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**SERVICES COMMITTEE MEETING AGENDA**



MEETING DATE: Monday, November 18, 2019

MEETING TIME: 6:00 p.m.

MEETING LOCATION: North Aurora Village Hall, 25 E. State St., North Aurora

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**CALL TO ORDER**

**ROLL CALL**

**AUDIENCE COMMENTS**

**APPROVAL OF MINUTES**

1. Approval of the Services Committee Minutes dated October 21, 2019

**NEW BUSINESS**

1. Lead Water Service Line Replacement

**OLD BUSINESS**

**OTHER INFORMATION**

**TRUSTEE COMMENTS**

**ADJOURN**

Initials SB

**VILLAGE OF NORTH AURORA  
SERVICES COMMITTEE MEETING MINUTES  
OCTOBER 21, 2019**

**CALL TO ORDER**

Trustee Mark Gaffino called the meeting to order.

**ROLL CALL**

**In attendance:** Trustee Mark Gaffino, Trustee Mike Lowery, Mayor Dale Berman, Police Chief Dave Fisher, Village Administrator Steve Bosco, Public Works Director John Laskowski and Finance Director Bill Hannah.

**AUDIENCE COMMENTS** - None

**APPROVAL OF MINUTES**

**1. Approval of the Services Committee Minutes dated July 15, 2019**

Motion for approval made by Trustee Lowery and seconded by Mayor Berman. All in favor.

**Motion approved.**

**NEW BUSINESS**

**1. Fleet Replacement Policy**

An evaluation form is being proposed for replacing village fleet vehicles. This form was designed by the University of Tennessee and refined by the American Public Works Association. Similar forms are being used by Oswego and Algonquin. Factors included on the form being looked at is the age of the vehicle, the miles or the hours depending on whether it is a regular truck or dump truck, type of service the vehicle is being used for, the reliability of the vehicle, maintenance and repair costs and condition. The form assigns point values to the different conditions for each factor. The total points then suggest whether a vehicle is in good condition or poor condition and in need of replacement.

Mayor Berman said the evaluation form is a good starting point and Trustee Lowery said it is a more objective approach to what needs to be replaced.

Trustee Gaffino asked if any other towns in the area use this other than Oswego and Algonquin. Village Administrator Steve Bosco said that most towns do what the Village currently does which is to bring these requests to the board based on the staff's recommendation.

Laskowski reviewed some of the current village vehicles and their conditions. Trustee Gaffino and Lowery suggested the village try to keep vehicles longer instead of purchasing new vehicles.

Bosco said his concern is that the village does not have replacement vehicles. Bosco said would also like to keep the vehicles longer, but at the same time, last year the village had 3 plows down at once and the village does not have extra plows so a contractor has to be paid every time the village needs them to plow. Gaffino asked how much it cost to pay a contractor to plow 4 times.

Bosco noted consensus of the committee regarding points on the evaluation form:  
-50,000 miles for a base before you give it a point and then 10,000 miles gets a point for every 10,000 after 50,000 miles.

Bosco said his only concern is with police cars since they break down at 60,000/70,000 miles. There could be a policy that the village replaces squad cars every 4 years if needed. Gaffino suggested a tiered program for 50,000 for light duty and 40,000 miles for the plow trucks.

Bosco asked if the committee felt the form is worth a value or if the village should continue with the current process.

This will go back to the services committee in November. At that time, staff will come back with a modified form.

## **2. 2020 Road Program Presentation**

The streets targeted for the 2020 Road Maintenance Program are listed below:

1. April Ln - Briar to east end
2. Briar Ln - River St (Route 25) to April Ln
3. Dee Rd - River St (Route 25) to Hill Ave
4. Arrowhead St - Spruce St to Spruce St
5. Greenbriar Ct - April Lane to south end
6. Laurel Ln - Butterfield Rd to Dee Rd
7. Maple Ave - Lincolnway (Route 31) to west end of street
8. Elm Ave - Lincolnway (Route 31) to west end of street

The cost of the road maintenance program for streets 1-6 in the table above is \$1,030,000. The cost of the water main replacement and road repairs for streets 7 and 8 (Maple and Elm) which include water main replacement is estimated at \$520,000. The cost of the improvements on Maple and Elm would be split between the Water Fund and Capital Fund. The total cost of the program is estimated to be \$1,550,000.

**OLD BUSINESS** - None

**OTHER INFORMATION** - None

**TRUSTEE COMMENTS** - None

## **ADJOURNMENT**

Motion to adjourn made by Trustee Lowery and seconded by Mayor Berman. All in favor.

**Motion approved.**

Respectfully Submitted,

Lori J. Murray  
Village Clerk

**VILLAGE OF NORTH AURORA  
MEMORANDUM**

DATE: November 13, 2019  
TO: Village President Berman and Services Committee  
CC: Steve Bosco, Village Administrator  
FROM: Paul Young, Supt. of Water Operations; John Laskowski, PW's Director  
SUBJECT: **Lead Service Line Replacement on Maple and Elm Streets**

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As staff discussed the upcoming Road Program for 2020, it was determined that Maple Street and Elm Street would be able to fit within the budget. Adding these streets to the road program prompted staff to look at the age and condition of the water main serving those streets. The water main appears to be in the realm of 60+ years old and in poor condition. The existing main is under the road currently and we have had breaks and service leaks over the past 30 years, the last break being just a few months ago. We have also determined this area to contain lead service line material on either the village side and/or the homeowner side going to some of the homes.

While replacing the water main automatically handles the replacing of the service lines from the new main to each properties B-Box location, village staff is aware of the potential Illinois Environmental Protection Agencies upcoming regulations to get all lead services replaced all the way to the meter.

While staff has been reviewing other municipalities and their policies for handling lead service line replacement, we are still in the process of what we would like to recommend to the Board. Our initial inventory estimate was around 700 possible lead service lines that would need to be replaced, however we now believe there is closer to only 400 possible lead service lines that will need to be replaced over the next several years.

With this 2020 Road and Water Main Program so quickly approaching, staff has reached out to the 36 affected residents in this area to collect an inventory of service line material in each home. This is to give us a better understanding of how many possible "private" lines we may be dealing with during this replacement program. Although not everyone has responded, we have performed approximately 22 inspections and have found only four or five lead service lines that need replaced. We have also found two galvanized water service lines that we recommend replacing as well. At this rate staff believes we may be facing an estimated cost of \$5,000 to \$6,000 per home to complete line replacements all the way to the meters. We recommend the Village absorb these costs for this small project only given that we have not completed our full policy regarding Lead Service Line Replacement.