



25 East State Street, North Aurora, IL 60542  
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www.northaurora.org

## APPLICATION FOR SIGN PERMIT

SIGN TYPE (CHECK ONE)

Temporary \_\_\_\_\_

Permanent \_\_\_\_\_

Class 3 \_\_\_\_\_ (LIMIT 30 DAYS)

Class 4 \_\_\_\_\_ (LIMIT 30 DAYS)

Class 5 \_\_\_\_\_ (LIMIT ONE (1) YEAR)

Class 7 \_\_\_\_\_ (DAWN TO DUSK)

Class 8 \_\_\_\_\_ (LIMIT 30 DAYS)

(No permit required for Class 1, 2 & 6 Temporary Signs)

SIGN SQ. FT.: \_\_\_\_\_ BUILDING DIMENSIONS: \_\_\_\_\_

PROPOSED USE OF PROPERTY (IF CHANGING) \_\_\_\_\_

Date: \_\_\_\_\_

Job Address: \_\_\_\_\_

Contractor/Applicant: \_\_\_\_\_ Phone No: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Contractor's E-mail: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone No: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Property Owner's E-mail: \_\_\_\_\_

Project Cost: \_\_\_\_\_

I hereby certify that: I am the owner of the property or authorized by the property owner to make application for a sign permit and agree to pay all fees associated with this permit.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### DRAWINGS WILL NOT BE ACCEPTED ON BACK OF APPLICATION

(Application will not be accepted until the following information is provided)

#### CHECKLIST

- Site plan showing location of **ALL** signs & setbacks on the property (if applicable).
- Sign plan showing dimensions of the sign, height of sign, and proposed location of the sign.
- Schematics showing layout and electrical info on sign as well as the specific language and materials used (separate sheets must be provided)
- Building plan (wall sign) showing location of sign and width of building or tenant space as applicable.

### FOR OFFICE USE

Approved: \_\_\_\_\_ Fee: \_\_\_\_\_ Date: \_\_\_\_\_ Permit # \_\_\_\_\_