

Memorandum



To: Dale Berman, Village President & Board of Trustees
Cc: Steven Bosco, Village Administrator
From: John Laskowski, Public Works Director
Date: September 15, 2020
Re: Consideration of Bids for 2020 Tree Replacement Program

This year's tree replacement program initially included 100 3-inch diameter trees with the option of adding an additional 25. The project was advertised on the Village website and in the Daily Herald newspaper on July 13, 2020. On August 6th, the Village received 2 bids for the annual tree replacement program. The Village had \$42,000 budgeted, the low bid was \$49,785.00 and the next highest bid at \$72,113.00. Both bids received contained irregularities and both were rejected based on cost.

The project was re-advertised on August 20, 2020. In addition to advertising the project on the Village web site and in the Daily Herald, staff directly contacted over 15 landscaping companies notifying them of the project. One change was made to the specifications to reduce cost. The desired diameter of the trees was reduced from 3" to 2-1/2". The results of the bid opening are displayed in the below table.

Table 1. Bid Results

No.	Company	Bid
1	Acres Group	\$31,205.00
2	H.L. Landscape	\$41,425.00
3	Aztech Landscaping	\$42,700.00

Acres Group is the low bidder and has successfully planted trees last year and in previous years in the Village. It is the staff recommendation to award the bid to Acres Group in the amount of \$31,205.