

# Addendum A:

## Waste Hauler RFP Changes and Answers to Questions

1. Will the Village accept a bid bond in lieu of a certified/cashier's check? Will the Village accept a proposal bond for \$10,000 in place of a check? **Yes, the Village will allow a bid bond, proposal bond, a certified check or a bank cashier's check in the amount of \$10,000.**
2. Will the Village accept a performance bond from a Village approved Surety in place of an irrevocable letter of credit? Will the Village accept a performance bond as performance security? Can we provide a performance bond in lieu of a letter of credit if awarded the contract? **Yes. The Village will accept a performance bond. This language can be negotiated and mutually agreed on in the final contract. However, the performance bond language will mostly likely read something like this - "Prior to commencement of service hereunder, Contractor shall provide the Village with a performance bond or letter of credit in the amount of Five Hundred Thousand dollars (\$500,000.00), which shall be maintained in full force and effect throughout the term of this contract in the Contractor's expense. Said bond shall be executed by and with a surety company acceptable to the Village and any such bond or letter of credit shall be subject to approvals as to form and content by the Village Attorney. The Contractor shall furnish the performance bond or letter of credit in an acceptable form simultaneously with the executed contract. At the discretion of the Village, failure to furnish the required bond or letter of credit within the time specified may be cause for rejection of the proposal and award of the contract to another Contractor."**
3. Are the 6,150 homes indicated on page 28 of the RFP, the number of homes serviced in any particular year or 2016 as it's listed? On page 7, Section 2, Item A, the number of homes show as 5,800 to 6,300, indicating a variable of 500 homes, however; on page 28 of the RFP, it specifies 6,150 homes under the 2016 column. The number of units is essential to providing an accurate and competitive proposal for the Village. **The 6,150 homes are not the 2016 number. 6,150 is the number of homes/addresses as of June 2020. This number will probably increase by a few hundred over next few years due to new homes being built.**
4. Will the Village furnish a list of service addresses upon award of contract? **Yes. The Village has the service addresses in an excel spreadsheet and would share upon award of the contract.**
5. Waste Management currently services North Aurora on Friday. The RFP states that the Village prefers not to have a Friday collection. Will our proposal be viewed less favorable if we were to propose Friday service? **In the event, your proposal requires a Friday pickup you are still encouraged to submit a proposal. If proposals are very similar, the day or day(s) the service is provided would be taken into consideration.**
6. Is a sticker required on bulk items? **No, stickers are not required for bulk items. Bulk items must be addressed since they are part of the scope of services. If one were to propose one bulk item a week for free, one would fill out the section with a 0 for the stickers or write out in the box how bulk items would be handled if that was the case. Bulk items can also be a combo where first bulk item is free and then sticker after it or something of that nature.**

7. In addition to the requested bid specs, may an alternate proposal be given? **Alternates that don't meet the parameters of the program will not be considered. Once program parameters are met, one can add other factors that may help your case to be selected.**
8. Please clarify your last answer. Once program parameters are met, are you referring to additional services or an alternative service program (i.e. all carts)? **To answer your question, I was referring to additional services. An alternate service program such as all carts would not be considered. The Village will only accept Exhibit B's three options, but you can provide additional services on top of them as long all RFP program parameters are met.**
9. Do you need additional copies of our proposal (other than original)? If so, how many? **Only one original copy of the proposal is required in hard copy form. In addition to submitting it at Village Hall, emailing a proposal electronically to [dhansen@northaurora.org](mailto:dhansen@northaurora.org) and letting us know you have submitted a hard copy would be appreciated.**
10. Will the Village please provide the actual services provided in years past so that we may accurately estimate a baseline cost? On page 18, section 7 Special Collection Services, item B, the services requested are unspecified. We understand additional events may be added but hoping to have a baseline understanding of the costs associated. Section 7(B) outlines special events including North Aurora Days and North Aurora Fourth of July Fireworks show, can the Village provide details on what service (size of containers, frequency of pickup) has traditionally been provided?
  - **These numbers are from calendar year 2019.**
  - Roll-Off Dumpsters- Provide the size, total quantity used and type of material (trash, recycle) used per year for past events
    - **North Aurora Days: 3 – 20 yd refuse dumpsters; 1-4 yd recycle dumpster**
    - **July 3<sup>rd</sup> Fireworks: 1 – 15 yd dumpster**
    - **Community Picnic: N/A**
    - **Concerts in the Park: N/A**
    - **Community Parade: N/A**
  - Cardboard Event Boxes – Provide the quantity used and type of material going into the cardboard event boxes (often lined with garbage bags and disposable boxes)
    - **North Aurora Days: 82 boxes (refuse); 65 boxes (recycle); 824 liners**
    - **July 3<sup>rd</sup> Fireworks: 60 boxes; 200 liners**
    - **Community Picnic: 8 boxes; 24 liners**
    - **Concerts in the Park: N/A**
    - **Community Parade: 11 boxes; 16 liners**
  - Portable Restrooms – Provide style and quantity of units required (ADS/Handicap or Standard)
    - **North Aurora Days: 53**
    - **July 3<sup>rd</sup> Fireworks: 21**
    - **Community Picnic: 4**
    - **Concerts in the Park: 3**
    - **Community Parade: 6**
  - Hand Wash Stations- Provide quantity
    - **North Aurora Days: 24**
    - **July 3<sup>rd</sup> Fireworks: 12**

- **Community Picnic: 2**
  - **Concerts in the Park: N/A**
  - **Community Parade: 2**
  - Other ancillary services – Please provide more detail on any other services expected from the service provider for Village events that have not been included
    - **N/A**
11. Please clarify if the Contractor being referenced in Section 3, item J, is meant as the incumbent (Waste Management) or the Contractor to be awarded the forthcoming contract? **Item J pertains to the current contractor. It requires the current contractor to reimburse residents if they return their current stickers in within the first 30 days (by June 30<sup>th</sup>) if the Village were to transition to a new contractor. However Item K would pertain to the new contractor if the Village would transition to a new contractor. Item K requires the incoming contractor to honor the old contractor’s stickers for the first 4 weeks (28 days) of the new contract. After that period, all stickers must be from the new contractor. The intent of these sections is to cover all pickups in June.**
12. Under general provisions adherence to schedule seems pretty stringent. Would one instance, say a missed addresses due to construction, result in immediate termination of the contract? **In the event a contractor cannot service due to extraneous circumstance they should reach out to the Village and notify us so we can alert our residents. It would be preferred to handle such a circumstance before it happens (say construction on a street). Language for this provision can be altered and mutually agreed on in the final contract if needed.**
13. Will the Village allow non-consecutive days for pickup? Will the Village be open to a Saturday pickup? **The Village will allow for non-consecutive days, but only Monday-Friday (e.g. pickup Monday, Tuesday, Thursday).**
14. Is a yard waste toter required? **Yard waste toters are optional and not required. Currently only a handful of residents utilize a yard waste toter which is handled between the resident and the waste hauling company.**
15. What is the average leaf pickup tonnage for the free leaf pickup program? **On the Village’s end, here are the cubic yard amounts for the past three years. (2018 – 1,820; 2019 – 1,985; 2020 1,685). The Village probably takes in about 50% of the leaves during this time period. Waste Hauler would probably have around the same as the numbers listed above for the free leaf pickup period (October – November).**
16. Will the Village obtain and provide the number of stickers sold for the months of January 2018 through December 2020, reported by month? **See below.**

Stickers by Month	2018	2019	2020
January	16,800	14,500	16,200
February	5,500	11,800	6,500
March	15,200	6,500	18,800
April	12,800	18,603	21,530
May	31,800	20,200	21,456

<b>June</b>	<b>9,700</b>	<b>18,300</b>	<b>14,625</b>
<b>July</b>	<b>21,200</b>	<b>21,200</b>	<b>16,700</b>
<b>August</b>	<b>15,800</b>	<b>16,900</b>	<b>19,701</b>
<b>September</b>	<b>14,400</b>	<b>18,003</b>	<b>17,201</b>
<b>October</b>	<b>21,600</b>	<b>9,100</b>	<b>10,200</b>
<b>November</b>	<b>5,400</b>	<b>20,100</b>	<b>17,700</b>
<b>December</b>	<b>17,600</b>	<b>7,200</b>	<b>Have Not Received</b>