/2022   | 02/21/2022 |
| Health Insurance- PD Pension/ February 2022 | 2,333.36  | 01-000-2055   | Payroll Deductions           | 02022022-07 | 2/2/2022   | 02/21/2022 |
| Life Insurance- PD/ February 2022           | 112.88    | 01-440-4135   | Life Insurance               | 02022022-08 | 2/2/2022   | 02/21/2022 |
| Life Insurance- PW/ February 2022           | 43.16     | 01-445-4135   | Life Insurance               | 02022022-09 | 2/2/2022   | 02/21/2022 |
| Life Insurance- Admin/ February 2022        | 19.92     | 01-430-4135   | Life Insurance               | 02022022-10 | 2/2/2022   | 02/21/2022 |
| Life Insurance- CommDev/ February 2022      | 16.60     | 01-441-4135   | Life Insurance               | 02022022-11 | 2/2/2022   | 02/21/2022 |
| Life Insurance- Water/ February 2022        | 19.92     | 01-445-4135   | Life Insurance               | 02022022-12 | 2/2/2022   | 02/21/2022 |
| Vision/ February 2022                       | 706.58    | 01-000-2056   | VSP - Employee Contributions | 02022022-13 | 2/2/2022   | 02/21/2022 |
| Voluntary Life/ February 2022               | 377.07    | 01-000-2052   | Voluntary Life Insurance     | 02022022-14 | 2/2/2022   | 02/21/2022 |
| Dental- Admin/ February 2022                | 254.13    | 01-430-4136   | Dental Insurance             | 02022022-15 | 2/2/2022   | 02/21/2022 |
| Dental- CommDev/ February 2022              | 69.78     | 01-441-4136   | Dental Insurance             | 02022022-16 | 2/2/2022   | 02/21/2022 |
| Dental- PD/ February 2022                   | 825.99    | 01-440-4136   | Dental Insurance             | 02022022-17 | 2/2/2022   | 02/21/2022 |
| Dental- PW/ February 2022                   | 376.02    | 01-445-4136   | Dental Insurance             | 02022022-18 | 2/2/2022   | 02/21/2022 |
| Dental- Water/ February 2022                | 170.61    | 60-445-4136   | Dental Insurance             | 02022022-19 | 2/2/2022   | 02/21/2022 |
| Dental- Employee/ February 2022             | 1,924.26  | 01-000-2054   | Insurance Employee Reimburse | 02022022-20 | 2/2/2022   | 02/21/2022 |
| Total:                                      | 77,161.02 | *Vendor Total |                              |             |            |            |
| J & S Construction                          |           |               |                              |             |            |            |
| 029060                                      |           |               |                              |             |            |            |
| WMB Repair- 177 Aspen                       | 10,064.00 | 60-445-4568   | Watermain Rprs. & Rplcmts.   | 2200901     | 2/7/2022   | 02/21/2022 |
| Total:                                      | 10,064.00 | *Vendor Total |                              |             |            |            |
| Johnson & Buh, LLC                          |           |               |                              |             |            |            |
| 467744                                      |           |               |                              |             |            |            |
| Legal Fees                                  | 1,925.00  | 01-440-4260   | Legal                        | 21NAU04     | 1/31/2022  | 02/21/2022 |
| Total:                                      | 1,925.00  | *Vendor Total |                              |             |            |            |
| Kane County Recorder                        |           |               |                              |             |            |            |
| 010600                                      |           |               |                              |             |            |            |
| CommDev Recording                           | 140.00    | 01-441-4506   | Publishing                   | 01312022    | 1/31/2022  | 02/21/2022 |
| Total:                                      | 140.00    | *Vendor Total |                              |             |            |            |
| Kimball Midwest                             |           |               |                              |             |            |            |
| 467916                                      |           |               |                              |             |            |            |
| Gloves (12)                                 | 23.88     | 01-445-4870   | Equipment                    | 9570655     | 1/26/2022  | 02/21/2022 |
| Total:                                      | 23.88     | *Vendor Total |                              |             |            |            |
| KnowBe4 Inc.                                |           |               |                              |             |            |            |
| 467951                                      |           |               |                              |             |            |            |
| Phish Training                              | 1,636.20  | 01-430-4380   | Training & Testing           | INV167090   | 2/11/2022  | 02/21/2022 |
| Phish Training                              | 909.00    | 01-430-4380   | Training & Testing           | INV167091   | 1/12/2022  | 02/21/2022 |
| Total:                                      | 2,545.20  | *Vendor Total |                              |             |            |            |
| Konica Minolta                              |           |               |                              |             |            |            |
| 024860                                      |           |               |                              |             |            |            |
| Copier Maint- PD 12/1 - 12/31               | 56.55     | 01-440-4510   | Equipment/IT Maint           | 277415387   | 12/31/2021 | 02/21/2022 |
| Copier Maint- PD 12/1 - 12/31               | 71.15     | 01-440-4510   | Equipment/IT Maint           | 277415461   | 12/31/2021 | 02/21/2022 |
| Copier Maint- PD 12/1 - 12/31               | 73.75     | 01-440-4510   | Equipment/IT Maint           | 277415544   | 12/31/2021 | 02/21/2022 |

| Description                            | Amount   | Account       | Acct Name                   | Invoice #  | Inv Date   | Pmt Date   |
|--|----------|---------------|-----------------------------|------------|------------|------------|
| Copier Maint- PD 12/1 - 12/31          | 71.15    | 01-440-4510   | Equipment/IT Maint          | 277416005  | 12/31/2021 | 02/21/2022 |
| Copier Maint- PD 12/1 - 12/31          | 78.63    | 01-440-4510   | Equipment/IT Maint          | 277421983  | 12/31/2021 | 02/21/2022 |
| Copier Maint- PD 12/1 - 12/31          | 54.92    | 01-440-4510   | Equipment/IT Maint          | 277424931  | 12/31/2021 | 02/21/2022 |
| Copier Maint- PW 12/2 - 1/1            | 25.95    | 01-445-4411   | Office Expenses             | 9008300126 | 1/1/2022   | 02/21/2022 |
| AP Printer Maint 1/21 - 2/20           | 8.25     | 01-430-4411   | Office Expenses             | 9008336384 | 1/21/2022  | 02/21/2022 |
| Copier Maint- PW 1/2 - 2/1             | 26.66    | 01-445-4411   | Office Expenses             | 9008365900 | 2/1/2022   | 02/21/2022 |
| Total:                                 | 467.01   | *Vendor Total |                             |            |            |            |
| Kramer Tree Specialists, Inc           |          |               |                             |            |            |            |
| 038300                                 |          |               |                             |            |            |            |
| Tree Removal (6)                       | 5,485.00 | 01-445-4532   | Tree Service                | 106524     | 2/1/2022   | 02/21/2022 |
| Total:                                 | 5,485.00 | *Vendor Total |                             |            |            |            |
| LaborLawCenter, LLC                    |          |               |                             |            |            |            |
| 468266                                 |          |               |                             |            |            |            |
| Labor Law Posters (3)                  | 188.97   | 01-430-4799   | Misc.                       | 1000821786 | 1/21/2022  | 02/21/2022 |
| Total:                                 | 188.97   | *Vendor Total |                             |            |            |            |
| Lynn Peavey Company                    |          |               |                             |            |            |            |
| 016820                                 |          |               |                             |            |            |            |
| Evidence Samples                       | 302.04   | 01-440-4557   | Evidence Processing         | 386785     | 1/21/2022  | 02/21/2022 |
| Total:                                 | 302.04   | *Vendor Total |                             |            |            |            |
| Machinery Components, Inc.             |          |               |                             |            |            |            |
| 044860                                 |          |               |                             |            |            |            |
| Roller Starter                         | 195.00   | 01-445-4511   | Vehicle Repair and Maint    | 770462     | 12/25/2021 | 02/21/2022 |
| Total:                                 | 195.00   | *Vendor Total |                             |            |            |            |
| Mark Bozik                             |          |               |                             |            |            |            |
| 042430                                 |          |               |                             |            |            |            |
| Plan/ Zoning Commission Meeting 2/7/22 | 50.00    | 01-410-4016   | Per Diem - Plan Commission  | 02072022   | 2/7/2022   | 02/21/2022 |
| Total:                                 | 50.00    | *Vendor Total |                             |            |            |            |
| Menards                                |          |               |                             |            |            |            |
| 016070                                 |          |               |                             |            |            |            |
| Mailbox Mounting Board                 | 17.64    | 01-445-4799   | Misc. Expenditures          | 77977      | 1/26/2022  | 02/21/2022 |
| Kerosene                               | 137.70   | 01-445-4511   | Vehicle Repair and Maint    | 78445      | 2/4/2022   | 02/21/2022 |
| Painting Supplies- Fin Dir Office      | 74.82    | 01-445-4520   | Public Buildings Rpr & Mtce | 78752      | 2/10/2022  | 02/21/2022 |
| Tools For Meter Work                   | 117.91   | 60-445-4480   | New Meters,rprs. & Rplcmts. | 78951      | 2/14/2022  | 02/21/2022 |
| Total:                                 | 348.07   | *Vendor Total |                             |            |            |            |
| Micro Technology Services, Inc.        |          |               |                             |            |            |            |
| 041630                                 |          |               |                             |            |            |            |
| Duress System Annual Maint             | 2,500.00 | 01-440-4510   | Equipment/IT Maint          | 00926716   | 9/16/2021  | 02/21/2022 |
| Total:                                 | 2,500.00 | *Vendor Total |                             |            |            |            |

| Description                      | Amount   | Account       | Acct Name                | Invoice #   | Inv Date  | Pmt Date   |
|----------------------------------|----------|---------------|--------------------------|-------------|-----------|------------|
| Mooney & Thomas, Pc              |          |               |                          |             |           |            |
| 001040                           |          |               |                          |             |           |            |
| Payroll Processing- Jan 2022     | 1,500.00 | 01-430-4267   | Finance Services         | 1223101     | 1/31/2022 | 02/21/2022 |
| Police Pension Payment- Feb 2022 | 210.00   | 80-430-4581   | Banking Services/Fees    | 9213403     | 1/31/2022 | 02/21/2022 |
|                                  |          |               |                          |             |           |            |
| Total:                           | 1,710.00 | *Vendor Total |                          |             |           |            |
| Motorola Solutions- STARCOM21    |          |               |                          |             |           |            |
| 002980                           |          |               |                          |             |           |            |
| StarCom                          | 480.00   | 01-440-4652   | Phones and Connectivity  | 63120202201 | 2/1/2022  | 02/21/2022 |
|                                  |          |               |                          |             |           |            |
| Total:                           | 480.00   | *Vendor Total |                          |             |           |            |
| MSC Industrial Supply            |          |               |                          |             |           |            |
| 051190                           |          |               |                          |             |           |            |
| Disposable Gloves (3)            | 59.70    | 01-445-4870   | Equipment                | 23616254    | 1/25/2022 | 02/21/2022 |
|                                  |          |               |                          |             |           |            |
| Total:                           | 59.70    | *Vendor Total |                          |             |           |            |
| North Aurora NAPA, Inc.          |          |               |                          |             |           |            |
| 038730                           |          |               |                          |             |           |            |
| Squad Parts                      | 62.82    | 01-440-4511   | Vehicle Repair and Maint | 400889      | 1/14/2022 | 02/21/2022 |
| Squad Parts                      | 123.94   | 01-440-4511   | Vehicle Repair and Maint | 401212      | 1/19/2022 | 02/21/2022 |
| Squad Parts                      | 207.30   | 01-440-4511   | Vehicle Repair and Maint | 401223      | 1/19/2022 | 02/21/2022 |
| Squad Parts                      | 60.52    | 01-440-4511   | Vehicle Repair and Maint | 401243      | 1/19/2022 | 02/21/2022 |
| Housing, Connect                 | 241.66   | 01-440-4511   | Vehicle Repair and Maint | 401827      | 1/27/2022 | 02/21/2022 |
| Wax Dry                          | 42.45    | 01-440-4511   | Vehicle Repair and Maint | 401830      | 1/27/2022 | 02/21/2022 |
| PW Tools                         | 19.98    | 01-445-4870   | Equipment                | 401832      | 1/27/2022 | 02/21/2022 |
| Black Spray Paint                | 16.10    | 01-440-4511   | Vehicle Repair and Maint | 401873      | 1/27/2022 | 02/21/2022 |
| Wiper Blades                     | 209.90   | 01-440-4511   | Vehicle Repair and Maint | 402259      | 2/1/2022  | 02/21/2022 |
| PW Tools                         | 34.37    | 01-445-4870   | Equipment                | 402471      | 2/4/2022  | 02/21/2022 |
| Squad Parts                      | 725.29   | 01-440-4511   | Vehicle Repair and Maint | 402631      | 2/7/2022  | 02/21/2022 |
| Lube                             | 42.04    | 01-440-4511   | Vehicle Repair and Maint | 402665      | 2/7/2022  | 02/21/2022 |
| Batteries, Coils                 | 98.70    | 01-445-4511   | Vehicle Repair and Maint | 402719      | 2/7/2022  | 02/21/2022 |
| Exhaust Tubing, Bolts            | 82.96    | 01-445-4511   | Vehicle Repair and Maint | 402841      | 2/8/2022  | 02/21/2022 |
| Bolts                            | 26.18    | 01-445-4511   | Vehicle Repair and Maint | 402843      | 2/8/2022  | 02/21/2022 |
| Bolt Return                      | -12.76   | 01-445-4511   | Vehicle Repair and Maint | 402874      | 2/9/2022  | 02/21/2022 |
| Exhaust Tubing                   | 69.30    | 01-440-4511   | Vehicle Repair and Maint | 402884      | 2/9/2022  | 02/21/2022 |
| Bolts, Tubing Return             | -130.26  | 01-440-4511   | Vehicle Repair and Maint | 402994      | 2/10/2022 | 02/21/2022 |
| Reflector                        | 21.76    | 01-440-4511   | Vehicle Repair and Maint | 411393      | 1/21/2022 | 02/21/2022 |
|                                  |          |               |                          |             |           |            |
| Total:                           | 1,942.25 | *Vendor Total |                          |             |           |            |
| Office Depot                     |          |               |                          |             |           |            |
| 039370                           |          |               |                          |             |           |            |
| Office Supplies                  | 18.99    | 01-430-4411   | Office Expenses          | 22282644000 | 1/21/2022 | 02/21/2022 |
| Office Supplies                  | 7.87     | 01-430-4411   | Office Expenses          | 22315225100 | 1/28/2022 | 02/21/2022 |
| Office Supplies                  | 7.87     | 01-445-4411   | Office Expenses          | 22315225100 | 1/28/2022 | 02/21/2022 |
| Office Supplies                  | 7.87     | 60-445-4411   | Office Expenses          | 22315225100 | 1/28/2022 | 02/21/2022 |
| Office Supplies                  | 7.88     | 01-441-4411   | Office Expenses          | 22315225100 | 1/28/2022 | 02/21/2022 |
| Office Supplies                  | 1.67     | 01-430-4411   | Office Expenses          | 22315225100 | 2/1/2022  | 02/21/2022 |
| Office Supplies                  | 1.68     | 01-445-4411   | Office Expenses          | 22315225100 | 2/1/2022  | 02/21/2022 |
| Office Supplies                  | 1.68     | 60-445-4411   | Office Expenses          | 22315225100 | 2/1/2022  | 02/21/2022 |
| Office Supplies                  | 1.68     | 01-441-4411   | Office Expenses          | 22315225100 | 2/1/2022  | 02/21/2022 |
| Office Supplies                  | 6.20     | 01-430-4411   | Office Expenses          | 22315436700 | 1/28/2022 | 02/21/2022 |
| Office Supplies                  | 6.21     | 01-445-4411   | Office Expenses          | 22315436700 | 1/28/2022 | 02/21/2022 |

| Description                              | Amount   | Account              | Acct Name                | Invoice #   | Inv Date  | Pmt Date   |
|--|----------|----------------------|--------------------------|-------------|-----------|------------|
| Office Supplies                          | 6.21     | 60-445-4411          | Office Expenses          | 22315436700 | 1/28/2022 | 02/21/2022 |
| Office Supplies                          | 6.21     | 01-441-4411          | Office Expenses          | 22315436700 | 1/28/2022 | 02/21/2022 |
| Office Supplies                          | 35.82    | 01-430-4411          | Office Expenses          | 22338374400 | 1/27/2022 | 02/21/2022 |
| Office Supplies                          | 11.84    | 01-445-4411          | Office Expenses          | 22338374400 | 1/27/2022 | 02/21/2022 |
| Office Supplies                          | 11.84    | 60-445-4411          | Office Expenses          | 22338374400 | 1/27/2022 | 02/21/2022 |
| Office Supplies                          | 11.84    | 01-441-4411          | Office Expenses          | 22338374400 | 1/27/2022 | 02/21/2022 |
| Office Supplies                          | 1.70     | 01-430-4411          | Office Expenses          | 22439620800 | 1/27/2022 | 02/21/2022 |
| Office Supplies                          | 1.71     | 01-445-4411          | Office Expenses          | 22439620800 | 1/27/2022 | 02/21/2022 |
| Office Supplies                          | 13.60    | 60-445-4411          | Office Expenses          | 22439620800 | 1/27/2022 | 02/21/2022 |
| Office Supplies                          | 1.71     | 01-441-4411          | Office Expenses          | 22439620800 | 1/27/2022 | 02/21/2022 |
| Office Supplies                          | 81.98    | 01-441-4411          | Office Expenses          | 22439662400 | 1/28/2022 | 02/21/2022 |
| Total:                                   | 254.06   | <b>*Vendor Total</b> |                          |             |           |            |
| <b>Ottosen DiNolfo</b>                   |          |                      |                          |             |           |            |
| 031590                                   |          |                      |                          |             |           |            |
| Legal- PD                                | 1,927.00 | 01-440-4260          | Legal                    | 142919      | 1/31/2022 | 02/21/2022 |
| Total:                                   | 1,927.00 | <b>*Vendor Total</b> |                          |             |           |            |
| <b>Oxie Valley Electric Supply, Inc.</b> |          |                      |                          |             |           |            |
| 048340                                   |          |                      |                          |             |           |            |
| Holiday Light Bulbs                      | 333.16   | 01-490-4761          | Beautification Committee | 17827       | 1/4/2022  | 02/21/2022 |
| Total:                                   | 333.16   | <b>*Vendor Total</b> |                          |             |           |            |
| <b>Paddock Publications</b>              |          |                      |                          |             |           |            |
| 044240                                   |          |                      |                          |             |           |            |
| Subscription Renewal 2/5 - 4/1           | 72.80    | 01-430-4411          | Office Expenses          | 02052022    | 2/5/2022  | 02/21/2022 |
| Total:                                   | 72.80    | <b>*Vendor Total</b> |                          |             |           |            |
| <b>Peerless Network, Inc</b>             |          |                      |                          |             |           |            |
| 468245                                   |          |                      |                          |             |           |            |
| PRI Village Hall/ PD                     | 424.66   | 01-440-4652          | Phones and Connectivity  | 497154      | 2/15/2022 | 02/21/2022 |
| Total:                                   | 424.66   | <b>*Vendor Total</b> |                          |             |           |            |
| <b>Petty Cash, Mandy Flatt</b>           |          |                      |                          |             |           |            |
| 000900                                   |          |                      |                          |             |           |            |
| Meal During Snow Plowing- Paulson        | 17.70    | 01-445-4799          | Misc. Expenditures       | 01012022-01 | 1/1/2022  | 02/21/2022 |
| Meal During Snow Plowing- Kennedy        | 14.83    | 01-445-4799          | Misc. Expenditures       | 01012022-02 | 1/1/2022  | 02/21/2022 |
| Meal During Snow Plowing- Pepper         | 16.29    | 01-445-4799          | Misc. Expenditures       | 01012022-03 | 1/1/2022  | 02/21/2022 |
| Meal During Snow Plowing- Poss           | 17.91    | 01-445-4799          | Misc. Expenditures       | 01012022-04 | 1/1/2022  | 02/21/2022 |
| Meal During Snow Plowing- Cook           | 7.60     | 01-445-4799          | Misc. Expenditures       | 01012022-05 | 1/1/2022  | 02/21/2022 |
| Kane County Clerk Certify Plat           | 2.00     | 01-441-4506          | Publishing               | 01132022    | 1/1/2022  | 02/21/2022 |
| Meal During Snow Plowing- Kick           | 14.06    | 01-445-4799          | Misc. Expenditures       | 01182022    | 1/18/2022 | 02/21/2022 |
| Meal During Snow Plowing- Roscoe         | 11.81    | 01-445-4799          | Misc. Expenditures       | 01182022-02 | 1/18/2022 | 02/21/2022 |
| Meal During Snow Plowing- Harreld        | 12.88    | 01-445-4799          | Misc. Expenditures       | 01192022    | 1/19/2022 | 02/21/2022 |
| Meal During Snow Plowing- Pepper         | 15.00    | 01-445-4799          | Misc. Expenditures       | 01202022    | 1/20/2022 | 02/21/2022 |
| Drinks & Gift- Hannah Luncheon           | 30.29    | 01-430-4799          | Misc.                    | 01212022    | 1/21/2022 | 02/21/2022 |
| Meal During Snow Plowing- Kraabel        | 15.00    | 01-445-4799          | Misc. Expenditures       | 01252022-01 | 1/25/2022 | 02/21/2022 |
| Meal During Snow Plowing- Roscoe         | 15.00    | 01-445-4799          | Misc. Expenditures       | 01252022-02 | 1/25/2022 | 02/21/2022 |
| Meal During WMB- Kick                    | 15.00    | 60-445-4799          | Misc. Expenditures       | 02072022    | 2/7/2022  | 02/21/2022 |
| Meal During WMB & OT- Roscoe             | 28.29    | 60-445-4799          | Misc. Expenditures       | 02072022-02 | 2/7/2022  | 02/21/2022 |

| Description                                  | Amount   | Account              | Acct Name                    | Invoice #    | Inv Date   | Pmt Date   |
|--|----------|----------------------|------------------------------|--------------|------------|------------|
| <hr/>  |          |                      |                              |              |            |            |
| Total:                                       | 233.66   | <b>*Vendor Total</b> |                              |              |            |            |
| <b>Pitney Bowes Inc.</b>                     |          |                      |                              |              |            |            |
| 017470                                       |          |                      |                              |              |            |            |
| Postage Meter Srvc Agrmt 7/1 - 12/31         | 22.84    | 01-430-4505          | Postage                      | 1019622924-C | 12/11/2021 | 02/21/2022 |
| Postage Meter Srvc Agrmt 7/1 - 12/31         | 22.84    | 01-445-4505          | Postage                      | 1019622924-C | 12/11/2021 | 02/21/2022 |
| Postage Meter Srvc Agrmt 7/1 - 12/31         | 22.85    | 60-445-4505          | Postage                      | 1019622924-C | 12/11/2021 | 02/21/2022 |
| Postage Meter Srvc Agrmt 7/1 - 12/31         | 22.85    | 01-441-4505          | Postage                      | 1019622924-C | 12/11/2021 | 02/21/2022 |
| Postage Meter Rental 10/1 - 12/31            | 47.25    | 01-430-4505          | Postage                      | 1019627048-C | 12/11/2021 | 02/21/2022 |
| Postage Meter Rental 10/1 - 12/31            | 47.25    | 01-445-4505          | Postage                      | 1019627048-C | 12/11/2021 | 02/21/2022 |
| Postage Meter Rental 10/1 - 12/31            | 47.25    | 60-445-4505          | Postage                      | 1019627048-C | 12/11/2021 | 02/21/2022 |
| Postage Meter Rental 10/1 - 12/31            | 47.25    | 01-441-4505          | Postage                      | 1019627048-C | 12/11/2021 | 02/21/2022 |
| <hr/>  |          |                      |                              |              |            |            |
| Total:                                       | 280.38   | <b>*Vendor Total</b> |                              |              |            |            |
| <b>Priority Products, Inc.</b>               |          |                      |                              |              |            |            |
| 041340                                       |          |                      |                              |              |            |            |
| Washers, Hoses, Bolts, Nuts                  | 233.06   | 01-445-4511          | Vehicle Repair and Maint     | 972221       | 2/14/2022  | 02/21/2022 |
| <hr/>  |          |                      |                              |              |            |            |
| Total:                                       | 233.06   | <b>*Vendor Total</b> |                              |              |            |            |
| <b>ProFlow Pumping Solutions</b>             |          |                      |                              |              |            |            |
| 039420                                       |          |                      |                              |              |            |            |
| Hypo Pump Parts                              | 715.25   | 60-445-4567          | Treatment Plant Repair/Maint | INV18077     | 1/25/2022  | 02/21/2022 |
| <hr/>  |          |                      |                              |              |            |            |
| Total:                                       | 715.25   | <b>*Vendor Total</b> |                              |              |            |            |
| <b>Rempe Sharpe &amp; Associates</b>         |          |                      |                              |              |            |            |
| 000970                                       |          |                      |                              |              |            |            |
| Eng Svcs- LV Lot Review/ Jan 2021            | 2,005.00 | 01-441-4255          | Engineering                  | 28300        | 2/9/2022   | 02/21/2022 |
| Eng Svcs- Water Tower Proj Bidding/ Jan 2021 | 559.63   | 60-472-4255          | Engineering                  | 28302        | 2/9/2022   | 02/21/2022 |
| <hr/>  |          |                      |                              |              |            |            |
| Total:                                       | 2,564.63 | <b>*Vendor Total</b> |                              |              |            |            |
| <b>Richard Newell</b>                        |          |                      |                              |              |            |            |
| 468236                                       |          |                      |                              |              |            |            |
| Plan/ Zoning Commission Meeting 2/7/22       | 50.00    | 01-410-4016          | Per Diem - Plan Commission   | 02072022     | 2/7/2022   | 02/21/2022 |
| <hr/>  |          |                      |                              |              |            |            |
| Total:                                       | 50.00    | <b>*Vendor Total</b> |                              |              |            |            |
| <b>Scott Branson</b>                         |          |                      |                              |              |            |            |
| 468155                                       |          |                      |                              |              |            |            |
| Plan/ Zoning Commission Meeting 2/7/22       | 50.00    | 01-410-4016          | Per Diem - Plan Commission   | 02072022     | 2/7/2022   | 02/21/2022 |
| <hr/>  |          |                      |                              |              |            |            |
| Total:                                       | 50.00    | <b>*Vendor Total</b> |                              |              |            |            |
| <b>Secretary of State</b>                    |          |                      |                              |              |            |            |
| 002690                                       |          |                      |                              |              |            |            |
| Notary- Buziecki                             | 10.00    | 01-440-4799          | Misc.                        | 01282022     | 1/28/2022  | 02/21/2022 |
| <hr/>  |          |                      |                              |              |            |            |
| Total:                                       | 10.00    | <b>*Vendor Total</b> |                              |              |            |            |

| Description                            | Amount    | Account              | Acct Name                  | Invoice #  | Inv Date  | Pmt Date   |
|--|-----------|----------------------|----------------------------|------------|-----------|------------|
| <b>Sentinel Technologies</b>           |           |                      |                            |            |           |            |
| 025800                                 |           |                      |                            |            |           |            |
| Exchange Migration- Blue Print Design  | 9,900.00  | 71-430-4870          | Equipment                  | P683214    | 1/31/2022 | 02/21/2022 |
| Exchange Migration Server & Licenses   | 34,157.21 | 71-430-4870          | Equipment                  | P683774    | 2/4/2022  | 02/21/2022 |
|  | <hr/>     |                      |                            |            |           |            |
| Total:                                 | 44,057.21 | <b>*Vendor Total</b> |                            |            |           |            |
| <b>Sprayer Specialties Inc.</b>        |           |                      |                            |            |           |            |
| 023510                                 |           |                      |                            |            |           |            |
| Mesh Y-Line Strainer                   | 49.21     | 01-445-4870          | Equipment                  | 1142159-IN | 1/26/2022 | 02/21/2022 |
|  | <hr/>     |                      |                            |            |           |            |
| Total:                                 | 49.21     | <b>*Vendor Total</b> |                            |            |           |            |
| <b>Springbrook Software LLC</b>        |           |                      |                            |            |           |            |
| 467920                                 |           |                      |                            |            |           |            |
| Web Payment- Feb 2022                  | 1,028.00  | 60-445-4510          | Equipment/IT Maint         | INV-008446 | 2/3/2022  | 02/21/2022 |
|  | <hr/>     |                      |                            |            |           |            |
| Total:                                 | 1,028.00  | <b>*Vendor Total</b> |                            |            |           |            |
| <b>Standard Equipment Company</b>      |           |                      |                            |            |           |            |
| 036350                                 |           |                      |                            |            |           |            |
| Debris Hose- Truck #192                | 363.16    | 01-445-4511          | Vehicle Repair and Maint   | P34034     | 1/27/2022 | 02/21/2022 |
|  | <hr/>     |                      |                            |            |           |            |
| Total:                                 | 363.16    | <b>*Vendor Total</b> |                            |            |           |            |
| <b>Sugar Grove Development</b>         |           |                      |                            |            |           |            |
| 039730                                 |           |                      |                            |            |           |            |
| Squad Parts                            | 245.79    | 01-440-4511          | Vehicle Repair and Maint   | 174        | 2/10/2022 | 02/21/2022 |
|  | <hr/>     |                      |                            |            |           |            |
| Total:                                 | 245.79    | <b>*Vendor Total</b> |                            |            |           |            |
| <b>Technology Management Rev Fund</b>  |           |                      |                            |            |           |            |
| 007390                                 |           |                      |                            |            |           |            |
| IWIN                                   | 723.32    | 01-440-4652          | Phones and Connectivity    | T2216125   | 1/19/2022 | 02/21/2022 |
|  | <hr/>     |                      |                            |            |           |            |
| Total:                                 | 723.32    | <b>*Vendor Total</b> |                            |            |           |            |
| <b>The Blue Line</b>                   |           |                      |                            |            |           |            |
| 030120                                 |           |                      |                            |            |           |            |
| Entry Level Test Ad                    | 546.00    | 01-440-4799          | Misc.                      | 42750      | 1/31/2022 | 02/21/2022 |
|  | <hr/>     |                      |                            |            |           |            |
| Total:                                 | 546.00    | <b>*Vendor Total</b> |                            |            |           |            |
| <b>Thom Jungels</b>                    |           |                      |                            |            |           |            |
| 039460                                 |           |                      |                            |            |           |            |
| Inspections (32)- Jan 2022             | 1,600.00  | 01-441-4276          | Inspection Services        | 02012022   | 2/1/2022  | 02/21/2022 |
|  | <hr/>     |                      |                            |            |           |            |
| Total:                                 | 1,600.00  | <b>*Vendor Total</b> |                            |            |           |            |
| <b>Thomas Lenkart</b>                  |           |                      |                            |            |           |            |
| 032550                                 |           |                      |                            |            |           |            |
| Plan/ Zoning Commission Meeting 2/7/22 | 50.00     | 01-410-4016          | Per Diem - Plan Commission | 02072022   | 2/7/2022  | 02/21/2022 |

| Description                           | Amount    | Account       | Acct Name                   | Invoice #   | Inv Date   | Pmt Date   |
|---------------------------------------|-----------|---------------|-----------------------------|-------------|------------|------------|
| Total:                                | 50.00     | *Vendor Total |                             |             |            |            |
| Treasurer, State of Illinois          |           |               |                             |             |            |            |
| 009370                                |           |               |                             |             |            |            |
| Traffic Signals- Rt31, Rt56, Rt25     | 3,188.49  | 01-445-4545   | Traffic Signs & Signals     | 61608       | 2/1/2022   | 02/21/2022 |
| Total:                                | 3,188.49  | *Vendor Total |                             |             |            |            |
| Tri-County                            |           |               |                             |             |            |            |
| 027350                                |           |               |                             |             |            |            |
| Snow Plowing 1/28/22                  | 1,288.00  | 01-445-4538   | Snow Removal                | 22-02-9116  | 1/31/2022  | 02/21/2022 |
| Stone Hauling                         | 325.00    | 01-445-4544   | Storm Drain Maintenance     | 22-02-9120  | 2/1/2022   | 02/21/2022 |
| Snow Plowing 2/2/22                   | 25,409.00 | 01-445-4538   | Snow Removal                | 22-02-9122  | 2/3/2022   | 02/21/2022 |
| Total:                                | 27,022.00 | *Vendor Total |                             |             |            |            |
| Uline, Inc                            |           |               |                             |             |            |            |
| 468220                                |           |               |                             |             |            |            |
| Custodial Supplies- PD                | 660.14    | 01-445-4421   | Custodial Supplies          | 144423849   | 1/31/2022  | 02/21/2022 |
| Total:                                | 660.14    | *Vendor Total |                             |             |            |            |
| United Structural Systems Of IL, Inc. |           |               |                             |             |            |            |
| 468267                                |           |               |                             |             |            |            |
| Overpay Permit Refund- 176 Mistwood   | 126.00    | 01-310-3130   | Building Permits            | PRSF2021100 | 2/16/2022  | 02/21/2022 |
| Total:                                | 126.00    | *Vendor Total |                             |             |            |            |
| USA Blue Book                         |           |               |                             |             |            |            |
| 035680                                |           |               |                             |             |            |            |
| New Mag Locator                       | 818.15    | 60-445-4568   | Watermain Rprs. & Rplcmnts. | 822802      | 12/16/2021 | 02/21/2022 |
| Water Service Line Tool               | 151.41    | 60-445-4568   | Watermain Rprs. & Rplcmnts. | 846131      | 1/13/2022  | 02/21/2022 |
| Total:                                | 969.56    | *Vendor Total |                             |             |            |            |
| Valley Lock Co., Inc.                 |           |               |                             |             |            |            |
| 051220                                |           |               |                             |             |            |            |
| Keyed Padlocks (4)                    | 329.92    | 60-445-4565   | Water Well Rpr & Mtce       | 69080       | 1/25/2022  | 02/21/2022 |
| Total:                                | 329.92    | *Vendor Total |                             |             |            |            |
| Village of Montgomery                 |           |               |                             |             |            |            |
| 047080                                |           |               |                             |             |            |            |
| Leads                                 | 471.20    | 01-440-4652   | Phones and Connectivity     | LEAD000009  | 1/25/2022  | 02/21/2022 |
| Total:                                | 471.20    | *Vendor Total |                             |             |            |            |
| Water Products Company                |           |               |                             |             |            |            |
| 001170                                |           |               |                             |             |            |            |
| 8" Couplers, 8" Water Main            | 1,335.19  | 60-445-4568   | Watermain Rprs. & Rplcmnts. | 0307789     | 2/10/2022  | 02/21/2022 |
| Total:                                | 1,335.19  | *Vendor Total |                             |             |            |            |

| Description                        | Amount     | Account              | Acct Name                   | Invoice #  | Inv Date  | Pmt Date   |
|------------------------------------|------------|----------------------|-----------------------------|------------|-----------|------------|
| <b>WBK Engineering, LLC</b>        |            |                      |                             |            |           |            |
| 467655                             |            |                      |                             |            |           |            |
| Eng Svcs- Aurora Packing/ Jan 2022 | 1,459.98   | 90-000-E248          | Aurora Packing Company      | 22792      | 1/31/2022 | 02/21/2022 |
| Eng Svcs- Valley Green/ Jan 2022   | 2,636.79   | 90-000-E250          | Opus - Valley Green Project | 22793      | 1/31/2022 | 02/21/2022 |
| Eng Svcs- Ice Cream/ Jan 2022      | 172.50     | 90-000-E258          | TCD -Logistics Ice Cream Dr | 22794      | 1/31/2022 | 02/21/2022 |
| Eng Svcs- Casey's/ Jan 2022        | 2,035.50   | 90-000-E259          | Casey's - SW Randall & Oak  | 22795      | 1/31/2022 | 02/21/2022 |
| Eng Svcs- Fortunato/ Jan 2022      | 575.25     | 90-000-E142          | Fortunato Restaurant        | 22796      | 1/31/2022 | 02/21/2022 |
| Eng Svcs- Orchard Acres/ Jan 2022  | 1,770.00   | 90-000-E144          | Vequity - Orchard Commons   | 22797      | 1/31/2022 | 02/21/2022 |
|                                    |            |                      |                             |            |           |            |
| Total:                             | 8,650.02   | <b>*Vendor Total</b> |                             |            |           |            |
| <b>Weldstar Company</b>            |            |                      |                             |            |           |            |
| 014090                             |            |                      |                             |            |           |            |
| Oxygen, Cutting Tip                | 84.14      | 01-445-4510          | Equipment/IT Maint          | 0002033697 | 1/26/2022 | 02/21/2022 |
|                                    |            |                      |                             |            |           |            |
| Total:                             | 84.14      | <b>*Vendor Total</b> |                             |            |           |            |
| <b>Xerox Corporation</b>           |            |                      |                             |            |           |            |
| 040890                             |            |                      |                             |            |           |            |
| Copier Maint- Dec 2021             | 85.00      | 01-440-4510          | Equipment/IT Maint          | 015304511  | 2/6/2022  | 02/21/2022 |
| Copier Maint- January 2022         | 85.00      | 01-440-4510          | Equipment/IT Maint          | 015416222  | 2/1/2022  | 02/21/2022 |
|                                    |            |                      |                             |            |           |            |
| Total:                             | 170.00     | <b>*Vendor Total</b> |                             |            |           |            |
| <b>Report Total:</b>               |            |                      |                             |            |           |            |
|                                    | 343,707.63 |                      |                             |            |           |            |



## Memorandum

To: Mark Gaffino, Village President & Board of Trustees  
Cc: Steven Bosco, Village Administrator  
From: John Laskowski, Public Works Director  
Date: February 15, 2022  
Re: Award of Bid for Lawn Mowing and Landscape Maintenance

The Village of North Aurora's lawn mowing contract contains mowing of Special Service Area's (SSA) and public property. The SSA contract addresses common areas in subdivisions that are not maintained by Homeowners' Associations. These include boulevards, detention ponds, and subdivision signs. The areas in the public owned properties include public parks and facilities like Riverfront Park and Village Hall.

This year, the project was advertised on the website and in the newspaper beginning January 10, 2022 and bids were received 26 days later on February 15, 2022. From the website we were able to determine that there were 27 downloads of the bid documents. Of these 27 it appears that 19 were legitimate landscaping companies with the potential of submitting a bid. The remaining 8 companies appear to be third party companies that publish the advertisement on their website or offer a service that provides a subscription. Out of the 19 landscaping companies that picked up our bid documents we received three bidders. The results of the bids are illustrated in the table below.

| Contract<br>Year | Vega Building Maintenance<br>1413 Sherman Rd<br>Romeoville, IL 60446 | Sebert Landscaping<br>1550 West Bartlett Road<br>Bartlett, IL 60103 | Langton Group<br>4510 Dean Street<br>Woodstock, IL 60098 |
|------------------|--|---|--|
| 1                | \$46,357.30  | \$53,392.00   | \$77,541.43  |
| 2                | \$46,357.30  | \$53,392.00   | \$79,867.67  |
| 3                | \$46,357.30  | \$55,264.00   | \$82,263.70  |
| 4                | \$47,748.02  | \$55,264.00   | \$84,731.61  |
| <b>Total</b>     | <b>\$186,819.92</b>  | <b>\$217,312.00</b>   | <b>\$324,404.41</b>                                      |

The below table references the historic contract prices for the Landscaping and Lawn Maintenance Contracts. Examining the prices provided by the low bidder, Vega and comparing them with the low bidder demonstrates that the cost reflects a 6.63% increase from 2021.

| <b>Year</b> | <b>Contract Cost</b> | <b>Company</b> |
|-------------|----------------------|----------------|
| 2018        | \$40,356.00          | Acres          |
| 2019        | \$42,143.00          | Sebert         |
| 2020        | \$44,495.00          | Sebert         |
| 2021        | \$44,495.00          | Sebert         |

In order to confirm that Vega has the capability of providing the services outlined in the contract specifications, staff has checked the references the contractor provided. In this case the contractor provided seven references. Of the seven references they provided, four were commercial references and three were related to local government. Staff attempted to reach out to all seven references and as of February 16, 2022 was in contact with five of the seven.

The Glenbard Wastewater Authority indicated that Vega has done a great job cleaning their facility, but could not provide a reference on lawn mowing and landscape maintenance because they have not used them for that purpose. They indicated that the Authority chose not to award to Vega because they did not appear to have the capacity to perform the work sufficiently on a contract that would have been approximately \$30,000 annually. At the time, Glenbard had checked their references and determined that they did not have sufficient experience to provide the services. Village staff also spoke with staff from the City of Lockport and City of Elmhurst, who also indicated that Vega is under contract for cleaning services, not for lawn mowing and landscaping and therefore could not provide a reference of value to our project. Only one of the commercial references that was contacted indicated that Vega had performed lawn mowing and landscape maintenance services. The work that was performed was on a large site but only a single location. The Village has 38 different locations that need to be maintained.

Based on these references, staff does not believe that Vega Building Maintenance has demonstrated through past experience that they have the ability to adequately perform the scope of work outlined in our specifications. Therefore, it is the staff recommendation to reject the low bid from Vega Building Maintenance and award a contract to Sebert Landscaping. Sebert is familiar with all of the project locations and has satisfactorily performed these services from 2018 through 2021. It is the staff recommendation to award a four-year contract for lawn mowing and landscape maintenance to Sebert Landscaping in the total amount of \$217,312.00.

## **CONTRACT FOR LAWN MOWING AND LANDSCAPE MAINTENANCE**

**THIS AGREEMENT**, made and concluded this 21st day of February, 2022, between the Village of North Aurora, an Illinois municipal corporation (hereinafter referred to as “Village”) and Sebert Landscaping, Inc., an Illinois Corporation (hereinafter referred to as “Contractor”) for Lawn Mowing and Landscape Maintenance.

**WHEREAS**, the Village advertised for bids for Lawn Mowing and Landscape Maintenance services (hereinafter “(Services)”) and provided bid specifications for such services, a copy of which is attached hereto and incorporated herein by reference as Exhibit “A” (“Bid Specifications”); and

**WHEREAS**, Contractor submitted a bid for the Services in the total amount of **Two hundred seventeen thousand three hundred twelve dollars and no hundredths. (\$217,312.00)** and to be distributed annually as follows: Year 1: \$53,392.00, Year 2: \$53,392.00, Year 3: \$55,264, and Year 4: \$55,264.00 dollars in response to the request for bids advertised by the Village, a copy of which is attached hereto and included Exhibit A.

**WHEREAS**, the Contractor’s bid was determined to be the lowest responsible bid and was accepted by the Village Board of Trustees at the regularly scheduled meeting on February 21, 2022.

**NOW THEREFORE**, in consideration of **Two hundred seventeen thousand three hundred twelve dollars and no hundredths. (\$217,312.00)** to be paid by the Village to the Contractor for work completed as described by the bid specifications for tree replacement, the parties hereto agree and covenant as follows:

1. The Village and the Contractor agree the Bid Specifications attached hereto and incorporated herein are essential documents to this Contract and are made a part thereof.

2. The Contractor shall fulfill all the Services in keeping with the Bid Specifications and the Bid and shall furnish all labor and equipment necessary to perform the Services in a professional and workman like manner.

3. The Contractor shall be solely responsible for its own employees, subcontractors and agents and for the performance of the Services and shall indemnify and hold the Village harmless from and against any claims or causes of action asserted by its employees, subcontractors and agents or claims, causes of action, liabilities or damages resulting or related to the performance of the Services.

4. If not previously provided, the Contractor shall supply a Certificate or other proof of Insurance in acceptable form to the Village as a condition to the Village's obligations under this Contract in compliance with the Bid Specifications.

~~5. If required pursuant to Village ordinance or the Bid Specifications, the Contractor shall supply a payment and performance bond and surety in form acceptable to the Village before performing the Services.~~

~~6. The Contractor acknowledges and agrees that, if the Illinois Prevailing Wage Act applies, the Contractor shall be responsible for such compliance and shall hold the Village and indemnify the Village from and against and claims or liabilities arising from a failure to comply.~~

7. Either party may terminate this Agreement upon thirty (30) days written notice by registered mail, or by personal delivery of notice, to the other party.

8. This instrument contains the entire agreement between the parties, and those statements, promises, or inducements made by either party or agent of either party that are not contained in this written agreement shall not be valid or binding.

9. In any claims for breach of this contract, the prevailing party shall be entitled to recovery all of its reasonable costs, including reasonable attorney fees.

10. Any litigation brought in regard to this Contract shall be brought in the Sixteenth Judicial Circuit, Kane County, Illinois.

11. This Agreement shall not be altered or modified in any way except in writing and signed by both parties.

[signatures to follow]

**IN WITNESS WHEREOF**, the said parties have executed these presents on the date above mentioned.

**Village of North Aurora**

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By: Mark Gaffino, Village President

**[Contractor-Sebert Landscaping, Inc.]**

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(signature)

---

(printed name)

---

(title)

# Exhibit A



## Bid Specifications

### Project:

Lawn Mowing and Landscape Maintenance

### Bid opening:

Tuesday, February 15, 2022, 10:00 A.M.

### Location:

Village Hall 25 E. State St., North Aurora, IL 60542

### Contact:

Brian Richter, Streets Superintendent, [brichter@northaurora.org](mailto:brichter@northaurora.org)  
ph: 630.281.0779



### **Advertisement for Bids**

The Village of North Aurora will receive sealed bids for Lawn Mowing and Landscape Maintenance of right of ways and Village owned properties. The bids will be received at the North Aurora Village Hall, 25 East State Street, North Aurora, Illinois 60542 until 10:00 a.m. local time on Tuesday, February 15, 2022. At this time and date, the bids will be publicly opened and read aloud. All bids must be addressed as follows:

#### **SEALED BID**

Contractor Name

Contractor Address

Re: Lawn Mowing and Landscape Maintenance

Village of North Aurora

Attn: Brian Richter

Streets Superintendent

25 East State Street

North Aurora, IL 60542

The bid packet including contract documents, exhibits and future addenda, can be downloaded, free of charge, at the Village's website <http://northaurora.org/government/rfp-rfq-bidding.aspx> or can be picked up at 25 East State Street, North Aurora, IL 60542 beginning Monday, January 10, 2022.

Each bid must be accompanied by a Bid Guarantee in the form of a Bid Bond from a company with an A-1 best rating, or a cashier's check in the amount of five percent (5%) of the total bid and made payable to the Village of North Aurora, 25 East State Street, North Aurora, Illinois, 60542. The Village of North Aurora reserves the right to reject any or all bids and to waive irregularities and informalities in the bids received.



## **Village of North Aurora**

### **Bidding Specifications for Lawn Mowing and Landscape Maintenance**

#### **Description of Work**

This project will include the mowing and maintenance of rights of way and Village owned properties within the municipal boundaries. The contractor will be responsible to provide the necessary supervision, labor, materials and equipment to safely provide lawn mowing and landscape maintenance services to the Village of North Aurora at the frequency and locations identified in these specifications. This includes the inspection of the areas to be maintained in advance of mowing operations, and the collection and removal of debris. Lawn Mowing and Landscape Maintenance shall be completed in an attractive, professional, and workmanlike manner. Interested firms shall complete and return all forms in this packet with the bid proposal.

#### **Term**

The term for this contract will be for four years.

#### **Questions**

All questions shall be submitted no later than Tuesday, February 8, 2022 to Brian Richter, Streets Superintendent at: [brichter@northaurora.org](mailto:brichter@northaurora.org). Responses to all questions written or verbal will be posted to the web site by Thursday February 10, 2022.

#### **Scope of Work**

Mowing will generally be confined to public rights of way adjacent roadways and public grounds but will include mowing in other areas as directed by the Village. Lawn maintenance will include the following services: power edging, application of weed killer, weeding, mulching, sweeping or blowing sidewalks free from grass clippings, and the collection and removal of debris from all mowing locations. The SPECIAL SERVICE AREAS (SSA) areas shall have one application of weed killer and fertilizer treatment throughout the mowing and maintenance season.

Mulching at all locations in this contract will be completed annually to a depth of 3 inches in these areas. If Subdivision Monument Signs are present, the contract will include weeding and mulching around the area. The mulch material used for this operation shall be hardwood dyed mulch.

At the beginning of each season, and before each cutting the contractor will be required to clean-up the all the Locations. All debris will be collected, removed, and disposed of from all turf areas prior to mowing by the contractor. Mowing of turf will be performed and completed according to the **Schedule of Prices** contained within this document. Each season will consist of approximately 32 weeks. Weather permitting the contractor should try to schedule the lawn mowing and landscape maintenance on the same day each

week. Times of mowing may increase or decrease in dry or wet periods by direction of Public Works Director or designee.

Mowing turf will be as needed to maintain the required height of 2 to 3-1/2 inches. Clippings will be recycled back into the lawn area, a second mow will be required to recycle the clippings at no cost to the Village if they become unsightly. Turf areas to be mowed between the height of 2 to 3-1/2 inches depending on weather and season. Weekly hand or power trimming of grass around obstructions will be performed each cutting. This will include but not limited to, turf areas adjacent to trees, sign posts, light posts, buildings, fences, and pavement edges. Power edging will be required 3 times a year along sidewalk areas. In the spring, maintenance to be completed at Village Hall, Riverfront Park, and North Aurora Police Station will include edging, trimming of bushes and mulching in the spring around all plants. In addition to this initial maintenance, bushes shall be trimmed one additional time midway through the 32 week schedule. Weed killer along with weed and feed shall be applied 1-2 times per year according to the schedule of services. Notification of these applications shall be provided to the Public Works Director or his designee 24 hours in advance of the application operation. All chemical applications shall be performed by licensed individuals.

Any damage to the contractors' equipment and any damage occurring from lawn mowers or other equipment will be the responsibility of the contractors for repair and replacement.

### **Frequency and Schedule**

Before each weekly cutting, the contractor is required to remove trash and debris from all **Locations** being mowed. Mowing shall begin the third week of April continuing for 32 weeks unless otherwise directed by the Public Works Director or designee. The frequency which each area is to be mowed has been noted on the list included in these documents. Depending on weather and special events, the frequency which locations are to be mowed could increase or decrease in frequency.

### **Equipment and Vehicles**

The equipment and vehicles used by the contractor shall be in good repair and made available to inspection by the Village upon request. All equipment should have the necessary safety features to complete the mowing. Individuals performing the work shall have adequate training and personal protection equipment to safely complete work outlined in the scope above. All vehicles shall be clearly labeled with the contractor's name.

### **Communication**

The successful bidder will be required to attend a preconstruction meeting to establish open lines of communication. At this meeting contact information will be exchanged for the contractor's supervisor and the Village's project manager.

### **Locations**

All lawn mowing locations have been described in a list and illustrated on maps, both are contained within these specifications. The Contractor is responsible for visiting all the areas as certain areas have steep slopes and rough terrain. The numbered descriptions below correspond to the table in the **Schedule of Prices**. The maps attached in **Exhibit A** further clarify the locations of the proposed work.

If the Contractor deviates from the established mowing schedule the Contractor is required to contact the Village of North Aurora 24 hours before each day's work begins.

1.,2.,3.,4.,5.,&6. Waterford Retention Pond #1 & #2, Alexandra Ct, Spring Ct, White Oak Ct. Court Islands (SSA 4) (Exhibit pages 33 & 34)

Waterford Oaks Subdivision located on the west side of North Aurora west of Randall Road and north of Oak Street, between Forest Ridge Rd. to the west and to the creek to the east. The area east of the creek to the end of the bridge is included as well. There are (2) Retention pond areas to be mowed, also south of the sidewalk to Oak St. and are outline in the attachment along with (3) Islands, Alexander Ct., Spring Ct., and White Oak Ct.

7. & 8. Timber Oaks Pond #1 & #2 (SSA 8) (Exhibit pages 14 & 15)

Timber Oaks Subdivision is north of Oak St. on the north side of the road between Fox Valley Veterinary Clinic to the west and Newpostolic Church to the east. Mowing areas include (2) retention ponds, the first is just west of the Newpostolic Church, the other is located between 214 Wildwood and 339 Wildwood. There are also (2) Monument sign areas at Timber Oaks and Oak that is included in the mowing as well.

9. Banbury Ct. Retention Pond (SSA 9) (Exhibit page 5)

Pine Creek III Subdivision is north on Banbury Rd. from Butterfield Rd. The area to be mowed is a retention pond across from 310 Banbury Rd.

10. & 11. 313/401 Juniper & 402/406 Magnolia (SSA 11) (Exhibit pages 18 & 21)

Willow Lakes Subdivision is located off Acorn or off Randall Rd. at Dogwood. The first area to be mowed is between 313 and 401 Juniper, the second is located between 402 and 406 Magnolia.

12. Village Hall/Riverfront Park and Features (Exhibit page 8)

This shall include the mowing of all turf areas on the property and in the right of way. Maintenance shall include a spring and fall clean-up for Village Hall and Riverfront Park including the removal of leaves, dead vegetation, and debris accumulating over time.

Landscape maintenance shall be performed as outlined by facility below:

Village Hall

This shall include the mowing of all turf areas on the property and in the right of ways. Landscape maintenance will include:

- 1) Furnishing and placing mulch one time in the spring, all planting beds will be edged at this time.
- 2) Trimming bushes twice during the mowing season.
- 3) Provide application of weed and feed of all turf areas twice during the mowing season.
- 4) Weekly weeding of landscaped areas.

Riverfront Park

1) Gazebo/Scenic Overlook

Furnish and place mulch one time in spring, planting beds will be edged at this time.

Trim Bushes twice per season, possible extra trimming may be requested due to special events.

Pressure wash structures every four weeks.

2) Water Wonders (Artificial Water Feature)

On weekly basis weed areas around the stream, remove invasive species from the mulched beds, and weed all areas around rocks. Clear leaves, twigs and other debris from narrow spots in the stream (above and below waterfalls and through the tunnel). Most debris gathers at the bottom of the stream where the water falls back into the cistern – this especially needs to be kept clean. As needed, hand rake or pull out large clumps of algae. This cleaning must be completed by May 18th so it can be opened for the public.

On a monthly basis treat stream with approved algaecide. Treatments may increase as a result of weather conditions and may require treatment every 2 weeks as directed.

3) Rain Garden

Remove invasive weeds on a weekly basis.

13. Police Department (Exhibit page 10)

This shall include the mowing of all turf areas on the property and in the right of ways. Landscape maintenance will include:

- 1) Furnishing and placing mulch one time in the spring, all planting beds will be edged at this time.
- 2) Trimming bushes twice during the mowing season.
- 3) Provide application of weed and feed of all turf areas twice during the mowing season.
- 4) Weekly weeding of landscaped areas.

Maintenance shall also include a spring and fall clean-up including the removal of leaves, dead vegetation, and debris accumulating over time. These areas include Village Hall, Riverfront Park, and The Police Department.

14. Sharon Lane (Exhibit page 4)

Mow turf areas located on vacant property. See exhibit for property boundaries.

15. Welcome Sign Route 25 (Exhibit page 2)

Mow the turf surrounding the landscaped area of the sign. Mulch the landscaped area immediately around the sign once in the spring and weed this area weekly. See exhibits for exact locations and maintenance required.

16. Marvo/John Parking Area (Exhibit page 36)

Mowing of the turf area east of the curb line to the woods from Harmers to Share and Care. Islands at the end of the parking areas will be included. Mulch shall be furnished and placed along the build at 8 Marvo. See exhibit for property boundaries.

17. Auto Mall Water Tower (Exhibit page 28)

Mow the pie shaped parcel of land surrounding the water tower and west along Orchard Gateway to Hansen Blvd. See exhibit for property boundaries.

18. 2101 Tanner Road (Salt Dome West Side of Town) (Exhibit page 32)

This includes the mowing of all turf areas, one weed and feed application, and mulching of the trees one time in the spring. The tree rings should be edged before mulching.

19. Route 25 and Butterfield (Exhibit page 3)

Weed eat and spray concrete medians along the center of the road on an as needed basis.

20. Mitchell Road (Exhibit page 37)

String trim along the east side and west side guardrail north of the I-88 Bridge. Round up maybe applied to control new growth. See exhibits for exact locations.

21. Butterfield Road (Exhibit pages 6 & 7)

Mow between frontage road & Butterfield Road from Laurel to Hickory and Butterfield east of Pinecreek Drive between sidewalk and Butterfield Road.

22. Grant Street (Exhibit page 35)

Mow the east right of way variable width from State Street (Route 56) south to Grant railroad crossing.

23. Monroe Street (Exhibit page 9)

Mowing from State St. just pass the guardrail on the east side of the street about 4' wide.

24. NE corner State (56) & Lincolnway (Aurora-Batavia)/Route 31/ Community Sign (Exhibit page 9)

Mow the entire turf area on this property. In the landscaped area surrounding the community sign perform weeding and landscaping weekly, furnish and place mulch once during the season, and apply weed and feed in the spring. All asphalt areas and adjacent sidewalk shall be kept clear of weeds. Mowing of the empty lot (24 N. Monroe) just north of the Fire Station is also included.

25. Lincolnway (Aurora-Batavia/Route 31) (See Exhibit page 38)

Mow under the Com-Ed high power lines on the east side of Lincolnway approximately 15' behind back of curb, and on the west side cut approximately 15' behind back of curb. See exhibits for exact locations and maintenance required.

26. Lincolnway & Interstate 88 (Exhibit page 12)

Mowing will begin just south at the I-88 Bridge on the west side of Lincolnway (Rt. 31) and continue to the entrance to Tinseltown. Also the right of way approximately 15' behind the curb to back of curb closest to Tinseltown. A small section on the east side of Lincolnway, north of the IDOT service entrance up to the I-88 overpass. Mowing will also include the 3 islands at the toll way entrance off I-88. Mowing the north side of Smoke Tree from Rt. 31 to 201 Smoke Tree (Roadway Inn) is included as well. See exhibits for exact locations and maintenance required.

27. Evergreen Drive (Exhibit page 39)

East right of way to the property lines of the homes along Evergreen from Sullivan Rd. to Dart Container.

28. Airport Road (Exhibit page 11)

Starting at the east end curve on the south side of the road cut from roadway to fence and west to the driveway at Pentair.

29. Kingswood Drive (Exhibit page 13)

Mowing rights of way between Willow Way and Cherrytree cutting from the roadway to the Com-Ed poles.

30. Willow Way (Exhibit pages 13)

Mowing, Oak Street to the Kingswood south end by the golf course. The south end will be cut from the residents/park to the east and to the sidewalk to the west. There is a small section to the north that is east of the wooded area and the houses that are on Grace St.

31. Oak Street (Exhibit Pages 16, 17, 22, & 31)

Starting west mow the island at Oak and Orchard. Starting east of Silver Trails mow the south right of way from 97 Silver Trails to the intersection of Walnut and Oak. Mow three (3) islands along Oak from Walnut to Cherrytree Ct. Mow the right of way from 405 Oak (Veterinary Clinic) to the intersection of Timber Oaks and Oak. See exhibits for exact locations and maintenance required.

32. Mooseheart Road (Exhibit Page 23)

Mow the island east of the intersection of Randall and Mooseheart.

33. Orchard Road (Exhibit pages 23, 29, 30, & 31)

Begin mowing islands (6 total) at Interstate 88 continuing north and northeast to Randall Road.

34. Randall Road (Exhibit pages 19, 20, & 24)

Mowing shall include the right of way on the east side of the road from the property line of 900 Oak Street at the south to the property line of The Seventh Advents Church to the north. This will also include the island at the intersection of Randall and Dogwood. The guard rail north of I-88 shall be string trimmed around and roundup maybe applied to control new growth. The right of way in front of the NICOR substation is included in the mowing of Randall Rd. See exhibits for exact locations.

35. Orchard Gateway (Exhibit pages 25-29)

Mow a total of eight (8) island between Randall Road to the east and Orchard road to the west. Concrete areas of the islands should be kept clear of weeds, roundup maybe used to control weeds. Mowing of approximately 950 feet of right of way on the north side of Orchard Gateway, just west of Randall Road. The width of this area is approximately 15 feet wide. Mow the north side of Orchard Gateway for Hansen to Orchard. This area is from the back of the curb to power poles. West of Orchard north side of Orchard Gateway mow the ROW from Deerpath west approximately 400 feet. The island is also included. The guardrail shall be string trimmed around and roundup maybe used to control new growth. See exhibits for exact location

36. Route 31 Lincolnway (Exhibit pages 43 & 44)

Weed eat and spray concrete medians along the center of the road on an as needed basis.

37. 19 South Lincolnway (Exhibit page 42)

This property is owned by the Village of North Aurora. Maintenance would include lawn mowing and weed eating.

38. 10 South Lincolnway (Exhibit page 41)

This property is owned by the Village of North Aurora. The business is being demolished and we will need to maintain the property. Maintenance would include lawn mowing and weed eating.

## **Site Visit**

The contractor is must visit the site locations to understand job site conditions. Some areas have steep slopes in ditch lines, other areas have rough terrain and could inhibit the efficiency of the operation.

## **Additions and Deletions**

The Village of North Aurora reserves the right to add or delete new locations to the contract within reason. Contract additions and deletions will be compensated based on the frequency and area to be mowed.

## **Time of Completion**

The project will conclude November 25 or when ground becomes frozen, whichever occurs first. An extension in time must be requested in writing and approved by the Public Works Director or designee.

## **Contractor Registration**

The contractor will be required to register as a contractor in the Village of North Aurora. This requires the contractor to complete the "Application for Contract Registration" and pay the \$150.00 fee. This form can be found on the Village of North Aurora website at the following address:

<http://northaurora.org/pdf/Building%20Dept/2017.05.04%20CONTRACTOR%20REGISTRATION.pdf>

The form can be picked up in the Village of North Aurora Building Department located at 25 E. State Street, North Aurora, IL 60542

## **References**

A minimum of 3 current references must be provided. Telephone numbers and contact names for each reference shall be provided. It is preferred that references are from municipalities or other governmental agencies.

## **Bid Bond**

If the bidder's proposal for the project is equal to or greater than \$10,000, a bid bond or certified check in the amount of five percent (5%) of the bidder's proposal will be required. No bid bond will be required if the proposal for the project is less than \$10,000.

## **Addenda**

All addenda, if issued, require signature and are to be included in the sealed bid. Village of North Aurora will make every effort to make all bidders aware of addenda as they are issued, however it is the responsibility of the bidder to check the web site for addenda, sign, print, and include them in the sealed bid. Addenda will be issued as needed up to 48 hours in advance of the bid opening.

## **Indemnification**

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, taxes, liabilities, charges or expense, including but not limited to attorneys' fees and court costs, which the Village may sustain or for which it may become liable on account of injury to or death

of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Sub-Contractors, due to or arising in any manner from the intentional or wrongful act or negligence of Contractor or its Sub-Contractors of any employee of any of them, or otherwise arising out of this Agreement or the Contractor's performance of services on behalf of the Village.

The Contractor shall be responsible for any and all damages to property or persons arising out of an error, omission, and/or negligent act in the prosecution of the work or failure to prosecute the work and shall indemnify and hold harmless the Village, its officers, agents, and employees from all suits, claims, actions or damages of any nature whatsoever resulting therefrom. The Contractor shall assume all restitution and repair costs arising out of an error, omission and/or negligence.

#### **Insurance Requirements:**

The Contractor will be required to meet our standard insurance requirements. Unless otherwise specified the Contractor shall, before commencing work hereunder, procure and thereafter maintain policies of insurance satisfactory to the Village of North Aurora. The contractor shall supply a certificate of insurance with the Village of North Aurora an additionally named insured in the following minimum amounts with specific coverage which includes underground, explosion, and collapse.

|   |  |
|---|--|
| Property Damage   | \$1,000,000 (each accident)                              |
| Bodily Injury   | \$ 500,000 (each person)<br>\$1,000,000 (each accident)  |
| Workmen's Compensation Insurance:   | All Liability imposed<br>Workmen's Compensations stature |
| Employer's Liability Insurance  | \$100,000  |
| Contractual Liability Insurance   | \$500,000  |
| Completed Operations Insurance  | \$500,000  |
| Owned, Hired and non-Ownership<br>Vehicle Bodily Injury and Property<br>Damaged to the Following Limits |  |
| Bodily injury, including accidental death   | \$ 500,000 (each person)<br>\$1,000,000 (each accident)  |
| Property damage   | \$1,000,000 (each accident)                              |

## Instructions for Schedule of Prices.

At the bottom of the **Schedule of Prices**, place the total cost for completing the scope of work. This number should then be transferred to the **Proposal**.

### Schedule of Prices

X = Same Frequency as Mowing

1X = One Time Per Season

2X = Two Times Per Season

| No. | Locations                                       | Description                | Mowing Frequency    | Weeding Landscape Beds | Mulching Landscape Areas | Weed & Feed Applications | Page Number in Exhibit A |
|-----|---|----------------------------|---------------------|------------------------|--------------------------|--------------------------|--------------------------|
| 1   | Waterford Retention Pond #1                     | SSA 4                      | 1/ week             |                        |                          | 1X                       | 33                       |
| 2   | Waterford Retention Pond #2                     | SSA 4                      | 1/ week             |                        |                          | 1X                       | 34                       |
| 3   | Alexandra Court Landscape Island                | SSA 4                      | 1/ week             |                        |                          | 1X                       | 33                       |
| 4   | Spring Court Landscape Island                   | SSA 4                      | 1/ week             |                        |                          | 1X                       | 34                       |
| 5   | White Oak Ct (East) Landscape Island            | SSA 4                      | 1/ week             |                        |                          | 1X                       | 34                       |
| 6   | White Oak Ct (West) Landscape Island            | SSA 4                      | 1/ week             |                        |                          | 1X                       | 34                       |
| 7   | Timber Oaks Pond #1                             | SSA 8                      | 1/ week             |                        |                          | 1X                       | 14                       |
| 8   | Timber Oaks #2                                  | SSA 8                      | 1/ week             |                        |                          | 1X                       | 15                       |
| 9   | Banbury Retention Pond                          | SSA 9                      | 1/ week             |                        |                          | 1X                       | 5                        |
| 10  | 313/401 Juniper                                 | SSA 11                     | 1/ week             |                        |                          | 1X                       | 18                       |
| 11  | 402/406 Magnolia                                | SSA 11                     | 1/ week             |                        |                          | 1X                       | 21                       |
| 12  | Village Hall/Riverfront Park and Features       | Public Facility            | 1/ week             | X                      | 1X                       | 2X                       | 8                        |
| 13  | Police Department                               | Public Facility            | 1/ week             | X                      | 1X                       | 2X                       | 10                       |
| 14  | Sharon Lane                                     | Vacant Lot                 | 1/ week             |                        |                          | 1X                       | 4                        |
| 15  | Welcome Sign Route 25                           | Monument Sign              | 1/ week             | X                      | 1X                       |                          | 2                        |
| 16  | Marvo/John Parking Area                         | Parkway/<br>r.o.w.         | 1/week              |                        | 1X                       |                          | 36                       |
| 17  | Automall Water Tower                            | Public Facility            | 1/ week             |                        |                          |                          | 28                       |
| 18  | 2101 Tanner Drive (Salt Dome West Side of Town) | Public Facility            | 1/ week             |                        | 1X                       | 1X                       | 32                       |
| 19  | Rt 25 & Butterfield                             | Parkway/<br>r.o.w./islands | 1/ week             |                        |                          |                          | 3                        |
| 20  | Mitchell Road                                   | Parkway/<br>r.o.w.         | Monthly / As Needed |                        |                          |                          | 37                       |

| No. | Locations   | Description              | Mowing Frequency  | Weeding Landscape Beds | Mulching Landscape Areas | Weed & Feed Applications | Page Number in Exhibit A |
|-----|---|--------------------------|-------------------|------------------------|--------------------------|--------------------------|--------------------------|
| 21  | Butterfield Road  | Parkway /r.o.w.          | 1/ week           |                        |                          |                          | 6, 7                     |
| 22  | Grant Street  | Parkway/ r.o.w.          | 1/ week           |                        |                          |                          | 35                       |
| 23  | Monroe Street   | Parkway/ r.o.w.          | 1/ week           |                        |                          |                          | 9                        |
| 24  | NE corner of State (56) & Lincolnway (Aurora-Batavia)/ Route (31)/ Community Sign | Vacant Lot               | 1/ week           | X                      | 1X                       | 1X                       | 9                        |
| 25  | Lincolnway (Aurora-Batavia/Route 31)  | Parkway/ r.o.w.          | 1/ week           |                        |                          |                          | 38                       |
| 26  | Lincolnway & Interstate 88  | Parkway/ r.o.w.          | 1/ week           |                        |                          |                          | 12                       |
| 27  | Evergreen Drive   | Parkway/ r.o.w.          | 1 /week           |                        |                          |                          | 39                       |
| 28  | Airport Road  | Parkway/ r.o.w.          | 1/ week           |                        |                          |                          | 11                       |
| 29  | Kingswood Drive   | Parkway/ r.o.w.          | 1/ week           |                        |                          |                          | 13                       |
| 30  | Willow Way  | Parkway/ r.o.w.          | 1/ week           |                        |                          |                          | 13                       |
| 31  | Oak Street  | Parkway/ row./ islands   | 1/ week           |                        |                          |                          | 16,17,22,31              |
| 32  | Mooseheart Road   | Island                   | 1/ week           |                        |                          |                          | 23                       |
| 33  | Orchard Road  | Islands                  | 1/ week           |                        |                          |                          | 23,29,30,31              |
| 34  | Randall Road  | Parkway/ r.o.w.          | 1/ week           |                        |                          |                          | 19,20,24                 |
| 35  | Orchard Gateway   | Parkway/ r.o.w./ islands | 1/week            | X                      |                          |                          | 25,26,27,28,29           |
| 36  | Rt. 31 (S. Lincolnway)  | Concrete Islands         | Monthly as needed |                        |                          |                          | 43,44                    |
| 37  | 19 South Lincolnway   | Village Owned Property   | 1/week            |                        |                          |                          | 42                       |
| 38  | 10 South Lincolnway   | Empty Loct               | 1/week            |                        |                          |                          | 41                       |

Lump Sum Bid Price Year 1 \$53,392.00

Lump Sum Bid Price Year 2 \$53,392.00

Lump Sum Bid Price Year 3 \$55,264.00

Lump Sum Bid Price Year 4 \$55,264.00

Total \$217,312.00

## Proposal

The contract shall be deemed as being awarded when formal notice shall have been duly served upon the intended awardee by an officer of the Village of North Aurora duly authorized to give such notice.

**Bid will be awarded to lowest responsible total base bid amount, pending compliance with instruction to bidder's document.**

### I. Bidding company contact information

Company name: Sebert Landscaping, Inc.  
Company address: 1550 W Bartlett Rd, Bartlett IL 60103  
Service office: 30W741 Butterfield Rd, Naperville IL 60563  
Contact name: Terence Holum  
Contact phone #: 630-327-1869  
Contact email: terry@sebert.com

### II. Lawn Mowing and Maintenance Proposal

I have read the scope provided in this bid document along with all associated appendices and agree to perform all of the work identified to successfully complete the lawn mowing and maintenance for the locations identified in the Schedule of Prices for the not to exceed amount of:

Lawn Mowing and Maintenance lump sum total bid in words (carried forward from schedule of prices page 12):

Two hundred seventeen thousand-three hundred twelve dollars and zero cents.

Lawn Mowing and Maintenance lump sum total bid in figures (carried forward from schedule of prices page 12):

217,312.00  
\$ \_\_\_\_\_

I Terence Holum verify that I am authorized to  
(print name)  
provide the above pricing on behalf of Sebert Landscaping, Inc.  
(company name)

And will hold the above pricing for a period of 90 days from the date of the bid opening.

  
Signature

February 10, 2022  
Date

**Contractor's Certification**

In compliance with P.A. 85-1295-Illinois Revised Statute, Chapter 31, Section 33E-11, and applicable local ordinances.

Print Name: Sebert Landscaping, Inc. Corporation XX

Individual \_\_\_\_\_ Partnership \_\_\_\_\_

As part of his/her bid on the above sole-referenced Contract, hereby certifies that the Contractor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bid-rigging or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code of 1961, as amended.

Date: 2/10/22

Contractor By: Terence Holum 

Branch Manager  
Title: \_\_\_\_\_

(State of Illinois) SS County of DUPAGE

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

Terence Holum appeared before me this day in person and, being first duly sworn an oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: Feb 10, 2022 Notary Public: Yvonne A Smith 



### List of Subcontractors and Suppliers

The sub-contractors and suppliers listed below will be involved in this contract work in the assignments listed. We understand that any deviation from this list must be requested and approved in writing ten (10) days before the start of the work that is involved.

#### Failure to complete this list may result in rejection of bid

Legal name, current telephone number and address of all subcontractors must be included. If no subcontractors are used, please write "None".

#### Sub-Contractors

#### Work Assignment

|      |  |
|------|--|
| NONE |  |
|      |  |
|      |  |

## Contractor Bid Agreement

To: The Village of North Aurora  
25 E. State Street  
North Aurora, IL 60542

The undersigned bidder, in compliance with your advertisement for bids for work as specified, and related documents prepared by or at the direction of the Village of North Aurora, Owner, and having examined the locations and being familiar with all conditions surrounding the Work, including availability of labor and material, does hereby proposed to furnish materials, labor, equipment and services and pay for same and shall perform all work required for the completion of the Project, in accordance with the contract documents and at the price stated.

Bidder certifies this bid to be for the project described in the Instruction to Bidders document and to be in accordance with plans, specifications and contract documents, including the invitation for bids.

In no event shall any delays or extensions of time be construed as cause or justification for payment of extra compensation to the contractor. Any claims for an increase of the contract time shall be made in writing to the Village within seven (7) days of the cause.

Signed: \_\_\_\_\_

Terence Holum

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Branch Manager

Date: \_\_\_\_\_

2/10/22

(State of Illinois) SS County of \_\_\_\_\_

DUPAGE

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

TERRY HOLUM appeared before me this day in person and, being first duly sworn an oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: \_\_\_\_\_

2/10/22

Notary Public: \_\_\_\_\_

Yvonne A. Smith



**Addendum Number 1**  
**Lawn Mowing and Landscape Maintenance**  
**Issued January 13, 2022**

Addendum Description

The Village of North Aurora no longer requires contractors to register with the Village as indicated in the specifications on page 9.

**~~Contractor Registration~~**

~~The contractor will be required to register as a contractor in the Village of North Aurora. This requires the contractor to complete the "Application for Contract Registration" and pay the \$150.00 fee. This form can be found on the Village of North Aurora website at the following address:~~

~~<http://northaurora.org/pdf/Building%20Dept/2017-05-04%20CONTRACTOR%20REGISTRATION.pdf>~~

~~The form can be picked up in the Village of North Aurora Building Department located at 25 E. State Street, North Aurora, IL 60542~~

Action Required

1. Sign below acknowledging the Addendum

Sebert Landscaping, Inc.

\_\_\_\_\_  
Company

Terence Holum

\_\_\_\_\_  
Printed Name

  
\_\_\_\_\_  
Signature

February 10, 2022

\_\_\_\_\_  
Date



# Memorandum

**To:** Village President and Village Board of Trustees

**Cc:** Steve Bosco, Village Administrator

**From:** Natalie Stevens, Executive Assistant

**Date:** February 16, 2022

**Re:** The Rustic Fox Farmer's Market

---

Attached is a Special Event Permit application submitted by Nicole Kolosowski on behalf of The Rustic Fox seeking a special events permit from the Village of North Aurora for a farmer's market event spanning multiple non-consecutive days.

The Rustic Fox is looking to host a farmer's market at their location, 1790 Towne Center Drive, from 10am to 4pm on the dates of:

- April 23, 2022
- May 21, 2022
- June 18, 2022
- July 23, 2022
- August 20, 2022
- September 17, 2022
- October 15, 2022

The event requires a Special Event permit due to the fact there will be multiple food trucks / food vendors at the event for a duration of more than two hours and Village Code only allows for one food vendor a day for a two hour window without a Special Event Permit.



25 East State Street, North Aurora, IL 60542  
P: 630.897.8228 F: 630.897.8258  
[www.northaurora.org](http://www.northaurora.org)

## SPECIAL EVENT PERMIT APPLICATION

**THIS FORM MUST BE COMPLETED IN FULL & SUBMITTED ONE WEEK PRIOR TO THE NEXT SCHEDULED VILLAGE BOARD MEETING TO THE ATTENTION OF THE VILLAGE ADMINISTRATOR**

**Please note:** Block Parties require a separate Block Party Permit be obtained through the North Aurora Police Department. Parades or carnivals require a separate permit be obtained through the Village Administrator's office

Application Date: 2/1/22

Name of Event: The Rustic Fox Farmer's Market

Type of Event: ☐ Festival ☐ Grand Opening ☐ Backyard Party ☒ Other

Location of Event: 1790 Towne Center Dr.

Date(s) of Event: 4/23, 5/21, 6/18, 7/23, 8/20, 9/17, 10/15 Hours of Event: 10am to 4pm

Event / Organization Website (if applicable): www.therusticfoxhome.com

Purpose of the event: Hosting local small businesses to sell their goods. We will be hosting approximately 120 vendors in our parking lot. There is a mixture of food trucks and food tents along with other vendors.

Name of sponsoring organization (if applicable): The Rustic Fox  
(List the organization's legal status, i.e. Partnership, Corporation, LLC, etc.) Non-for-profit: Yes ☐ No ☒

Contact person: Nicole Kolosowski

Contact person address: 1790 Towne Center Dr.

City: North Aurora State: IL Zip: 60542

Home Phone: [REDACTED] Cell Phone: [REDACTED] E-mail: [REDACTED]

Organization address: 1790 Towne Center Dr.

City: North Aurora State: IL Zip: 60542 Phone: [REDACTED]

Will you be using speakers and/or sound equipment at your event? ☐ YES ☒ NO

If yes, you must adhere to the Village of North Aurora Noise Ordinance (the North Aurora Noise Ordinance, Title 8, Chapter 8.2 of the Municipal Code is available on-line at [www.vil.north-aurora.il.us](http://www.vil.north-aurora.il.us))

Will alcohol be sold at your event? ☐ YES ☒ NO

If yes, you must submit a completed **Special Event Liquor License Application** prior to the event for approval. Please contact the Village Administrator for details on obtaining a Special Events Liquor License.



25 East State Street, North Aurora, IL 60542  
P: 630.897.8228 F: 630.897.8258  
[www.northaurora.org](http://www.northaurora.org)

Will you serve food at your event? ☒ YES ☐ NO

*If yes, Kane County Health Dept. requirements must be met. Kane County Health Dept. 1240 N Highland Ave, Aurora, IL 60506 - (630) 208-3801 [www.kanehealth.com](http://www.kanehealth.com)*

Does your event include the use of a tent or an inflatable device over 400 square feet? ☐ YES ☒ NO

*If yes, approval from the North Aurora Fire Protection District may be required for non-residential events North Aurora Fire District, 2 Monroe St, North Aurora, IL 60542 - (630) 897-9698 <http://www.nafpd.org>*

Upon submitting a completed and signed application along with all required documentation, Village staff will review the application. The Village Administrator will notify you if the event has been approved. **Please do not assume that all aspects of the event will be approved; you may be asked to make some changes to your plan based on the availability of services and scheduling of other events.**

The Village of North Aurora reserves the right to cancel any event at any time for reasons deemed necessary by the Village Board of Trustees.

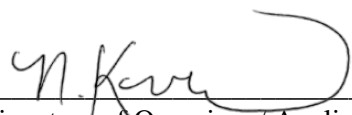
**Submit All COMPLETED Applications to:**

**Village of North Aurora  
Attn: Steve Bosco, Village Administrator  
25 E. State St.  
North Aurora, IL 60542  
Phone: (630) 897-8228, ext. 233  
Fax: (630) 897-8258  
[sbosco@northaurora.org](mailto:sbosco@northaurora.org)**

The person(s) having executed this application states the information set forth herein is true and correct to the best of his/her/their knowledge and belief.

The undersigned hereby makes application for a Special Events Permit pursuant to the provisions of the North Aurora Village Code in the Village of North Aurora, County of Kane, Illinois and all amendments thereto now in force and effect. The undersigned further acknowledges that he/she/they have read, understand, and will obey the provisions of the North Aurora Village Code as pertaining to this application and subsequent applications.

Dated this February day of 01, 2022

  
\_\_\_\_\_  
Signature of Organizer / Applicant



25 East State Street, North Aurora, IL 60542  
P: 630.897.8228 F: 630.897.8258  
[www.northaurora.org](http://www.northaurora.org)

### **HOLD HARMLESS RELEASE**

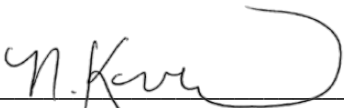
The Village of North Aurora is not responsible for any accidents or damages to persons or property resulting from a special event; the event coordinator for the sponsoring organization is responsible for ensuring that the organization, event participants and spectators abide by all above conditions, ordinances, village codes and requirements.

The applicant agrees that it will indemnify, hold harmless and defend the Village of North Aurora, its agents, officials, and employees, for and against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, including reasonable attorney fees, arising from or in any way related to the organizer's event.

I have the authority from my organization to sign and submit this application on their behalf. I agree to inform the Village of North Aurora of any changes in the application at least 10 days prior to the event. I agree to the terms and conditions listed above.

Nicole Kolosowski

\_\_\_\_\_  
Name of Organizer / Applicant (please print)

  
\_\_\_\_\_  
Signature of Organizer / Applicant

02/01/22

\_\_\_\_\_  
Date

# Memorandum



**To:** Village President and Board of Trustees  
**Cc:** Steve Bosco, Village Administrator  
**From:** David Hansen, Village Planner  
**Date:** February 15, 2022  
**Re:** Upcoming Bid for Water Facilities and Wells

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At the February 7, 2022 Committee of the Whole meeting, the Village Board reviewed the information below. The Board directed staff to go with the 100% green energy option and bid out pricing for 12, 24, and 36 month contracts. The Board did have a concern about the length of the contract due to the current market's high energy pricing. Please find attached a resolution authorizing the Village Administrator to execute bid contracts the day bids are received.

In May of 2019, the Village entered a three-year energy supply contract with Constellation New Energy, Inc for the Village's water facilities and well sites. Pricing for these accounts were bid out in January of 2019 for the time period of May 2019 through May 2022 through NIMEC (Northern Illinois Municipal Electric Collaborative of which approximately 140 municipalities are members). At the time of the contract, the Village had five deep wells (four active) and two treatment plants, which are served by five different electric accounts. Over the past three years, the Village has added two wells (Well 8 and Well 9) and decommissioned one well (Well 3). Well 8 and Well 9 are currently billed at the ComEd rate.

Staff is currently looking to work with NIMEC again to bid out energy options. NIMEC could take six deep wells and two water treatment plants to bid (a total of six electric accounts) on March 3, 2022. NIMEC could bid out regular and 100% green energy options, in which green energy is historically around a few tenths of a cent more expensive than regular energy pricing. In Fiscal Year 2020-2021, the Village spent \$377,024 on water related electricity paid out of the Water Fund. At this point in time, NIMEC is looking to seek a 12, 24, and 36 month contract. As with prior bids, the Village will need to decide on the term and execute the contracts the day the bids are received. The attached resolution has been created to authorize the Village Administrator to execute the bid contracts the day bids are received. If the rates are not favorable, the Village can decide not to sign the contract and use the ComEd rate.

During the review of energy options, staff also looked into utilizing the State's Community Solar program, another green energy alternative. Upon review and discussion with a community solar municipal consultant and community solar provider, the Village's kilowatt (KW) amount exceeds the amount allowable to participate in any community solar program at this time. In the future, it is anticipated that the Illinois Commerce Commission will allow large KW account sizes to participate as well as make it possible for accounts served through retail supply contracts to also have community solar subscriptions.

In the event the Village would have qualified, staff reviewed anticipated electricity costs and potential savings. Pricing would have been 6.484 cents per kWh for Community Solar, which is less than ComEd's current rate of 7.802 cents per kWh, but still above NIMEC's expected regular and 100% green energy rates quoted from mid-January which is anticipated to be around 5.5 cents per kWh and 5.8 cents per kWh respectively. NIMEC is anticipating bid rates for two and three year contracts to be a little lower than the 5.5 and 5.8 cents per kWh figures.

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AUTHORIZING THE ENTERING INTO OF A CONTRACT FOR THE PURCHASE OF ELECTRICITY FROM THE LOWEST COST ELECTRICITY PROVIDER FOR A ONE, TWO, OR THREE YEAR TERM FOR WATER WELLS AND TREATMENT PLANTS THROUGH THE NIMEC BID PROCESS**

**WHEREAS**, the Village of North Aurora joined the NORTHERN ILLINOIS MUNICIPAL ELECTRIC COOPERATIVE (NIMEC) on November 27, 2006 for the purpose of procuring electricity through a cooperative pool in order to receive a more competitive bid price on electricity;

**WHEREAS**, the Village through its participation in the NIMEC bid process has subsequently entered into contracts with the lowest bidder for electricity since that time for the Village's wells and treatment plant facilities as well as for eligible street lighting accounts;

**WHEREAS**, the Village's current contracts will expire in May of 2022 and the Village must procure bids for a new contract;

**WHEREAS**, because of the way the bidding process works, the Village Administrator will need to have the authority to sign a contract with the electricity provider which is deemed most favorable for the Village within hours of the bids being received by NIMEC, and determine if the desired contract should be for a one-year term, two-year term, three-year term, some combination of the three or if bids should be rejected.

**NOW, THEREFORE, BE IT RESOLVED**, that, in light of the time constraints applicable to the acceptance of a competitive bid for a supply of electricity, once the bids are received, the Village Administrator is hereby authorized to sign and execute the contract deemed to be in the best interest of the Village, with said executed contracts being transmitted to the Village Board.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2022, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2022, A.D.

Mark Carroll \_\_\_\_\_

Laura Curtis \_\_\_\_\_

Mark Guethle \_\_\_\_\_

Michael Lowery \_\_\_\_\_

Todd Niedzwiedz \_\_\_\_\_

Carolyn Bird Salazar \_\_\_\_\_

Approved and signed by me as President of the Board of trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2022 A.D.

\_\_\_\_\_  
Village President Mark Gaffino

ATTEST:

\_\_\_\_\_  
Village Clerk