



**NORTH AURORA VILLAGE BOARD MEETING  
MONDAY, MAY 7, 2018 – 7:00 p.m.  
NORTH AURORA VILLAGE HALL - 25 E. STATE ST.**

**AGENDA**

**CALL TO ORDER - SILENT PRAYER - MEDITATION – PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC HEARING**

1. Public Hearing Regarding the Draft Annual Budget for the Fiscal Year Beginning June 1, 2018 and Ending May 31, 2019

**AUDIENCE COMMENTS**

**TRUSTEE COMMENTS**

**CONSENT AGENDA**

1. Village Board Minutes dated 4/16/2018; Committee of the Whole Minutes dated 4/16/18
2. Travel and Expenses for Business Purposes for Dale Berman in the Amount of **\$482.76**
3. Bills List dated 05/07/2018 in the Amount of **\$341,949.26**

**NEW BUSINESS**

1. Approval of An Ordinance Granting a Variance pursuant to Chapter 12 of the Zoning Ordinance to Allow an Increase in Fence Height for a Property located in the R-1 Single Family Residence District
2. Approval of an Ordinance Amending Section 8 of the North Aurora Zoning Ordinance to Establish the Business District Design Standards as Design Guidelines
3. Approval of an Intergovernmental Agreement between the Village of North Aurora and the North Aurora and Countryside Fire Protection District for using a Village Structure for Fire Training Exercises (24 Monroe Street)
4. Approval of an Ordinance Amending Title 10, Chapter 10.04 Regarding the Adoption of the Illinois Motor Vehicle Code

5. Approval of a Memorandum of Understanding with Johnson and Buh, LLC for Local D.U.I. Prosecution
6. Approval of a Change Order in the Amount of **\$10,916.00** for the Hexagon Police Records Program
7. Approval of a Resolution Authorizing an Application for Kane County Development Funds and the Execution of all Necessary Documents

#### **OLD BUSINESS**

#### **VILLAGE PRESIDENT REPORT**

#### **COMMITTEE REPORTS**

#### **TRUSTEES' COMMENTS**

#### **ADMINISTRATOR'S REPORT**

#### **ATTORNEY'S REPORT**

#### **FIRE DISTRICT REPORT**

#### **VILLAGE DEPARTMENT REPORTS**

1. Finance
2. Community Development
3. Police
4. Public Works

#### **EXECUTIVE SESSION**

#### **ADJOURN**

Initials

SB

# Village of North Aurora Memorandum



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**To:** President and Board of Trustees

**From:** Bill Hannah, Finance Director

**CC:** Steve Bosco, Village Administrator

**Date:** May 2, 2018

**RE:** FY 2018-19 Draft Budget Changes To-Date

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On the agenda for May 7<sup>st</sup> is the official public hearing on the Draft Budget for FY 2018-19. Over the last month a few changes have been made to the Draft Budget and are listed below. Some of these changes also affected the current year budget projections as they relate to the carryover of certain projects into next year.

## **FY 2018-19 Draft Budget Changes To-Date**

1. Due to the volume of building permits that require review on a timely basis, it has been determined that most new home permits will need to be reviewed by a contracted, external plan reviewer in order to ensure those permits are reviewed and issued on a timely basis, and all other small permits can be reviewed internally by staff without delaying the permit approval process. The expected cost of \$35,000 would be recouped on the issuance of the building permit so there is no net effect on the General Fund budget. Over the last couple of years all commercial plan review has been done by an outside plan reviewer.
2. An item budgeted in the current year was a public works facilities assessment. It has been determined that this item will not be completed on time in the current year and has been re-budgeted in the new year for \$25,000.
3. When the Village acquired 24 N. Monroe it was possible that the related demolition would be completed before May 31<sup>st</sup>. It is now planned for the new fiscal year and the estimated cost of remediation and demolition is \$35,000.
4. It is estimated that two water treatment plant projects previously approved by the Village Board will not be completed by the end of the year. The first one is the removal of the “sludge” related to the Village’s water treatment process whereby the hydrous manganese oxide (HMO) compound attaches itself to radium in the water prior to distribution. This was awarded at a cost of \$38,000. The other project was the purchase and installation of

two (2) new MIOX on-site generators at the west treatment plant and associated upgrades and improvements for \$160,000.

5. In the Vehicle and Equipment Fund, an increase in estimated purchase costs necessitates an increase of \$15,000 for the purchase of a new 6-Wheel dump truck in Public Works to a total of \$215,000. In addition, an increase in the squad video camera replacement project was included as a contingency increasing that \$25,000 to \$85,000. Finally, a contingency amount of \$40,000 has been added in case certain software replacement projects encounter unexpected costs.

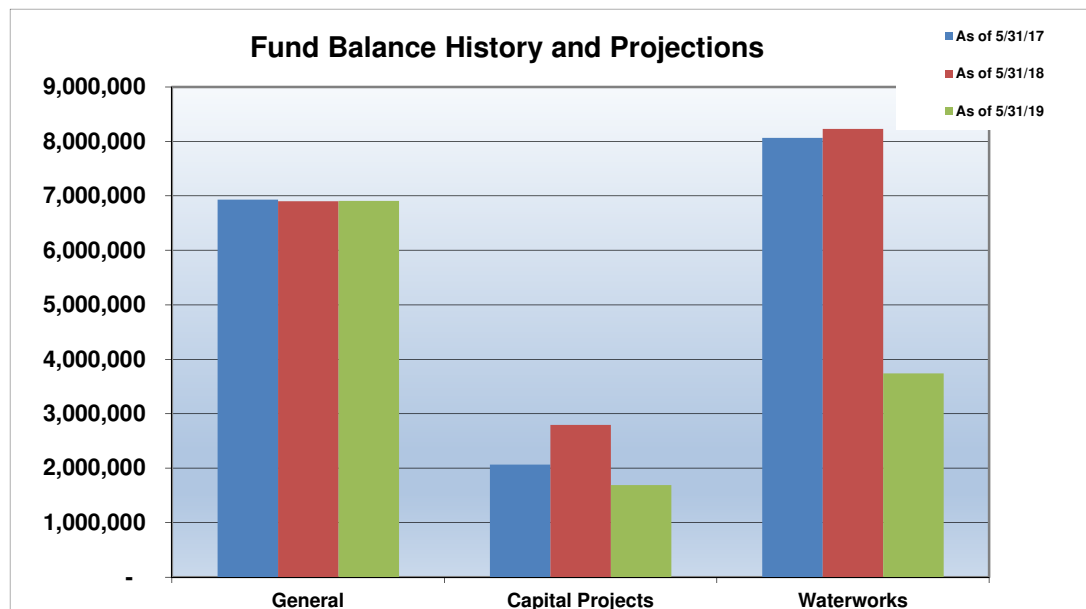
Attached is a revised one-page summary of the budget inclusive of the above changes. Also included are changes to the current year projections where appropriate. The actual Budget Ordinance will be presented for approval at the May 21<sup>st</sup> meeting including the Salary Schedule and authorized staffing.

**Village of North Aurora**  
**List of Changes to FY 2018-19 Draft Budget**

<u>Fund/Dept</u>	<u>Account</u>	<u>Account</u>	<u>Draft Budget</u>	<u>Increase/Dec Amount</u>	<u>Revised Budget</u>	<u>Reason</u>
<b><u>Revenues</u></b>						
Licenses and Permits	Building Permits	01.310.3130	225,000	35,000	260,000	Recoup of Money on Permit From Contracting Out Residential Homes
	<b>Total General Fund:</b>			<u>35,000</u>		
<b><u>Expenditures</u></b>						
Community Development	Building Inspections	01.441.4276	25,000	35,000	60,000	Contracting out Residentail Homes Reviews, Recoup Money on Permit
	<b>Total General Fund:</b>			<u>35,000</u>		
Capital/Village Facilities	Contractual Services	21.452.4501	20,000	25,000	45,000	Carry Over Public Works Facility Assessment
Capital/Non-Departmental	Contractual Services	21.456.4501	-	35,000	35,000	Remediation/Demo 24 N. Monroe
	<b>Total Capital Fund:</b>			<u>60,000</u>		
Water Operations	Treatment Plant Repair	60.445.4567	80,200	38,000	118,200	Carry Over HMO Radium Sludge Removal
Water - West TP	Capital Improvements	60.466.4875	-	160,000	160,000	MIOX Tanks Replacement Project West Treatment Plant
	<b>Total Water Fund:</b>			<u>198,000</u>		
Vehicle and Equipment	Vehicles	71.430.4869	460,000	15,000	475,000	Increase in Replacement Cost for new 6-Wheeler Truck
Vehicle and Equipment	Equipment	71.430.4870	199,010	65,000	264,010	Increase Squad Video Replacements \$25,000; and \$40,000 Contingency
	<b>Total Vehicle and Equip Fund:</b>			<u>80,000</u>		
	<b>Total Revenue Changes:</b>			<b>35,000</b>		
	<b>Total Expenditure Changes:</b>			<b>373,000</b>		

**Village of North Aurora**  
**FY 2018-2019 Budget Summary**  
**Summary of All Funds**

<b>Fund</b>	<b>Projected Fund Balance As of 5/31/18</b>	<b>FY 18-19 Budgeted Revenues</b>	<b>FY 18-19 Budgeted Expenditures</b>	<b>Revenues Over/(Under) Expenditures</b>	<b>Projected Fund Balance As of 5/31/19</b>
General	6,901,836	11,070,930	11,065,798	5,132	6,906,968
Motor Fuel Tax	885,016	475,000	560,500	(85,500)	799,516
Route 31 TIF	1,472,728	516,739	965,400	(448,661)	1,024,067
Speery TIF	7,950	5,873	12,000	(6,127)	1,823
N. Lincolnway TIF	41,271	17,130	55,000	(37,870)	3,401
Insurance	300,020	355,000	350,000	5,000	305,020
Tourism	79,101	179,000	178,200	800	79,901
Special Service Areas	155,414	23,300	37,908	(14,608)	140,806
Sanitary Sewer	1,548,724	123,000	490,875	(367,875)	1,180,849
Capital Projects	2,790,911	2,023,000	3,128,085	(1,105,085)	1,685,826
Library Debt Service	101,433	545,307	537,538	7,770	109,203
Police Station Debt Service	263,685	627,192	624,100	3,092	266,777
Waterworks	8,230,768	2,894,750	7,384,912	(4,490,162)	3,740,606
Vehicle and Equipment Fund	1,725,022	445,594	749,010	(303,416)	1,421,606
Police Pension Trust	17,591,923	2,539,300	956,454	1,582,846	19,174,769
<b>TOTAL ALL FUNDS:</b>	<b>42,095,802</b>	<b>21,841,115</b>	<b>27,095,780</b>	<b>(5,254,664)</b>	<b>36,841,138</b>
<b>Less</b>					
Police Pension Trust	(17,591,923)	(2,539,300)	(956,454)	(1,582,846)	(19,174,769)
<b>REVISED TOTAL:</b>	<b>24,503,879</b>	<b>19,301,815</b>	<b>26,139,326</b>	<b>(6,837,510)</b>	<b>17,666,369</b>



**VILLGE OF NORTH AURORA  
VILLAGE BOARD MEETING MINUTES  
APRIL 16, 2018**

**CALL TO ORDER**

Mayor Berman called the meeting to order.

**SILENT PRAYER – MEDITATION – PLEDGE OF ALLEGIANCE.**

**ROLL CALL**

**In attendance:** Mayor Dale Berman, Trustee Mark Gaffino, Trustee Mike Lowery, Trustee Laura Curtis, Village Clerk Lori Murray. **Not in attendance:** Trustee Mark Guethle, Trustee Mark Carroll, Trustee Tao Martinez.

**Staff in attendance:** Village Administrator Steve Bosco, Finance Director Bill Hannah, Community & Economic Development Director Mike Toth, Public Works Director John Laskowski, Police Chief David Fisher, Deputy Police Chief Scott Buziecki, Village Attorney Kevin Drendel.

**PROCLAMATION**

**1. Volunteer Appreciation Month**

Mayor Berman proclaimed the month of April 2018 be recognized as National Volunteer Appreciation Month in the Village of North Aurora.

Police Chief David Fisher thanked the C.E.R.T. volunteers present at the meeting for their time and energy toward functions for the police department and the Village. Last year, 1,131 hours of time were put in by our volunteers. Chief Fisher thanked Deputy Chief Scott Buziecki who heads up the CERT Team.

Deputy Chief Buziecki and Sergeant Joseph Gorski recognized the C.E.R.T. volunteers at this time:

Volunteers: David Lunardini, Jennifer Huber, Steve Lopez, Cheryl Mitchell, Paul Rodenback.

Volunteers given the Bronze Service Award (volunteered more than 40 hours): Sherry Linker, Jim Perlstein, Julia Louise.

Volunteers given the Gold Service Award (volunteered more than 100 hours): Harley Linker, Beth Drendel, Jeff Wong.

**AUDIENCE COMMENTS** - None

**TRUSTEE COMMENTS** - None

## **CONSENT AGENDA**

- 1. Village Board Minutes dated 4/2/18; Committee of the Whole Minutes dated 4/2/18**
- 2. Ordinance Authorizing the Sale or Disposition of Surplus Personal Property**
- 3. Bills List dated 4/16/18 in the Amount of \$329,950.82**

Motion for approval made by Trustee Gaffino and seconded by Trustee Curtis. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Curtis – yes, Trustee Lowery – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

## **NEW BUSINESS**

### **1. Approval of a Letter of Agreement with West Aurora School District #129 regarding a School Resource Officer at Jewel Middle School**

Chief Fisher said that a uniformed police officer would be assigned as the school resource officer for 16 hours a week, 2 days a week. SD129 will pay half of the officer's salary for the hours while at school. The resource officer would handle any crimes that occur in school, work with school personnel on any matters deemed necessary, meet and counsel kids and work on juvenile cases that are already pending. Currently, Jewel Middle School is the only middle school in the district without a police officer assigned to it. Staff recommends this be effective immediately. Motion for approval made by Trustee Lowery and seconded by Trustee Gaffino. Trustee Curtis asked if any of the other schools have a resource officer. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Curtis – yes, Mayor Berman – yes. **Motion approved (4-0).**

### **2. Approval of an Ordinance Approving a Map Amendment for Property located at the Northwest Intersection of Randall Road and Interstate 88**

Motion for approval made by Trustee Curtis and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

### **3. Approval of a Professional Services Agreement for Code Enforcement Lawn Mowing from Cornerstone Partners LLC**

Motion for approval made by Trustee Lowery and seconded by Trustee Gaffino. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Curtis – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

### **4. Approval of a quote from Hard Rock Concrete Cutters for Sidewalk Leveling in the Amount of \$11,918.50**

Motion for approval made by Trustee Curtis and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

### **5. Approval of an Ordinance Amending Article 16, Chapter 16.12, Section 16.12.100 Regarding Storm Sewers and Sump Pump Discharge**

Motion for approval made by Trustee Curtis and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes, Mayor Berman – yes.  
**Motion approved (4-0).**



**6. Approval of a bid from Denler, Inc. in the Amount of \$74,250.00 for the 2018 Crack Sealing Project**

Motion for approval made by Trustee Lowery and seconded by Trustee Curtis. **Roll Call Vote:**  
Trustee Lowery – yes, Trustee Curtis – yes, Trustee Gaffino – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

**7. Approval of an Ordinance Amending Chapters 13.04 and 13.16 of the Village of North Aurora Municipal Code Regarding Water and Sanitary Sewer Usage Fees**

Motion for approval made by trustee Curtis and seconded by Trustee Gaffino. **Roll Call Vote:**  
Trustee Curtis – yes, Trustee Gaffino – yes, Trustee Lowery – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

**8. Approval of a Proposal and Agreement from Bluegrass Rides for North Aurora Days in the Amount of \$15,950.00**

Motion for approval made by Trustee Gaffino and seconded by Trustee Lowery. **Roll Call Vote:**  
Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Curtis – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

**9. Approval for an Intergovernmental Agreement with Fox Valley Park District for the July 3, 2018 Fireworks Display**

Motion for approval made by Trustee Lowery and seconded by Trustee Gaffino. **Roll Call Vote:**  
Trustee Lowery – yes, Trustee Curtis – yes, Trustee Gaffino – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

**10. Approval of an Agreement for the July 3, 2018 Fireworks Display with Melrose Pyrotechnics in the Amount of \$25,000.00**

Motion for approval made by Trustee Gaffino and seconded by Trustee Lowery. **Roll Call Vote:**  
Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Curtis – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

**11. Approval of a License Agreement with Randall Oaks LLC for the North Aurora Days Fireworks Display**

Motion for approval made by Trustee Curtis and seconded by Trustee Lowery. **Roll Call Vote:**  
Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

**12. Approval of an Agreement for the North Aurora Days Fireworks with Central States Fireworks in the Amount of \$10,800.00**

Motion for approval made by Trustee Gaffino and seconded by Trustee Lowery. **Roll Call Vote:**  
Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Curtis – yes, Mayor Berman – yes.  
**Motion approved (4-0).**

**OLD BUSINESS** - None

**VILLAGE PRESIDENT REPORT** - None

**COMMITTEE REPORTS** - None

**TRUSTEES' COMMENTS** - None

**ADMINISTRATOR'S REPORT** - None

**ATTORNEY'S REPORT** - None

**FIRE DISTRICT** – ABSENT

**VILLAGE DEPARTMENT**

1. **Finance** - None
2. **Community development** – None
3. **Police** – None
4. **Public works** – None

**ADJOURNMENT**

Motion to adjourn made by Trustee Curtis and seconded by Trustee Lowery. All in favor.

**Motion approved.**

Respectfully Submitted,

Lori J. Murray  
Village Clerk

**VILLAGE OF NORTH AURORA  
COMMITTEE OF THE WHOLE MEETING MINUTES  
APRIL 16, 2018**

**CALL TO ORDER**

Mayor Berman called the meeting to order.

**ROLL CALL**

**In attendance:** Mayor Dale Berman, Trustee Mark Gaffino, Trustee Mike Lowery, Trustee Laura Curtis, Village Clerk Lori Murray. **Not in attendance:** Trustee Mark Guethle, Trustee Mark Carroll, Trustee Tao Martinez.

**Staff in attendance:** Village Administrator Steve Bosco, Finance Director Bill Hannah, Community & Economic Development Director Mike Toth, Public Works Director John Laskowski, Police Chief David Fisher, Village Attorney Kevin Drendel.

**AUDIENCE COMMENTS** – None

**TRUSTEE COMMENTS** – None

**DISCUSSION**

**1. 511 Sharon Lane Variance Request**

The property owner at 511 Sharon Lane is requesting a variance to allow a 6-foot fence in their rear yard. This was before the Plan Commission at a public hearing on April 3<sup>rd</sup> and they voted unanimously to approve subject to the plan which has the fence on the inside of the landscaping adjacent to the cul-de-sac. The Village Board was in favor of the variance request. Trustee Gaffino noted that his only concern was if someone decides to remove the arborvitae, the fence would then be visible. Toth noted that the variance would be subject to the plan presented. The Board was in favor of moving forward.

**2. Business District Design Standards**

Chapter 8.4 of the Zoning Ordinance establishes design standards and guidelines for commercial development. These standards were adopted when the new ordinance was adopted in January 2013. They did not previously exist in the zoning ordinance. Community & Economic Development Director Mike Toth said he wants to change this from a rigid standard to a design guideline. Toth noted that the only apprehension on behalf of the Plan Commission was that the Village would not have enough teeth through the ordinance to require developers to comply with certain standards. Toth said he believes the ordinance has merit to require certain building standards through such processes as the site plan approval process and the special use process. Village Administrator Steve Bosco said that the standards will allow the village to be less bureaucratic and work with the developers in a more productive way. The Board was in favor of moving forward.

### **3. FY 2018-19 Budget Discussion**

Finance Director Bill Hannah noted a couple of changes to the budget: carry over of some water fund maintenance projects and the backwash sludge cleanup projects. Those will need to be done before May 31<sup>st</sup> and will have to be re-budgeted into the next budget year in the amount of \$215,000.

Hannah said that there is some uncertainty on what one of the 6-wheelers may cost due to the price of steel. It may increase the budget by \$15,000 at this point, but it is still under discussion.

A public hearing on the budget is scheduled for the first meeting in May and then for Village Board approval the second meeting of May.

**EXECUTIVE SESSION** – None

### **ADJOURNMENT**

Motion to adjourn made by Trustee Gaffino and seconded by Trustee Lowery. All in favor.

**Motion approved.**

Respectfully Submitted,

Lori J. Murray  
Village Clerk

**5/07/2018 Village Board Meeting**

## **Travel and Expenses for Business Purposes**

<b>NAME</b>	<b>EVENT</b>	<b>EXPENSE or REIMBURSEMENT</b>	<b>AMOUNT</b>	<b>EVENT DATE</b>
Dale Berman	Metro West Board Meeting - April 2018	Expense	\$ 35.00	4/19/2018
Dale Berman	Metro West - Springfield Drive Down	Expense	\$ 447.76	4/25/2018
<b>TOTAL:</b>			<b>\$ 482.76</b>	



## VILLAGE OF NORTH AURORA TRAVEL REQUEST (FORM A)

If any travel expense(s) or reimbursement requests exceed the maximum allowable amounts per policy, they must be approved by a roll call vote of the Village Board. All Village Board Members expense(s) or reimbursements must be approved by a roll call vote of the Village Board.

### Training / Travel Information

Name: <u>DALE BERMAN</u>		Event: <u>METRO WEST</u>	
Position: <u>VILLAGE PRESIDENT</u>		Purpose: <u>APRIL BOARD MEETING</u>	
Date From: <u>4-19-18</u>	Date To: <u>4-19-18</u>	Method of Travel:	
Destination: <u>ELGIN IL</u>		Zip Code:	
Department: <u>VILLAGE BOARD</u>		GL Account Number:	

### Expense Information (Please see the back of this form for limitations and the excerpt for Section 9.10 of the HR Manual)

Expense	Estimate (\$)	Actual (\$)	Reimbursement (\$)	Per Diem Rates for North Aurora and Kane County (1)
Transportation To/From Event				
Lodging				
Transportation During Event				Breakfast: \$11.00
Registration	35.00	35.00		Lunch: \$12.00
Meal & Tips / Gratuities				Dinner: \$23.00
Miscellaneous				**Per Diems include Tips and Gratuities
Describe Miscellaneous:				**Localities outside this proximity may result in different per diem rates and can be found at gsa.gov
<b>TOTAL EXPENSES</b>		35.00		

### Signatures

By signing below, the employee/official affirms that he/she understands the Village's travel policy (Sec. 9.10 of the Village's HR Manual) and certifies all expenses are allowable to the best of their knowledge.

#### Estimate Expense Approval

Employee: Dale Berman et Date: 4-18-18

Immediate Supv: \_\_\_\_\_ Date: \_\_\_\_\_

Executive Asst.: Cindy Ioracco Date: 4-16-18

#### Actual Expense Approval

Employee: Dale Berman et Date: 4-19-18

Dept. Head: \_\_\_\_\_ Date: \_\_\_\_\_

Executive Asst.: Cindy Ioracco Date: 4-19-18

Do any actual expense(s) or reimbursable requests exceed the maximum allowable amounts per policy? ☐ No ☐ Yes If Yes, Explain Below

Village Board Roll Call Vote Approval, if necessary: ☐ YEA ☐ NAY Date: \_\_\_\_\_

Metro West Council of Government  
5 East Downer Place - Ste. E  
Aurora, IL 60505  
PLEASE NOTE OUR NEW  
ADDRESS

## Invoice

Date	Invoice #
4/13/2018	3428

Bill To
Village of North Aurora Attn: Accounts Payable 25 East State Street North Aurora, Illinois 60542

Description	Amount
2018 April 19 Board Meeting-Highlands of Elgin, Grumpy Goat Dale Berman and Steve Bosco	70.00
2018 Springfield Legislative Drive Down, April 25-26 Dale Berman	125.00
Thank you for participating in our annual Legislative Drive Down!	<b>Total</b> \$195.00
Phone #	
630-859-1331	



# VILLAGE OF NORTH AURORA TRAVEL REQUEST (FORM A)

If any travel expense(s) or reimbursement requests exceed the maximum allowable amounts per policy, they must be approved by a roll call vote of the Village Board. All Village Board Members expense(s) or reimbursements must be approved by a roll call vote of the Village Board.

<b>Training / Travel Information</b>			
Name: <u>DALE BERMAN</u>		Event: <u>METROWEST DRIVE DOWN</u>	
Position: <u>MAYOR</u>		Purpose: <u>SHOW STRENGTH OF VILLAGE</u>	
Date From: <u>4-25-18</u>	Date To: <u>4-26-18</u>	Method of Travel: <u>CAR</u>	
Destination: <u>Springfield</u>		Zip Code: _____	
Department: _____		GL Account Number: _____	

<b>Expense Information</b> (Please see the back of this form for limitations and the excerpt for Section 9.10 of the HR Manual)				
Expense		Actual (\$)	Reimbursement (\$)	Per Diem Rates for North Aurora and Kane County
Transportation To/From Event	<u>360m. #112.60</u>	<u>196.20</u>		Breakfast: \$11.00 Lunch: \$12.00 Dinner: \$23.00  **Per Diems Include Tips and Gratuities  **Localities outside this proximity may result in different per diem rates and can be found at gsa.gov
Lodging	<u>#112 + TAX</u>	<u>126.56</u> ✓		
Transportation During Event				
Registration	<u>\$125.00</u>	<u>125.00</u> ✓		
Meal & Tips / Gratuities				
Miscellaneous	<u>PARKING</u>	<u>PARK #13.00 + TIP</u>	<u>0</u>	
Describe Miscellaneous: _____				
<b>TOTAL EXPENSES</b>	<u>444.60</u>	<u>447.76</u>		

<b>Signatures</b>			
By signing below, the employee/official affirms that he/she understands the Village's travel policy (Sec. 9.10 of the Village's HR Manual) and certifies all expenses are allowable to the best of their knowledge.			
<b>Estimate Expense Approval</b>			
Employee	<u>Dale Berman</u>	Date	<u>4-4-18</u>
Immediate Supv:	_____	Date	_____
Executive Asst:	<u>Cindy Torrance</u>	Date	<u>4-9-18</u>
<b>Actual Expense Approval</b>			
Employee	<u>Dale Berman et</u>	Date	<u>5-1-18</u>
Dept. Head:	_____	Date	_____
Executive Asst:	<u>Cindy Torrance</u>	Date	<u>5-1-18</u>

Do any actual expense(s) or reimbursable requests exceed the maximum allowable amounts per policy? ☐ No ☐ Yes If Yes, Explain Below

--

Village Board Roll Call Vote Approval, if necessary: ☐ YEA ☐ NAY Date \_\_\_\_\_



Metro West Council of Government  
5 East Downer Place - Ste. E  
Aurora, IL 60505  
PLEASE NOTE OUR NEW  
ADDRESS

# Invoice

Date	Invoice #
4/13/2018	3428

Bill To
Village of North Aurora Attn: Accounts Payable 25 East State Street North Aurora, Illinois 60542

Description		Amount
2018 April 19 Board Meeting-Highlands of Elgin, Grumpy Goat Dale Berman and Steve Bosco		70.00
2018 Springfield Legislative Drive Down, April 25-26 Dale Berman		125.00
Thank you for participating in our annual Legislative Drive Down!		<b>Total</b> \$195.00
Phone #		
630-859-1331		



# METRO WEST

## COUNCIL OF GOVERNMENT



### 2018 SPRINGFIELD LEGISLATIVE DRIVE DOWN REGISTRATION FORM AND TENTATIVE SCHEDULE

#### Wednesday, April 25

Check in at President Abraham Lincoln, Double Tree-Hilton

Brunch – Double Tree, Lincoln Room

11:00 am to 12:30 pm

Welcome & Briefing

12:15 pm to 12:30 pm

Legislative Activities and Lobbying

1:00 pm to 5:00 pm

*At State Capitol & Agencies*

IML Lobby Day Legislative Reception, Abraham Lincoln Presidential Museum 6:30 pm to 8:30 pm

#### Thursday, April 26

Breakfast - Double Tree, Ottawa Room

8:00 am to 9:30 am

Legislative Activities and Lobbying

9:30 am to 12:00 noon

*At State Capitol & Agencies*

Depart from Springfield

Noon (suggested)

*\*Normal check-in time is 3:00 pm; we have requested early check-in, which will be granted as rooms are available. Should early check-in not be available, the front desk will hold luggage. Please also note that check-out time is 12:00 noon.*

#### BRING A PHOTO ID FOR ENTRANCE TO THE CAPITOL

Please reserve your room at the President Abraham Lincoln Springfield, Double Tree by Hilton, 217-544-8800. Request the METRO WEST (MWC) block of rooms. Our room rate is \$112 plus tax. Valet parking is 24 hours-\$13 with in and out privilege. Self-park is \$1 per hour with \$7 max, no in and out. **Rooming and parking costs are the responsibility of the Registrant. Rooms are first come, first served until the block is filled.**

**EVENT COST: \$125.00 per person** (*This cost does not include hotel or parking*)

Participant Name Dale Berman Title Village President  
Municipality NORTH AURORA Email dberman@northaurora.org  
Address 25 E. State St. North Aurora Phone 630-897-8228  
Participant's CELL Phone Number (for use in Springfield) 630-281-0079

Please fax registration (630-859-1336) or email to [metrowest1565@sbcglobal.net](mailto:metrowest1565@sbcglobal.net).

For more information, contact Metro West at 630-859-1331

**REGISTRATION DEADLINE: MARCH 27, 2018**



**DALE BERMAN,**  
**ENJOY A SPECIAL ROOM** **\$9**  
**UPGRADE FOR ONLY**

[SHOW MY CUSTOM UPGRADE](#)



#### ***Your Room Information:***

1 KING BED NONSMOKING

**Rooms:** 1

**Guests:** 1 Adult

**Check In:** Apr 25 3:00 PM

**Check Out:** Apr 26 12:00 PM

***Free Cancellation:** If your plans change, let us know by Apr 23 to avoid being charged for the first night.\**

#### ***Your Plan Information:***

Metro West Council

**Rate per night :** 112.00 USD

**Total for Stay per Room**

**Rate:** 112.00 USD

**Taxes:** 14.56 USD

**Total:** 126.56 USD

**Total for Stay :** 126.56 USD

*The comforts of home even when you're away.*



We want to make sure your arrival is the perfect beginning to a relaxing stay, so let us prepare your room ahead of time with any extra touches that would make it feel more like home\*.

Google Maps

Chantilly Ln, North Aurora, IL 60542 to President Abraham Lincoln Springfield - a DoubleTree by Hilton Hotel Drive 189 miles, 3 h 7 min



Map data ©2018 Google 20 mi



via I-39 S and I-55 S  
2 h 57 min without traffic  
⚠ This route has tolls.

3 h 7 min  
189 miles

360  
x .545  
196.20  
\$

# Accounts Payable

## To Be Paid Proof List

User: Ablaser  
 Printed: 05/03/2018 - 11:25AM  
 Batch: 00501.05.2018



Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<b>1st Ayd Corporation</b>						
039020						
PD Custodial Supplies	536.57	01-445-4421	Custodial Supplies	PSI184883	4/9/2018	05/07/2018
VH Custodial Supplies	104.46	01-445-4421	Custodial Supplies	PSI184885	4/9/2018	05/07/2018
VH Paper Towels	164.39	01-445-4421	Custodial Supplies	PSI185338	4/11/2018	05/07/2018
PD Paper Towels	473.83	01-445-4421	Custodial Supplies	PSI185339	4/11/2018	05/07/2018
Total:	1,279.25	<b>*Vendor Total</b>				
<b>Accela, Inc. #774375</b>						
034670						
Web Payments/March 2018	990.00	60-445-4510	Equipment/IT Maint	INV-ACC389	3/31/2018	05/07/2018
Total:	990.00	<b>*Vendor Total</b>				
<b>Aflac</b>						
030540						
AFLAC- May 18	225.58	01-000-2053	AFLAC	399759	4/27/2018	05/07/2018
AFLAC- April 18	225.58	01-000-2053	AFLAC	942889	3/26/2018	05/07/2018
Total:	451.16	<b>*Vendor Total</b>				
<b>AIM</b>						
046510						
Flelx 125 - April 18	168.00	01-430-4267	Finance Services	00029374	5/1/2018	05/07/2018
Total:	168.00	<b>*Vendor Total</b>				
<b>Anthony Best</b>						
467680						
Deposit- Amusement Rides	8,000.00	15-430-4751	North Aurora Days Expenses	05012018	5/1/2018	05/07/2018
Total:	8,000.00	<b>*Vendor Total</b>				
<b>APWA</b>						
031630						
APWA Renewal/Young	196.00	60-445-4390	Dues & Meetings	04092018	4/9/2018	05/07/2018
Total:	196.00	<b>*Vendor Total</b>				
<b>Aurora Area Convention</b>						
003770						
Akshar Hotel Tax/Mar 2018	2,413.13	15-430-4752	90% Tourism Council	032018	4/11/2018	05/07/2018
NA Hotel Tax/Mar 2018	894.45	15-430-4752	90% Tourism Council	032018	4/23/2018	05/07/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<hr/>						
Total:	3,307.58	<b>*Vendor Total</b>				
<b>B &amp; F Construction</b>						
015600						
Plan Review-2327 Orr Ct	910.31	01-441-4276	Inspection Services	49073	4/2/2018	05/07/2018
Plan Review- 2393 Schrader Lane	1,017.63	01-441-4276	Inspection Services	49074	4/2/2018	05/07/2018
Inspections- Hotel	1,421.60	01-441-4276	Inspection Services	49131	4/9/2018	05/07/2018
Plan Review-2280 Schrader	1,136.80	01-441-4276	Inspection Services	49198	4/12/2018	05/07/2018
Plan Review-416 S. Lincolnway	895.50	01-441-4276	Inspection Services	49210	4/13/2018	05/07/2018
Plan Review-650 Randall Crossing	808.56	01-441-4276	Inspection Services	49236	4/18/2018	05/07/2018
<hr/>						
Total:	6,190.40	<b>*Vendor Total</b>				
<b>Brian Dahl</b>						
467675						
Water Bill Refund	16.00	60-320-3340	Water Collections	04182018-01	4/18/2018	05/07/2018
Water Bill/Sewer Maint. Refund	0.70	18-320-3350	Sewer Collection	04182018-02	4/18/2018	05/07/2018
<hr/>						
Total:	16.70	<b>*Vendor Total</b>				
<b>Butler Chemical Company, Inc.</b>						
046060						
VH/PD Monthly Chemical Water Treatment	200.00	01-445-4520	Public Buildings Rpr & Mtce	23227	4/5/2018	05/07/2018
<hr/>						
Total:	200.00	<b>*Vendor Total</b>				
<b>C &amp; R Specialists</b>						
008640						
Squad #74 Repair	210.00	01-440-4511	Vehicle Repair and Maint	04122018	4/12/2018	05/07/2018
<hr/>						
Total:	210.00	<b>*Vendor Total</b>				
<b>Call One</b>						
043480						
25 E. State St. Lines	181.12	01-430-4651	Telephone	04152018-0014	4/15/2018	05/07/2018
25 E. State St. Lines	181.12	01-441-4651	Telephone	04152018-0024	4/15/2018	05/07/2018
25 E. State St. Lines	181.12	01-445-4651	Telephone	04152018-0034	4/15/2018	05/07/2018
25 E. State St. Lines	181.13	60-445-4651	Telephone	04152018-0044	4/15/2018	05/07/2018
314 Butterfield Lines	84.37	01-445-4651	Telephone	04152018-0054	4/15/2018	05/07/2018
316 Butterfield Lines	45.50	60-445-4651	Telephone	04152018-0064	4/15/2018	05/07/2018
PRI Village Hall/PD	330.37	01-440-4652	Communications	04152018-0074	4/15/2018	05/07/2018
PRI Village Hall/PD	330.36	01-430-4652	Communications	04152018-0084	4/15/2018	05/07/2018
200 S Lincolnway Lines	1,343.06	01-440-4651	Telephone	04152018-0094	4/15/2018	05/07/2018
<hr/>						
Total:	2,858.15	<b>*Vendor Total</b>				
<b>Camic Johnson, LTD.</b>						
03989						
Legal Services For Tows	116.67	01-440-4260	Legal	159	4/11/2018	05/07/2018
<hr/>						
Total:	116.67	<b>*Vendor Total</b>				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Canon Solutions America, Inc.						
034960						
Copier Maintenance	183.57	01-440-4510	Equipment/IT Maint	4025597214	4/4/2018	05/07/2018
Total:	183.57	*Vendor Total				
Certified Laboratories Division						
048600						
Hydrant Thread Lube	198.44	60-445-4563	Fire Hydrant Repair/maint	3092749	4/12/2018	05/07/2018
Total:	198.44	*Vendor Total				
Comcast Cable						
040740						
VH Internet Service/Mar & May 2018	363.08	01-430-4652	Communications	877120061001	4/9/2018	05/07/2018
ETP Internet Service	149.85	60-445-4652	Communications	877120061011	4/2/2018	05/07/2018
WTP Internet Service	192.63	60-445-4652	Communications	877120061011	4/9/2018	05/07/2018
Total:	705.56	*Vendor Total				
Commonwealth Edison						
000330						
Street Lights/4 S. Willowway	85.16	10-445-4660	Street Lighting and Poles	0146092024	4/10/2018	05/07/2018
Street Lights/Butterfield & Laurel	5.33	10-445-4660	Street Lighting and Poles	0445305000	4/10/2018	05/07/2018
Street Lights/1802 Orchard Gateway	312.21	10-445-4660	Street Lighting and Poles	0562144049	4/9/2018	05/07/2018
Street Lights/1901 Orchard Gateway	52.40	10-445-4660	Street Lighting and Poles	0835082016	4/9/2018	05/07/2018
Street Lights/1051 Kettle Ave	55.93	10-445-4660	Street Lighting and Poles	1083133047	4/6/2018	05/07/2018
Street Lights/318 Butterfield	52.24	10-445-4660	Street Lighting and Poles	1313136025	4/11/2018	05/07/2018
Street Lights/1200 Orchard Gateway	477.87	10-445-4660	Street Lighting and Poles	1344158042	4/9/2018	05/07/2018
Street Lights/56 Lite Rt/25	157.60	10-445-4660	Street Lighting and Poles	1425064018	4/11/2018	05/07/2018
Street Lights/Randall & Ice Cream	10.71	10-445-4660	Street Lighting and Poles	1543019148	4/9/2018	05/07/2018
Street Lights/Comiskey & Orchard	99.47	10-445-4660	Street Lighting and Poles	2313121105	4/9/2018	05/07/2018
Street Lights/19 N. Lincolnway	83.23	10-445-4660	Street Lighting and Poles	2985029045	4/10/2018	05/07/2018
Total:	1,392.15	*Vendor Total				
Constellation NewEnergy, Inc.						
034130						
Street Lights/211 River Road	2,370.80	10-445-4660	Street Lighting and Poles	0044280787	4/3/2018	05/07/2018
Street Lights/Orchard & Orchard Gateway	172.41	10-445-4660	Street Lighting and Poles	0044360527	4/8/2018	05/07/2018
Street Lights/1600 Orchard Gateway	272.55	10-445-4660	Street Lighting and Poles	0044360628	4/8/2018	05/07/2018
Street Lights/Orchard & Oak	135.36	10-445-4660	Street Lighting and Poles	0044360644	4/8/2018	05/07/2018
Street Lights/Orchard Gateway & Deerpath	64.11	10-445-4660	Street Lighting and Poles	0044360674	4/8/2018	05/07/2018
Street Lights/Orchard & White Oak	102.73	10-445-4660	Street Lighting and Poles	0044360768	4/9/2018	05/07/2018
Total:	3,117.96	*Vendor Total				
David Arndt						
047010						
Taxi/Reimb	20.00	01-430-4380	Training & Testing	03282018-01	3/28/2018	05/07/2018
Meal/Reimb	25.82	01-430-4380	Training & Testing	03282018-02	3/28/2018	05/07/2018
Mileage Reimb	39.16	01-430-4380	Training & Testing	03282018-03	3/28/2018	05/07/2018
Total:	84.98	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<b>Drendel &amp; Jansons Law Group</b>						
028580						
Legal Service/PD	1,887.00	01-440-4260	Legal	185	3/31/2018	05/07/2018
Total:	1,887.00	<b>*Vendor Total</b>				
<b>Dun Rite Enterprises</b>						
000430						
VH Window Cleaning	450.00	01-445-4520	Public Buildings Rpr & Mtce	4697	3/4/2018	05/07/2018
Total:	450.00	<b>*Vendor Total</b>				
<b>Dynegy Energy Services</b>						
048750						
Well #7/3-12 to 4-9	3,968.85	60-445-4662	Utility	0915059095	4/12/2018	05/07/2018
Well #4/3-9 to 4-8	9,264.45	60-445-4662	Utility	1383089059	4/12/2018	05/07/2018
Well #4/Correction Feb 2018	304.65	60-445-4662	Utility	1383089059	3/8/2018	05/07/2018
Well #5 ETP/3-12 to 4-9	9,142.00	60-445-4662	Utility	3915126049	4/12/2018	05/07/2018
Well #5/Correction Nov 2016	11,000.00	60-445-4662	Utility	3915126049	12/7/2016	05/07/2018
Well #3/3-9 to 4-8	1,342.37	60-445-4662	Utility	5587066023	4/12/2018	05/07/2018
Well #6/3-7 to 4-4	3,472.81	60-445-4662	Utility	6707024008	4/12/2018	05/07/2018
Total:	38,495.13	<b>*Vendor Total</b>				
<b>Emergency Services Marketing Corp., Inc.</b>						
051760						
Subscription/Member Fee/Buziecki	305.00	01-440-4558	Emergency Management	042018	4/17/2018	05/07/2018
Total:	305.00	<b>*Vendor Total</b>				
<b>Euclid Managers</b>						
049670						
Short-Term Disability/May 2018	330.69	01-000-2057	Short-Term Disability	5/1-5/31	4/16/2018	05/07/2018
Total:	330.69	<b>*Vendor Total</b>				
<b>Feece Oil</b>						
031060						
Mid-Grade Fuel	3,697.61	71-000-1340	Gas/Diesel Escrow	3536632	4/10/2018	05/07/2018
Total:	3,697.61	<b>*Vendor Total</b>				
<b>Frost Electric Company, Inc.</b>						
021540						
PW Garage Wire Lift	2,150.00	01-445-4520	Public Buildings Rpr & Mtce	7417	4/17/2018	05/07/2018
Total:	2,150.00	<b>*Vendor Total</b>				
<b>Gary Kramer</b>						
467674						
Water Bill Refund	16.00	60-320-3340	Water Collections	04182018-01	4/18/2018	05/07/2018
Water Bill/Sewer Maint. Refund	0.35	18-320-3350	Sewer Collection	04182018-02	3/18/2018	05/07/2018
Total:	16.35	<b>*Vendor Total</b>				



Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<b>Grainger</b>						
031900						
Hypo Level Sensor	553.55	60-445-4567	Treatment Plant Repair/Maint	9751992190	4/9/2018	05/07/2018
Total:	553.55	<b>*Vendor Total</b>				
<b>Harners Bakery And Restaurant</b>						
025570						
Coffee With Mayor Refreshments/VH	14.70	01-440-4390	Dues & Meetings	1240	3/15/2018	05/07/2018
Donuts At Training/PD	25.20	01-440-4380	Training	1270	3/27/2018	05/07/2018
Total:	39.90	<b>*Vendor Total</b>				
<b>Harris Computer Systems</b>						
041620						
Cityview Config #2	5,981.50	71-430-4870	Equipment	CT037378	3/26/2018	05/07/2018
Cityview Data Convert	13,200.00	71-430-4870	Equipment	CT037378-00	3/26/2018	05/07/2018
Cityview Validation #1	4,744.00	71-430-4870	Equipment	CT037378-00	3/26/2018	05/07/2018
City View Implementation PM Training	18,975.00	71-430-4870	Equipment	CT037717	4/17/2018	05/07/2018
Total:	42,900.50	<b>*Vendor Total</b>				
<b>Intergovernmental Personnel Benefit Cooperative</b>						
467637						
Health Insurance/PD	35,326.04	01-440-4130	Health Insurance	042018-001	4/1/2018	05/07/2018
Health Insurance/Admin	7,681.95	01-430-4130	Health Insurance	042018-002	4/1/2018	05/07/2018
Health Insurance/CommDev	2,757.67	01-441-4130	Health Insurance	042018-003	4/1/2018	05/07/2018
Health Insurance/PW	10,532.62	01-445-4130	Health Insurance	042018-004	4/1/2018	05/07/2018
Health Insurance/Water	8,691.37	60-445-4130	Health Insurance	042018-005	4/1/2018	05/07/2018
Health Insurance/Retirees	1,226.93	01-000-2055	Payroll Deductions	042018-006	4/1/2018	05/07/2018
Health Insurance/Police Pension	2,093.98	01-000-2055	Payroll Deductions	042018-007	4/1/2018	05/07/2018
Health Insurance/COBRA	1,004.92	01-000-2055	Payroll Deductions	042018-008	4/1/2018	05/07/2018
Life Insurance/PD	104.50	01-440-4135	Life Insurance	042018-009	4/1/2018	05/07/2018
Life Insurance/PW	33.10	01-445-4135	Life Insurance	042018-010	4/1/2018	05/07/2018
Life Insurance/Admin	15.50	01-430-4135	Life Insurance	042018-011	4/1/2018	05/07/2018
Life Insurance/Building & Zoning	12.40	01-441-4135	Life Insurance	042018-012	4/1/2018	05/07/2018
Life Insurance/Water	15.50	60-445-4135	Life Insurance	042018-013	4/1/2018	05/07/2018
Voluntary Life- April 18	277.45	01-000-2052	Voluntary Life Insurance	042018-014	4/1/2018	05/07/2018
Health Insurance/PD	35,326.04	01-440-4130	Health Insurance	052018-001	5/1/2018	05/07/2018
Health Insurance/Admin	7,681.95	01-430-4130	Health Insurance	052018-002	5/1/2018	05/07/2018
Health Insurance/CommDev	2,757.67	01-441-4130	Health Insurance	052018-003	5/1/2018	05/07/2018
Health Insurance/PW	10,532.62	01-445-4130	Health Insurance	052018-004	5/1/2018	05/07/2018
Health Insurance/Water	8,691.37	60-445-4130	Health Insurance	052018-005	5/1/2018	05/07/2018
Health Insurance/Retirees	1,226.93	01-000-2055	Payroll Deductions	052018-006	5/1/2018	05/07/2018
Health Insurance/Police Pension	2,093.98	01-000-2055	Payroll Deductions	052018-007	5/1/2018	05/07/2018
Health Insurance/COBRA	1,004.92	01-000-2055	Payroll Deductions	052018-008	5/1/2018	05/07/2018
Life Insurance/PD	104.50	01-440-4135	Life Insurance	052018-009	5/1/2018	05/07/2018
Life Insurance/PW	33.10	01-445-4135	Life Insurance	052018-010	5/1/2018	05/07/2018
Life Insurance/Admin	15.50	01-430-4135	Life Insurance	052018-011	5/1/2018	05/07/2018
Life Insurance/Building & Zoning	12.40	01-441-4135	Life Insurance	052018-012	5/1/2018	05/07/2018
Life Insurance/Water	15.50	60-445-4135	Life Insurance	052018-013	5/1/2018	05/07/2018
Voluntary Life- May 18	277.45	01-000-2052	Voluntary Life Insurance	052018-014	5/1/2018	05/07/2018
Total:	139,547.86	<b>*Vendor Total</b>				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<b>J &amp; D Ingenuities, LLC</b>						
467664						
Siren Repair	1,089.78	01-445-4530	Public Grounds/Parks Maint	1092	2/23/2018	05/07/2018
Siren Monitoring/Routine Maintenance	451.94	01-445-4530	Public Grounds/Parks Maint	1127	3/9/2018	05/07/2018
	<hr/>					
Total:	1,541.72	<b>*Vendor Total</b>				
<b>JSN Contractors Supply</b>						
041440						
Green Marking Flags	230.00	18-445-4570	Sewers Rpr & Mtce	81609	4/4/2018	05/07/2018
Blue Locating Flags	230.00	60-445-4568	Watermain Rprs. & Rplcmts.	81646	4/10/2018	05/07/2018
	<hr/>					
Total:	460.00	<b>*Vendor Total</b>				
<b>Judges LLC</b>						
039730						
Squad Washes- March	218.00	01-440-4511	Vehicle Repair and Maint	100	4/1/2018	05/07/2018
	<hr/>					
Total:	218.00	<b>*Vendor Total</b>				
<b>Kane County Division of</b>						
036170						
Traffic Light & Signal Maint	405.00	01-445-4545	Traffic Signs & Signals	2018-0000000	4/3/2018	05/07/2018
	<hr/>					
Total:	405.00	<b>*Vendor Total</b>				
<b>Kane County Water Assoc</b>						
005040						
KCWA Lunch Training/Richter/Pepper	40.00	01-445-4380	Training	04122018-01	4/12/2018	05/07/2018
KCWA Lunch Training/Young/Martin/Kick/Co	80.00	60-445-4380	Training	04122018-02	4/12/2018	05/07/2018
	<hr/>					
Total:	120.00	<b>*Vendor Total</b>				
<b>Kiesler's Police Supply, Inc.</b>						
039910						
Ammo	6,087.20	01-440-4383	Firearm Training	0854585	4/5/2018	05/07/2018
	<hr/>					
Total:	6,087.20	<b>*Vendor Total</b>				
<b>Konica Minolta</b>						
024860						
Copier Usage/March 2018	127.07	01-430-4411	Office Expenses	9004469121-C	4/1/2018	05/07/2018
Copier Usage/March 2018	127.08	60-445-4411	Office Expenses	9004469121-C	4/1/2018	05/07/2018
Copier Usage/March 2018	127.08	01-445-4411	Office Expenses	9004469121-C	4/1/2018	05/07/2018
Copier Usage/March 2018	127.08	01-441-4411	Office Expenses	9004469121-C	4/1/2018	05/07/2018
	<hr/>					
Total:	508.31	<b>*Vendor Total</b>				
<b>Lee Jensen Sales Co., Inc.</b>						
044070						
Pump Hose & Fittings	128.30	60-445-4510	Equipment/IT Maint	267005	4/23/2018	05/07/2018
	<hr/>					
Total:	128.30	<b>*Vendor Total</b>				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<b>Meade Electric Company, Inc.</b>						
027140						
Traffic Signal Repair/Randall & Comiskey	278.02	01-445-4545	Traffic Signs & Signals	680528	4/3/2018	05/07/2018
Total:	278.02	<b>*Vendor Total</b>				
<b>Menards</b>						
016070						
Pump Discharge Hose & Misc.	38.79	60-445-4568	Watermain Rprs. & Rplcmts.	84633	4/4/2018	05/07/2018
Misc. Tools & Protective Wear	55.12	60-445-4567	Treatment Plant Repair/Maint	84708	4/5/2018	05/07/2018
Electric Parts For TPs	24.58	60-445-4567	Treatment Plant Repair/Maint	84832	4/6/2018	05/07/2018
TP Misc Tools/Supplies	104.60	60-445-4567	Treatment Plant Repair/Maint	85617	4/17/2018	05/07/2018
Bolts For Signs	15.76	01-445-4545	Traffic Signs & Signals	85628	4/17/2018	05/07/2018
Shelving @ TPs	51.22	60-445-4567	Treatment Plant Repair/Maint	86171	4/24/2018	05/07/2018
Plywood For Shelves	44.14	60-445-4567	Treatment Plant Repair/Maint	86335	4/26/2018	05/07/2018
Total:	334.21	<b>*Vendor Total</b>				
<b>Metro West COG</b>						
032210						
Monthly Meeting/Legislative Drive Down	35.00	01-410-4390	Dues & Meetings	3428-001	4/13/2018	05/07/2018
Monthly Meeting/Legislative Drive Down	35.00	01-430-4390	Dues & Meetings	3428-002	4/13/2018	05/07/2018
Monthly Meeting/Legislative Drive Down	125.00	01-410-4390	Dues & Meetings	3428-003	4/13/2018	05/07/2018
Total:	195.00	<b>*Vendor Total</b>				
<b>Mickey Wilson Weiler Renzi Pc</b>						
022740						
Tow Hearing	64.00	01-440-4260	Legal	59793	3/29/2018	05/07/2018
Total:	64.00	<b>*Vendor Total</b>				
<b>Milenium Inc.</b>						
467676						
Hydrant Meter Deposit Refund	467.09	60-000-2215	Hydrant Meter Deposits	04202018	4/20/2018	05/07/2018
Total:	467.09	<b>*Vendor Total</b>				
<b>Miner Electronics Corporation</b>						
3383						
Laptop Repair	47.50	01-440-4511	Vehicle Repair and Maint	265439	4/17/2018	05/07/2018
Total:	47.50	<b>*Vendor Total</b>				
<b>MIOX Corporation</b>						
038050						
2 MIOX Water Solenoids	264.70	60-445-4567	Treatment Plant Repair/Maint	68282	3/20/2018	05/07/2018
Total:	264.70	<b>*Vendor Total</b>				
<b>North Aurora NAPA, Inc.</b>						
038730						
Circuit Tester	35.62	01-445-4870	Equipment	289998	3/27/2018	05/07/2018
Battery For Truck #190	134.01	60-445-4511	Vehicle Repair and Maint	290006	3/27/2018	05/07/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Camshaft Sensor #175	24.30	01-445-4511	Vehicle Repair and Maint	290621	4/3/2018	05/07/2018
Oil Filter & Gasket #175	48.43	01-445-4511	Vehicle Repair and Maint	290634	4/3/2018	05/07/2018
Body Clip & Funnel	57.44	01-445-4870	Equipment	290925	4/6/2018	05/07/2018
Water Pump	129.59	01-445-4511	Vehicle Repair and Maint	290925	4/6/2018	05/07/2018
Wax	15.38	01-445-4511	Vehicle Repair and Maint	290929	4/6/2018	05/07/2018
Air Hammer & Adapter	62.65	01-445-4870	Equipment	291083	4/9/2018	05/07/2018
Heater Hose	1.03	60-445-4511	Vehicle Repair and Maint	291104	4/9/2018	05/07/2018
Shop Tools	321.44	01-445-4870	Equipment	291314	4/11/2018	05/07/2018
Chisel, Adapter & Retainer	66.54	01-445-4870	Equipment	291344	4/11/2018	05/07/2018
Paint	29.92	01-445-4511	Vehicle Repair and Maint	291486	4/13/2018	05/07/2018
Total:	926.35	*Vendor Total				
Northern Illinois University						
025190						
NIU Intern12/1 - 3/30 2018	4,828.16	01-430-4280	Professional/Consulting Fees	16-409	4/20/2018	05/07/2018
Total:	4,828.16	*Vendor Total				
Office Depot						
035720						
Notary & Misc. Supplies	52.13	01-440-4411	Office Expenses	2179945177	4/13/2018	05/07/2018
Total:	52.13	*Vendor Total				
Office Depot						
039370						
Office Supplies	155.10	60-445-4411	Office Expenses	12361906200	4/6/2018	05/07/2018
Office Supplies	144.92	01-445-4411	Office Expenses	12361906200	4/6/2018	05/07/2018
Office Supplies	135.63	01-430-4411	Office Expenses	12361906200	4/6/2018	05/07/2018
Office Supplies	88.28	01-441-4411	Office Expenses	12361906200	4/6/2018	05/07/2018
Office Supplies	53.38	01-441-4411	Office Expenses	12562103500	4/12/2018	05/07/2018
Office Supplies	15.99	01-430-4411	Office Expenses	12562103500	4/12/2018	05/07/2018
Office Supplies	15.99	01-445-4411	Office Expenses	12562103500	4/12/2018	05/07/2018
Office Supplies	58.98	60-445-4411	Office Expenses	12562103500	4/12/2018	05/07/2018
Total:	668.27	*Vendor Total				
Olsson Roofing Company, Inc.						
042370						
PD Roof Leak Repair	1,355.00	01-445-4520	Public Buildings Rpr & Mtce	18001202	4/13/2018	05/07/2018
Total:	1,355.00	*Vendor Total				
Ottosen Britz Kelly Cooper						
031590						
Legal Service- Litigation	90.00	01-430-4260	Legal	105860	3/31/2018	05/07/2018
Total:	90.00	*Vendor Total				
Patten Industries, Inc.						
030840						
PD Cooling System Repair	680.00	01-445-4520	Public Buildings Rpr & Mtce	PM60027229	3/29/2018	05/07/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<hr/>						
Total:	680.00	<b>*Vendor Total</b>				
<hr/>						
<b>Petty Cash</b>						
007570						
Dues & Meetings	15.00	01-440-4390	Dues & Meetings	04202018-01	4/20/2018	05/07/2018
Office Expenses	45.00	01-440-4411	Office Expenses	04202018-02	4/20/2018	05/07/2018
Gas & Oil	75.55	01-440-4440	Gas & Oil	04202018-03	4/20/2018	05/07/2018
Prisoner Maint & Supplies	9.19	01-440-4450	Prisoner Mtce & Supplies	04202018-04	4/20/2018	05/07/2018
Community Service	72.99	01-440-4498	Community Service	04202018-05	4/20/2018	05/07/2018
Postage	184.26	01-440-4505	Postage	04202018-06	4/20/2018	05/07/2018
<hr/>						
Total:	401.99	<b>*Vendor Total</b>				
<hr/>						
<b>Preventative Maintenance Systems, Inc.</b>						
050200						
Fuel Injector Repair Truck #188	2,199.33	01-445-4511	Vehicle Repair and Maint	122461	3/9/2018	05/07/2018
Brake Repair Truck #170	352.50	01-445-4511	Vehicle Repair and Maint	122481	3/14/2018	05/07/2018
<hr/>						
Total:	2,551.83	<b>*Vendor Total</b>				
<hr/>						
<b>Rempe Sharpe &amp; Associates</b>						
000970						
Lot Reviews	1,551.00	01-441-4276	Inspection Services	26250	4/12/2018	05/07/2018
Engineering/Randall Rd Townhomes	257.00	90-000-E055	NA Lodging 1, LLC	26252	4/12/2018	05/07/2018
Engineering/Fox Valley Golf	1,816.43	90-000-E232	DR Horton - FV Golf Course	26253	4/12/2018	05/07/2018
Engineering/Springs@Orchard Rd	178.18	90-000-E222	Springs at Orchard Rd	26254	4/12/2018	05/07/2018
Engineering & Inspection/Smiles Dental	128.50	01-441-4255	Engineering	26255	4/12/2018	05/07/2018
Engineering & Inspection/Randall Highlands H	1,946.66	90-000-E055	NA Lodging 1, LLC	26256	4/12/2018	05/07/2018
18 Infrastructure/Parking Lot	3,128.27	12-438-4255	Engineering	26257-001	5/12/2018	05/07/2018
18 Infrastructure/Monroe Alley	1,953.99	20-430-4255	Engineering	26257-002	5/12/2018	05/07/2018
18 Infrastructure	5,345.32	21-450-4255	Engineering	26257-003	5/12/2018	05/07/2018
AT&T Review	257.00	90-000-E233	AT&T - Princeton Tower Fall 17	26521	4/12/2018	05/07/2018
<hr/>						
Total:	16,562.35	<b>*Vendor Total</b>				
<hr/>						
<b>River Front Chrysler, Jeep</b>						
032660						
Squad Repair	73.22	01-440-4511	Vehicle Repair and Maint	614689	3/21/2018	05/07/2018
<hr/>						
Total:	73.22	<b>*Vendor Total</b>				
<hr/>						
<b>Russo Power Equipment Inc.</b>						
036290						
Chain Saw Parts	40.12	01-445-4510	Equipment/IT Maint	4064617	4/12/2018	05/07/2018
<hr/>						
Total:	40.12	<b>*Vendor Total</b>				
<hr/>						
<b>Ryan Herco Products, Corp.</b>						
044700						
ORings For MIOX Valves	44.98	60-445-4567	Treatment Plant Repair/Maint	8923363	4/17/2018	05/07/2018
<hr/>						
Total:	44.98	<b>*Vendor Total</b>				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
SFVCTC						
027530						
4th Quarter Consortium Fees	23,426.14	01-490-4789	Public Access Cable	NA4Q2017	5/1/2018	05/07/2018
Total:	23,426.14	*Vendor Total				
SmithAmundsen LLC						
039030						
Legal Service- Local 150	1,899.50	01-445-4260	Legal	549273	4/4/2018	05/07/2018
Total:	1,899.50	*Vendor Total				
Southern Computer Warehouse, Inc.						
046840						
Annual Anti-Virus Maintenance	925.71	01-430-4510	Equipment/IT Maint	IN-000491852	3/25/2018	05/07/2018
Annual Anti-Virus Add'l Licenses	108.55	01-430-4510	Equipment/IT Maint	IN-000491854	3/26/2018	05/07/2018
Total:	1,034.26	*Vendor Total				
Spectrum Technical Services, Inc.						
467673						
Hydrant Meter Deposit Refund	894.36	60-000-2215	Hydrant Meter Deposits	04132018	4/13/2018	05/07/2018
Total:	894.36	*Vendor Total				
State Fire Marshall						
038770						
PD Boiler Inspections	300.00	01-445-4520	Public Buildings Rpr & Mtce	9594259	4/18/2018	05/07/2018
Total:	300.00	*Vendor Total				
Sun Life Financial						
033620						
Dental Insurance-May 2018/Admin	255.52	01-430-4136	Dental Insurance	052018-001	5/1/2018	05/07/2018
Dental Insurance-May 2018/Comm Dev	74.27	01-441-4136	Dental Insurance	052018-002	5/1/2018	05/07/2018
Dental Insurance-May 2018/PD	782.72	01-440-4136	Dental Insurance	052018-003	5/1/2018	05/07/2018
Dental Insurance-May 2018/PW	229.46	01-445-4136	Dental Insurance	052018-004	5/1/2018	05/07/2018
Dental Insurance-May 2018/Water	129.40	60-445-4136	Dental Insurance	052018-005	5/1/2018	05/07/2018
Dental Insurance-May 2018/Employee	1,662.65	01-000-2054	Insurance Employee Reimburse	052018-006	5/1/2018	05/07/2018
Total:	3,134.02	*Vendor Total				
Technology Management Rev Fund						
007390						
IWIN	723.32	01-440-4652	Communications	T1829266	4/16/2018	05/07/2018
Total:	723.32	*Vendor Total				
Teska Associates, Inc.						
024820						
Planning Assistance	751.35	01-441-4275	Planning	8466	4/13/2018	05/07/2018
Total:	751.35	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<b>Thom Jungels</b>						
039460						
Plumbing Inspections (107)	3,745.00	01-441-4276	Inspection Services	Thru 4.30.18	4/30/2018	05/07/2018
Total:	3,745.00	<b>*Vendor Total</b>				
<b>Tim Balles</b>						
467679						
Water Bill Refund	13.47	60-320-3340	Water Collections	04182018	4/18/2018	05/07/2018
Water Bill/ Sewage Maint Refund	0.33	18-320-3350	Sewer Collection	04182018-002	4/18/2018	05/07/2018
Total:	13.80	<b>*Vendor Total</b>				
<b>Traffic Control &amp; Protection</b>						
021520						
Arrow Keep Right/Snow Ord Signs	368.30	01-445-4545	Traffic Signs & Signals	92266	4/13/2018	05/07/2018
Mooseheart St/Side Rd Signs	109.55	01-445-4545	Traffic Signs & Signals	92267	4/13/2018	05/07/2018
Speed Limit Signs	250.80	01-445-4545	Traffic Signs & Signals	92268	4/13/2018	05/07/2018
Total:	728.65	<b>*Vendor Total</b>				
<b>Tri-County</b>						
027350						
Snow Removal 4/16	680.00	01-445-4538	Snow Removal	18-04-5849	4/16/2018	05/07/2018
Total:	680.00	<b>*Vendor Total</b>				
<b>United Analytical Service, Inc.</b>						
467677						
Asbestos Test/24 Monroe St	1,135.00	01-441-4280	Consulting Fees	18197-01F	4/23/2018	05/07/2018
Total:	1,135.00	<b>*Vendor Total</b>				
<b>United States Postal Service</b>						
036040						
USPS Permit #7	225.00	60-445-4505	Postage	04202018	4/20/2018	05/07/2018
Total:	225.00	<b>*Vendor Total</b>				
<b>Verizon Wireless</b>						
025430						
Cell Phone Mar 13 - Apr 12/Water	104.31	60-445-4652	Communications	9805322317-C	4/12/2018	05/07/2018
Cell Phone Mar 13 - Apr 12/PW	183.04	01-445-4652	Communications	9805322317-C	4/12/2018	05/07/2018
Cell Phone Mar 13 - Apr 12/PD	436.01	01-440-4652	Communications	9805322317-C	4/12/2018	05/07/2018
Cell Phone Mar 13 - Apr 12/Admin	74.50	01-430-4652	Communications	9805322317-C	4/12/2018	05/07/2018
Cell Phone Mar 13 - Apr 12/CD	86.03	01-441-4652	Communications	9805322317-C	4/12/2018	05/07/2018
Cell Phone Mar 13 - Apr 12/Water	84.17	60-445-4652	Communications	9805322318-C	4/12/2018	05/07/2018
Cell Phone Mar 13 - Apr 12/PW	94.19	01-445-4652	Communications	9805322318-C	4/12/2018	05/07/2018
Cell Phone Mar 13 - Apr 12/PD	104.17	01-440-4652	Communications	9805322318-C	4/12/2018	05/07/2018
Cell Phone Mar 13 - Apr 12/Admin	82.78	01-430-4652	Communications	9805322318-C	4/12/2018	05/07/2018
Total:	1,249.20	<b>*Vendor Total</b>				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Vision Service Plan (IL)						
042720						
Vision- May 18	493.72	01-000-2056	VSP - Employee Contributions	805113212	4/17/2018	05/07/2018
	<hr/>					
Total:	493.72	*Vendor Total				
Water Products Company						
001170						
New Hydrant Meter	850.00	60-445-4480	New Meters,rprs. & Rplcmts.	0279814	4/13/2018	05/07/2018
B-Box Parts & Misc. Tools	268.08	60-445-4568	Watermain Rprs. & Rplcmts.	0279890	4/17/2018	05/07/2018
B-Box Repair Parts	140.75	60-445-4568	Watermain Rprs. & Rplcmts.	2321802	4/27/2018	05/07/2018
	<hr/>					
Total:	1,258.83	*Vendor Total				
Water Resources						
010380						
2" Meter Register	85.00	60-445-4480	New Meters,rprs. & Rplcmts.	32239	4/13/2018	05/07/2018
	<hr/>					
Total:	85.00	*Vendor Total				
WBK Engineering, LLC						
467655						
Silo Parcel Survey FEMA	738.50	12-438-4260	Legal	18895	4/10/2018	05/07/2018
	<hr/>					
Total:	738.50	*Vendor Total				
	<hr/>					
Report Total:	341,949.26					



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## VILLAGE OF NORTH AURORA BOARD REPORT

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**CC:** STEVE BOSCO, VILLAGE ADMINISTRATOR  
**FROM:** MIKE TOTH, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR  
**SUBJECT:** PETITION 18-04: 511 SHARON LANE FENCE HEIGHT VARIANCE  
**AGENDA:** 5/7/2018 REGULAR VILLAGE BOARD MEETING

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### ITEMS

An Ordinance granting a Variance pursuant to Chapter 12 of the Zoning Ordinance to allow an increase in fence height for a property located in the R-1 Single Family Residence District, Village of North Aurora, Illinois

### DISCUSSION

The subject property is situated on Sharon Lane at the entrance to the Hickory Court cul-de-sac and is of a 'peninsula' configuration. The petitioner is requesting a variance to erect a six (6) foot backyard fence where only four (4) feet is allowed. As the Plan Commission staff report will demonstrate, the configuration of the subject property is atypical and can be classified as a number of different lot types, which makes interpreting the allowable fence height in this situation difficult.

A public hearing was held on this item before the Plan Commission at their April 3, 2018 meeting. The Plan Commission had questions regarding the allowable fence height in the various areas of the property, which were answered by staff. After discussions with several surrounding property owners (only one was in attendance of the public hearing), the neighbors were not opposed to the variance as long as the fence was placed on the inside of the landscaping located in the backyard of the subject property. The submitted plans indicate that the fence will be placed on the inside of said landscaping and the Plan Commission conditioned their recommendation based upon that particular location. The Plan Commission unanimously recommended approval.

The Village Board discussed this item at their April 16, 2018 Committee of the Whole meeting. The Board did not have an issue with the proposed variance, given the location of the fence behind the landscaping, and directed staff to proceed with an approving ordinance.

### Attachments:

1. Staff report to the Plan Commission
2. An Ordinance granting a Variance pursuant to Chapter 12 of the Zoning Ordinance to allow an increase in fence height for a property located in the R-1 Single Family Residence District, Village of North Aurora, Illinois

# **Staff Report to the Village of North Aurora Plan Commission**

**FROM: Mike Toth, Community and Economic Development Director**

## **GENERAL INFORMATION**

**Meeting Date:** April 3, 2018

**Petition Number:** 18-04

**Petitioner:** Troy Johnson

**Request:** Fence height variance.

**Subject Property(s):** 511 Sharon Lane

**Parcel Number(s):** 12-34-405-022

**Size:** Approximately 0.33 acres

**Current Zoning:** R-1 Single Family Residence District

**Contiguous Zoning:** North, South, East & West - R-1 Single Family Residence District

**Contiguous Land Use:** North, South, East & West - Single Family Residences



## **BACKGROUND**

The petitioner is requesting a variance to erect a six (6) foot backyard fence. As the information below is intended to demonstrate, the configuration of the subject property is atypical and can be classified as a number of different lot types, which makes interpreting the allowable fence height in this situation difficult. It is of the interpretation of the Community and Economic Development Director that the petitioner would be allowed to erect a four (4) foot fence in the proposed location.

The subject property is situated on Sharon Lane at the entrance to the Hickory Court cul-de-sac and is of a 'peninsula' configuration. While the Zoning Ordinance does not have a specific definition for the peninsula configuration, staff believes the subject property falls under three differing definitions of lot types:



**Lot, Corner.** A lot situated at the junction of, and abutting on, two or more intersecting streets.

**Lot, Double-Frontage.** A lot, sometimes referred to as a "through lot," having frontage on two streets at opposite ends of the lot, which is not a "Corner Lot."

**Lot, Reverse Corner.** A "Corner Lot" where the side lot line adjoining a street is substantially a continuation of the front lot line of the first lot to its rear.

\*Staff notes that Section 16.12.050 of the Subdivision Ordinance prohibits double frontage lots except where lots back upon a primary street. The subject property does not back upon a primary street.

For reference purposes, the following table illustrates allowable fence heights for residential districts:

**Residential Fence Height Table**

	<b>Front Yard and/or Corner Side Yard</b>	<b>Interior Side Yard</b>	<b>Rear Yard</b>
Residential and Estate Districts	Fence shall not exceed three feet above grade in front and four feet above grade in corner side yard.	Fence shall not exceed six feet above grade or eight feet above grade if adjacent to a business, office or industrial district.	Fence shall not exceed six feet above grade or eight feet above grade if adjacent to a business, office or industrial district.

The Zoning Ordinance defines a 'yard' as *an area on a lot which is unoccupied and unobstructed from its lowest level to the sky, except for obstructions specifically permitted by this Ordinance. A yard extends along a lot line for a depth specified by the zoning district in which such lot is located.* The Zoning Ordinance defines the various yards as follows:

**Yard, Corner Side.** A side yard on a corner lot which abuts a public street.

**Yard, Front.** A yard extending the full width of the lot between side lot lines for the required minimum depth, as specified by the zoning district in which such lot is located, measured perpendicular to the front lot line.

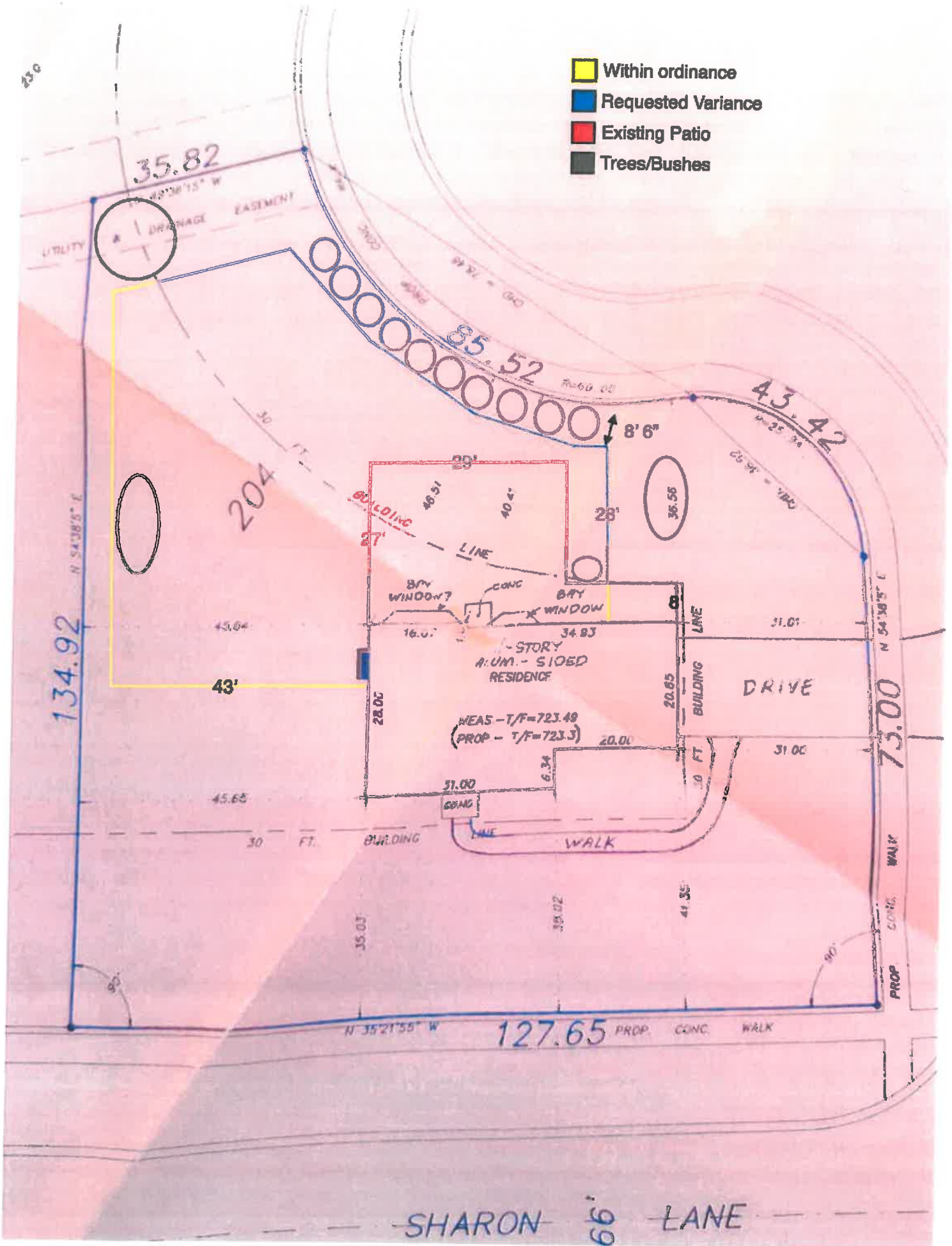
**Yard, Rear.** A yard extending between the side lot lines for the required minimum depth, as specified by the zoning district in which such lot is located, measured perpendicular to the rear lot line. In the case of an irregular or triangular shaped lot, the rear lot line shall be deemed to be a line ten (10) feet in length, within the lot, which is parallel to and at a maximum distance from the front lot line.

**Yard, Reverse Corner Side.** A side yard of a reverse corner lot which abuts a public street.

**Yard, Interior Side.** A side yard that does not abut a street right-of-way.

**Yard, Side.** A yard extending along a side lot line between the front and rear yard, for the required minimum depth, as specified for the district in which such lot is located, measured perpendicular to the side lot line.

- Within ordinance
- Requested Variance
- Existing Patio
- Trees/Bushes





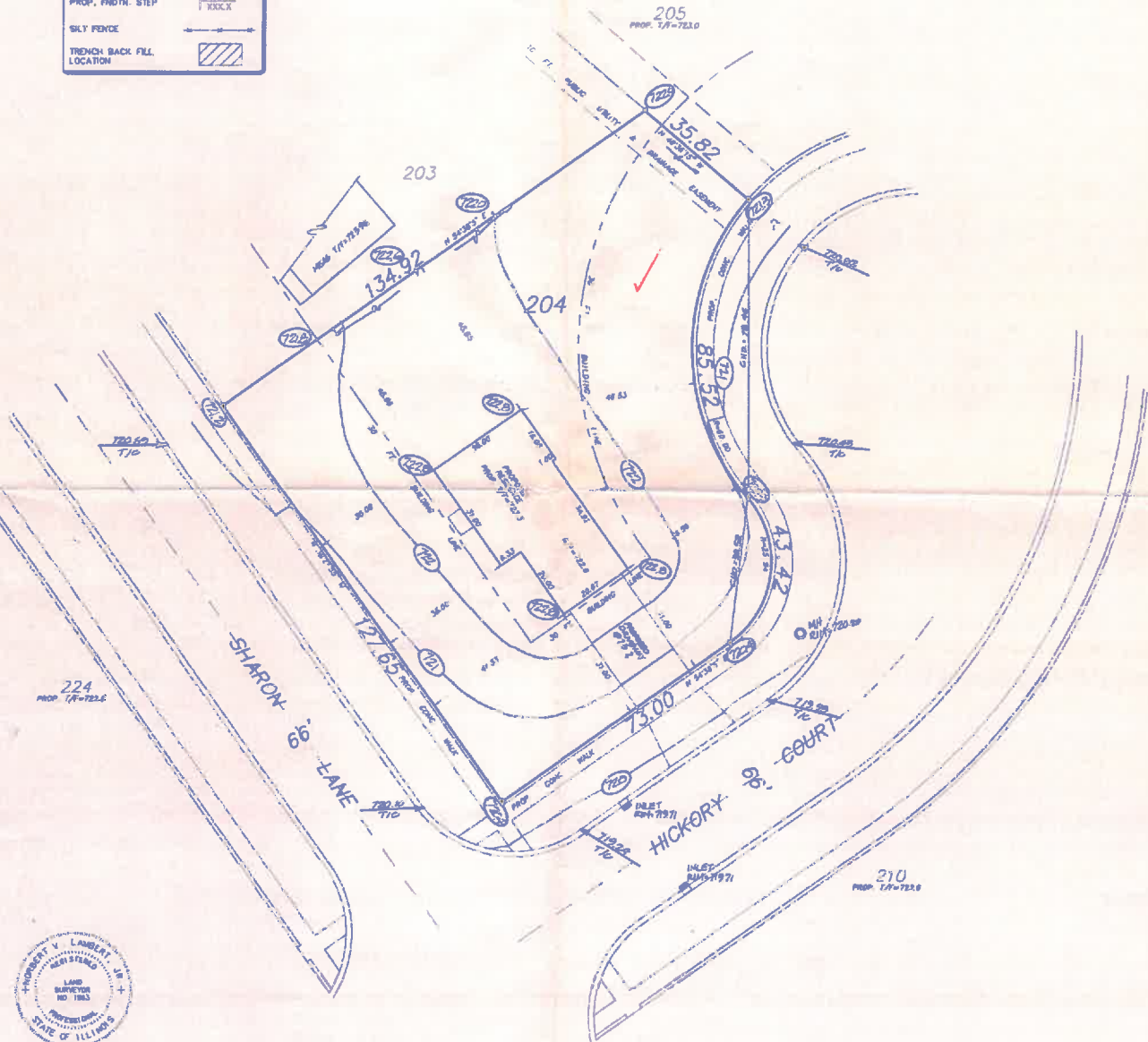
# PLAT OF SURVEY

OF LOT 204 IN PARK CREEK UNIT 3, BEING A SUBDIVISION OF PART OF THE SOUTH HALF OF SECTION 34, TOWNSHIP 39 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN HANE COUNTY, ILLINOIS.

## PROPOSED SITE GRADING PLAN



LEGEND	
PROP. GRADE	(XXX.X)
PROP. CONTOUR	(XXX.X)
EXIST. GRADE	+ XXX.X
EXIST. CONTOUR	+ (XXX.X)
PLAN GRADE	+ (XXX.X)
PROP. DRAINAGE	(XXX.X)
OVERFLOW ROUTE	(XXX.X)
PROP. FLOOD STEP	(XXX.X)
SILT FENCE	(XXX.X)
TRENCH BACK FILL LOCATION	(XXX.X)



STATE OF ILLINOIS } 55  
COUNTY OF DU PAGE }  
THIS IS TO CERTIFY THAT I, AN ILLINOIS LAND SURVEYOR,  
HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE, AND THAT  
THE ANNEXED PLAT IS A CORRECT REPRESENTATION OF SAID  
SURVEY.  
GIVEN UNDER MY HAND AND SEAL AT WHEATON, ILLINOIS,  
THIS 1ST DAY OF \_\_\_\_\_ A.D. 19\_\_

REFER TO DEED OR GUARANTEE POLICY FOR RESTRICTIONS NOT SHOWN  
ON SURVEY.  
ALL DIMENSIONS ARE SHOWN IN FEET AND DECIMALS THEREOF.  
COMPARE ALL POINTS BEFORE BUILDING AND REPORT ANY APPARENT  
DISCREPANCIES TO THE SURVEYOR.

ORDERED BY: \_\_\_\_\_ ORDER NO. 88-4-232 FILE NO. 88-200-2  
**LAMBERT & ASSOCIATES**  
LAND SURVEYORS  
320 SOUTH REBER ST. WHEATON, ILL. 60187  
PHONE: (630) 653-6331 FAX: (630) 653-6396

204P2/1.010  
B = fixed trip stake  
C = set iron stake  
STATE OF ILLINOIS } 55  
COUNTY OF DU PAGE }  
BUILDINGS LOCATED AS SHOWN ON THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_ A.D. 19\_\_  
ILLINOIS LAND SURVEYOR NO. 1883

## APPLICATION FOR VARIATION

VILLAGE OF NORTH AURORA  
25 E. State Street  
North Aurora, IL 60542

PETITION NO. 18-04

FILE NAME 511 Sharon Lane Fence Variance

DATE STAMP

**RECEIVED**

**MAR 09 2018**

**VILLAGE OF  
NORTH AURORA**

### I. APPLICANT AND OWNER DATA

Name of Applicant\* Troy Johnson

Address of Applicant 511 Sharon Lane, North Aurora, 60542

Telephone No. (630) 687-2673

Name of Owner (s) \* Troy Johnson

Address of Owner (s) 511 Sharon Lane, North Aurora, 60542

Telephone No. (630) 687-2673

Email Address Tmjohnso88@gmail.com

If applicant is other than owner, attach letter of authorization from Owner

Title of Record to the real estate was acquired by Owner on 11/07/2017

### II. ADDRESS, USE AND ZONING OF PROPERTY

Address of Property 511 Sharon Lane, North Aurora, 60542  
(indicate location of common address)

Legal Description: See Plat of Survey

Parcel Size .33 Acres

Present Use Residential  
(business, manufacturing, residential, etc.)

Present Zoning District R1  
(Zoning Ordinance Classification)

### III. PROPOSED VARIATION(S)

Variation requested (state specific measurements) Back yard fence to 6ft Height

Code Section that pertains to Variation 17.12.3.C

Reason for request To allow for the enjoyment of an outdoor, private space as well as an exercise space for my dog. The uniqueness of the property shape falls within a gray area for zoning, restricting my ability to construct a 6ft. fence on my property.

Explanation of purpose to which property will be put Residential.

**IV. Findings of Fact for Variations. A variation from the provisions of the Zoning Ordinance shall not be granted unless the Plan Commission in its recommendation, and Village Board in its decision, makes specific findings of fact directly based on each and every standard and condition imposed by this section. Please provide a written response to each of the following standards for variations: See attached\***

1. **Hardship.** No variation shall be granted unless the applicant shall establish that carrying out the strict letter of the provisions of this Ordinance would create a practical difficulty or particular hardship.

2. **Unique Physical Conditions.** The subject property is exceptional, as compared to other properties subject to the same provisions, by means of a unique physical condition, including:

- a. Irregular or substandard size, shape, or configuration; or
- b. Exceptional topographical features; or
- c. Presence of an existing use, structure, or sign, whether conforming or nonconforming; or
- d. Other extraordinary physical conditions peculiar to, and inherent in, the subject property.

*These unique physical conditions shall amount to more than a mere inconvenience to the property owner and shall relate to or arise out of the characteristics of the property rather than the personal situation or preference of the current property owner.*

3. **Not Self-Created.** The aforesaid unique physical condition is not the result of any action or inaction of the property owner, or his/her predecessors in title, and it existed at the time of enactment of the provisions from which a variation is sought, was created by natural forces or was the result of governmental action, other than the adoption of this Ordinance.

4. **Denied Substantial Rights.** The carrying out of the strict letter of the provision(s) from which a variation is sought would deprive the owner of the subject property of substantial rights commonly enjoyed by owners of other properties subject to the same provisions.

5. Not Merely Special Privilege. The alleged hardship or difficulty is neither merely the inability of the owner or occupants to enjoy some special privilege or additional right not available to owners or occupants of other lots or properties subject to the same provisions, nor merely the inability of the owner to gain a greater financial return from the use of the subject property.

6. Conformance with Ordinance and Plan Purposes. The variation would not result in a use or development of the subject property that would not be in harmony with the general and specific purposes of this Ordinance, including the provision from which a variation is sought, or the general purpose and intent of the Comprehensive Plan.

7. No Other Remedy. There is no means, other than granting the requested variation, by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a legal and reasonable use of the subject property.

8. Minimum Relief Required. The requested variation is the minimum measure of relief necessary to alleviate the alleged hardship or difficulty presented by the strict application of the Ordinance.

9. Public Welfare. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvement in the neighborhood in which the property is located.

10. Public Safety, Light and Air. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety within the neighborhood in any way.

11. Noise and Odor. The proposed variation will not produce excessive noise or odor as to be detrimental to the health and welfare of the public, or which interferes unreasonably with the comfort of the public.

#### IV. CHECKLIST FOR ATTACHMENTS

The following items are attached hereto and made a part hereof:

\_\_\_\_\_ 25 copies of an 8 ½ x 11" or 8 ½ x 14" plot plan of the property showing dimensions of all lot lines, existing and proposed structures and distances from lot lines, easements, and adjoining streets or uses. (large sized copies may be requested by Staff)

\_\_\_\_\_ A list containing the names of registered owners, their addresses and tax parcel number of all properties within 250 feet of the location for which the variation is requested.

\_\_\_\_\_ Legal description.

\_\_\_\_\_ Proof of ownership by deed or title or insurance policy.



\_\_\_\_\_ Filing fee in the amount of \$200.00 - If payment is made by check, it should be made payable to the Village of North Aurora.

\_\_\_\_\_ Letter of authorization from owner, if applicable.

\_\_\_\_\_ Disclosure of beneficiaries of Land Trust, if applicable.

The Applicant authorizes the Village of North Aurora representatives to enter on to the property to make inspection during the hearing process.

The Applicant is responsible for publishing a legal notice in the newspaper, sending mail notices to properties within 250 feet, and posting a sign on the property advertising the public hearing. These shall be in accordance with village Ordinances at the times decided by the Village of North Aurora.

I (we) certify that all of the above statements and the statements contained in any documents submitted herewith are true to the best of my (our) knowledge and belief.

\_\_\_\_\_  
Applicant or Authorized Agent

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Owner

3/9/18  
\_\_\_\_\_  
Date

IV. Findings of Fact for Variations. A variation from the provisions of the Zoning Ordinance shall not be granted unless the Plan Commission in its recommendation, and Village Board in its decision, makes specific findings of fact directly based on each and every standard and condition imposed by this section. Please provide a written response to each of the following standards for variations:

1. Hardship. No variation shall be granted unless the applicant shall establish that carrying out the strict letter of the provisions of this Ordinance would create a practical difficulty or particular hardship.

\* The zoning for my property insists that the back yard falls under the same limitations as a front yard due to it's unique position on a corner lot with Hickory Ct. directly behind me. With that, it allows for a 6ft fence on half of the yard, and 4ft on the other half. Building within the 4ft limitation would not allow me the same privileges enjoyed by other residents of the neighborhood.

2. Unique Physical Conditions. The subject property is exceptional, as compared to other properties subject to the same provisions, by means of a unique physical condition, including:

- a. Irregular or substandard size, shape, or configuration; or
- b. Exceptional topographical features; or
- c. Presence of an existing use, structure, or sign, whether conforming or nonconforming; or
- d. Other extraordinary physical conditions peculiar to, and inherent in, the subject property.

These unique physical conditions shall amount to more than a mere inconvenience to the property owner and shall relate to or arise out of the characteristics of the property rather than the personal situation or preference of the current property owner.

\* Refer to question (1) and the proposed plan layout for patio dimensions.

**3. Not Self-Created.** The aforesaid unique physical condition is not the result of any action or inaction of the property owner, or his/her predecessors in title, and it existed at the time of enactment of the provisions from which a variation is sought, was created by natural forces or was the result of governmental action, other than the adoption of this Ordinance.

\* The limitations are the result of a unique "peninsula" like property shape that fits within a grey area of zoning. It is currently being zoned as essentially having two front yards.

**4. Denied Substantial Rights.** The carrying out of the strict letter of the provision(s) from which a variation is sought would deprive the owner of the subject property of substantial rights commonly enjoyed by owners of other properties subject to the same provisions.

\* The limitations restrict my ability to enjoy the benefits of a 6ft fence around my back yard and prevents me from providing an exercise space for my dog. Other corner lot properties in Pine Creek enjoy the benefits of a 6ft fence (See below)

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Applicatin for Variation Page 2 of 5

**5. Not Merely Special Privilege.** The alleged hardship or difficulty is neither merely the inability of the owner or occupants to enjoy some special privilege or additional right not available to owners or occupants of other lots or properties subject to the same provisions, nor merely the inability of the owner to gain a greater financial return from the use of the subject property.

\* The hardship is the result of a unique property shape and position. Other corner lots enjoy the benefits of a 6ft fence (Ie. 600 Sharon Lane) across the street from my property.

**6. Conformance with Ordinance and Plan Purposes.** The variation would not result in a use or development of the subject property that would not be in harmony with the general and specific purposes of this

Ordinance, including the provision from which a variation is sought, or the general purpose and intent of the Comprehensive Plan.

\* The fence would act only as a standard structure around the perimeter of my property.

7. No Other Remedy. There is no means, other than granting the requested variation, by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a legal and reasonable use of the subject property. All other viable options have been exhausted.

\*Under the current zoning the structure would run at a diagonal across the center of my property and require the destruction, and rebuilding of my patio. The space enclosed as a result would not allow enough room to be usable.

The requested variation is the minimum measure of relief necessary to alleviate the alleged hardship or difficulty presented by the strict application of the Ordinance.

\* My request is only to have the portion of the fence zoned for 4ft height, to be adjusted to 6ft height.

9. Public Welfare. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvement in the neighborhood in which the property is located.

\* My intention is to be a constructive member of this town, community, and the Pine Creek neighborhood. This project will not under any circumstance limit, or endanger the well being of any of the aforementioned.

10. Public Safety, Light and Air. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety within the neighborhood in any way.

**\* There will not be any limitations of resources, or public safety to the surrounding neighbors as a result of this structure.**

**11. Noise and Odor. The proposed variation will not produce excessive noise or odor as to be detrimental to the health and welfare of the public, or which interferes unreasonably with the comfort of the public.**

**\* To elaborate on the above (10) - This structure will not produce any harmful effect on the environment, whether health related, or aesthetically.**

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE GRANTING A VARIANCE PURSUANT TO CHAPTER 12 OF  
THE ZONING ORDINANCE TO ALLOW AN INCREASE IN FENCE HEIGHT  
FOR A PROPERTY LOCATED IN THE R-1 SINGLE FAMILY RESIDENCE  
DISTRICT, VILLAGE OF NORTH AURORA, ILLINOIS.**

(Petition #18-04; 511 Sharon Lane)

WHEREAS, the President and Board of Trustees of the Village of North Aurora have heretofore adopted the North Aurora Zoning Ordinance, otherwise known as Title 17 of the Code of North Aurora, Illinois; and,

WHEREAS, the property located at 511 Sharon Lane, North Aurora, IL ("Subject Property") as more specifically described below is zoned R-1 Single Family Residence District; and,

WHEREAS, an application has been filed requesting approval of a variation pursuant to Title 17, Chapter 12 of the North Aurora Zoning Ordinance to allow an increase in fence height of six (6) feet; and

WHEREAS, a public hearing on the forgoing application was conducted by the Village of North Aurora Plan Commission on April 3, 2018 pursuant to appropriate and legal notice; and,

WHEREAS, the Plan Commission has filed its findings and recommendation addressing the criteria for the determination of variances as provided in the Zoning Ordinance with the President and Board of Trustees recommending approval of the variation described herein; and,

WHEREAS, the President and Board of Trustees have reviewed the findings and recommendations of the Plan Commission and have determined that the requested variance meets the standards.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS, as follows:

**SECTION 1:** The recitals set forth above are incorporated herein as material provisions of this Ordinance.

**SECTION 2:** That the variation is hereby granted for the Subject Property pursuant to Title 17, Chapter 12 of the North Aurora Zoning Ordinance to allow an increase in fence height of six (6) feet, subject to the following condition:

- 1) The six (6) fence shall be erected per the fence plan submitted by the petitioner, attached hereto and incorporated herein by reference as Exhibit "A".

Ordinance No. \_\_\_\_\_  
Re: Petition #18-04  
Page 2

SECTION 3: That this Ordinance is limited and restricted to the property located at 511 Sharon Lane, North Aurora, Illinois and legally described as follows:

LOT 204 IN PINE CREEK UNIT 3, BEING A SUBDIVISION OF PART OF THE SOUTH HALF OF SECTION 34, TOWNSHIP 39 NORTH RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS.

PROPERTY INDEX NUMBER: 12-34-405-022

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2018, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2018, A.D.

Mark Carroll	_____	Laura Curtis	_____
Mark Gaffino	_____	Mark Guethle	_____
Michael Lowery	_____	Tao Martinez	_____

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2018, A.D.

\_\_\_\_\_  
Dale Berman, Village President





ATTEST:

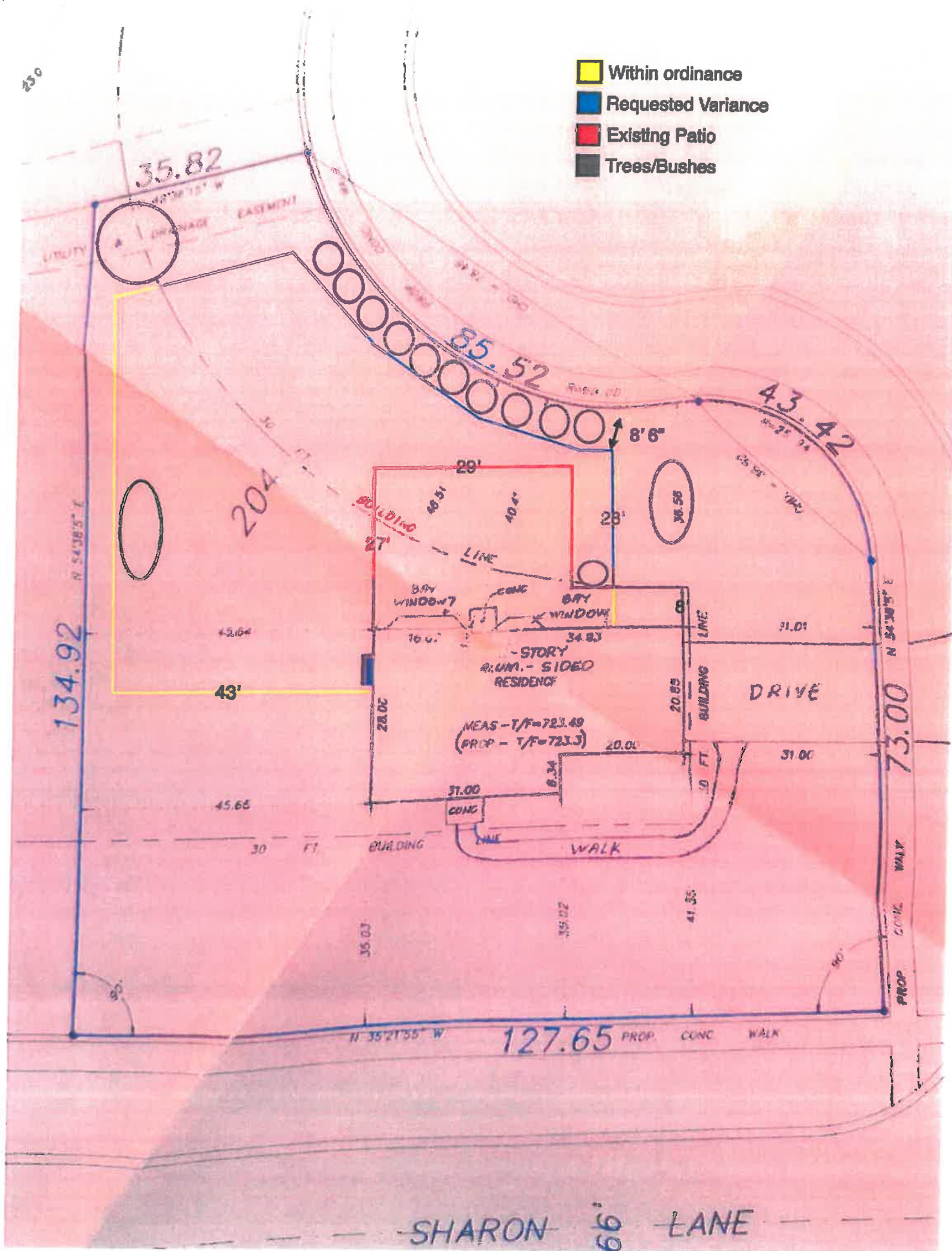
\_\_\_\_\_  
Lori Murray, Village Clerk

Ordinance No. \_\_\_\_\_  
Re: Petition #18-04  
Page 3

**Exhibit 'A' – Fence Plan**



 Within ordinance  
 Requested Variance  
 Existing Patio  
 Trees/Bushes



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**VILLAGE OF NORTH AURORA  
BOARD REPORT**

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
CC: STEVE BOSCO, VILLAGE ADMINISTRATOR  
**FROM:** MIKE TOTH, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR  
**SUBJECT:** PETITION 18-05: BUSINESS DISTRICT DESIGN STANDARDS  
**AGENDA:** 5/7/2018 REGULAR VILLAGE BOARD MEETING

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**ITEMS**

Ordinance amending Section 8 of the North Aurora Zoning Ordinance to establish the Business District Design Standards as Design Guidelines

**DISCUSSION**

Chapter 8.4 of the Zoning Ordinance establishes design standards for commercial development. Upon review of the previous Zoning Ordinances, staff was unable to locate any business district design standards; therefore, the standards were adopted with the new Zoning Ordinance on January 1, 2013. After reviewing the design standards, staff discovered many inconsistencies with the standards, and is of the opinion that the standards do not take into consideration the built environment of North Aurora. More specifically, many of the existing commercial buildings in the Village would be deemed non-conforming with respect to the adopted design criteria. As such, staff has only used the standards as general guidelines thus far.

Staff has drafted amendments to the business district design standards. The amendments would re-establish the standards as guidelines. Staff believes that the authority to require preferred elements still remains through the site plan review and special use processes (as conditions of approval). This would allow each development to continue to be viewed in the context of surrounding developments, including existing planned unit developments.

Staff requested input from the Plan Commission on the subject matter at a workshop session on February 6, 2018. The Plan Commission did not have an issue with pursuing the text amendments, but wanted to ensure that the Village maintained authority to require certain elements. A public hearing was held on this item on April 3, 2018 and the Plan Commission again restated their concern regarding the delegation of authority to regulate design and architectural features. The Plan Commission also wanted design provisions to be required of redevelopment projects, not just new construction. The Plan Commission unanimously recommended approval of the text amendments under the condition that language is added regarding redevelopment projects.

The Village Board reviewed the proposed text amendments at their March 16, 2018 Committee of the Whole meeting and directed staff to move forward with an approving ordinance.

**Attachments:**

1. Ordinance amending Section 8 of the North Aurora Zoning Ordinance to establish the Business District Design Standards as Design Guidelines

VILLAGE OF NORTH AURORA



VILLAGE OF NORTH AURORA  
KANE COUNTY, ILLINOIS

Ordinance No. \_\_\_\_\_

**ORDINANCE AMENDING SECTION 8 OF THE NORTH AURORA ZONING ORDINANCE  
TO ESTABLISH THE BUSINESS DISTRICT DESIGN STANDARDS AS DESIGN  
GUIDELINES**

Adopted by the  
Board of Trustees and President  
of the Village of North Aurora  
this \_\_\_\_ day of \_\_\_\_\_, 2018

Published in Pamphlet Form  
by authority of the Board of Trustees of the  
Village of North Aurora, Kane County, Illinois,  
this \_\_\_\_ day of \_\_\_\_\_, 2018  
by \_\_\_\_\_.

Signed \_\_\_\_\_

VILLAGE OF NORTH AURORA

**ORDINANCE NO.** \_\_\_\_\_

**ORDINANCE AMENDING SECTION 8 OF THE NORTH AURORA ZONING ORDINANCE  
TO ESTABLISH THE BUSINESS DISTRICT DESIGN STANDARDS AS DESIGN  
GUIDELINES**

(Petition #18-05; Text Amendments to the Zoning Ordinance)

**WHEREAS**, the Village of North Aurora maintains a Zoning Ordinance which is found in Title 17 of the Code of North Aurora, Illinois; and,

**WHEREAS**, the Community and Economic Development Director has identified and recommends text amendments to the Zoning Ordinance as set forth herein; and,

**WHEREAS**, a public hearing to consider text amendments to the Zoning Ordinance has been conducted by the Village of North Aurora Plan Commission on April 3, 2018 pursuant to appropriate and legal notice; and,

**WHEREAS**, the Plan Commission has filed its recommendations with the President and Board of Trustees recommending approval of the text amendments described herein, establishing the business district design standards as design guidelines; and,

**WHEREAS**, the President and Board of Trustees find that the findings and recommendations of the Plan Commission are reasonable, consistent with the general goals and purposes of the Zoning Code and are in the best interests of the Village.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

**SECTION 1:** The recitals set forth above are adopted and incorporated herein as the material findings of the President and Board of Trustees.

**SECTION 2:** Title 17, Chapter 8, Section 8.4 of the Code of North Aurora, Illinois is hereby amended to read in its entirety, as follows:

**Chapter 8 - BUSINESS DISTRICTS**

**8.4 - Business district design guidelines.**

The Business district design guidelines are intended to promote orderly development and ensure compatibility with development on adjacent property. These guidelines will be used as a basis during the site plan review process and may become conditions of approval during the site plan review and/or special use process. Figure 8-1: Business Design Guidelines illustrates these design guidelines.

A. Facade.

## VILLAGE OF NORTH AURORA

1. Multi-story buildings shall be designed with a definable base, middle and top. Rooflines, cornice treatments and window designs should divide larger buildings.
2. Facades of buildings, including side facades, should be visually broken into bays to avoid the appearance of large, blank walls. When visible from the public right-of-way, facades should include architectural features to avoid the appearance of blank walls facing the street. These include, but are not limited to, changes in the wall plane, changes in wall texture or masonry patterns, colonnade, columns or pilasters.
3. Consideration shall be given to the use of multiple materials, textures or colors to add visual interest to the facade. Building facades in excess of one hundred (100) feet should include a repeating pattern of the following elements: color change, texture change, material module change, or a wall articulation change such as an offset, reveal, pilaster or projecting rib.

### B. Fenestration.

1. Windows should be set back into or projected out from the facade to provide depth and shadow. Windows should include visually prominent sills or other appropriate forms of framing. Awnings or shutters should be used to accentuate window openings and add interest to the design of the building.
2. The ground floor facade should maintain a transparency of at least fifty (50) percent.

### C. Rooflines.

1. Roof design should be an integral part of the facade design.
2. Roof lines should either be varied with a change in height or with the incorporation of a major focal point feature, such as a dormer, gable or projected wall feature.
3. Mansard roofs are discouraged.
4. Parapet walls should feature three-dimensional cornice treatments or other shadow-creating detail elements.

### D. Entrances.

1. All buildings should have a public entrance from the sidewalk along the primary street frontage. Public entrances should be articulated from the building mass.
2. Facades that abut parking areas and contain a public entrance should make provisions for pedestrian walkways and landscape areas.

### E. Exterior Building Finishes.

1. Predominant facade colors should be subtle, neutral or earth-tone colors. Primary colors, high-intensity colors, metallic or fluorescent colors, and black are discouraged as predominant facade colors. Building trim and accent areas may be brighter and include primary colors.

## VILLAGE OF NORTH AURORA

2. The following building materials are discouraged as predominate building materials. However, such materials may be used as part of decorative or detail elements.
- a. Plain concrete block.
  - b. Aluminum, steel or other metal sidings.
  - c. Metal wall panels.
  - d. Exposed aggregate (rough finish) concrete wall panels.
  - e. Plastic.
  - f. Flat pre-cast concrete panels with no detail
  - g. Vinyl siding.

**FIGURE 8-1: BUSINESS DESIGN GUIDELINES**



Facades should incorporate articulation features such as projections or recesses along the building length.



At least 50% of the facade should be transparent from the street level.



## VILLAGE OF NORTH AURORA



Different materials, textures and or colors should be utilized to add visual interest to the facade.



Arcades help to articulate building mass and public entrances. In addition, varied roof lines help break up building frontages.

## VILLAGE OF NORTH AURORA



Roof lines should be varied with the incorporation of a major focal point feature, such as a gable or projected wall feature.



Public entrances should be articulated from the building mass using such means as a raised parapet and distinct design work.



Public plazas help to minimize the effect of large parking areas and distinguish the path to building entrances.



## VILLAGE OF NORTH AURORA



Public entrances should be clearly delineated for pedestrians.



Buildings near the street should maintain facades and entrances oriented toward the street as well as to the interior parking lot.

SECTION 3: If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance, or any part thereof. The Village Board of Trustees hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

SECTION 4: This Ordinance shall take immediate full force and effect from and after its passage, approval, publication and such other acts as required by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2018, A.D.

**VILLAGE OF NORTH AURORA**

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2018, A.D.

Mark Carroll \_\_\_\_\_

Laura Curtis \_\_\_\_\_

Mark Gaffino \_\_\_\_\_

Mark Guethle \_\_\_\_\_

Michael Lowery \_\_\_\_\_

Tao Martinez \_\_\_\_\_

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2018, A.D.

\_\_\_\_\_  
Dale Berman, Village President

ATTEST:

\_\_\_\_\_  
Lori Murray, Village Clerk

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## VILLAGE OF NORTH AURORA BOARD REPORT

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
CC: STEVE BOSCO, VILLAGE ADMINISTRATOR  
**FROM:** MIKE TOTH, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR  
**SUBJECT:** 24 MONROE STREET FIRE TRAINING AGREEMENT  
**AGENDA:** 5/7/2018 REGULAR VILLAGE BOARD MEETING

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### ITEMS

Intergovernmental Agreement between the Village of North Aurora and the North Aurora and Countryside Fire Protection District for using a Village structure for fire training exercises

### DISCUSSION

The Village of North Aurora recently acquired the property located at 24 Monroe Street and is in the process of assembling bid documentation for the demolition of the two-family residential structure located on the property. In the interim, the North Aurora and Countryside Fire Protection District has requested use of the structure for training purposes. The District has indicated the use a smoke machine or smudge pot for simulated conditions but no actual structural burning is planned to take place. Additionally, the District would like to perform the following training:

- Search and Rescue
- Rapid Intervention (saving their own)
- Hose line advancement
- Overhaul
- Ventilation
- Building Laddering

The attached Agreement is intended to allow for such training while holding the Village harmless for any accidents or damage that could occur from the training. The Agreement also requires that the Fire District notify any residents, businesses and property owners of the Training activities that are planned in writing no less than one (1) week before engaging in those Training exercises. Lastly, staff notes that the Fire District shall at all times carry adequate casualty insurance and other appropriate insurance naming the Village and its employees as additional insured.

#### Attachments:

1. Intergovernmental Agreement between the Village of North Aurora and the North Aurora and Countryside Fire Protection District for using a Village structure for fire training exercises

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF NORTH  
AURORA AND THE NORTH AURORA AND COUNTRYSIDE FIRE PROTECTION  
DISTRICT FOR USING A VILLAGE STRUCTURE FOR FIRE TRAINING EXERCISES**

This Agreement is made effective as of \_\_\_\_\_, 2018, by and between **The North Aurora and Countryside Fire Protection District** (hereinafter "Fire District"), and the **Village of North Aurora** (hereinafter "Village").

In consideration of the mutual covenants, agreements, and stipulations contained in this agreement, the parties agree as follows:

**I. LICENSE**

A. The Village grants to the Fire District the non-exclusive right and privilege for the term specified below of using the Village's property located 24 Monroe Street in Village of North Aurora (hereinafter "Village Property") for the staging of fire training exercises that may include intentionally setting fires in order to train in the exercise of putting them out, among other things (hereinafter the "Training").

**II. OPERATION**

A. The Fire District shall not allow any Training at the Village Property except for Training authorized by this Agreement, all of which shall be overseen by the Fire District according to the terms of this Agreement and in keeping with sound fire training protocol.

B. The Fire District shall conduct Training at the Village Property on \_\_\_\_\_ to stage fire training and other emergency management and related training exercises. The Fire District shall only allow Fire District's employees, agents and volunteers to access the Village Property who are authorized and trained for the purposes of staging and carrying out training exercise or who are being trained under the supervision of trained supervisors.

**III. SCOPE OF USE**

A. The Fire District shall have access to the Village Property only as allowed in this Agreement only for the purpose and pursuant to the terms and conditions of this Agreement and at times that are agreed upon by the Village.

B. The Fire District shall supply and furnish all the necessary equipment and personnel necessary to protect the safety of the public and to protect surrounding properties from damage that might result from the Training at the Fire District's sole cost and expense.

C The Fire District shall also notify any residents, businesses and property owners of the Training activities that are planned in writing no less than one (1) week before engaging in those Training exercises.

#### IV. MAINTENANCE AND PROTECTION OF THE SURROUNDING AREA

The Fire District shall protect the surrounding property and area from any and all damages, and shall keep the surrounding property and surrounding area free and clear of any debris that might result from the Training exercises. All trash, debris and litter generated as a result of the Training shall be cleaned up after the Training is finished, and the Village Property shall be left in a condition that is acceptable to the Village. The Fire District shall repair any damage to the surrounding property or area that is caused by the Training exercises.

#### V. TRAINING CONDITIONS

The Training exercises shall be conducted in compliance with all relevant laws, regulations, and protocols, and the Fire District shall be solely liable for compliance with all such laws, regulations and protocols.

#### VI. EMPLOYEES, AGENTS AND VOLUNTEERS

A. All employees, agents and volunteers of the Fire District shall conform to the terms and conditions prescribed in this Agreement and shall conduct themselves at all times in an orderly, peaceful and lawful manner.

B. The Village shall have the right to require the removal from the Village Property any employee, agent, volunteer or invitee of the Fire District whose conduct is unsatisfactory to the Village.

C. The Fire District shall provide sufficient employees, agents and volunteers to conduct the Training in a safe, orderly and peaceful manner and to prevent uninvited persons from entering the Village Property or remaining on the Village Property during the Training exercises.

D. The Fire District shall be responsible to provide that its employees, agents and volunteers do not conduct any activities on the Village Property that are not specifically authorized by this Agreement, and do not conduct any Training exercises on other Village property not covered by this Agreement or onto adjoining properties without the consent of the owners of such adjoining properties.

#### VII. COMPLAINTS AND ADJUSTMENTS

Claims for damages arising from the Training shall be tendered to the Fire District immediately, and the Fire District shall exercise due diligence in affecting settlement or other resolution of such claims.

#### VIII. INSURANCE

The Fire District shall at all times carry adequate casualty insurance and other appropriate insurance naming the Village and its employees as additional insured, including general liability insurance and workers' compensation insurance.

#### IX. ASSIGNMENT

The Fire District shall not have the right to assign its rights under this Agreement.

#### X. INDEMNIFICATION OF FIRE DISTRICT

The Fire District shall at all times defend, indemnify and hold harmless the Village and its elected officials, employees and agents from and against all actions, claims, demands, liabilities, and damages that may in any manner be alleged, imposed on or incurred by the Village as a consequence of or arising out of the Training or any action or omission of the Fire District or any of its employees, agents or volunteers in the course accessing the Village Property and conducting the Training exercises.

#### XI. NO PARTNERSHIP AGENCY OR JOINT VENTURE

Nothing contained in this Agreement shall be considered as in any way constituting the Fire District and the Village as agents for each other or that a partnership or joint venture exists between the Fire District and the Village. The Fire District shall state in its published materials that the Training exercises are being operated by the Fire District pursuant to a license agreement with the Village.

#### XII. SURRENDER OF POSSESSION AT END OF TERM

Within one (1) day after the end of the Training, the Fire District (unless alternative arrangements are made with the Village) shall remove all of the Fire District's equipment, and other Fire District property from the Village Property, and return possession of the Village Property to the Village in clean condition.

THE VILLAGE OF NORTH AURORA

FOX VALLEY FIRE DISTRICT

\_\_\_\_\_  
By its President

\_\_\_\_\_  
By its President

Dated \_\_\_\_\_

Dated \_\_\_\_\_

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**INTEROFFICE MEMORANDUM**

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**TO:** MAYOR BERMAN AND VILLAGE BOARD OF TRUSTEES  
**FROM:** DAVID C. FISHER, CHIEF OF POLICE  
**SUBJECT:** LOCAL PROSECUTION OF DUI ARRESTS  
**DATE:** MAY 7, 2018  
**CC:** STEVEN BOSCO, VILLAGE ADMINISTRATOR

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**Issue**

Staff would like to start prosecuting DUI arrests with a local prosecutor, rather than through the state's attorney's office.

**Discussion**

Staff discussed at a Committee of the Whole meeting the benefits of using a local prosecutor for DUI arrests, as opposed to the state's attorney's office. Those benefits include more control over hearings and officer's schedules, more revenue for the village from assessed fines, and less overtime paid out for multiple court appearances. All misdemeanor DUI arrests will be tried at the Kane County courthouse in St. Charles just as they currently do. All arrests and tickets issued will be in the same manner as they currently are handled. The main difference is that the person prosecuting the case will not be from the Kane County State's Attorney's Office, but rather by an attorney hired by the village who has a background in prosecuting these types of cases.

If the village were to switch to a system of using a private attorney for local DUI prosecution, the attorney would be able to schedule court dates around each officer's schedule, thereby, reducing overtime costs and scheduling conflicts. Multiple appearances would not have to be made, as the attorney typically reaches an agreement on the DUI arrest during the first court appearance. The fine amounts also almost entirely come to the village. The amount does not get divided up like it does when the state prosecutes the case. Switching to local prosecution would allow the village to collect fines for violations under the Illinois Vehicle Code. Typically, a minimum DUI fine is \$750.00, and reaches a maximum of \$2,500.00. At present, the village sees very little revenue from the \$350.00 per DUI, despite the extensive training and manpower hours dedicated to the task.

The Illinois Vehicle Code allows municipalities the ability to have a private attorney prosecute misdemeanor DUI arrests. The adoption of the attached vehicle code ordinance will explicitly provide that the Village is exercising its authority to prosecute misdemeanor traffic offenses. The adoption of the code also keeps the village ordinance up to date with any vehicle code changes.

## **Conclusion**

Staff is seeking board approval on an ordinance amending Title 10, Chapter 10.04 regarding the adoption of the Illinois Motor Vehicle Code. It is recommended that from time to time, the village adopt the vehicle code, as changes are periodically made to the code. Staff is also seeking to approve a contract with Attorney Peter Buh, a private attorney from the law firm of Johnson and Buh, in Geneva, to act as the local prosecutor for DUI arrests made within the Village of North Aurora. Mr. Buh has been in private practice for over 20 years. He has vast experience in defending and prosecuting DUI cases. He currently prosecutes DUI arrests for the City of Geneva and Village of Carpentersville. He has a good working relationship with the Kane County state's attorney's office. Mr. Buh will train officers when necessary on issues related to DUI arrests and prosecution, at no additional cost. Mr. Buh charges \$275.00 per cases. His contract can be terminated at any time, as they are not long term. Please see Memorandum of Understanding and attached letters of reference. The contract would be effective June 1, 2018.





**VILLAGE OF NORTH AURORA  
KANE COUNTY, ILLINOIS**

**ORDINANCE NO. \_\_\_\_\_**

---

**ORDINANCE AMENDING TITLE 10, CHAPTER 10.04**  
**REGARDING THE ADOPTION OF THE ILLINOIS MOTOR VEHICLE CODE**

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**Adopted by the  
Board of Trustees and President  
of the Village of North Aurora  
this \_\_\_\_ day of \_\_\_\_\_, 2018**

**Published in Pamphlet Form  
by authority of the Board of Trustees of the  
Village of North Aurora, Kane County, Illinois,  
this \_\_\_\_ day of \_\_\_\_\_, 2018  
by \_\_\_\_\_.**

**Signed \_\_\_\_\_**

**ORDINANCE AMENDING TITLE 10, CHAPTER 10.04**  
**REGARDING THE ADOPTION OF THE ILLINOIS MOTOR VEHICLE CODE**

**WHEREAS**, 625 ILCS 5/20-204 authorizes the corporate authorities of a municipality to adopt all or any portion of the Illinois Vehicle Code by reference, and

**WHEREAS**, the existing Code section adopts certain sections of the Illinois Vehicle Code, and;

**WHEREAS**, it is in the best interest of the Village of North Aurora to adopt by reference the entirety of the Illinois Vehicle Code to the maximum extent allowable and to enforce the laws of the State of Illinois and the Village Code to the maximum extent allowable;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Trustees of the Village of North Aurora, Illinois, as follows:

**Section One:** That the recitals set forth above are incorporated herein by reference the same as if they were set forth herein verbatim and they are adopted as the findings of the Village Board of the Village of North Aurora.

**Section Two:** That Title 10, Section 10.04.010 of the North Aurora Code be and hereby is amended to read as follows:

10.04.010 Vehicle Code Adopted By Reference.

- A. The Illinois Vehicle Code, 625 ILCS 5/ et. al., as amended from time to time, is hereby adopted by reference to be applied within the corporate limits of the Village to the extent permitted by law and to the extent that its subject matter is not regulated by this Village Code or inconsistent with any lawful provisions of this Code.
- B. All references in sections of the Illinois Vehicle Code to “this code” shall be to sections of the Illinois Vehicle Code. References to a state employee or official may be to a corresponding Village employee or official where such reference is applicable or necessary. Any provisions of the Illinois Vehicle Code adopted by this section may be cited by using the appropriate Illinois Vehicle Code section.
- C. The burden of proof for any offense classified as a “petty” offense or “business” offense in the Illinois Vehicle Code adopted by this section shall be by a preponderance of the evidence. Offenses classified therein as “misdemeanor” offenses shall be proven beyond a reasonable doubt.
- D. Where allowable and convenient, the Village is authorized to enforce the provisions of this chapter through an administrative adjudication proceeding (title 2, chapter 2.70 of this code), or to initiate legal action in any court of competent jurisdiction. Use of administrative adjudication without resolution does not preclude the Village from subsequent enforcement in a court of competent jurisdiction.

**Section Three:** That Title 10, Section 10.04.020 of the North Aurora Code be and hereby is amended to read as follows:

The penalty for a violation of any provision of the Illinois Vehicle Code adopted by reference herein shall be the penalty specified for the violation by the Illinois Vehicle Code. Where the Illinois Vehicle Code does not provide a specific penalty for the violation, the penalty shall be a fine not to exceed Seven Hundred Fifty (\$750.00) dollars not including court costs or other mandated fees. Any person convicted of traffic offenses classified as misdemeanors, to include but not limited to violations such as DUI, Driving While License Suspended, Reckless Driving and Speeding more than 25 mph over the posted limit shall be subject to fine parameters as set by applicable statutes in the Illinois Vehicle Code. All other traffic related offenses which do not have an Illinois Vehicle Code equivalent shall be prosecuted as an ordinance violation pursuant to the provisions of 65 ILCS 5/1-2-1.

**Section Four:** All other sections remain unaffected and unaltered by this Ordinance.

**Section Five:** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance, or any part thereof. The Village Board of Trustees hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that anyone or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

**Section Six:** This Ordinance shall take immediate full force and effect from and after its passage, approval, publication and such other acts as required by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of May, 2018, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of May, 2018, A.D.

Mark Carroll \_\_\_\_\_

Laura Curtis \_\_\_\_\_

Tao Martinez \_\_\_\_\_

Mark Gaffino \_\_\_\_\_

Mark Guethle \_\_\_\_\_

Michael Lowery \_\_\_\_\_

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of March, 2018, A.D.

\_\_\_\_\_  
Dale Berman, Village President

ATTEST:

\_\_\_\_\_  
Lori Murray, Village Clerk

## MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the Village of North Aurora, Illinois, the Village of North Aurora Police Department and the law firm of Johnson & Buh, LLC, collectively referred to as the "parties".

WHEREAS, the Village of North Aurora is a non-home rule unit of Government as provided in the 1970 Constitution; and

WHEREAS, the Village of North Aurora and the Village of North Aurora Police Department desire to retain the law firm of Johnson & Buh, LLC to represent the Village of North Aurora in the prosecution of all Misdemeanor DUI offenses; and

WHEREAS, the law firm of Johnson & Buh, LLC whose principal place of business is located at 524 W. State Street, Unit 2, Geneva Illinois 60134, has agreed to prosecute all Misdemeanor DUI offenses on the behalf of the Village of North Aurora.

NOW THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and promises herein contained, the parties agree as follows:

### A. Term

This Memorandum of Understanding shall become effective upon the date of execution by the parties and shall continue indefinitely hereafter. It is understood that Johnson & Buh, LLC's representation of the Village shall commence on \_\_\_\_\_, 2018, to coincide with the beginning of the Village of North Aurora's fiscal year.

### B. Scope

1. The law firm of Johnson & Buh, LLC shall represent the Village of North Aurora in the prosecution of all Misdemeanor DUI offenses.
2. The Village of North Aurora and/or the Village of North Aurora Police Department shall obtain the necessary authorization from the Kane County State's Attorney's Office to prosecute all Misdemeanor DUI offenses.
3. The Village of North Aurora and/or the Village of North Aurora Police Department shall request the Kane County State's Attorney's Office to appoint the law firm of Johnson & Buh, LLC as Special Prosecutors to prosecute all Misdemeanor DUIs on behalf of the Village of North Aurora.



4. The Village of North Aurora shall amend its Village Ordinance to adopt to the Illinois Vehicle Code, in its entirety, to allow for the prosecution of violations of the Illinois Vehicle Code by the Village.

#### C. Compensation

1. Compensation of the law firm of Johnson & Buh, LLC by the Village of North Aurora shall be based on a case-by-case basis as follows:
  - a. Misdemeanor DUI - \$275.00 fee per offense;
    - i. \$50.00 fee for all litigated motions;
    - ii. \$75.00 fee for a Bench Trial;
    - iii. \$150.00 fee for a Jury Trial

#### D. Termination

1. The Village of North Aurora and the Village of North Aurora Police Department may immediately terminate this Memorandum of Understanding for any reason with twenty-four (24) hours written notice to the law firm of Johnson & Buh, LLC.
2. In the event that the Village of North Aurora and the Village of North Aurora Police Department opt to terminate this Memorandum of Understanding, the law firm of Johnson & Buh, LLC agrees to cooperate with the Village of North Aurora and the Village of North Aurora Police Department and assist during the transition period.
3. This Memorandum of Understanding shall be interpreted under the laws of the State of Illinois and under the jurisdiction of the Circuit Court located in the County of Kane, State of Illinois. If any clause, phrase, provision or portion of this Memorandum of Understanding or the application thereof to any person or circumstance shall be invalid or unenforceable under applicable law, such invalidity or unenforceability shall not affect, impair or render invalid or unenforceable the remainder of this Memorandum of Understanding nor any other clause, phrase, provision or portion hereof, nor shall it affect the application of any clause, phrase, provision or portion hereof to other persons or circumstances.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE VOLUNTARILY SET THEIR HANDS AND SEALS AND BY DOING SO HAVE ACKNOWLEDGED THAT THEY HAVE READ THE FOREGOING INSTRUMENT IN ITS ENTIRETY AND ACKNOWLEDGE THAT THE SAME IS A LEGALLY BINDING AGREEMENT, AND THAT THEY HAVE CONSCIOUSLY EXECUTED THE SAME AS THEIR OWN FREE AND VOLUNTARY ACT AND DO HEREBY SUBMIT TO AND ACKNOWLEDGE THE TERMS AND CONDITIONS HEREIN.

BY: THE VILLAGE OF NORTH AURORA

\_\_\_\_\_  
Dale Berman, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Bosco, Village Administrator

\_\_\_\_\_  
Date

BY: THE VILLAGE OF NORTH AURORA POLICE DEPARTMENT

\_\_\_\_\_  
David C. Fisher, Chief of Police

\_\_\_\_\_  
Date

BY: JOHNSON & BUH, LLC

\_\_\_\_\_  
Kenneth E. Johnson, Partner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Peter Buh, Partner

\_\_\_\_\_  
Date



# GENEVA POLICE DEPARTMENT

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ERIC M. PASSARELLI  
*Chief of Police*

20 Police Plaza  
Geneva, IL 60134  
(630) 232-4736

14 February 2018

Chief David Fisher  
North Aurora Police Department  
200 South Lincolnway Street,  
North Aurora, Illinois 60542

Chief Fisher,

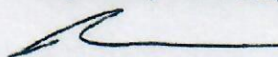
It is my understanding that the City of North Aurora Police Department is considering the Law Offices of Johnson and Buh, 524 West State Street, #2, Geneva, Illinois 60134. The City of Geneva (Police Department) local prosecutions have been prosecuted by this law firm for over 4 years. The law firm, specifically Peter Buh, has been very attentive to our needs and handles each case based on the philosophies of the Geneva Police Department. Prior to developing this partnership the police department was concerned that our philosophies (defendants are provided opportunities to learn from their mistakes) would not be addressed and Peter Buh assured us that all prosecutions would be handled in the manner that we expressed. As Commander of Patrol Operations I monitor the dispositions of each case and feel very confident that the law firm is continuing to handle cases as we see fit.

The communication with the law firm is very responsive. As the point of contact for the Geneva Police Department I feel very confident in assuring you that Peter Buh will be very responsive to any questions/concerns. In fact, on multiple occasions I have left a message for Peter Buh only to find him at the front desk shortly thereafter to talk with me in person rather than "just" calling me back.

The Law Offices of Johnson and Buh are very detailed oriented and encourage input from the police department to make sure that all prosecutions and procedures for those prosecutions are being handled in the most efficient method. In working with our Administration, Peter Buh was able to find a discrepancy that impacted our financial return. This would not have occurred had he not found the "issue".

If your relationship with the Law Offices of Johnson and Buh is handled in the manner that they have with the City of Geneva, I am confident you will not be disappointed. If you have any questions, please don't hesitate to contact me.

Respectfully submitted,



Julie A. Nash  
Commander/Patrol Operations





*Village of*  
**CARPENTERSVILLE**  
ILLINOIS

Michael J. Kilbourne  
Chief of Police  
mkilbourne@vil.carpentersville.il.us

**DEPARTMENT OF POLICE**

1200 L.W. Besinger Drive  
Carpentersville, IL 60110  
Telephone (847) 551-3481  
Fax (847) 426-0018  
[Http://vil.carpentersville.il.us](http://vil.carpentersville.il.us)

February 13, 2018

Deputy Chief Joseph DeLeo  
North Aurora Police Department  
200 S. Lincolnway  
North Aurora, IL. 60542

Dear Deputy Chief DeLeo,

The Carpentersville Police Department has been using the law office of Kenneth Johnson and Peter Buh for local D.U.I. prosecutions since April 2014. The transition to local prosecution was a very smooth process. Both Johnson & Buh are easy to work with and make themselves readily available to answer questions at all hours of the day and night. Johnson and Buh have taken the time to provide valuable department training for our officers on the current D.U.I. practices and law changes.

Please feel free to contact me should you need any additional information at (224)293-1659 or [tshaver@cville.org](mailto:tshaver@cville.org)

Respectfully,

Todd Shaver  
Deputy Chief of Police  
Carpentersville Police Department

*Building a Better Tomorrow... Today*



My view of local prosecution is one-part compliance, deterrence, and enforcement and second, financial. The local prosecutor must be keenly aware of the economics of local prosecution (the prosecutors cost, the funds received by the Village from prosecution, and the cost on the Village related to an Officer's in court time). The first part, of course, is paramount, but the latter plays an ever increasing role as the County attempts to chip away at the local government's share of the pie. Not only does Attorney Buh possess years of experience prosecuting DUIs for the City of Geneva and Carpentersville, but he is keenly aware of the calculations that every local prosecutor must make. I think he will do an excellent job with the first part of the equation and a stellar job with the latter. Although we were not consulted prior to the engagement of Buh and his partner for dui prosecution, if you were to ask my recommendation of whom I would choose to act as a local dui prosecutor in Kane County, attorney Buh would be near or at the top of that list.

Warm Regards,

**EDWARD BOULA**  
Drendel & Jansons Law Group  
111 Flinn St. Batavia, IL 60510  
e: [ejb@batavialaw.com](mailto:ejb@batavialaw.com)  
t: (630) 406-5440  
f: (630) 406-6179

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**INTEROFFICE MEMORANDUM**

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**TO:** MAYOR BERMAN AND VILLAGE BOARD OF TRUSTEES  
**FROM:** DAVID C. FISHER, CHIEF OF POLICE  
**SUBJECT:** HEXAGON CHANGE ORDER  
**DATE:** MAY 7, 2018  
**CC:** STEVEN BOSCO, VILLAGE ADMINISTRATOR

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**Issue**

Staff is seeking approval on a change order from Hexagon, the record keeping system the police department has a contract with in cooperation with the Aurora Police Department.

**Discussion**

In the fall of 2016, the North Aurora Police Department entered into a contract with Hexagon, the provider of the new record keeping and dispatch system for the police department. Due to unforeseen circumstances, Hexagon has made a change order to the original contract. The agreement has changed to now offer updated software capabilities, such as operating on a web based system, not an antiquated client based system. This means that any computer can sign on to the records system, as opposed to only computers with software downloaded on it. The web based system has an additional cost. Licenses and maintenance are also an additional cost. There is also software to view the CAD (dispatch) system, which is necessary to browse and make changes to the system. This was not part of the original agreement. Hexagon has agreed to scrap the old system they were developing and start over, per NAPD and APD instructions on how the system should look and what it should do. The total cost of the changeover is \$10,916.00. Half, or \$5458.00 is due up front and the other half is due upon delivery of the software to the test environment (18-24 months).

**Conclusion**

Staff is seeking to approve a change order with Hexagon due to the changes in the system, totaling \$10,916.00. See attached change order.



## CHANGE ORDER / CHANGE REQUEST



**CUSTOMER NAME:** North Aurora Police Department  
**CUSTOMER ADDRESS:** 200 S. Lincolnway  
North Aurora, IL 60542

**HEXAGON ENTITY:** Hexagon Safety & Infrastructure

**DATE:** April 11, 2018

**CHANGE ORDER NUMBER:** 1  
**CHANGE ORDER TITLE:** Exchange inPURSUIT for WebRMS & add I/NetViewer

**ORIGINAL PO / CONTRACT NUMBER:** SOW Dated 8/18/16

**CURRENT CONTRACT VALUE:** \$72,629.00 Includes Extended Warranty, excludes taxes

**REVISED CONTRACT VALUE:** \$83,545.00 Includes Extended Warranty, excludes taxes

**CHANGE ORDER PRICE:** 10,916.00  
**CURRENCY:** U.S. Dollars

**OTHER HEXAGON INFORMATION:**  
QUOTE NUMBER: 2018-57468 rev 4  
QUOTE & CHANGE REQUEST EXPIRATION DATE June 29, 2018  
PROJECT MANAGER: Jim Santaferrara  
SALES CONTACT: John Whitehead  
PROJECT NUMBER: NAUA1

**WHEREAS,** the customer named above (hereafter "Customer") and the Intergraph Corporation d/b/a Hexagon Safety & Infrastructure (hereafter "Hexagon") have entered into the agreement named above for products and/or services (hereafter "Agreement");

**WHEREAS,** the Customer and Hexagon desire to amend the Agreement, as set forth below in this Change Order/Change Request (hereafter "Change Order" or "Change Request"), in consideration for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged;

**NOW THEREFORE,** the parties intending to be legally bound, hereby agree as follows:

### I. DESCRIPTION OF CHANGE:

This Change Order makes the following revisions to this contract:

This Change Order returns the inPURSUIT software and replaces it with WebRMS software and adds 3 I/NetViewer licenses and associated software maintenance. Software maintenance shall begin at production use.

The detailed technical or functional revisions to the contract are described below or in the separately attached Statement of Work (SOW):

Returned Software & Software Maintenance:

InPURSUIT FBR Client CC (RMS1105) - Qty 12

InPURSUIT RMS Desktop Client - Qty 5

Added Software & Software Maintenance:

WebRMS FBR Client CC (RMS1129) - Qty 12

WebRMS Concurrent User License (RMS0017) - Qty 5

I/NetViewer (IPS0042I) - Qty 3

#### Change Order delivery details

Delivery date	To be scheduled upon Change Order execution
Handling priority	No change
Acceptance criteria	No change
Required deliverables by Customer	No change
Documentation and Training	No change
Changes to contract schedule	No change
Guarantee and Warranty changes	No change
Liability and reliability changes if any	No change

Milestone payments as a result of this change order are revised as follows:

New Milestones:

50% of the value of Change Order 1 due upon Change Order execution - \$5,458.00

50% of the value of Change Order 1 due upon delivery of the software to the test environment - \$5,458.00



Check One



This Change Order does affect the contract value. All other Terms and Conditions remain unchanged and all Intellectual Property Rights covered by this Order/Request remain with Intergraph.

This Change Order does not affect the contract value. Funds in the Customer Credit Balance may be used toward the purchase of future Intergraph software or services. All other Terms and Conditions remain unchanged and all Intellectual Property Rights covered by this Order/Request remain with Intergraph.

## II. CHANGE ORDER DETAILS

### Items Added to Contract:

Contract Line Item#	ITEM DESCRIPTION	Part #	QTY	UNIT COST	TOTAL COST
	WebRMS FBR Client CC	RMS1129C	12	1,738.00	20,856.00
	WebRMS Concurrent User License	RMS0017	5	1,748.00	8,740.00
	I/NetViewer	IPS0042I	3	2,432.00	7,296.00
Total of Items Added:					<b>36,892.00</b>

### Maintenance (or Extended Warranty) of Items Added Above: (if applicable)

Contract Line Item#	ITEM DESCRIPTION	Part #	QTY	UNIT COST	TOTAL COST
	WebRMS FBR Client CC	RMS1129C	12	420.00	5,040.00
	WebRMS Concurrent User License	RMS0017	5	420.00	2,100.00
	I/NetViewer	IPS0042I	3	504.00	1,512.00
Total Software Maintenance:					<b>8,652.00</b>

### Items Removed from Contract:

Contract Line Item#	ITEM DESCRIPTION	Part #	QTY	UNIT COST	TOTAL COST
	Return - InPURSUIT FBR Client CC (RMS1105)	SXCH9007	12	(1,638.00)	(19,656.00)
	Return - InPURSUIT RMS Desktop Client	SXCH9007	5	(1,648.00)	(8,240.00)
Total of Items Removed (Project Credit were applicable) :					<b>(27,896.00)</b>

### Maintenance (or Extended Warranty) of Items Removed Above: (if applicable)

Contract Line Item#	ITEM DESCRIPTION	Part #	QTY	UNIT COST	TOTAL COST
	Return - InPURSUIT FBR Client CC (RMS1105)	SXCH9007	12	(396.00)	(4,752.00)
	Return - InPURSUIT RMS Desktop Client	SXCH9007	5	(396.00)	(1,980.00)
Total Software Maintenance:					<b>(6,732.00)</b>

## III. SUMMARIES:

CHANGE ORDER SUMMARY	
Additions:	45,544.00
Removals:	(34,628.00)
Total Change Order Price:	10,916.00

Customer Credit Balance	
Balance after C/O :	
Adjustments:	
Balance after C/O :	-

**IV. CHANGE ORDER APPROVAL:**


IN WITNESS WHEREOF, the parties hereto have signed this Change Order/Change Request as of the date written above.

APPROVED BY:

  
Business Unit: Public Safety Operations  
Hexagon Safety and Infrastructure

Date: 4/23/18

APPROVED BY:

  
Authorized Signature  
Hexagon Safety and Infrastructure

Date: 4/24/18

APPROVED BY:

\_\_\_\_\_  
Customer Authorized Signature

Date: \_\_\_\_\_

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This Agreement may be executed in one or more counterparts, each of which shall be deemed to be original, and all of which together shall constitute one and the same Agreement. A signature delivered by facsimile shall be deemed to be an original signature and shall be effective upon receipt thereof by the other party.

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# Memorandum

To: Dale Berman, Village President and Board of Trustees

Cc: Steven Bosco, Village Administrator

From: John Laskowski, Public Works Director

Date: May 3, 2018

Re: Kane County Community Development Fund Grant Application

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The Village has identified the Kane County Community Development Fund (CDF) as a supplemental source of funding for the revised Monroe Street Alley improvements. The initial scope of the improvements only included the rehabilitation of the pavement. However with the identification of the additional source of funding the Village has the opportunity to include the replacement of aged water main and the replacement of lead services identified in the alley.

The alley, which acts as a roadway access for some in the neighborhood has greatly deteriorated over the years and is not paved to its potential full width, leaving tight drive aisles. The repaving on the Monroe Alley, located north of Oak Street wrapping around to the east into Monroe Street, was part of the upcoming 2018 Street Maintenance Program. Staff is now pulling the project from this year's road program and is going to bid the project as a standalone project. Approving the resolution accompanying this memorandum in support of the application and subsequently the project is a requirement for the grant application.



**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING AN APPLICATION FOR KANE COUNTY COMMUNITY DEVELOPMENT FUNDS AND THE EXECUTION OF ALL NECESSARY DOCUMENTS**

WHEREAS, the Village of North Aurora has determined that it in its best interests to submit an application for Kane County Community Development Funds for the North Monroe alley improvements including pavement rehabilitation and utility improvements; and

WHEREAS, said project will significantly improve the critical neighborhood infrastructure through the replacement of aging watermain and new service lines which will eliminate costly watermain breaks and improve public health by eliminating any existing lead service lines, and improve access to residences by rehabilitation of the existing pavement.

WHEREAS, the Kane County Board must approve said application and will require the Village of North Aurora to execute a Funding Agreement and other necessary documents upon such approval;

NOW, THEREFORE, BE IT RESOLVED that Village Administrator Steven Bosco is hereby authorized to execute an application for Kane County Community Development Funds, a Funding Agreement and other necessary documents upon approval of the application by the Kane County Board, and any requests for payment and documentation required to be submitted by the Village of North Aurora to Kane County requesting the dispersal of funds.

BE IT FURTHER RESOLVED, that any substantial changes to the above-stated project description must be approved by the Village of North Aurora.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2018, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2018, A.D.

Mark Carroll \_\_\_\_\_

Laura Curtis \_\_\_\_\_

Mark Gaffino \_\_\_\_\_

Mark Guethle \_\_\_\_\_

Michael Lowery \_\_\_\_\_

Tao Martinez \_\_\_\_\_

Approved and signed by me as President of the Board of trustees of the Village of North Aurora, Kane County, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2018 A.D.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk