



**NORTH AURORA VILLAGE BOARD MEETING
MONDAY, FEBRUARY 17, 2020 – 7:00 P.M.
NORTH AURORA VILLAGE HALL - 25 E. STATE ST.**

AGENDA

CALL TO ORDER - SILENT PRAYER - MEDITATION – PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

Randall Crossing Mixed Use
National Pollutant Discharge Elimination System

AUDIENCE COMMENTS

TRUSTEE COMMENTS

CONSENT AGENDA

1. Village Board Minutes dated 02/03/2020
2. Bills List Dated 02/17/2020 in the Amount of **\$258,341.92**
3. Travel and Expenses for Business Purposes in the Amount of **\$40.00**
4. Approval of Pay Request #4, Partial for Well # 8 & 9 Pumps and Motors to Layne Christensen Company in the Amount of **\$27,000.00**

NEW BUSINESS

1. Approval of Ordinance to Decrease Class F Liquor Licenses by One
2. Approval of Ordinance to Amend North Aurora Code Chapter 5.08.070 Liquor License Restriction on Issuance
3. Approval of Ordinance to Amend North Aurora Code Chapter 5.06 Regarding Business License Certificates
4. Approval of Ordinance Approving the 1st Budget Amendment for Fiscal Year 2019-20

OLD BUSINESS

VILLAGE PRESIDENT

COMMITTEE REPORTS

TRUSTEES' COMMENTS

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

VILLAGE DEPARTMENT REPORTS

1. Finance
2. Community Development
3. Police
4. Public Works

EXECUTIVE SESSION

ADJOURN

Initials SB



Memorandum

To: Dale Berman, Village President & Board of Trustees
Cc: Steven Bosco, Village Administrator
From: John Laskowski, Public Works Director
Date: February 10, 2020
Re: NPDES Public Hearing

The Illinois Environmental Protection Agency (IEPA) regulates pollutants entering waters in the State. The National Pollutant Discharge Elimination System (NPDES) is a program administered by the agency to improve water quality. In this program the Village of North Aurora is defined as a Municipal Separate Storm Sewer System (MS4) community. This designation requires that the Village obtain a General NPDES Permit ILR40 and operate and manage its stormwater system in compliance with the regulations outlined in this permit.

This permit requires that the Village submit a Notice of Intent (NOI) which outline the goals of the program and defines best management practices (BMP). There are six categories of BMP outlined by the ILR 40 permit that are developed by staff specific to the Village of North Aurora. The categories are: Public Education and Outreach, Public Involvement and Participation, Illicit Discharge Detection and Elimination, Construction Site Stormwater Runoff Control, Post Construction Stormwater Management and Pollution Prevision and Good Housekeeping for Municipal Operations. Activities are then developed under each of the BMP categories with the goal of improving water quality. An example of an activity the Village conducts under the Public Involvement and Participation best management practice is a public hearing. The public hearing will be conducted at the February 17, 2020 Board Meeting and provides the public the opportunity to comment on the program. Another example of a BMP is the partnership with Kane County. The Village has

adopted the Kane County Stormwater Ordinance and signed an intergovernmental agreement that authorizes Kane County to inspect construction sites greater than or equal to two acres for compliance with NPDES regulations. The NPDES program is a continuous program in which BMPs are conducted throughout the year. The NPDES reporting year runs from March of the previous year to March of the current year. At the conclusion of each reporting year the Village must submit an Annual Facilities Inspection Report (AFIR) to demonstrate compliance with the NOI and to demonstrate progress on BMPs. The current NOI and past year's AFIRs are available for review on the Village web site.

**VILLAGE OF NORTH AURORA
VILLAGE BOARD MEETING MINUTES
FEBRUARY 3, 2020**

CALL TO ORDER

Mayor Berman called the meeting to order.

SILENT PRAYER - MEDITATION – PLEDGE OF ALLEGIANCE

ROLL CALL

In attendance: Mayor Dale Berman, Trustee Mark Gaffino, Trustee Mike Lowery, Trustee Laura Curtis, Trustee Mark Carroll, Trustee Mark Guethle, Village Clerk Lori Murray. **Not in attendance:** Trustee Tao Martinez.

Staff in attendance: Village Administrator Steve Bosco, Finance Director Bill Hannah, Community & Economic Development Director Mike Toth, Public Works Director John Laskowski, Police Chief David Fisher and Attorney Edward J. Boula, III.

AUDIENCE COMMENTS

James Jensen, 149 S. Lincolnway, North Aurora – In reference to Verilife, Mr. Jensen stated that he was not happy with Verilife as a business neighbor. Jensen said he was not happy with the trespassing, garbage and parking issues. Jensen said that in reference to Section 4 of the special use permit that was granted in December, “The petitioner shall, at their own expense, coordinate parking, traffic controls, security solutions with and subject to the direction of the village police department and in cooperation with surrounding property owners.” Jensen said that no one has been contacted, dumpsters have not been enclosed and potholes remain.

TRUSTEE COMMENTS - None

PROCLAMATION

1. Recognizing the 100th Anniversary of the League of Women Voters

Mayor Berman proclaimed February 14, 2020 as a date to celebrate the League of Women Voters and its vision of a democracy where every person has the desire, the right, the knowledge and the confidence to participate.

CONSENT AGENDA

- 1. Village Board Minutes dated 01/20/2020; Committee of the Whole Minutes dated 01/20/2020**
- 2. Bills List Dated 02/03/2020 in the Amount of \$933,597.44**
- 3. Travel and Expenses for Business Purposes in the Amount of \$35.00**
- 4. Approval of Pay Request #4, Partial for Well # 8 & 9 Transmission Mains to Patnick Construction Inc. in the Amount of \$152,811.86**
- 5. Approval of Pay Request #1, Partial for Well # 8 & 9 Contract C – Site Work to H. Linden & Sons Sewer and Water, Inc. in the Amount of \$247,412.70**

Motion for approval made by Trustee Lowery and seconded by Trustee Gaffino. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Curtis – yes, Trustee Carroll – yes, Trustee Guethle – yes. **Motion approved (5-0).**

NEW BUSINESS

1. Approval of Ordinance to Decrease Class A Liquor License by One

Due to the Noonans’ business closing, the village will remove the liquor license and decrease the number of licenses in that class to the original number. Motion for approval made by Trustee Carroll and

seconded by Trustee Guethle. **Roll Call Vote:** Trustee Carroll – yes, Trustee Guethle – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (5-0).**

2. Approval of Special Events Permit for Blessed Sacrament Church Dinner Dance Event
Motion for approval made by Trustee Guethle and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Guethle – yes, Trustee Carroll – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (5-0).**

3. Approval of Silo Architectural and Engineering Service Change Order #1 with M2 in the Amount of \$18,129.17
Motion for approval made by Trustee Guethle and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Guethle – yes, Trustee Carroll – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (5-0).**

OLD BUSINESS - None

VILLAGE PRESIDENT - None

COMMITTEE REPORTS - None

TRUSTEES' COMMENTS

Trustee Guethle asked if the potholes at the Verilife location can be filled by the village and back-charged to the owner. Village Administrator Steve Bosco said that the village could look into doing that. The village reached out to the property today and spoke to the attorney for Verilife and specifically talked to them about their special use requirements. There was an email stating they would fix the potholes, weather dependent, and it was supposed to be done a few days ago but it was not done. Staff also talked to them about the enclosures about a week ago and they were told that they would need a permit but have not heard back from them. Today, the village reached out to their attorney and wanted to convey that the next recourse would be to go through a special use process again.

Trustee Curtis agreed with Trustee Guethle that something needs to be done and that Verilife has a responsibility to be a good neighbor and abide by the agreement.

Bosco said the village should come up with a time limit and would then reach out to the building owner as well as Verilife and let them know they have a certain number of days to have the work completed. If it is not, they will be fined. The village would then take care of the work and back bill them for the cost.

ADMINISTRATOR'S REPORT - None

ATTORNEY'S REPORT - None

VILLAGE DEPARTMENT REPORTS

1. **Finance** – None
2. **Community Development** – None
3. **Police** – None
4. **Public Works** - None

EXECUTIVE SESSION - None

ADJOURNMENT

Motion to adjourn made by Trustee Guethle and seconded by Trustee Lowery. All in favor. **Motion approved.**

Respectfully Submitted,

Lori J. Murray
Village Clerk

Accounts Payable

To Be Paid Proof List

User: ablasr
 Printed: 02/13/2020 - 11:20AM
 Batch: 00502.02.2020



Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
1st Ayd Corporation						
039020						
Soap Dispensers & Cleaner- VH	702.49	01-445-4421	Custodial Supplies	PSI337665	2/4/2020	02/17/2020
Custodial Supplies- PD	173.30	01-445-4421	Custodial Supplies	PSI337667	2/4/2020	02/17/2020
Total:	875.79	*Vendor Total				
2015-3 IH2 Borrower LP, C/O Conservice						
467948						
Water Credit Refund	14.13	60-320-3340	Water Collections	02042020-01	2/4/2020	02/17/2020
Total:	14.13	*Vendor Total				
AIM						
046510						
January Flex 125	147.00	01-430-4265	Audit Services	00032321	2/1/2020	02/17/2020
Total:	147.00	*Vendor Total				
Anderson Pest Solutions						
019770						
Pest Control- VH	127.03	01-445-4520	Public Buildings Rpr & Mtce	5494796	2/1/2020	02/17/2020
Pest Control- PD	91.00	01-445-4520	Public Buildings Rpr & Mtce	5495774	2/1/2020	02/17/2020
Pest Control- TPs	85.00	60-445-4567	Treatment Plant Repair/Maint	5496114	2/1/2020	02/17/2020
Pest Control- Well #5	40.00	60-445-4565	Water Well Rpr & Mtce	5497888	2/1/2020	02/17/2020
Total:	343.03	*Vendor Total				
Aurora Area Convention						
003770						
NA Lodging Hotel Tax/ Dec 2019	1,588.71	15-430-4752	90% Tourism Council	01022020	1/2/2020	02/17/2020
Akshar Hotel Tax/ Nov 2019	2,559.21	15-430-4752	90% Tourism Council	01242020	1/24/2020	02/17/2020
Akshar Hotel Tax/ Dec 2019	1,965.86	15-430-4752	90% Tourism Council	01242020-01	1/24/2020	02/17/2020
Total:	6,113.78	*Vendor Total				
B & F Construction						
015600						
January Inspections	2,667.20	01-441-4276	Inspection Services	12337	2/5/2020	02/17/2020
Total:	2,667.20	*Vendor Total				
Christeon E. Thielsen, Thielsen's Enterprises						
467805						
Lift Inspection	160.00	01-445-4511	Vehicle Repair and Maint	1142020	1/14/2020	02/17/2020

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Total:	160.00		*Vendor Total			
Cintas Corporation						
041590 First Aid Supplies	131.33	01-445-4421	Custodial Supplies	5015811300	2/7/2020	02/17/2020
Total:	131.33		*Vendor Total			
Coffman Truck Sales, Inc.						
000320 Cooler Line- Truck #190	219.69	60-445-4511	Vehicle Repair and Maint	126527	1/29/2020	02/17/2020
Leak Repair- Truck #190	751.00	60-445-4511	Vehicle Repair and Maint	22529	1/29/2020	02/17/2020
Total:	970.69		*Vendor Total			
Commonwealth Edison						
000330 Street Lights/ Rt56 & Rt25	116.25	10-445-4660	Street Lighting and Poles	1425064018	1/13/2020	02/17/2020
Total:	116.25		*Vendor Total			
Compsych						
032850 EAP Services	1,950.00	01-430-4799	Misc.	20030001	2/3/2020	02/17/2020
Total:	1,950.00		*Vendor Total			
Constellation NewEnergy, Inc.						
034130 Street Lights/ 211 River Road	2,894.40	10-445-4660	Street Lighting and Poles	16622751601	1/24/2020	02/17/2020
Well #6 1/10 - 2/6	3,822.17	60-445-4662	Utility	16722005801	1/7/2020	02/17/2020
Total:	6,716.57		*Vendor Total			
Core & Main						
039040 1" Dual Check Valves	2,820.00	60-445-4480	New Meters,rprs. & Rplcmts.	L788201	1/23/2020	02/17/2020
Total:	2,820.00		*Vendor Total			
D&A Powertrain Components, INC						
467649 Coupler & Hose	497.62	01-445-4511	Vehicle Repair and Maint	229389	1/27/2020	02/17/2020
Total:	497.62		*Vendor Total			
DACRA Adjudication Systems						
467842 Adjudication- Jan 2020	1,500.00	01-440-4510	Equipment/IT Maint	2020-109	1/31/2020	02/17/2020
Total:	1,500.00		*Vendor Total			

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Drendel & Jansons Law Group						
028580						
Legal Services/ Public Notice Review- Jan 2020	105.00	90-000-E056	Randall Crossing Mixed Use	79043	1/31/2020	02/17/2020
Legal Services/ Gen, Admin, Fin- Jan 2020	2,858.75	01-430-4260	Legal	79123	1/31/2020	02/17/2020
Legal Services/ Liquor- Jan 2020	43.75	01-430-4260	Legal	79124	1/31/2020	02/17/2020
Legal Services- Jan 2020	957.60	01-441-4260	Legal	79352-01	1/31/2020	02/17/2020
Legal Services- Jan 2020	433.50	90-000-E248	Aurora Packing Company	79352-02	1/31/2020	02/17/2020
Legal Services- Jan 2020	66.00	90-000-E056	Randall Crossing Mixed Use	79352-03	1/31/2020	02/17/2020
Total:	4,464.60		*Vendor Total			
Dustcatchers & Logo Mat, Inc.						
023610						
Towel & Rug Cleaning- PW Garage	32.55	01-445-4520	Public Buildings Rpr & Mtce	69499	1/9/2020	02/17/2020
Towel & Rug Cleaning- PW Garage	32.55	01-445-4520	Public Buildings Rpr & Mtce	69984	1/23/2020	02/17/2020
Total:	65.10		*Vendor Total			
eCycle Solutions, Inc.						
467949						
Equipment Disposal	75.00	01-430-4799	Misc.	4280	1/22/2020	02/17/2020
Total:	75.00		*Vendor Total			
Edwin Winfrey						
467947						
Water Credit Refund	72.11	60-320-3340	Water Collections	02042020	2/4/2020	02/17/2020
Total:	72.11		*Vendor Total			
Faganel Builders LLC						
023110						
Bond Return/ 2327 Orr Court	600.00	90-000-2225	Due To Others - Damage Bond	201800164	1/29/2020	02/17/2020
Bond Return/ 2393 Schrader Lane	1,800.00	90-000-2225	Due To Others - Damage Bond	201800165	1/29/2020	02/17/2020
Total:	2,400.00		*Vendor Total			
Feece Oil						
031060						
Diesel Fuel	1,620.24	71-000-1340	Gas/Diesel Escrow	3679051	1/27/2020	02/17/2020
Mid-Grade Fuel	2,913.29	71-000-1340	Gas/Diesel Escrow	3681016	2/6/2020	02/17/2020
Diesel Fuel	1,027.66	71-000-1340	Gas/Diesel Escrow	3681017	2/6/2020	02/17/2020
Total:	5,561.19		*Vendor Total			
Fifth Third Bank						
028450						
Switch/ IR Ingersoll Rand Industry	105.86	01-445-4511	Vehicle Repair and Maint	BR012020-01 12/30/2019		02/17/2020
Hanging Flower Pots/ Eckerts Greenhouse	418.25	01-490-4761	Beautification Committee	BR012020-02 1/23/2020		02/17/2020
Zebra Printer Batteries- PD/ Amazon	163.86	01-430-4420	IT Supplies	DA012020-01 1/6/2020		02/17/2020
IL GIS Membership Renewal/ Amazon	65.00	01-430-4390	Dues & Meetings	DA012020-02 1/6/2020		02/17/2020
IL GIS Membership Renewal/ Amazon	65.00	01-430-4390	Dues & Meetings	DA012020-03 1/13/2020		02/17/2020
GIS Conf Airfare- Hansen/ Southwest Airlines	25.00	01-430-4370	Conferences & Travel	DA012020-04 1/15/2020		02/17/2020
GIS Conf Airfare- Hansen/ Southwest Airlines	25.00	01-430-4370	Conferences & Travel	DA012020-05 1/15/2020		02/17/2020
GIS Conf Airfare- Hansen/ Southwest Airlines	438.96	01-430-4370	Conferences & Travel	DA012020-06 1/15/2020		02/17/2020

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
ArcGIS Online Credits/ ESRI Rendlands	100.00	01-430-4510	Equipment/IT Maint	DA012020-07	1/21/2020	02/17/2020
ArcGIS Online Credits/ ESRI Rendlands	190.19	01-430-4510	Equipment/IT Maint	DA012020-08	1/22/2020	02/17/2020
Network Rack Shelf/ Amazon	24.99	01-430-4420	IT Supplies	DA012020-09	1/23/2020	02/17/2020
Phone Case (4)- PW/ Amazon	71.80	01-430-4420	IT Supplies	DA012020-10	1/23/2020	02/17/2020
SSL Certificate Renewal/ GoDaddy	399.98	01-430-4510	Equipment/IT Maint	DA012020-11	1/25/2020	02/17/2020
Office Supplies/ Office Max	236.45	01-440-4411	Office Expenses	DC012020-01	1/11/2020	02/17/2020
Office Supplies/ Office Max	841.51	01-440-4411	Office Expenses	DC012020-02	1/11/2020	02/17/2020
Shredder Bags/ MBM Corportation	129.00	01-440-4411	Office Expenses	DF012020-01	1/21/2020	02/17/2020
CERT Class Supplies/ Office Max	139.67	01-440-4558	Emergency Management	DF012020-02	1/24/2020	02/17/2020
Annual Dues/ IACP Illinois	190.00	01-440-4390	Dues & Meetings	JD012020-01	1/27/2020	02/17/2020
Law Class/ IACP Illinois	171.00	01-440-4380	Training	JD012020-02	12/30/2019	02/17/2020
Investigation Tool/ Lexis Nexis	150.00	01-440-4555	Investigations	JD012020-03	1/4/2020	02/17/2020
Supplies- Judy/ Office Depot	113.99	01-440-4799	Misc.	JD012020-04	1/8/2020	02/17/2020
Law Class- Refund/ IACP Illinois	-171.00	01-440-4380	Training	JD012020-05	1/8/2020	02/17/2020
ITOA Rescue Task Force Class/ ITOAORG	325.00	01-440-4380	Training	JG012020-01	1/15/2020	02/17/2020
ITOA Rescue Task Force Class/ ITOAORG	365.00	01-440-4380	Training	JG012020-02	1/15/2020	02/17/2020
ITOA Rescue Task Force Class/ ITOAORG	365.00	01-440-4380	Training	JG012020-03	1/15/2020	02/17/2020
Pen Refills/ Amazon	69.10	01-440-4555	Investigations	JG012020-04	1/20/2020	02/17/2020
CACI Champion Of Childrens Conf/ Paypal	230.00	01-440-4370	Conferences & Travel	JG012020-05	1/20/2020	02/17/2020
SD Cards/ Amazon	99.86	01-440-4555	Investigations	JG012020-06	1/22/2020	02/17/2020
Scott's Elite Spreader/ Menards	107.98	01-445-4870	Equipment	JL012020	1/23/2020	02/17/2020
Planning Publication/ Amazon	46.20	01-441-4411	Office Expenses	MT012020	1/23/2020	02/17/2020
2HMI Screens/ Automationdirect.com	4,180.00	60-445-4567	Treatment Plant Repair/Maint	PY012020-01	12/27/2019	02/17/2020
Scaffolding/ Affiliated Control	771.05	60-445-4567	Treatment Plant Repair/Maint	PY012020-02	12/30/2019	02/17/2020
Backwash Control Parts/ Affiliated Control	428.72	60-445-4567	Treatment Plant Repair/Maint	PY012020-03	1/8/2020	02/17/2020
Operator Annual Dues/ AWWA.org	83.00	60-445-4390	Dues & Meetings	PY012020-04	1/10/2020	02/17/2020
Operator Annual Dues/ AWWA.org	83.00	60-445-4390	Dues & Meetings	PY012020-05	1/10/2020	02/17/2020
Light Bulbs/ Home Depot	251.22	60-445-4567	Treatment Plant Repair/Maint	PY012020-06	1/10/2020	02/17/2020
Strategic Plan Workshop Lunch/ Chipotle	259.38	01-410-4799	Misc. Expenditures	SB012020	1/11/2020	02/17/2020
PD Articles 3-Month Subscription/ Daily Herald	0.99	01-440-4652	Phones and Connectivity	SZB012020-0	12/31/2019	02/17/2020
LED Flashlights, 1st Aid Kit- Emerg Prepared C	45.97	01-440-4558	Emergency Management	SZB012020-0	1/9/2020	02/17/2020
Camera, Mic Equip/ Procam	232.68	01-440-4799	Misc.	SZB012020-0	1/8/2020	02/17/2020
Annual Membership Renewal/ IESMA	65.00	01-440-4390	Dues & Meetings	SZB012020-0	1/23/2020	02/17/2020
IGFOA Dues- Ganster/ IGFOA	100.00	01-430-4390	Dues & Meetings	WH012020-0	1/6/2020	02/17/2020
IPASS/ IL Tollway	20.00	01-445-4799	Misc. Expenditures	WH012020-0:	1/9/2020	02/17/2020
Financial Forecast Forum/ NIU Outreach	149.00	01-430-4380	Training & Testing	WH012020-0:	1/13/2020	02/17/2020
CM Chapter- L&L Audit/ IGFOA	20.00	01-430-4380	Training & Testing	WH012020-0:	1/15/2020	02/17/2020
Annual Conf Registration/ GFOA	420.00	01-430-4370	Conferences & Travel	WH012020-0:	1/20/2020	02/17/2020
annual Subscription/ LaborLawCenter	188.97	01-430-4799	Misc.	WH012020-0:	1/23/2020	02/17/2020
Total:	12,801.63		*Vendor Total			

FOX METRO

045480

New Service Inspections (2)	40.00	60-445-4480	New Meters,rprs. & Rplcmts.	02072020	2/7/2020	02/17/2020
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Total: 40.00 ***Vendor Total**

Frost Electric Company, Inc.

021540

Outside Light Photo Eye Repair- PD	325.00	01-445-4530	Public Grounds/Parks Maint	8123	1/30/2020	02/17/2020
Light Repair/ Hansen Blvd	2,994.00	10-445-4661	Street Light Repair/Maint	8124	1/30/2020	02/17/2020
New HMI Cabinet & Install	1,735.00	60-445-4567	Treatment Plant Repair/Maint	8125	1/30/2020	02/17/2020
Make Safe Knockdown- 100 Overland Dr	280.00	10-445-4661	Street Light Repair/Maint	8126	1/30/2020	02/17/2020

Total: 5,334.00 ***Vendor Total**

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Gasvoda & Associates, Inc						
467950						
Carrier Pump For WTP HMO	974.86	60-445-4568	Watermain Rprs. & Rplcmts.	INV1902355	12/22/2019	02/17/2020
Total:	974.86	*Vendor Total				
Harmonic Heating & Air Conditioning						
047680						
Boiler Repair- VH	500.00	01-445-4520	Public Buildings Rpr & Mtce	37275	1/16/2020	02/17/2020
RTU #3 Repair- PD	443.00	01-445-4520	Public Buildings Rpr & Mtce	37310	1/23/2020	02/17/2020
Total:	943.00	*Vendor Total				
Hey and Associates, Inc.						
040900						
BMP Inspections	1,125.00	17-032-4533	Maintenance	17-0006-1141	2/6/2020	02/17/2020
Total:	1,125.00	*Vendor Total				
Intergovernmental Personnel Benefit Cooperative						
467637						
Health Insurance- PD/ Feb 2020	34,499.13	01-440-4130	Health Insurance	02132020-01	2/13/2020	02/17/2020
Health Insurance- Admin/ Feb 2020	7,644.43	01-430-4130	Health Insurance	02132020-02	2/13/2020	02/17/2020
Health Insurance- CommDev/ Feb 2020	3,396.96	01-441-4130	Health Insurance	02132020-03	2/13/2020	02/17/2020
Health Insurance- PW/ Feb 2020	12,217.94	01-445-4130	Health Insurance	02132020-04	2/13/2020	02/17/2020
Health Insurance- Water/ Feb 2020	8,054.64	60-445-4130	Health Insurance	02132020-05	2/13/2020	02/17/2020
Health Insurance- Retirees/ Feb 2020	1,934.55	01-000-2055	Payroll Deductions	02132020-06	2/13/2020	02/17/2020
Health Insurance- Police Pension/ Feb 2020	2,072.26	01-000-2055	Payroll Deductions	02132020-07	2/13/2020	02/17/2020
Life Insurance- PD/ Feb 2020	95.44	01-440-4135	Life Insurance	02132020-08	2/13/2020	02/17/2020
Life Insurance- PW/ Feb 2020	34.21	01-445-4135	Life Insurance	02132020-09	2/13/2020	02/17/2020
Life Insurance- Admin/ Feb 2020	18.66	01-430-4135	Life Insurance	02132020-10	2/13/2020	02/17/2020
Life Insurance- CommDev/ Feb 2020	12.44	01-441-4135	Life Insurance	02132020-11	2/13/2020	02/17/2020
Life Insurance- Water/ Feb 2020	15.55	60-445-4135	Life Insurance	02132020-12	2/13/2020	02/17/2020
Voluntary Life/ Feb 2020	368.82	01-000-2052	Voluntary Life Insurance	02132020-13	2/13/2020	02/17/2020
Total:	70,365.03	*Vendor Total				
Interstate Billing Service, Inc.						
049760						
Passenger Side Mirror	102.10	01-445-4511	Vehicle Repair and Maint	637981	1/31/2020	02/17/2020
Total:	102.10	*Vendor Total				
ISARC						
467783						
Membership Dues	50.00	01-440-4390	Dues & Meetings	20-52	1/2/2020	02/17/2020
Total:	50.00	*Vendor Total				
Janco Chemical Supply, Inc						
000660						
Custodial Supplies- PD	167.11	01-445-4421	Custodial Supplies	280899	2/4/2020	02/17/2020
Total:	167.11	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Joe Petit						
467907						
Logo Set Up Charge For Search & Rescue	56.00	01-440-4558	Emergency Management	18372	10/1/2019	02/17/2020
Shirts For Kids Class	182.78	01-440-4558	Emergency Management	18393	1/18/2020	02/17/2020
Total:	238.78	*Vendor Total				
Kane County Recorder						
010600						
Release Of Liens- Water	104.00	60-445-4506	Publishing	NAUR012520	1/1/2020	02/17/2020
Total:	104.00	*Vendor Total				
Konica Minolta						
024860						
Copier Usage -Admin/ Jan 2020	49.24	01-430-4411	Office Expenses	9006479919-C	2/1/2020	02/17/2020
Copier Usage -PW/ Jan 2020	49.24	01-445-4411	Office Expenses	9006479919-C	2/1/2020	02/17/2020
Copier Usage -Water/ Jan 2020	49.24	60-445-4411	Office Expenses	9006479919-C	2/1/2020	02/17/2020
Copier Usage -CommDev/ Jan 2020	49.24	01-441-4411	Office Expenses	9006479919-C	2/1/2020	02/17/2020
Copier Usage -PW Garage/ Jan 2020	29.23	01-445-4411	Office Expenses	9006480073	2/1/2020	02/17/2020
Total:	226.19	*Vendor Total				
Layne Christensen Company						
025170						
Well #8 Pump Motor/ Pay Req #4	13,500.00	60-470-4875	Capital Improvements	NA-583D-03	1/29/2020	02/17/2020
Well #9/ Pay Req #4	13,500.00	60-471-4875	Capital Improvements	NA-583D-04	1/29/2020	02/17/2020
Total:	27,000.00	*Vendor Total				
Mc Cue Builders						
031350						
Bond Return/ 2280 Schrader Lane	5,000.00	90-000-2225	Due To Others - Damage Bond	1201800196	2/3/2020	02/17/2020
Total:	5,000.00	*Vendor Total				
Meade Electric Company, Inc.						
027140						
Traffic Signal Repair/ Orch Pkwy & Town Cen	1,086.91	01-445-4545	Traffic Signs & Signals	690008	10/17/2019	02/17/2020
Traffic Signal Repair/ Randal & Oak	463.47	01-445-4545	Traffic Signs & Signals	691299	2/3/2020	02/17/2020
Total:	1,550.38	*Vendor Total				
Menards						
016070						
Gloves, Pail, Bleach, Kerosene	75.91	01-445-4421	Custodial Supplies	33698	1/27/2020	02/17/2020
Vacuum, Squeegee	343.98	01-445-4421	Custodial Supplies	33805	1/29/2020	02/17/2020
Total:	419.89	*Vendor Total				
Metro West COG						
032210						
Metro West Meeting- Berman	40.00	01-410-4390	Dues & Meetings	4205	1/28/2020	02/17/2020

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Metro West Meeting- Bosco	40.00	01-430-4390	Dues & Meetings	4205-02	1/28/2020	02/17/2020
Metro West Meeting- Bosco	22.00	01-430-4390	Dues & Meetings	4238-01	1/30/2020	02/17/2020
Metro West Meeting- Berman, Curtis, Guethle	66.00	01-410-4390	Dues & Meetings	4238-02	1/30/2020	02/17/2020
Total:	168.00	*Vendor Total				
METRONET						
467874						
Phone, Internet- Admin 1/24/20	622.32	01-430-4652	Phones and Connectivity	01242020-01	1/24/2020	02/17/2020
Phone, Internet- PW 1/24/20	573.08	01-445-4652	Phones and Connectivity	01242020-02	1/24/2020	02/17/2020
Phone, Internet- Water 1/24/20	645.43	60-445-4652	Phones and Connectivity	01242020-03	1/24/2020	02/17/2020
Phone, Internet- CommDev 1/24/20	450.96	01-441-4652	Phones and Connectivity	01242020-04	1/24/2020	02/17/2020
Phone, Internet- PD 1/24/20	1,718.53	01-440-4652	Phones and Connectivity	01242020-05	1/24/2020	02/17/2020
Total:	4,010.32	*Vendor Total				
Mooney & Thomas, Pc						
001040						
Payroll Processing- Jan 2020	1,610.00	01-430-4267	Finance Services	00196 120310	1/31/2020	02/17/2020
Police Pension Payments- Jan 2020	190.00	80-430-4581	Banking Services/Fees	00813 120310	1/31/2020	02/17/2020
Total:	1,800.00	*Vendor Total				
North Aurora NAPA, Inc.						
038730						
Screw Extractor	12.49	01-445-4511	Vehicle Repair and Maint	342464	1/20/2020	02/17/2020
Repair- 06 Chevy	90.88	01-445-4511	Vehicle Repair and Maint	342471	1/20/2020	02/17/2020
Lucas Fuel Treat	65.98	01-445-4511	Vehicle Repair and Maint	342717	1/23/2020	02/17/2020
Spark Plug	2.33	01-445-4511	Vehicle Repair and Maint	342819	1/24/2020	02/17/2020
Pump, Gaskets, WR Set	715.82	01-445-4511	Vehicle Repair and Maint	343003	1/28/2020	02/17/2020
Oil & Air Filters- Truck #123	213.22	01-445-4511	Vehicle Repair and Maint	343010	1/28/2020	02/17/2020
Couplers	15.78	01-445-4511	Vehicle Repair and Maint	343017	1/28/2020	02/17/2020
Air Filters- Truck #172	105.30	01-445-4511	Vehicle Repair and Maint	343073	1/29/2020	02/17/2020
Oil & Fuel Filters	83.86	01-445-4511	Vehicle Repair and Maint	343074	1/29/2020	02/17/2020
Filter- Truck #172	135.96	01-445-4511	Vehicle Repair and Maint	343100	1/29/2020	02/17/2020
Oil Filters- Truck #172	17.96	01-445-4511	Vehicle Repair and Maint	343101	1/29/2020	02/17/2020
Filters- Truck #150, #147, #165	235.44	01-445-4511	Vehicle Repair and Maint	343223	1/31/2020	02/17/2020
Total:	1,695.02	*Vendor Total				
North East Multi-Regional						
001520						
Training Class- Jensen	450.00	01-440-4380	Training	268734	1/27/2020	02/17/2020
Total:	450.00	*Vendor Total				
Northern Illinois University Center						
036030						
Stragic Planning	4,500.00	01-410-4280	Professional Consulting	CGS002877	1/24/2020	02/17/2020
Total:	4,500.00	*Vendor Total				
Office Depot						
035720						
Office Supplies- PD	129.93	01-440-4411	Office Expenses	2382235409	2/4/2020	02/17/2020

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Total:	129.93		*Vendor Total			
Office Depot						
039370						
Office Supplies	74.99	01-441-4411	Office Expenses	43290860800	1/27/2020	02/17/2020
Office Supplies	31.98	01-430-4411	Office Expenses	43531088500	1/29/2020	02/17/2020
Office Supplies	20.39	60-445-4411	Office Expenses	43531088500	1/29/2020	02/17/2020
Total:	127.36		*Vendor Total			
Oxie Valley Electric Supply, Inc.						
048340						
Light Bulbs (5)	124.00	10-445-4661	Street Light Repair/Maint	12991	1/7/2020	02/17/2020
Total:	124.00		*Vendor Total			
Paddock Publications, Inc.						
026910						
Well #3 Decommission Notice	59.80	60-445-4506	Publishing	41977	2/4/2020	02/17/2020
Total:	59.80		*Vendor Total			
Pitney Bowes Inc.						
017470						
Postage Machine Part- PD	64.59	01-440-4510	Equipment/IT Maint	1014834250	1/21/2020	02/17/2020
Total:	64.59		*Vendor Total			
Rempe Sharpe & Associates						
000970						
Engineer Services- GIS Div Req/ Jan 2020	136.50	60-445-4255	Engineering	27280-01	2/6/2020	02/17/2020
Engineer Services/ Jan 2020	374.44	01-441-4255	Engineering	27280-02	2/6/2020	02/17/2020
Engineer Service- LV 2nd Review/ Jan 2020	540.00	90-000-E240	Lincoln Valley Plan Review	27281-01	2/6/2020	02/17/2020
Engineer Service- Grading Review/ Jan 2020	1,010.00	01-441-4255	Engineering	27281-02	2/6/2020	02/17/2020
Engineer Service- LV, DRH Review/ Jan 2020	8,063.90	90-000-E232	DR Horton - FV Golf Course	27282	2/6/2020	02/17/2020
Engineer Services- Springs/ Jan 2020	425.86	90-000-E222	Springs at Orchard Rd	27283	2/6/2020	02/17/2020
Construction Inspection Well #8/ Jan 2020	8,912.81	60-470-4255	Engineering	27284-01	2/6/2020	02/17/2020
Construction Inspection Well #9/ Jan 2020	8,912.82	60-471-4255	Engineering	27284-02	2/6/2020	02/17/2020
Engineer Services- Moose Lake/ Jan 2020	136.50	01-441-4255	Engineering	27285	2/6/2020	02/17/2020
Engineer Services- Water Tower/ Jan 2020	13,653.25	60-472-4255	Engineering	27286	2/6/2020	02/17/2020
Total:	42,166.08		*Vendor Total			
Russo Power Equipment Inc.						
036290						
Sidewalk Salt	95.88	01-445-4530	Public Grounds/Parks Maint	SP110091187	2/7/2020	02/17/2020
Total:	95.88		*Vendor Total			
Springbrook Software LLC						
467920						
Web Payment- January 2020	892.00	60-445-4510	Equipment/IT Maint	INV- ACC50	1/31/2020	02/17/2020

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Total:	892.00		*Vendor Total			
S-Square Netorks, Inc.						
467919						
Network Consulting	4,200.00	71-430-4870	Equipment	IN1003	1/2/2020	02/17/2020
Total:	4,200.00		*Vendor Total			
Sugar Grove Development						
039730						
Squad Washes/ Jan 2020	184.00	01-440-4511	Vehicle Repair and Maint	136	2/1/2020	02/17/2020
Total:	184.00		*Vendor Total			
Superior Asphalt Materials LLC						
031440						
Pot Hole Repairs	375.00	01-445-4540	Streets & Alleys Rpr & Mtce	20200054	1/28/2020	02/17/2020
Total:	375.00		*Vendor Total			
The Janssen Avenue Boys						
049970						
Printing	70.00	01-440-4411	Office Expenses	11787	2/3/2020	02/17/2020
Total:	70.00		*Vendor Total			
Third Millennium Assoc. , Inc.						
033470						
Late Final Bills- Jan 2020	504.95	60-445-4507	Printing	24361	1/31/2020	02/17/2020
Total:	504.95		*Vendor Total			
Treasurer, State of Illinois						
009370						
Traffic Signals- Rt31, Rt56, Rt25	3,188.49	01-445-4545	Traffic Signs & Signals	58325	2/3/2020	02/17/2020
Total:	3,188.49		*Vendor Total			
Tri-County						
027350						
Snow Removal- 1/23	3,006.00	01-445-4538	Snow Removal	20-01-6657	1/31/2020	02/17/2020
Snow Removal- 1/24	3,520.00	01-445-4538	Snow Removal	20-01-6658	1/31/2020	02/17/2020
Snow Removal- 1/25	12,691.75	01-445-4538	Snow Removal	20-01-6659	1/31/2020	02/17/2020
Snow Removal- 1/31	1,708.00	01-445-4538	Snow Removal	20-01-6660	1/31/2020	02/17/2020
Total:	20,925.75		*Vendor Total			
Veterinary Dental Clinic						
467946						
361 Sullivan Rd Escrow Reimb	3,881.50	90-000-E243	Veterinary Dental Center	01312020	2/3/2020	02/17/2020
Total:	3,881.50		*Vendor Total			

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Water Products Company						
001170						
Dual Check Valves	1,427.17	60-445-4480	New Meters,rprs. & Rplcmts.	0293690	1/23/2020	02/17/2020
3/4" Dual Check Valves	1,584.17	60-445-4480	New Meters,rprs. & Rplcmts.	0293729	1/28/2020	02/17/2020
2" WM Repair Clamp	85.26	60-445-4568	Watermain Rprs. & Rplcmts.	0293730	1/28/2020	02/17/2020
WM Repair Clamps	958.75	60-445-4568	Watermain Rprs. & Rplcmts.	0293751	1/29/2020	02/17/2020
6" Repair Clamp	180.54	60-445-4568	Watermain Rprs. & Rplcmts.	0293795	1/31/2020	02/17/2020
Copper Crimp Tool	305.00	60-445-4568	Watermain Rprs. & Rplcmts.	0293885	2/7/2020	02/17/2020
Total:	<u>4,540.89</u>	*Vendor Total				
Xerox Corporation						
040890						
Copier Maint- Jan 2020	85.00	01-440-4510	Equipment/IT Maint	099361008	2/1/2020	02/17/2020
Total:	<u>85.00</u>	*Vendor Total				
Report Total:	<u>258,341.92</u>					

17-Feb-20

Village Board Meeting

Travel and Expenses for Business Purposes

NAME	EVENT	EXPENSE or REIMBURSEMENT	DATE	AMOUNT
Dale Berman	Metro West February Meeting	Expense	2/27/2020	\$ 40.00

TOTAL **\$ 40.00**



VILLAGE OF NORTH AURORA TRAVEL REQUEST (FORM A)

If any travel expense(s) or reimbursement requests exceed the maximum allowable amounts per policy, they must be approved by a roll call vote of the Village Board. All Village Board Members expense(s) or reimbursements must be approved by a roll call vote of the Village Board.

Training / Travel Information			
Name: <u>Dale Berman</u>	Event: <u>Medro West Feb. Meeting</u>		
Position: <u>Village</u>	Purpose: <u>Legislative</u>		
Date From: <u>2-27-20</u>	Date To: <u>2-27-20</u>	Method of Travel:	
Destination: <u>Sugar Grove</u>		Zip Code: <u>60554</u>	
Department: <u>Legislative</u>		GL Account Number: <u>01.410.4390</u>	

Expense Information <small>(Please see the back of this form for limitations and the excerpt for Section 9.10 of the HR Manual)</small>				
Expense	Estimate (\$)	Actual (\$)	Reimbursement (\$)	
Transportation To/From Event				Per Diem Rates can be found on gsa.gov The Village uses the total daily federal per diem rates to determine the maximum allowable meals and incidentals charged to an employee's purchasing card. (Receipts are always required) Alcohol is not an eligible expense for reimbursement See part day limits under the excerpt M&I section (flip side)
Lodging				
Transportation During Event				
Registration	<u>40.00</u>			
Meal & Tips / Gratuities				
Miscellaneous				
Describe Miscellaneous:				
TOTAL EXPENSES	<u>40.00</u>			

Signatures			
<small>By signing below, the employee/official affirms that he/she understands the Village's travel policy (Sec. 9.10 of the Village's HR Manual) and certifies all expenses are allowable to the best of their knowledge.</small>			
Estimate Expense Approval			
Employee	<u>Dale Berman</u>	<u>NS</u>	Date <u>2-12-20</u>
Immediate Supv:	_____		Date _____
Executive Asst.:	<u>[Signature]</u>		Date <u>2-12-20</u>
Actual Expense Approval			
Employee	_____		Date _____
Dept. Head:	_____		Date _____
Executive Asst.:	_____		Date _____

Do any actual expense(s) or reimbursable requests exceed the maximum allowable amounts per policy? No Yes If Yes, Explain Below

Village Board Roll Call Vote Approval, if necessary: YEA NAY Date _____



REMPE-SHARPE

& Associates, Inc.

Principals

J. Bibby P.E. S.E.
D. Watson P.E.
.....
B. Aderman P.E.
B. Bennett P.E. CFM
L. Vo P.E.

CONSULTING ENGINEERS

324 West State Street
Geneva, Illinois 60134
Phone: 630/232-0827 – Fax: 630/232-1629

January 29, 2020

Village of North Aurora
25 East State Street
North Aurora, Illinois 60542

Attn: John Laskowski

Re Well No. 8 & 9, Pumps and Motors
Pay Request No. 4, Partial

File: NA-583D

Dear Mr. Laskowski,

Rempe-Sharpe and Associates, Inc. has completed the review of Pay Request No. 4, Partial as submitted by Layne Christensen Company, of Aurora, Illinois for the Well No. 8 and 9 Pumps and Motors Project awarded September 16, 2019 in the amount of \$594,000.00. The amount of payment requested is Twenty-Seven Thousand Dollars and No Cents (\$27,000.00)

Enclosed, please find copies of the following:

1. Contractor's Application for Payment No. 4, Partial (1 copy).
2. Contractor's Pay Request No. 4, Partial in the amount of \$27,000.00, along with the Contractor's Waiver of Lien (1 copy).
3. The Engineer's Approval of Payment No. 4, Partial in the amount of \$27,000.00 (3 copies).

The contractor has purchased and received the electrical cable, the column pipe and the pitless adapters for this project. The engineer has visited the contractor's yard to confirm that the materials matched what was in the approved shop drawings. Per the contract documents, the Contractor is allowed 50% payment for material purchased and stored at their shop which has previously been paid for at 50%. This payment is for the remaining 50% of the purchase cost plus the installation of the pitless adapter at Well No.8. The contractor is expecting delivery of the pumps and motors in the next 3-6 weeks.

Village of North Aurora
Attn: Mr. Laskowski

Well No. 8 and. 9, Pumps and Motors
January 29, 2020
Page 2 of 2

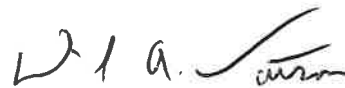
Rempe-Sharpe and Associates, Inc. recommends approval of Pay Request No. 4, Partial in the amount of \$27,000.00. Upon the Village of North Aurora's approval, please sign all three copies of the Approval for Pay Request No. 4, Partial. Send one copy of the document to the Contractor, Layne Christensen Company, along with Payment No. 4, Partial. Return one signed copy to Rempe-Sharpe and Associates, Inc. and retain one signed copy for the Village's records.

If there are any questions, please contact the undersigned.

Very truly yours,

REMPE-SHARPE AND ASSOCIATES, INC.

BY:



Daniel A. Watson, P.E.
Principal

Enclosures

C.C. Steve Bosco, Village of North Aurora
Bill Hannah, Village of North Aurora
Paul Young, Village of North Aurora
Mandy Flatt, Village of North Aurora
Natalie Stevens, Village of North Aurora

**PAY REQUEST NO. 4, PARTIAL
WELL NO. 8 and WELL NO. 9, PUMPS and MOTORS
VILLAGE OF NORTH AURORA**

NA-583D

1/28/2020

Item #	Item Description	Unit Price	Units	CONTRACT QUANTITIES		CONSTRUCTED QUANTITIES	
				Quantity	Extended Price	Quantity	Extended Price
A. WELL NO. 8							
1A	MOBILIZATION	\$5,500.00	LS	1	\$5,500.00		\$0.00
2A	INSTALL PITLESS ADAPTER	\$10,000.00		1	\$10,000.00	1	\$10,000.00
3A	INSTALL PUMP AND TEST	\$19,200.00		1	\$19,200.00		\$0.00
WELL NO. 8 MATERIALS							
4A	BAKER PITLESS ADAPTER	\$40,000.00		1	\$40,000.00	1.0	\$40,000.00
5A	12EHM-14 STAGE BJ	\$35,000.00		1	\$35,000.00		\$0.00
6A	17M 350HP/2300V BYRON JACKSON MOTOR	\$110,000.00		1	\$110,000.00		\$0.00
7A	10" COATED T&C PIPE	\$51,000.00		1	\$51,000.00	0.4	\$20,500.00
8A	2.4 Kv SUBMERSIBLE CABLE	\$19,000.00		1	\$19,000.00	0.5	\$9,500.00
9A	10" SURGE CONTROL VALVE	\$1,900.00		2	\$3,800.00		\$0.00
10A	MISC. (TRANSDUCER, AIRLINE, ETC.)	\$2,500.00		1	\$2,500.00		\$0.00
B. WELL NO. 9							
1B	MOBILIZATION	\$5,500.00		1	\$5,500.00		\$0.00
2B	INSTALL PITLESS ADAPTER	\$10,000.00		1	\$10,000.00	1	\$10,000.00
3B	INSTALL PUMP AND TEST	\$19,200.00		1	\$19,200.00		\$0.00
WELL 9 MATERIALS							
4B	BAKER PITLESS ADAPTER	\$40,000.00		1	\$40,000.00	1.0	\$40,000.00
5B	120MQH-12 STAGE BJ	\$35,000.00		1	\$35,000.00		\$0.00
6B	17M 350 HP/2300V BYRON JACKSON MOTOR	\$110,000.00		1	\$110,000.00		\$0.00
7B	10" COATED T&C PIPE	\$52,000.00		1	\$52,000.00	0.4	\$21,000.00
8B	2.4kV SUBMERSIBLE CABLE	\$19,500.00		1	\$19,500.00	0.5	\$9,500.00
9B	10" SERGE CONTROL VALVE	\$1,900.00		2	\$3,800.00	0	\$0.00
10B	MISC. (TRANSDUCER, AIRLINE, ETC.)	\$3,000.00		1	\$3,000.00		\$0.00
				CONTRACT PRICE		\$594,000.00	
				LESS 10% RETAINAGE		\$16,050.00	
				LESS PREVIOUS PAYMENTS		\$117,450.00	
				TOTAL DUE		\$27,000.00	



A GRANITE COMPANY

WATER - MINERAL - ENERGY

Layne Christensen Company

INVOICE

Inv No.: 1734323

Remit to:	831 - Aurora, IL	CUSTOMER PO#:	Signed Contract
PO Box 743609	PH: 262-246-4646 - FAX: 262-246-4784	WO#	
Los Angeles, CA 90074-3609		LAYNE JOB #:	947513

SOLD TO: 878592

Village of North Aurora, IL
 ATTN: Accounts Payable
 25 East State Street
 North Aurora, IL 60542

Notes:

INV DATE	DUE DATE	ACCOUNT MANAGER	PROJECT MANAGER	TERMS
1/13/2020	2/12/2020	KENNEDY, CHRIS	KENNEDY, CHRIS	NET 30
QTY / UNITS	UOM	----- Remark -----	Unit Price	Total

**WELL 8 AND 9 - PUMP INSTALLATION CONTRACT
 PAY REQUEST 4**

Work Completed to Date: \$160,500.00

1.00	LS	Work Completed this Request	\$ 30,000.00	\$ 30,000.00
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Total Taxable Amount \$ 30,000.00

Total Tax Amount

Total Retainage Amount - 10% \$ (3,000.00)

Total Invoice Amount \$ 27,000.00

Layne Christensen Company will institute a late payment charge at a rate of 18% per annum (unless a lower rate is required under applicable law, in which case the lower rate will apply) for all payments not made on or before the due date. It is the policy of Layne Christensen to preserve all lien and payment bond rights where available. All notification are sent strictly for this purpose.

Thank you for your business.

Layne Christensen is an Equal Opportunity Employer

ORIGINAL

APPLICATION FOR PAYMENT

OWNER: Village of North Aurora
25 E State St
North Aurora, IL 60542

PROJECT: Well 8 & 9

CONTRACTOR: Layne Christensen Company
721 W. Illinois Ave.
Aurora, IL 60506

Engineer: Rempe-Sharpe and Associates, Inc.
324 W. State St
Geneva, Ill 60134

APPLICATION NUMBER: 4
CONTRACT WORK:
PERIOD ENDING: 01/13/2020
CONTRACT WORK: Well 8 & 9
PROJECT NUMBER: 947513

PERCENT COMPLETE: 24.3%

PREPARED BY: Chris Kennedy



Created using the unlicensed version of Paymee.

APPLICATION FOR PAYMENT - SUMMARY

Refer to continuation sheets attached for detailed breakdown.

- 1. ORIGINAL CONTRACT AMOUNT: 594,000.00
- 2. NET CHANGES TO CONTRACT: -
- 3. TOTAL CONTRACT AMOUNT: 594,000.00
- 4. TOTAL COMPLETED AND STORED TO DATE: 160,500.00
- 5. RETAINAGE:
 - a. 10 % of Completed Work 3,000.00
 - b. 10 % of Stored Material 13,050.00
 - Total Retainage: 16,050.00
- 6. TOTAL COMPLETED LESS RETAINAGE: 144,450.00
- 7. LESS PREVIOUS APPLICATIONS: 117,450.00
- 8. CURRENT PAYMENT DUE: 27,000.00
- 9. BALANCE TO FINISH INCLUDING RETAINAGE: 449,550.00

CONTRACTOR'S CERTIFICATION:

The Contractor declares that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid to him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Layne Christensen Company **DATE:** Jan 13, 2020

State: IL Country: USA
Subscribed & sworn to before me
this 13 day of January
Notary Public Name: Kathryn Vance
Commission Expiration Date: 12/08/22



ARCHITECT'S CERTIFICATION:

The Architect hereby confirms that based on site observations & to the best of his/her knowledge, this payment application accurately reflects the progression of work and that this work meets contract requirements sufficient enough to justify payment in the amount certified below:

AMOUNT: _____
Provide explanation below or attached if amount certified does not match this application amount.
Initial all figures & markups to agree with certified amount.

ARCHITECT: _____ **DATE:** _____

The Amount Certified is payable to the contractor listed above.

EXTRA WORK SUMMARY	ADDITIONS	DELETIONS
Changes From Prev Applications:	-	-
Changes From This Application:	-	-
Total:	-	-
Net Changes:	-	-

PAYMENT APPLICATION DETAIL

APPLICATION #: **4**
 FOR PERIOD ENDING: **01/13/2020**
 PROJECT: **Well 8 & 9**
 NO: **947513**

FROM: Layne Christensen Company
 WORK: Well 8 & 9

WORK CATEGORY		Description	Quantity	Description	Unit Price	Scheduled Value	Prev. App. Value	COMPLETED WORK			Total Value	Total %	BALANCE TO FINISH	RETAINAGE
								Work In Place	Stored Mat.	F				
Item No.	A	B				C	D=Prev. (D+E)	E	F					
▶ Test Wells No. 1 & 2														
A WELL 8														
1A			1	LS	5,500	5,500	-	-	-	-	-	-	5,500	-
2A			1	LS	10,000	10,000	-	10,000	-	-	10,000	100%	-	1,000
3A			1	LS	19,200	19,200	-	-	-	-	-	0%	19,200	-
WELL 8 MATERIALS														
4A			1	LS	40,000	40,000	20,000	20,000	-	-	40,000	100%	-	4,000
5A			1	LS	35,000	35,000	-	-	-	-	-	0%	35,000	-
6A			1	LS	110,000	110,000	-	-	-	-	-	0%	110,000	-
7A			1	LS	51,000	51,000	20,500	-	-	-	20,500	40%	30,500	2,050
8A			1	LS	19,000	19,000	9,500	-	-	-	9,500	50%	9,500	950
9A			2	EA	1,900	3,800	-	-	-	-	-	0%	3,800	-
10A			1	LS	2,500	2,500	-	-	-	-	-	0%	2,500	-
B WELL 9														
1B			1	LS	5,500	5,500	-	-	-	-	-	0%	5,500	-
2B			1	LS	10,000	10,000	10,000	-	-	-	10,000	100%	-	1,000
3B			1	LS	19,200	19,200	-	-	-	-	-	0%	19,200	-
WELL 9 MATERIALS														
4B			1	LS	40,000	40,000	40,000	-	-	-	40,000	100%	-	4,000
5B			1	LS	35,000	35,000	-	-	-	-	-	0%	35,000	-
6B			1	LS	110,000	110,000	-	-	-	-	-	0%	110,000	-
7B			1	LS	52,000	52,000	21,000	-	-	-	21,000	40%	31,000	2,100
8B			1	LS	19,500	19,500	9,500	-	-	-	9,500	49%	10,000	950
9B			2	EA	1,900	3,800	-	-	-	-	-	0%	3,800	-
10A			1	LS	3,000	3,000	-	-	-	-	-	0%	3,000	-
		Total Base Contract Work:				594,000	130,500	30,000	0.00	0.00	160,500	27%	433,500.00	16,050.00
		Total Extra Work											0.00	0.00
		GRAND TOTAL:				594,000	130,500	30,000	0.00	0.00	160,500	27%	433,500.00	16,050.00

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Layne Christensen Company

SWORN STATEMENT FOR CONTRACTOR AND SUBCONTRACTOR TO OWNER

STATE OF ILLINOIS

JOB NAME	North Aurora Well 8 & 9
JOB#	947513

THE undersigned, being duly sworn, deposes and says that he/she is the Project Manager for Layne Christensen Company who is the contractor for the _____ project located at Well 8 & 9 in North Aurora and owned by The Village of North Aurora

That the total amount of the contract including extras is \$ 594,000.00 , on which payment of \$ 90,450.00 has been previously requested. That all waivers are true, correct, genuine, delivered unconditionally and that there is no claim, either legal or equitable, to defeat the validity of said waivers. That the following are the names of parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications.

Name and Address	Kind of Work	Adjusted Total Contract	Total Retained	Net Previously Paid	Net Amount of this Payment (no retainage)	Balance to Become Due
Layne Christensen 721 W Illinois Ave Aurora, IL 60506	Pump and Pitless Adapter Installation	\$ 206,219.47	\$ 3,660.80	\$ 16,610.40	\$ 16,336.80	\$ 173,272.27
Cole Wire & Cable Co., Inc. 620 Margate Drive Lincolnshire, IL 60069	Submersible Cable Supplier	\$ 23,564.53	\$ 1,900.00	\$ 17,100.00	\$ -	\$ 6,464.53
L.B. Foster Company 21270 FM-1488 Magnolia, TX 77355	Column Pipe Supplier	\$ 62,038.00	\$ 4,150.00	\$ 37,350.00	\$ -	\$ 24,688.00
Flowserve Corperation 5310 Taneytown Pike, Taneytown, MD 21787	Motor and Bowl Supplier	\$ 238,786.00	\$ -	\$ -	\$ -	\$ 238,786.00
Baker Manufacturing 133 Enterprise St Evansville, WI 53534	Pitless Adapter Supplier	\$ 63,392.00	\$ 6,339.20	\$ 46,389.60	\$ 10,663.20	\$ 6,339.20
Total		\$ 594,000.00	\$ 16,050.00	\$ 117,450.00	\$ 27,000.00	\$ 449,550.00

Amount of Total Contract	\$ 594,000.00	Work Completed to Date	\$ 160,500.00
Extras To Contract	\$ -	Less 10% Retained	\$ 16,050.00
Total Contract and Extras	\$ 594,000.00	Net Amount Earned	\$ 144,450.00
Credits to Contract	\$ -	Net Previously Paid	\$ 117,450.00
Adjusted Total Contract	\$ 594,000.00	Net Amount of this Payment	\$ 27,000.00

Layne Christensen Company

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 13 day of January, 2020

Printed Name Chris Kennedy

Signiutre *Chris Kennedy*

Subscribed and sworn to before me this 13 day of January, 2020

Printed Name Kathryn Vance

Signiutre *Kathryn Vance*



REMPE-SHARPE & ASSOCIATES, INC.
Geneva, Illinois, 60134

APPROVAL OF PAYMENT NO. 4, PARTIAL

PROJECT: Well No. 8 & 9, Pumps and Motors	PROJECT NO.:	NA-583D
CONTRACTOR: Layne Christensen Company	APPLICATION DATE:	January 27, 2020
ADDRESS: 721 West Illinois Avenue Aurora, IL 60506	FOR PERIOD ENDING:	January 13, 2020
	APPLICATION AMOUNT:	\$27,000.00


ENGINEER'S APPROVAL

Attached hereto is a Contractor's Application for Partial Payment for work accomplished under his contract for the above-mentioned project through the date indicated above. Attached to the application is a Contractor's Certificate stating that all previous payments to him under his contract have been applied by him to discharge in full all his obligation in connection with this project.

The undersigned hereby approves payment to the Contractor of the Amount Due as shown on the Application for Partial Payment. It being understood that this approval by the undersigned does not constitute final approval or acceptance of the work accomplished or completed by the Contractor.

REMPE-SHARPE & ASSOCIATES, INC.
Consulting Engineers

DATE: January 29, 2020

BY: 
Daniel A. Watson, P.E.
TITLE: Vice-President

OWNER'S APPROVAL

The undersigned, being the Owner of the above-mentioned project and in accordance with the terms of the Contract Documents, does hereby approve the attached Application for Partial Payment to the Contractor for work accomplished under his contract for the above-mentioned project.

It being understood that this Approval by the undersigned does not constitute final approval or acceptance of the work accomplished or completed by the Contractor.

VILLAGE OF NORTH AURORA

BY: _____

TITLE: Public Works Director

DATE: _____



Memorandum

To: Village President and Village Board of Trustees

Cc: Steve Bosco, Village Administrator

From: Natalie Stevens

Date: February 7, 2020

Re: Ordinance Decreasing the Number of Class F Liquor Licenses

Due to the fact CVS Pharmacy, 1015 West Orchard Road, closed in 2019 the number of Class F Liquor licenses issued in the Village of North Aurora will need to be decreased by one to a new total of four.

Attached is an ordinance for amending the number of Class F issued licenses.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE NORTH AURORA CODE SECTION
5.08.350 TO DECREASE THE NUMBER OF CLASS F – SMALL AREA PACKAGE
LICENSES AUTHORIZED IN THE VILLAGE OF NORTH AURORA
(CVS Pharmacy)**

BE IT ORDAINED by the President and the Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

SECTION 1: Section 5.08.350 of Chapter 5.08 of Title 5 of the North Aurora Municipal Code is hereby amended to read as follows:

5.08.350 Number of Licenses.

The number of licenses to be issued by the Village Liquor Commissioner for any given license year is hereby restricted as follows:

- A. Five Class “A” licenses,
- B. Five Class “B” licenses;
- C. Two Class “C” license;
- D. Four Class “D” licenses;
- E. One Class “E” licenses;
- F. Four Class “F” licenses;**
- G. Four Class “G” licenses;
- H. One Class “H” license
- I. One Class “J-1” license;
- J. Zero Class “J-2” license;
- K. One Class “J-3” license;
- L. One Class “L-3” License;
- M. One Class “M” License; and
- N. One Class “T” license

SECTION 2: No other portion of the Village of North Aurora Municipal Code is amended or modified by this Ordinance.

SECTION 3: This Ordinance shall take immediate full force and effect from and after its passage, approval and publication in pamphlet form by the Village Clerk, and such other acts as required by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2020, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois

this _____ day of _____, 2020, A.D.

Mark Carroll _____

Laura Curtis _____

Mark Gaffino _____

Mark Guethle _____

Michael Lowery _____

Tao Martinez _____

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____ 2020, A.D.

Village President

ATTEST:

Village Clerk



Memorandum

To: Village President and Village Board of Trustees

Cc: Steve Bosco, Village Administrator

From: Natalie Stevens

Date: February 12, 2020

Re: Ordinance Amending Village Code Title 5 Chapter 5.08.070 Liquor License Restriction On Issuance

The Village of North Aurora's liquor code Title 5 Chapter 5.08.070 License Restriction of Issuance outlines numerous items that would prevent the Village from being able to issue a liquor license to an interested business in order to guide our liquor license process. However, there is one line item that goes against the requirements of the Illinois Liquor Commission, which issues state liquor licenses.

That item is restriction R, being:

R. Any applicant who fails to obtain a state liquor license;

According to the Illinois Liquor Commission, the local license is always issued prior to a State license, which therefore would render this restriction as inapplicable. Therefore, at this time it is recommended to strike line item R from Title 5 Chapter 5.08.070 and thus change each additional line item into the appropriate chronological order.

Attached is an ordinance for amending the Title 5 Chapter 5.08.070.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE NORTH AURORA CODE FOR TITLE 5 CHAPTER 5.08.70 LIQUOR LICENSE RESTRICTION ON ISSUANCE

BE IT ORDAINED by the President and the Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

SECTION 1: Section 5.08.070 of Chapter 5.08 of the North Aurora Municipal Code is hereby amended to read as follows:

5.08.070 License restriction on issuance

No license shall be issued to:

- A. A person who is not a resident of the village or a corporation that does not have its registered address within the village;
- B. A person who is not of good character and reputation in the Village of North Aurora;
- C. A person who is not a citizen of the United States;
- D. A person who has been convicted of a felony under any federal or state law if determined by the village liquor commissioner that such person has not been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the village liquor commissioner's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant;
- E. A person who has been convicted of being the keeper or is keeping a house of ill fame;
- F. A person who has been convicted of pandering or other crime or misdemeanor opposed to decency and morality;
- G. A person who has been convicted of a drug offense as defined in this act;
- H. A person whose license under this chapter has been revoked for cause;
- I. A person who at the time of application for renewal of any license issued under this chapter would not be eligible for such license upon a first application;
- J. A copartnership, unless all of the members of such copartnership shall be qualified to obtain a license;
- K. A corporation, if any officer, manager or director of such corporation, or any stockholder or stockholders owning in the aggregate more than five percent of the stock of such corporation, would not be eligible to receive a license under this chapter for any reason other than citizenship and residence in the village;
- L. A corporation, unless it is incorporated in Illinois or unless it is a foreign corporation which is qualified under the Illinois Business Corporation Act to transact business in Illinois;
- M. A person, firm or corporation whose place of business is conducted by a manager unless such manager possesses the same qualifications required of the licensee;
- N. A person who has been convicted of a violation of any federal or state law concerning the manufacture, possession or sale of alcoholic liquor, or who shall have forfeited his or her bond to appear in court to answer charges for any such violation;

- O. A person who does not own or beneficially own the premises for which a license is being sought, or does not have a lease on such premises for the full period for which the license is to be issued;
- P. Any law enforcing public official, including members of any local liquor control commissions, the mayor or members of the North Aurora village board of trustees, any mayor or member of a village board of trustees or any president or member of a county board, any mayor, alderman or member of a city council or commission;
- Q. Any person, firm or corporation not eligible for a state retail liquor dealer's license;
- R. A person who is not an owner of the business to be operated by the licensee;
- S. A person who has been convicted of a gambling offense as proscribed by any of subsections (a)(3) through (a)(10) of Section 18-1, or as proscribed by Section 28-3 of the Criminal Code of 1961, approved July 18, 1961, as previously or hereafter amended, or as proscribed by a statute replacing any of the statutory provisions stated in this subsection;
- T. A person to whom a federal gaming device stamp or a federal wagering stamp has been issued by the federal government for the current tax period;
- U. A copartnership to which a federal gaming device stamp or a federal wagering stamp has been issued by the federal government for the current tax period, or if any of the partners have been issued a federal gaming device stamp or federal wagering stamp by the federal government for the current tax period;
- V. A corporation, if any officer; manager or director of such corporation, or any stockholder owing in the aggregate more than five percent of the stock of such corporation has been issued a federal gaming device stamp or a federal wagering stamp for the current tax period;
- W. Any premises for which a federal gaming device stamp or a federal wagering stamp has been issued by the federal government for the current tax period;
- X. In addition to the other grounds specified in this chapter, the village liquor commissioner may refuse the issuance or renewal of a retail license, or suspend or revoke such license, for any of the following violations of the Retailer's Occupation Tax Act, approved June 28, 1933, as amended:
 - 1. Failure to make a tax return;
 - 2. The filing of a fraudulent return;
 - 3. Failure to pay all or part of any tax or penalty finally determined to be due;
 - 4. Failure to keep books and records;
 - 5. Failure to secure and display a certificate or subcertificate of registration;
 - 6. Willful violation of any rule or regulation of the department of revenue relating to the administration and enforcement of tax liability.
- Y. A licensee or applicant who fails to pay any tax or fee due to the village if the payment is overdue for more than thirty (30) days.
- Z. A licensee or applicant who willfully or repeatedly fails to comply with Section 5.08.320 of this chapter or any other provision of this chapter or the State Liquor Control Act.

SECTION 3: No other portion of the Village of North Aurora Municipal Code is amended or modified by this Ordinance.

SECTION 4: This Ordinance shall take immediate full force and effect from and after its passage, approval and publication in pamphlet form by the Village Clerk, and such other acts as required by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois
this _____ day of _____, 2020, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois
this _____ day of _____, 2020, A.D.

Mark Carroll	_____	Laura Curtis	_____
Mark Gaffino	_____	Mark Guethle	_____
Michael Lowery	_____	Tao Martinez	_____

Approved and signed by me as President of the Board of Trustees of the Village of North
Aurora, Kane County, Illinois this _____ day of _____ 2020, A.D.

Village President

ATTEST:

Village Clerk



Memorandum

To: Village President and Village Board of Trustees
Cc: Steve Bosco, Village Administrator
From: Natalie Stevens, Executive Assistant
Date: February 7, 2020
Re: Annual Business License Certificates

The Village of North Aurora requires all businesses operating within the Village to register annually in order to maintain accurate and updated records detailed under policy Chapter 5.06 - Registration of Business Operation Locations.

One part of this process, 5.06.060 - Certificates of Registration, entails that every year a certificate is created for each business and requires them to post said certificate in a prominent place within their establishment. However, many businesses instead opt to have the certificates sent to corporate locations as this option is offered on the yearly application form, which defeats the purpose of requiring the certificates to be posted. The process of creating certificates and individually mailing them – North Aurora has over 300 businesses – is also burdensome on staff.

Given this, the idea moving forward would be to eliminate the physical certificates and instead host that information on an electronic database. Businesses would receive proof of receipt when submitting the annual payment and should there be an outstanding issue which would prevent the issuance of the annual certificate, those businesses will be followed up with on a case-by-case basis.

The attached red-lined changes to the current policy were discussed at Operations Committee on February 3, 2020 with approval to move forward with modifying the Village code to remove the requirement of physical copies of certificates to be issued and displayed, along with the ordinance to approve these changes.

Chapter 5.06 - REGISTRATION OF BUSINESS OPERATION LOCATIONS

Sections:

5.06.010 - Definitions.

- A. Business Operations. Any activity or operation regularly conducted and carried on, whether for-profit or not-for-profit, at any particular location within the village other than property which is zoned residential and at any particular location which is zoned residential for which any of the following criteria apply:
 - 1. Members of the public visit the location in connection with the activity on a regular basis; or
 - 2. Flammable liquids or hazardous chemicals are used, sold or stored in connection with the activity;
 - 3. The business operation generates and/or discharges wastewater other than sanitary waste water.
- B. Business Operation Location. Any parcel of property, or portion of a parcel of property, including any fee, leasehold or other distinct interest in real property, in the village on which a business operation is conducted regardless of how title is held. Any group of principal and accessory buildings located on one parcel or lot, and any contiguous properties, on which substantially the same business operations are conducted or on which different business operations are conducted by substantially the same person or persons shall be considered one business operation location for purposes of this chapter. Each distinctly separate building, parcel, lot or portion of each separate building, parcel or lot, on which business operations are conducted be considered a separate business operation location regardless of whether the business operations occur on the same or contiguous properties, parcels or lots, or portions thereof, unless the business operations are being conducted under the same name or names, by substantially the same person or persons and consist of substantially the same activity or activities. All noncontiguous properties on which business operations are conducted shall be considered separate business operations locations regardless of any other factors.
- C. Person. All references to "person" in this chapter include individuals, all forms of partnerships and joint ventures, corporations, limited liability companies, and the employees, agents and representatives thereof.
- D. Property. All references to "property" in this chapter shall include any real property, or portion thereof, located within the municipal limits of the village.

(Ord. 00-10-09-04 § 1)

5.06.020 - Registration for business operations.

- A. Registration Requirement. It shall be the responsibility of all persons engaged in business operations within the village to register the business operation location with the Village of North Aurora upon forms provided for that purpose.
- B. Persons Responsible for Registration. Registration shall be the joint and several responsibilities of the following persons:
 - 1. Owners, including any sole proprietor, shareholder, general partner, or member of a limited liability company;
 - 2. Management personnel, including directors, officers, managers and similar persons;
 - 3. Chief operators personnel, including any employee or independent contractor who is regularly on the site of the business operation with authority to oversee the business operation in the absence of owners and management personnel, or similar persons.

C. Subsequent Registrations. After the initial registration required above, all business operations locations shall be registered as follows:

1. All new business operations locations shall be registered on or before the thirtieth day following the first day activities are conducted at the business operations location. For purposes of this provision, conduct of a business operation shall be deemed to begin from the first day of actual occupancy or possession of the business operation location.
2. All existing business operations locations shall be registered annually on or before January 1st.

(Ord. 00-10-09-04 § 2)

(Ord. No. 12-02-06-02, § 2, 2-6-2012)

5.06.030 - Registration information and documentation.

A. Registration Information. Registrants shall provide the following information:

1. The basic activity information including:
 - a. The type of entity (individual, corporation, general partnership, limited partnership, sole proprietorship, limited liability company, etc.);
 - b. The legal name of the entity;
 - c. Any assumed or trade names under which the entity operates;
 - d. The owners (partners, shareholders, members, etc.);
 - e. Federal Employment Identification Number (FEIN);
 - f. State sales tax number;
 - g. Type of business operation conducted.
2. Business operation location information including:
 - a. Common address(es) of the business operation;
 - b. Mailing address(es) if different than the common address;
 - c. Phone number of the business operation location;
 - d. Name, address, phone number of the owner of the property on which the business operation is located if different than the business operation;
 - e. Name, address, phone number of the landlord, if any, if different than the business operation;
 - f. Name, address and phone number of the property manager if different than the owner or landlord;
 - g. Whether an alarm is utilized and where the alarm panel is located;
 - h. Whether smoke detectors are utilized and where located;
 - i. Whether a sprinkling system is utilized;
 - j. Whether a standpipe is utilized;
 - k. Whether the building has a lockbox and where located.
3. Basic business management information, including the following:
 - a. The names, addresses and phone numbers of the directors, officers, and managers of the business operation entity if different than the owners;
 - b. The names, addresses and phone numbers of any key employees who have management responsibility on site during hours of operation;

- c. The name(s), address(es) and emergency phone number(s) of the preferred contact person(s) in the event of a disaster or emergency occurring when the business operation is not being conducted;
 - d. A list people who have keys to the building with names, addresses and phone numbers if different than above.
4. Basic business operation information, including the following:
- a. The hours of regular business operations;
 - b. The hours of irregular business operations, if any;
 - c. Whether a night watchman, alarm system or other security measures are employed including
 - i. The name, address and phone number of any night watchman or security personnel and company they are associated with if different than the applicant;
 - ii. The name, address and phone number of the alarm monitor and alarm maintenance personnel.
 - d. Whether the business operation generates and/or discharges wastewater other than sanitary waste water and a description of same;
 - e. Whether flammable liquids or hazardous chemicals are used, sold or stored in connection with the business operation and if so:
 - i. The type of liquid/hazardous chemicals;
 - ii. Number of dispensing pumps;
 - iii. Number of storage tanks;
 - iv. Capacity of each storage tank.
 - f. Whether the facility has an approved reduced pressure zone (R-PZ) device installed on the water supply.
- B. Registration Documentation. Registrants shall provide the following documentation:
- 1. A diagram of the business operation location showing all entrances and exits and the location of the generation and discharge of any wastewater and the use, sale or storage of any flammable liquids or hazardous chemicals; and
 - 2. A copy of the inspection test report for the RPZ valve.
- C. All persons charged by this chapter with the responsibility to register a business operation location shall have an obligation to update the information whenever any of the information significantly changes.

(Ord. 00-10-09-04 § 3) 5.06.040 - Registration fee.

- A. The annual registration fee for existing business operations shall be fifty dollars (\$50.00).
- B. A new business operation that is registering for the first time shall pay a prorated fee based on the time that the registration is due as follows:
 - 1. Registrations between January 1 and March 31: \$50.00;
 - 2. Registrations between April 1 and June 30: \$37.50;
 - 3. Registrations between July 1 and September 30: \$25.00; and
 - 4. Registrations between October 1 and December 31: \$12.50.
- C. Local governmental agencies are exempt from payment of the registration fee.

(Ord. 00-10-09-04 § 4)

(Ord. No. 12-02-06-02, § 3, 2-6-2012)

5.06.050 - Administration and enforcement.

- A. Inspections. Inspections shall be made at least annually by the village of all business operation locations either separately or in conjunction with the North Aurora Fire Protection District.
- B. Information and Documentation. The village shall receive, compile and distribute the registration information and documentation required by this ordinance and may share such information and documentation with the North Aurora Fire Protection District.
- C. Enforcement. The village community development director or designee, or any other person established by the village board from time to time in lieu of the community development director, shall be responsible to enforce the provisions of this ordinance.

(Ord. 00-10-09-04 § 5)

(Ord. No. 12-02-06-02, § 4, 2-6-2012) ~~5.06.060 - Certificates of registration.~~

- ~~A. The village shall issue a certificate of registration to all business operations that have registered pursuant to this chapter.~~
- ~~B. Every business operation in the village shall display its certificate of registration at all times in a prominent place at the business operation location.~~
- ~~C. No person shall alter, deface, forge or counterfeit a registration certificate; nor shall any person destroy, obliterate, take, remove or carry away a certificate of registration that has been issued by the village except when such registration is out of date, the business operation has ceased or the business operation location has been abandoned.~~

(Ord. 00-10-09-04 § 6)

(Ord. No. 12-02-06-02, § 5, 2-6-2012)

5.06.070 - Violations, remedies and fines.

- A. A violation of this chapter occurs when:
 - 1. Any person owns, manages or carries on a business operation on property within the village without having registered the business operation location as required by this chapter;
 - 2. Any person supplies false information or willfully fails to provide the information and documentation required by this chapter;
 - 3. Any person fails to comply with any other requirement or provision of this chapter.
- B. Any person who is in violation of this chapter shall be subject to a fine which shall not be less than fifty dollars (\$50.00) nor more than seven hundred dollars (\$750.00).
- C. Each day that a violation occurs or continues shall be considered a separate violation.
- D. Fines may be sought against any persons, or combination of persons, who are made responsible by this chapter to register a business operation location and to provide the required information and documentation.

(Ord. 00-10-09-04 § 7)

5.06.080 - Miscellaneous provisions.

- A. This chapter does not replace nor does it excuse performance under any ordinance requiring a license or a permit.
- B. No registration may be assigned, sold, loaned, transferred, used as collateral or otherwise encumbered.
- C. ~~No person shall use or display any registration that has been improperly acquired.~~
- D. ~~The issuance of a registration certificate shall not be construed to be evidence of anything other than compliance with this business registration ordinance and shall not, in and of itself, be deemed evidence of compliance with any other village ordinance or code, nor shall it constitute a defense to a charge of violation of any other village ordinance or code.~~
- E. Each separate location on which a business operation is conducted shall require a separate registration.
- F. Any change of location of a business operation within the village shall require a new registration of that business operation location.

(Ord. 00-10-09-04 § 8)

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE NORTH AURORA CODE FOR CHAPTER 5.06
REGISTRATION OF BUSINESS OPERATION LOCATIONS SECTIONS
5.06.060 AND 5.06.080 TO REMOVE REQUIREMENT OF CERTIFICATES OF
REGISTRATION AND RELATED PROVISIONS**

BE IT ORDAINED by the President and the Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

SECTION 1: Section 5.06.060 of Chapter 5.06 of Title 5 of the North Aurora Municipal Code is hereby removed:

5.08.350 Certificates of Registration

SECTION 2: Section 5.06.080 of Chapter 5.06 of Title 5.06 of the North Aurora Municipal Code is hereby amended to read as follows:

5.06.080 Miscellaneous provisions

- A. This chapter does not replace nor does it excuse performance under any ordinance requiring a license or a permit.
- B. No registration may be assigned, sold, loaned, transferred, used as collateral or otherwise
- C. Each separate location on which a business operation is conducted shall require a separate registration.
- D. Any change of location of a business operation within the village shall require a new registration of that business operation location.

SECTION 3: No other portion of the Village of North Aurora Municipal Code is amended or modified by this Ordinance.

SECTION 4: This Ordinance shall take immediate full force and effect from and after its passage, approval and publication in pamphlet form by the Village Clerk, and such other acts as required by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2020, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2020, A.D.

Mark Carroll _____

Laura Curtis _____

Mark Gaffino _____

Mark Guethle _____

Michael Lowery _____

Tao Martinez _____

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____ 2020, A.D.

Village President

ATTEST:

Village Clerk

Village of North Aurora Memorandum



To: President and Board of Trustees

From: Bill Hannah, Finance Director

CC: Steve Bosco, Village Administrator

Date: February 9, 2020

RE: 1st Budget Amendment for FY 2019-20

Over the last 8 months a few items have been discussed which require consideration of an amendment to the FY 2019-20 Budget. The items are as follows and were discussed at the Village's Operations Committee meeting on February 3, 2020 and recommended for consideration via Ordinance amending the Budget at the upcoming Village Board meeting.

1. **Creation of a Full-Time Village Engineer position.** Public Works has provided attached information on the need to create a full-time Village Engineer position who would report to the Public Works Director. This position would be responsible for coordinating the planning and day-to-day overseeing of capital projects and related engineering consultants, providing engineering design on small projects, working with residents on minor infrastructure issues, assisting with review and approval of utility permits, providing a resource if necessary for private engineering design review and allowing the Public Works Director to focus more on managing and directing the overall operations of the Public Works Department. The attached budget amendment would formally create the position and align with the salary schedule of the Street Superintendent and Water Superintendent which currently has a range from Step 1 of \$85,051 to Step 10 of \$120,432. The estimated annual cost of the position is about \$120,000 +/- including benefits but would range based on actual hiring salary. The attached memo discusses some of the possible future offsets in annual costs that would be achieved with the position as well as additional information regarding the positions responsibilities. The proposed budget amendment would authorize the creation and hiring of the position during the current fiscal year, so the position is possibly filled before the end of the current fiscal year or soon after the beginning of next fiscal year.
2. **Transfer of up to \$750,000 from the General Fund to the Capital Projects Fund.** Based on the positive fiscal results of the Village's General Fund last year and the estimated variances of several hundred thousand dollars in the current fiscal year, the proposed budget would authorize a transfer of up to \$750,000 in order to fund future capital projects. During the current budget process for FY 2020-21, many capital projects have been identified that will require funding over and above that which can be funded with current dedicated Capital Project Fund revenues. This will partially assist with that funding going forward. It is estimated that with this transfer for fund balance percentage in the General Fund will still remain roughly above 60% but in the event financial events happen which might make that not possible, the total authorized transfer made would ultimately be less than the amendment. This is similar to the process that was done last year even though the full amount of the transfer of \$380,000 was ultimately made.

3. **Purchase of Replacement Truck for Water Superintendent.** The current truck used by the Water Superintendent has undergone several breakdowns over the last year and has become unreliable for its current intended use. The current truck is a 2007 Chevy Silverado and it is recommended that a truck of similar make and model be purchased. The estimated cost including plow attachments and other accessories (estimated high) is \$45,000. The current truck would be repurposed for a less-intensive use for use by the Public Works administration, replacing an old police Crown Victoria.

4. **Police Dispatch Services.** The Village pays the City of Aurora annually for the cost of providing police dispatch services based on a formula that takes into account the calls for service and the total cost the City of Aurora incurs for providing dispatch services. For calendar years 2012 through 2017 this proportionate cost that the Village has annually paid to the City of Aurora has varied from \$136,106 to \$156,660 annually. For calendar 2018, the recent invoice received by the Village was for \$238,213. Typically the Village budgets \$160,000 a year. After reviewing the invoice with the City of Aurora several factors resulted in the increased cost including a significant increase in calls for dispatching services from 8,860 to 12,706 (due primarily from an increase in total traffic stops in 2018), and a change in procedures regarding the assigning of police/event incident report numbers that now require all “events” to be assigned a number by dispatch in conjunction with the implementation of the police dispatching software that the City of Aurora and Village both jointly implemented last year. It is anticipated that the new calculated amounts with the new variables will likely remain at the new level, although a slight decrease in the Village’s percentage of calls is anticipated for 2019. The budget amendment for the current year would reflect an increase of \$80,000 from \$160,000 to \$240,000.

5. **Police Pension Fund.** During the current year, the North Aurora Police Pension Fund received a request from a former employee, who has not yet begun to receive a pension benefit, to transfer the value of their service time with the Village of North Aurora to another community/police pension fund so they can combine their years of service to receive a better overall pension benefit as provided by statute. This is known as pension portability and happens from time-to-time. The benefit to the Village/pension fund is that the Village is no longer liable for paying the pension benefit once they retire and that liability is essentially removed from the “book.” The total years of service that were transferred was originally 18, and this included the officer’s contributions, related Village contributions and interest so the resulting transfer to the other pension fund was \$582,390. Typically the Village budgets about \$50,000 for this type of activity so an amendment of \$533,000 is needed for the amounts. Although the amount transferred is significant, it also removes the underlying future pension payment stream.

Ordinance No. _____
An Ordinance Approving the 1st Budget Amendment for Fiscal Year 2019-20

WHEREAS, the Village of North Aurora has adopted the Budget Act, and approved a Budget for the 2019-20 Budget Year (hereinafter “budget year”); and

WHEREAS, the corporate authorities of the Village have the authority to revise the budget without notice as long as the revisions do not increase the total budget of the Village beyond the funds that are available.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

1. The recitals set forth above are adopted and incorporated herein as the material and significant findings of the President and the Board of Trustees as if fully stated herein.
2. The budget amendment summarized in the document attached hereto and incorporated herein as Exhibit “A” are hereby approved by the corporate authorities.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2020, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2020, A.D.

Mark Carroll	_____	Tao Martinez	_____
Mark Gaffino	_____	Michael Lowery	_____
Mark Guethle	_____	Laura Curtis	_____

Approved and signed by me as President of the Board of trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2020 A.D.

Village President

ATTEST:

Village Clerk

Village of North Aurora
FY 2019-2020
Exhibit "A"
Budget Amendment #1

<u>Fund</u>	<u>Division</u>	<u>Account</u>	<u>Account Number</u>	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Revised Budget</u>
<u>General Fund</u>						
	<u>Expenditures</u>					
	Police	Dispatching Services	01.440.4653	160,000	<u>80,000</u>	240,000
		TOTAL			<u>80,000</u>	
	<u>Transfers Out</u>					
	Transfers Out	Transfer to Capital Projects Fund	01.495.4970	-	<u>750,000</u>	750,000
		TOTAL			<u>750,000</u>	
<u>Capital Projects Fund</u>						
	<u>Transfers In</u>					
	Transfers In	Transfer From General Fund	21.395.3955	-	<u>750,000</u>	750,000
		TOTAL			<u>750,000</u>	
<u>Vehicle and Equipment Fund</u>						
	<u>Admin</u>					
	Expenditures	Vehicle Purchases	71.430.4869	300,000	<u>45,000</u>	345,000
		TOTAL			<u>45,000</u>	
<u>Police Pension Fund</u>						
	<u>Admin</u>					
	Expenditures	Pension Refunds/Transfers	80.430.4715	50,000	<u>533,000</u>	583,000
		TOTAL			<u>533,000</u>	

Village of North Aurora
Salary Schedule and Authorized Staffing as Amended
FY 2019-20

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Authorized</u>	
											<u>FT</u>	<u>PT</u>
Non-Union Positions												
Administrative Intern 2080 Hourly	32,552 15.65	33,842 16.27	35,131 16.89	36,525 17.56	37,918 18.23	39,395 18.94	40,997 19.71	42,682 20.52	44,429 21.36	46,280 22.25	0	0
Custodian 2080 Hourly	36,837 17.71	38,251 18.39	39,749 19.11	41,288 19.85	42,890 20.62	44,616 21.45	46,426 22.32	48,318 23.23	50,294 24.18	52,354 25.17	1	0
Customer Service Specialist 2080 Hourly	40,082 19.27	41,662 20.03	43,306 20.82	44,990 21.63	46,738 22.47	48,568 23.35	50,586 24.32	52,645 25.31	54,808 26.35	57,054 27.43	1	0
Fiscal/AP Specialist											0	1
Building Permit Technician											1	0
Police Records Specialist											2	2
Fiscal/Utility Billing Specialist 2080 Hourly	21.31	22.13	23.01	23.91	24.84	25.82	26.87	27.97	29.11	30.30	1	0
Accounting Assistant											0	1
Administrative/GIS Analyst											1	0
Executive Assistant/DVC 2080 Hourly	25.33	26.33	27.36	28.42	29.53	30.69	31.94	33.26	34.62	36.04	1	0
Code Enforcement Officer 2080 Hourly	56,264 27.05	58,469 28.11	60,715 29.19	63,107 30.34	65,520 31.50	68,099 32.74	70,886 34.08	73,819 35.49	76,814 36.93	79,997 38.46	1	1
Chief Building Inspector											1	0
Information Technology Manager											1	0
Accounting and Finance Manager 2080 Hourly	33.71	35.02	36.40	37.81	39.28	40.82	42.48	44.23	46.03	47.92	1	0
Streets Superintendent											1	0
Village Engineer											1	0
Water Superintendent 2080 Hourly	40.89	42.31	43.95	45.65	47.44	49.29	51.31	53.41	55.59	57.90	1	0

Does not include additional pay rates for licenses or stipends.

Village of North Aurora
Salary Schedule and Authorized Staffing as Amended
FY 2019-20

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Authorized</u>		
											<u>FT</u>	<u>PT</u>	
Deputy Chief 2080 Hourly	95,742 46.03	99,486 47.83	103,334 49.68	107,370 51.62	111,592 53.65	115,939 55.74	120,682 58.02	125,611 60.39	130,770 62.87	136,136 65.45	2	0	
Community Development Director	101,400	104,832	108,930	113,173	117,603	122,179	127,192	132,392	137,821	143,458	1	0	
Finance Director											1	0	
Public Works Director 2080 Hourly	48.75	50.40	52.37	54.41	56.54	58.74	61.15	63.65	66.26	68.97	1	0	
Police Chief 2080 Hourly	110,510 53.13	114,254 54.93	118,685 57.06	123,344 59.30	128,128 61.60	133,141 64.01	138,590 66.63	144,290 69.37	150,218 72.22	156,333 75.16	1	0	
Village Administrator	No Established Salary Range										1	0	
<u>Union Positions</u>													
<u>Local 150 Union</u>													
Street Laborer	48,506	50,690	53,144	55,806	58,614	61,422	64,251	67,413	N/A	N/A	7	0	
Water Laborer 2080 Hourly	23.32	24.37	25.55	26.83	28.18	29.53	30.89	32.41			2	0	
Public Works Foreman	64,854	67,434	70,013	72,717	75,587	79,082	82,701	86,486	N/A	N/A	0	0	
Lead Water Operator 2080 Hourly	31.18	32.42	33.66	34.96	36.34	38.02	39.76	41.58			1	0	
<u>FOP Union</u>													
Police Sergeant 2184 Hourly	85,373 39.09	88,714 40.62	92,187 42.21	95,812 43.87	99,481 45.55	103,369 47.33	107,649 49.29	112,061 51.31	116,669 53.42	N/A	5	0	
<u>MAP Union</u>													
Police Officer 2184 Hourly	65,149 29.83	68,119 31.19	71,373 32.68	74,933 34.31	78,668 36.02	82,424 37.74	86,137 39.44	90,439 41.41	N/A	N/A	22	0	
<u>Seasonal Employees</u>											Total:	59	5
Crossing Guard (Per Day)	51.41	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		Varies	
Jailer (Per Hour)	17.63	18.46	19.33	20.29	21.32	22.33	23.33	24.52	N/A	N/A		Varies	
Seasonal Labor	12.00-19.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		Varies	

Does not include additional pay rates for licenses or stipends.