



**NORTH AURORA VILLAGE BOARD MEETING
MONDAY, DECEMBER 18, 2017 – 7:00 p.m.
NORTH AURORA VILLAGE HALL - 25 E. STATE ST.**

AGENDA

CALL TO ORDER - SILENT PRAYER - MEDITATION – PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE COMMENTS

TRUSTEE COMMENTS

CONSENT AGENDA

1. Village Board Minutes dated 12/04/2017; Committee of the Whole Minutes dated 12/04/2017
2. Bills List dated 12/04/2017 in the Amount of **\$173,694.72**

NEW BUSINESS

1. Approval of a Resolution Approving a Route 31 T.I.F. Façade Grant for 110 John Street
2. Approval of Human Resource Manual updates
3. Approval of a Bid from Water Well Solutions Service Group, Inc. in the Amount of **\$654,762.50** for Drilling of Well No. 9

OLD BUSINESS

VILLAGE PRESIDENT REPORT

COMMITTEE REPORTS

TRUSTEES' COMMENTS

ADMINISTRATOR'S REPORT

1. Community Sign Update

ATTORNEY'S REPORT

FIRE DISTRICT REPORT

VILLAGE DEPARTMENT REPORTS

1. Finance
2. Community Development
3. Police
4. Public Works

EXECUTIVE SESSION

ADJOURN

Initials

A handwritten signature in blue ink, appearing to be 'SL', written over a horizontal line.

**VILLAGE OF NORTH AURORA
VILLAGE BOARD MEETING MINUTES
DECEMBER 4, 2017**

CALL TO ORDER

Mayor Berman called the meeting to order.

SILENT PRAYER - MEDITATION – PLEDGE OF ALLEGIANCE

ROLL CALL

In attendance: Mayor Dale Berman, Trustee Mark Gaffino, Trustee Mike Lowery, Trustee Tao Martinez, Trustee Mark Guethle, Village Clerk Lori Murray. **Not in attendance:** Trustees Laura Curtis and Mark Carroll.

Staff in attendance: Village Administrator Steve Bosco, Finance Director Bill Hannah, Community & Economic Development Director, Mike Toth, Public Works Director John Laskowski, Police Chief David Fisher, Attorney Roman Sheckel.

PUBLIC HEARINGS

1. Truth in Taxation for 2017 Property Tax Levy

The public hearing was opened. There were no questions or comments. The public hearing was then closed.

PROCLAMATION

1. Illinois Bicentennial

Mayor Berman read the Illinois Bicentennial Proclamation. The Bicentennial Flag was raised at noon today at Village Hall.

AUDIENCE COMMENTS – None

TRUSTEE COMMENTS – None

CONSENT AGENDA

1. Village Board Minutes dated 11/20/2017; Committee of the Whole Minutes dated 11/20/2017

2. Travel and Expenses for Business Purposes in the Amount of \$60.00 for Dale Berman

3. Pay Request No. 5, Partial, in the Amount of \$49,737.87 to Geneva Construction Co. for the 2017 Street Improvements

4. Ordinance Authorizing the Sale of Disposition of Surplus Personal Property

5. Bills List dated 12/04/2017 in the Amount of \$392,516.01

Motion for approval made by Trustee Guethle and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (4-0).**

NEW BUSINESS

1. Approval of the Messenger Public Library Resolution of the Board of Library Trustees for .02% Maintenance Tax

Motion for approval made by Trustee Guethle and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (4-0).**

2. Approval of an Ordinance For The Levy And Assessment of Taxes in and for the Village of North Aurora, Kane County, Illinois for the Fiscal Year Beginning June 1, 2017 and Ending May 31, 2018

Motion for approval made by Trustee Lowery and seconded by Trustee Gaffino. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (4-0).**

3. Approval of an Ordinance Levying the Taxes for the Waterford Oaks Special Service Area #4 for the Fiscal Year beginning June 1, 2017 and ending May 31, 2018

Motion for approval made by Trustee Lowery and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Martinez – yes, Trustee Guethle. **Motion approved (4-0).**

4. Approval of an Ordinance Levying the Taxes for the Timber Oaks Special Service Area #8 for the Fiscal Year beginning June 1, 2017 and ending May 31, 2018

Motion for approval made by Trustee Gaffino and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (4-0).**

5. Approval of an Ordinance Levying the Taxes for the Pinecreek (Phase III) Special Service Area #9 for the Fiscal Year beginning June 1, 2017 and ending May 31, 2018

Motion for approval made by Trustee Lowery and seconded by Trustee Gaffino. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (4-0).**

6. Approval of an Ordinance Levying the Taxes for the Willow Lakes Special Service Area #11 for the Fiscal Year beginning June 1, 2017 and ending May 31, 2018

Motion for approval made by Trustee Guethle and seconded by Trustee Martinez. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (4-0).**

7. Approval of an Ordinance Levying the Taxes for the North Towne Centre Special Service Area #32 for the Fiscal Year beginning June 1, 2017 and ending May 31, 2018

Motion for approval made by Trustee Guethle and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (4-0).**

8. Approval of an Ordinance Abating the Tax Heretofore Levied for the Year 2017 to Pay Debt Service on \$6,885,000 General Obligation Refunding Bonds, Series 2014 (Alternate Revenue Source)

Motion for approval made by Trustee Guethle and seconded by Trustee Martinez. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (4-0).**

9. Approval of an Ordinance Abating the Tax Heretofore Levied for the Year 2017 to Pay Debt Service on \$5,800,000 General Obligation Bonds, Series 2017 (Alternate Revenue Source)

Motion for approval made by Trustee Lowery and seconded by Trustee Gaffino. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Guethle – yes, Trustee Martinez – yes. **Motion approved (4-0).**

10. Approval of a Resolution Restructuring the North Aurora Village Board Trustee Committees

Motion for approval made by Trustee Gaffino and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (4-0).**

11. Approval of 2018 Meeting Schedules for the Village Board Meetings; Committee of the Whole Meetings; Plan Commission Meetings and Trustee Committee Meetings

Motion for approval made by Trustee Lowery and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (4-0).**

12. Approval of an Ordinance Granting a Variation pursuant to Title 17, Chapter 12 of the North Aurora Zoning Ordinance to Allow a Detached Accessory Building to Exceed the Total Square Footage of the Footprint of the Principal Building in the R-2 Single Family Residence District (111 Hettinger Lane)

Motion for approval made by Trustee Gaffino and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Martinez – yes, Trustee Guethle – yes, Mayor Berman – yes. **Motion approved (5-0).**

13. Approval of an Architectural and Engineering Agreement with Muller & Muller, Ltd in an Amount Not to Exceed \$63,792.98

Motion for approval made by Trustee Lowery and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (4-0).**

OLD BUSINESS – None

VILLAGE PRESIDENT REPORT

1. Motion to Appoint Trustees to newly created Operations Committee and Services Committee

Operations Committee – Chairman Mark Guethle, Trustees Mark Carroll and Laura Curtis and Mayor Berman

Services Committee – Chairman Mark Gaffino, Trustees Mike Lowery and Tao Martinez and Mayor Berman.

Motion for approval made by Trustee Lowery and seconded by Trustee Guethle. **Voice Vote – yes – unanimous.**

COMMITTEE REPORTS - None

TRUSTEES' COMMENTS - None

ADMINISTRATOR'S REPORT - None

ATTORNEY'S REPORT - None

FIRE DISTRICT REPORT - None

VILLAGE DEPARTMENT REPORTS

- 1. Finance** – None
- 2. Community Development** – None
- 3. Police** – None
- 4. Public Works** – None

EXECUTIVE SESSION - None

ADJOURNMENT

Motion to adjourn made by Trustee Guethle and seconded by Trustee Lowery. All in favor. **Motion approved.**

Respectfully Submitted,

Lori J. Murray
Village Clerk

**VILLAGE OF NORTH AURORA
COMMITTEE OF THE WHOLE MEETING MINUTES
DECEMBER 4, 2017**

CALL TO ORDER

Mayor Berman called the meeting to order.

ROLL CALL

In attendance: Mayor Dale Berman, Trustee Mark Gaffino, Trustee Mike Lowery, Trustee Tao Martinez, Trustee Mark Guethle, Village Clerk Lori Murray. **Not in attendance:** Trustees Laura Curtis and Mark Carroll.

Staff in attendance: Village Administrator Steve Bosco, Finance Director Bill Hannah, Community & Economic Development Director, Mike Toth, Public Works Director John Laskowski, Police Chief David Fisher, Attorney Roman Sheckel.

DISCUSSION

1. T.I.F. Façade Grant for 110 John Street

The former post office building has been purchased and will open up as a beauty salon. The property owners have requested \$4,987.50 of TIF Funds to replace 19 windows for the building. The lowest bidder came in with a bid of \$9,975.00.

This item will be placed on the agenda for the December 18th meeting.

ADJOURNMENT

Motion for approval made by Trustee Lowery and seconded by Trustee Guethle. All in favor. **Motion approved.**

Respectfully Submitted,

Lori J. Murray
Village Clerk

Accounts Payable

To Be Paid Proof List

User: mmahon
 Printed: 12/13/2017 - 1:47PM
 Batch: 00502.12.2017



Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
1st Ayd Corporation						
039020						
PD-toilet paper	220.19	01-445-4421	Custodial Supplies	PSI154960	11/15/2017	12/18/2017
Total:	220.19	*Vendor Total				
ABC Carpet						
038040						
PD Carpet cleaning	1,450.00	01-445-4520	Public Buildings Rpr & Mtce	11252017	11/25/2017	12/18/2017
Total:	1,450.00	*Vendor Total				
Accela, Inc. #774375						
034670						
Web Payments - Nov	874.00	60-445-4510	Equipment/IT Maint	INV-ACC362	11/30/2017	12/18/2017
Total:	874.00	*Vendor Total				
Ace Hardware						
000030						
bit drill 7/32", napkins, pens, soap, bags, sharpie	40.41	01-445-4421	Custodial Supplies	K16562	11/2/2017	12/18/2017
batteries AA, liners, towels, kleenex, bleach, sp	97.39	01-445-4421	Custodial Supplies	K16785	11/17/2017	12/18/2017
Total:	137.80	*Vendor Total				
Acres Enterprises, Inc.						
048740						
180 parkway tree replacements	37,387.00	01-445-4532	Tree Service	AEI_0278464	11/17/2017	12/18/2017
Total:	37,387.00	*Vendor Total				
Aflac						
030540						
November 2017	225.58	01-000-2053	AFLAC	230570	11/27/2017	12/18/2017
Total:	225.58	*Vendor Total				
Anderson Pest Solutions						
019770						
VH Pest Control	123.33	01-445-4520	Public Buildings Rpr & Mtce	4547837	12/1/2017	12/18/2017
PD Pest Control	91.00	01-445-4520	Public Buildings Rpr & Mtce	4548863	12/1/2017	12/18/2017
Well #4 & East Treatment plant Pest Control	85.00	60-445-4567	Treatment Plant Repair/Maint	4549224	12/1/2017	12/18/2017
Well #5 Pest Control	35.00	60-445-4565	Water Well Rpr & Mtce	4551378	12/1/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
<hr/>						
Total:	334.33	*Vendor Total				
Arch Printing						
008800						
"no parking" signs for community parade	75.00	01-445-4545	Traffic Signs & Signals	120642	11/28/2017	12/18/2017
Total:	75.00	*Vendor Total				
Aurora Area Convention						
003770						
Hotel Tax/Oct 2017/North Aurora Hotel	855.84	15-430-4752	90% Tourism Council	102017	11/28/2017	12/18/2017
Total:	855.84	*Vendor Total				
Aurora Hose & Fitting						
013740						
Snow plow parts	254.32	01-445-4511	Vehicle Repair and Maint	019695	12/6/2017	12/18/2017
Total:	254.32	*Vendor Total				
Butler Chemical Company, Inc.						
046060						
Mo Chemical Trmnt VH & NAPD Dec 2017	200.00	01-445-4520	Public Buildings Rpr & Mtce	22852	12/5/2017	12/18/2017
55 Gal. Drum Ethylene Glycol	625.50	01-445-4520	Public Buildings Rpr & Mtce	22862	12/7/2017	12/18/2017
Total:	825.50	*Vendor Total				
C & R Specialists						
008640						
Squad Repair #69 - Engine Repair	517.28	01-440-4511	Vehicle Repair and Maint	112917	11/29/2017	12/18/2017
Total:	517.28	*Vendor Total				
Call One						
043480						
25 E. State Street Lines	173.46	01-430-4651	Telephone	121507-001	12/15/2017	12/18/2017
25 E. State Street Lines	173.47	01-441-4651	Telephone	121507-002	12/15/2017	12/18/2017
25 E. State Street Lines	173.47	01-445-4651	Telephone	121507-003	12/15/2017	12/18/2017
25 E. State Street Lines	173.47	60-445-4651	Telephone	121507-004	12/15/2017	12/18/2017
314 Butterfield Phone Lines	79.22	01-445-4651	Telephone	121507-005	12/15/2017	12/18/2017
316 Butterfield Phone Lines	43.71	60-445-4651	Telephone	121507-006	12/15/2017	12/18/2017
PRI Village Hall/Police	277.98	01-440-4652	Communications	121507-007	12/15/2017	12/18/2017
PRI Village Hall/Police	277.97	01-430-4652	Communications	121507-008	12/15/2017	12/18/2017
200 S. Lincolnway Phone Lines	1,287.09	01-440-4651	Telephone	121507-009	12/15/2017	12/18/2017
Total:	2,659.84	*Vendor Total				
Carus Corporation						
033300						
Chemicals at West Trtmnt Plant	1,912.50	60-445-4437	Chlorine	SLS 1006349	12/6/2017	12/18/2017
Chemicals at East Trtmnt Plant	3,052.50	60-445-4437	Chlorine	SLS 1006349	12/6/2017	12/18/2017
Total:	4,965.00	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
City of Aurora						
027870						
Water production lab test November 2017	81.00	90-000-E055	NA Lodging 1, LLC	193367	12/4/2017	12/18/2017
Total:	81.00	*Vendor Total				
Coleman Land Company						
467625						
Property Appraisal	1,900.00	12-438-4280	Professional/Consulting Fees	1367	12/11/2017	12/18/2017
Total:	1,900.00	*Vendor Total				
Comcast Cable						
040740						
East Trmnt Plnt Internet 12/7/17-1/6/18	149.85	60-445-4652	Communications	12022017	12/2/2017	12/18/2017
Total:	149.85	*Vendor Total				
Commercial Tire Services, Inc.						
038680						
Truck #192 tire repair	109.50	01-445-4511	Vehicle Repair and Maint	3330015322	7/14/2017	12/18/2017
Total:	109.50	*Vendor Total				
Commonwealth Edison						
000330						
10/5/17-11/3 - 4 S. Willoway	145.15	10-445-4660	Street Lighting and Poles	0146092024	12/7/2017	12/18/2017
11/7/17-12/ Butterfield & Laurel	5.33	10-445-4660	Street Lighting and Poles	0445305000	12/7/2017	12/18/2017
11/2/17-12/5 1802 Orchard Gtwy	278.87	10-445-4660	Street Lighting and Poles	0562144049	12/6/2017	12/18/2017
11/2/17-12/5 1901 Orchard Gtwy	52.51	10-445-4660	Street Lighting and Poles	0835082016	12/6/2017	12/18/2017
11/2/17-12/5 1051 Kettle Ave.	47.76	10-445-4660	Street Lighting and Poles	1083133047	12/5/2017	12/18/2017
11/2/17-12/5 1200 Orchard Gtwy	365.02	10-445-4660	Street Lighting and Poles	1344158042	12/6/2017	12/18/2017
Streetlights/Rt 25/But-11/6/17-12/7	146.02	10-445-4660	Street Lighting and Poles	1425064018	12/8/2017	12/18/2017
11/2/17-12/5 Randall & Ice Cream	10.46	10-445-4660	Street Lighting and Poles	1543019148	12/6/2017	12/18/2017
11/2/17-12/5 1901 Comiskey & Orchard	111.41	10-445-4660	Street Lighting and Poles	2313121105	12/6/2017	12/18/2017
11/3/17-12/6 - 19 N. Lincolnway	127.85	10-445-4660	Street Lighting and Poles	2985029045	12/7/2017	12/18/2017
Total:	1,290.38	*Vendor Total				
Constellation NewEnergy, Inc.						
034130						
Streetlights/Orchard &Orchard Gateway 10/4/1	151.95	10-445-4660	Street Lighting and Poles	0042600109	11/28/2017	12/18/2017
Streetlights/Orchard Gateway & Deerpath 10/4/	71.25	10-445-4660	Street Lighting and Poles	0042600113	11/28/2017	12/18/2017
Streetlights/Orchard & White Oak 10/4/17-11/2	114.10	10-445-4660	Street Lighting and Poles	0042600179	11/28/2017	12/18/2017
Streetlights/Orchard & Oak St. 10/4/17-11/2/17	153.90	10-445-4660	Street Lighting and Poles	0042600235	11/28/2017	12/18/2017
Streetlights/1600 Orchard Gtwy 10/4/17-11/2/1	231.37	10-445-4660	Street Lighting and Poles	0042600245	11/28/2017	12/18/2017
Streetlights/Orchard &Orchard Gateway 9/7/17	96.07	10-445-4660	Street Lighting and Poles	0042604997	11/28/2017	12/18/2017
Streetlights/Orchard & White Oak 9/7/17-10/4/	65.17	10-445-4660	Street Lighting and Poles	0042604998	11/28/2017	12/18/2017
Streetlights/Orchard & Oak St. 9/7/17-10/4/17	84.97	10-445-4660	Street Lighting and Poles	0042604999	11/28/2017	12/18/2017
Streetlights/Orchard & Deerpath 9/7/17-10/4/17	40.40	10-445-4660	Street Lighting and Poles	0042605001	11/28/2017	12/18/2017
Streetlights/1600 Orchard Gtwy 9/7/17-10/4/17	131.81	10-445-4660	Street Lighting and Poles	0042605003	11/28/2017	12/18/2017
Streetlights/IBS-0005324/10/16/17-11/13/17	2,778.02	10-445-4660	Street Lighting and Poles	0042692450	12/5/2017	12/18/2017
Streetlights/IBS-0005324 9/14/17-10/15/17	1,909.08	10-445-4660	Street Lighting and Poles	0042705260	12/5/2017	12/18/2017
Streetlights/Orchard &Orchard Gateway 11/2/1	240.21	10-445-4660	Street Lighting and Poles	0042731605	12/7/2017	12/18/2017
Streetlights/Orchard & White Oak 11/2/17-12/4	138.20	10-445-4660	Street Lighting and Poles	0042731864	12/7/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Streetlights/Orchard &Oak St. 11/2/17-12/4/17	185.50	10-445-4660	Street Lighting and Poles	0042732640	12/7/2017	12/18/2017
Streetlights/Orchard Gtwy & Deerpath 11/2/17-	85.02	10-445-4660	Street Lighting and Poles	0042732757	12/7/2017	12/18/2017
Streetlights/1600 Orchard Rd. 11/2/17-12/4/17	282.13	10-445-4660	Street Lighting and Poles	0042756233	12/8/2017	12/18/2017
Total:	6,759.15	*Vendor Total				
Critical Reach						
030570						
Annual Fee 2018-APBnet Law Enforcement bu	285.00	01-440-4555	Investigations	18-357	12/5/2017	12/18/2017
Total:	285.00	*Vendor Total				
D. R. Horton						
052580						
Bond Return/1497 Heartstone Ln.	4,400.00	90-000-2225	Due To Others - Damage Bond	P#201705106	11/16/2017	12/18/2017
Total:	4,400.00	*Vendor Total				
Display Sales						
017010						
Christmas Lights	220.75	01-445-4530	Public Grounds Rpr & Mtce	INV-013726	11/29/2017	12/18/2017
Total:	220.75	*Vendor Total				
Drendel & Jansons Law Group						
028580						
Legal Svcs/Nov 2017/Admin/Fin	1,661.75	01-430-4260	Legal	112017 adm f	11/30/2017	12/18/2017
Legal Svcs/Nov 2017/CD	943.50	01-441-4260	Legal	112017 cd	11/30/2017	12/18/2017
Legal Svcs/Nov 2017/Police	255.00	01-440-4260	Legal	112017 gen/pc	11/30/2017	12/18/2017
Legal Svcs/Nov 2017/NAPD	1,725.50	01-440-4260	Legal	112017 napd	11/30/2017	12/18/2017
Legal Svcs/Nov 2017/TIF	114.75	12-438-4260	Legal	112017 tif	11/30/2017	12/18/2017
Total:	4,700.50	*Vendor Total				
Dun Rite Enterprises						
000430						
PD Window Cleaning	400.00	01-445-4520	Public Buildings Rpr & Mtce	4633	11/20/2017	12/18/2017
Total:	400.00	*Vendor Total				
Dustcatchers & Logo Mat, Inc.						
023610						
PW Garage towel & rug cleaning	32.93	01-445-4520	Public Buildings Rpr & Mtce	41029	11/1/2017	12/18/2017
PW Garage towel & rug cleaning	32.93	01-445-4520	Public Buildings Rpr & Mtce	41614	11/15/2017	12/18/2017
PW Garage towel & rug cleaning	32.93	01-445-4520	Public Buildings Rpr & Mtce	42209	11/29/2017	12/18/2017
Total:	98.79	*Vendor Total				
Dynegy Energy Services						
048750						
Well #7 11/6-12/6	4,522.89	60-445-4662	Utility	0915059095	12/11/2017	12/18/2017
Well #4 WTP 11/3-12/5	8,958.23	60-445-4662	Utility	1383089059	12/11/2017	12/18/2017
Well #5 11/6-12/6	9,308.93	60-445-4662	Utility	3915126049	12/11/2017	12/18/2017
Well #3 11/3-12/5	1,408.71	60-445-4662	Utility	5587066023	12/11/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Well #6 11/1-12/5	4,410.22	60-445-4662	Utility	6707024008	12/11/2017	12/18/2017
Total:	28,608.98	*Vendor Total				
eLineup, LLC						
467623						
Software Maintenance 1/6/18-1/6/19	600.00	01-440-4510	Equipment/IT Maint	449	11/27/2017	12/18/2017
Total:	600.00	*Vendor Total				
Ester, Mark						
467632						
Refund of credit on deleted acct-water	60.70	60-320-3340	Water Collections	304 Oak St.-1	11/29/2017	12/18/2017
Refund of credit on deleted acct-sewer maint	4.60	18-320-3350	Sewer Collection	304 Oak St.-2	11/29/2017	12/18/2017
Total:	65.30	*Vendor Total				
Eye For Design						
040200						
Property maint. notice (1,000)	650.00	01-441-4507	Printing	EFD5318	12/1/2017	12/18/2017
Water Dept. work order forms (5,000)	675.00	60-445-4411	Office Expenses	EFD5319	12/6/2017	12/18/2017
Total:	1,325.00	*Vendor Total				
Faganel Builders LLC						
023110						
Bond Return/2013 Sandell Ln.	1,750.00	90-000-2225	Due To Others - Damage Bond	P#201002001	11/30/2017	12/18/2017
Bond Return/2127 Sandell Ln.	500.00	90-000-2225	Due To Others - Damage Bond	P#201004057	11/30/2017	12/18/2017
Bond Return/2455 Bauer Rd.	600.00	90-000-2225	Due To Others - Damage Bond	P#201607077	11/30/2017	12/18/2017
Bond Return/873 Bennett Dr.	3,800.00	90-000-2225	Due To Others - Damage Bond	P#201706077	11/16/2017	12/18/2017
Total:	6,650.00	*Vendor Total				
Feece Oil						
031060						
Diesel Fuel/additive	15.29	60-445-4440	Gas & Oil	1709323	12/7/2017	12/18/2017
Diesel Fuel	855.72	71-000-1340	Gas/Diesel Escrow	1709830	12/11/2017	12/18/2017
Mid-Grade Fuel	2,627.12	71-000-1340	Gas/Diesel Escrow	3516385	11/28/2017	12/18/2017
Diesel Fuel	1,757.41	71-000-1340	Gas/Diesel Escrow	3516386	11/28/2017	12/18/2017
Diesel Fuel/East Trmnt Plant Generator	929.88	60-445-4440	Gas & Oil	3518170	12/7/2017	12/18/2017
Diesel Fuel/West Trmnt Plant Generator	433.60	60-445-4440	Gas & Oil	3518482	12/7/2017	12/18/2017
Total:	6,619.02	*Vendor Total				
Fifth Third Bank						
028450						
IGFOA/JobAd/AP Position	250.00	01-430-4506	Publishing/Advertising	BH112017-00	10/27/2017	12/18/2017
NPELRA/Dues/Hannah	205.00	01-430-4390	Dues & Meetings	BH112017-00	11/3/2017	12/18/2017
IL Tollway/IPASS Replenish	40.00	01-430-4370	Conferences & Travel	BH112017-00	11/6/2017	12/18/2017
Dunkin Donuts/OE Meeting	26.98	01-430-4799	Misc.	BH112017-00	11/6/2017	12/18/2017
Amazon/Samsung Charger(PD Investigations)	16.07	01-440-4555	Investigations	DA112017-00	10/31/2017	12/18/2017
Carbonite BackUp/Annual Renewal	599.99	01-430-4510	Equipment/IT Maint	DA112017-00	11/5/2017	12/18/2017
eBay/PayPal/Heatsink for HP desktop	19.98	01-430-4411	Office Expenses	DA112017-00	11/13/2017	12/18/2017
Amazon/ThumbDrive(5)/iPhone Case(2)/PW	85.20	01-445-4411	Office Expenses	DA112017-00	11/18/2017	12/18/2017
CBI Cleaverbridge/Software Update/ROXIO	89.29	01-430-4420	IT Supplies	DA112017-00	11/21/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Office Depot/Ink Cartridges/NAPD	1,404.40	01-440-4411	Office Expenses	DC112017-00	11/2/2017	12/18/2017
ITOA Conference/Registration Joswick	650.00	01-440-4370	Conferences & Travel	DF112017-00	11/14/2017	12/18/2017
Intoximeters/Tank for Breathalyzer	205.25	01-440-4799	Misc.	DF112017-00	11/21/2017	12/18/2017
Illinois Chiefs of Police/New Membership DeL	95.00	01-440-4390	Dues & Meetings	JD112017-00	11/9/2017	12/18/2017
Oriental Trading/Christmas Giveaways	322.38	01-440-4498	Community Service	JD112017-00	11/9/2017	12/18/2017
Provident at Blue Royal/Hotel/Cell Class/Dilley	954.00	01-440-4370	Conferences & Travel	JD112017-00	11/12/2017	12/18/2017
Provident at Blue Royal/Hotel/Cell Class/Dilley	-104.00	01-440-4370	Conferences & Travel	JD112017-00	11/12/2017	12/18/2017
LexisNexis/Online Investigation Tool	50.00	01-440-4555	Investigations	JD112017-00	11/15/2017	12/18/2017
International Chiefs of Police/New Membership	150.00	01-440-4390	Dues & Meetings	JD112017-00	11/15/2017	12/18/2017
Eiseman-Ludmar/Sgt Epauettes/McKiness	24.94	01-440-4799	Misc.	JG112017-00	11/17/2017	12/18/2017
Menards/Tie Downs for ATV	27.03	01-440-4511	Vehicle Repair and Maint	MQ112017-00	10/29/2017	12/18/2017
Purple Heart Store/Community Plaque	64.95	01-430-4799	Misc.	SB112017-00	10/31/2017	12/18/2017
IML/Sunshine Laws Guide	17.00	01-430-4799	Misc.	SB112017-00	11/13/2017	12/18/2017
EventBrite/ILCMA Lunch/Bosco&Hansen	60.00	01-430-4390	Dues & Meetings	SB112017-00	11/22/2017	12/18/2017
Amazon/Lost Person Behavior Book	27.22	01-440-4558	Emergency Management	SBZ112017-0	10/24/2017	12/18/2017
Harners/Donuts for Training Class held at PD	19.23	01-440-4380	Training	SBZ112017-0	11/6/2017	12/18/2017
Panera/Bagels for Training Class held at PD	20.84	01-440-4380	Training	SBZ112017-0	11/7/2017	12/18/2017
Harners/Danishes for Training Class held at PD	19.23	01-440-4380	Training	SBZ112017-0	11/8/2017	12/18/2017
Harners/Coffee Cake for Training Class held at	16.79	01-440-4380	Training	SBZ112017-0	11/9/2017	12/18/2017

Total: 5,356.77 *Vendor Total

Fiix Inc.

467626

Annual Fee CMMS Memory	228.00	60-445-4510	Equipment/IT Maint	MA42322	12/1/2017	12/18/2017
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Total: 228.00 *Vendor Total

Fox Metro

029650

Service Inspections/New	80.00	60-445-4480	New Meters,rprs. & Rplcmnts.	11012017	12/1/2017	12/18/2017
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Total: 80.00 *Vendor Total

Fox Valley Ford, Inc.

015480

Squad Repair	761.36	01-440-4511	Vehicle Repair and Maint	45290	10/25/2017	12/18/2017
Squad Repair	983.92	01-440-4511	Vehicle Repair and Maint	45291	10/25/2017	12/18/2017
Squad Repair	267.60	01-440-4511	Vehicle Repair and Maint	45297	10/25/2017	12/18/2017
Credit Memo - Valve Kit Return	-45.04	01-445-4511	Vehicle Repair and Maint	45298	10/25/2017	12/18/2017
Squad Repair	66.90	01-440-4511	Vehicle Repair and Maint	45303	10/25/2017	12/18/2017
Date of Service 11/9/17-NAPD VEH repair	3,068.83	01-440-4511	Vehicle Repair and Maint	88706	12/4/2017	12/18/2017

Total: 5,103.57 *Vendor Total

Frost Electric Company, Inc.

021540

Streetlight replacement on Pine Creek at Feltes	4,140.00	14-430-4774	Insurance Claims	7284	11/27/2017	12/18/2017
Wire repair - 600 Princeton	1,920.00	60-445-4567	Treatment Plant Repair/Maint	7289	11/30/2017	12/18/2017
Repair park lights and outlets	510.00	01-445-4530	Public Grounds Rpr & Mtce	7292	11/30/2017	12/18/2017
Streetlight repairs: Remington, Kelley, Doral, C	1,414.00	10-445-4661	Street Light Repair/Maint	7295	11/30/2017	12/18/2017

Total: 7,984.00 *Vendor Total

Geneva Construction Co.

000530

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Hydrant Meter deposit less usage	348.78	60-000-2215	Hydrant Meter Deposits	Meter #14	12/7/2017	12/18/2017
Total:	348.78	*Vendor Total				
Gladstone Homes						
031260						
Refund of credit on deleted acct-water	15.74	60-320-3340	Water Collections	540 Moose Lake	11/29/2017	12/18/2017
Refund of credit on deleted acct-swr maint	0.34	18-320-3350	Sewer Collection	540 Moose Lake	11/29/2017	12/18/2017
Total:	16.08	*Vendor Total				
Guyton, Tiffany						
467629						
Refund of credit on deleted-water	21.35	60-320-3340	Water Collections	494 Moorfield	11/29/2017	12/18/2017
Refund of credit on deleted-sewer maint	3.50	18-320-3350	Sewer Collection	494 Moorfield	11/29/2017	12/18/2017
Total:	24.85	*Vendor Total				
Hach Company						
014100						
Chlorine Reagent	784.77	60-445-4567	Treatment Plant Repair/Maint	10736265	11/28/2017	12/18/2017
Total:	784.77	*Vendor Total				
Harris Corporation PSPC						
041190						
Radio maintenance contract 11/16/17-11/15/18	5,988.99	01-440-4510	Equipment/IT Maint	93276446	11/22/2017	12/18/2017
Total:	5,988.99	*Vendor Total				
Heartland Recycling						
046780						
Clean Soil	305.00	01-445-4540	Streets & Alleys Rpr & Mtce	0000018494	9/30/2017	12/18/2017
Clean Soil	183.00	01-445-4540	Streets & Alleys Rpr & Mtce	0000018533	10/8/2017	12/18/2017
Total:	488.00	*Vendor Total				
HR Direct						
051150						
Attendance calendars 2018	71.99	01-430-4411	Office Expenses	INV5834830	12/6/2017	12/18/2017
Total:	71.99	*Vendor Total				
Ikram, Moeen						
467631						
Refund of credit on deleted acct.-water	15.47	60-320-3340	Water Collections	582 Chesterfield	11/29/2017	12/18/2017
Total:	15.47	*Vendor Total				
Illini Power Products Company						
467624						
VH Generator Maintenance	243.53	01-445-4530	Public Grounds Rpr & Mtce	SWO017174-	11/6/2017	12/18/2017
Wiring Repairs/East Trmnt Plant Generator	121.91	60-445-4567	Treatment Plant Repair/Maint	SWO017176-	11/2/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Total:	365.44	*Vendor Total				
Illinois Section American WWA						
025350						
Seminar-Annual Regulatory Update Paul/Dave	140.00	60-445-4380	Training	200031616	9/28/2017	12/18/2017
Total:	140.00	*Vendor Total				
Interstate Billing Service, Inc.						
049760						
Model 2005 Int'l Repairs	1,261.30	01-445-4511	Vehicle Repair and Maint	3008096934	10/11/2017	12/18/2017
Oil Pin Kit & Bolts	934.01	01-445-4511	Vehicle Repair and Maint	3008253981	10/25/2017	12/18/2017
Total:	2,195.31	*Vendor Total				
Judges LLC						
039730						
NAPD car wash fleet charges Nov 2017	112.00	01-440-4511	Vehicle Repair and Maint	100	12/1/2017	12/18/2017
Total:	112.00	*Vendor Total				
Kane County Recorder						
010600						
Lien release #2017K061664	47.00	60-445-4506	Publishing	NAUR112717	11/30/2017	12/18/2017
Total:	47.00	*Vendor Total				
Kane County Water Assoc						
005040						
Holiday Lunch (6) Employees	150.00	60-445-4390	Dues & Meetings	2017	12/6/2017	12/18/2017
Total:	150.00	*Vendor Total				
Konica Minolta						
024860						
Copier Usage/Nov 2017	103.31	01-430-4411	Office Expenses	9004100895-C	12/1/2017	12/18/2017
Copier Usage/Nov 2017	103.31	01-445-4411	Office Expenses	9004100895-C	12/1/2017	12/18/2017
Copier Usage/Nov 2017	103.31	01-441-4411	Office Expenses	9004100895-C	12/1/2017	12/18/2017
Copier Usage/Nov 2017	103.30	60-445-4411	Office Expenses	9004100895-C	12/1/2017	12/18/2017
Total:	413.23	*Vendor Total				
Maggie McGrath						
050120						
Training Reimb/NEMRT/Medical Marijuana Ac	11.21	01-440-4380	Training	11092017	11/9/2017	12/18/2017
Total:	11.21	*Vendor Total				
Mark Shillair						
032310						
Training Reimb/Child Abuse	12.00	01-440-4380	Training	11032017	11/3/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Total:	12.00	*Vendor Total				
Menards						
016070						
Fittings, towel, saw, piping, pvc for trmnt plant:	35.73	60-445-4567	Treatment Plant Repair/Maint	74962	11/28/2017	12/18/2017
1/2" brass street elbow/fitting for trmnt plnt	9.98	60-445-4567	Treatment Plant Repair/Maint	74963	11/28/2017	12/18/2017
Misc piping parts for treatment plant repairs	12.02	60-445-4567	Treatment Plant Repair/Maint	75101	11/29/2017	12/18/2017
2" hooks & traffic cones	35.93	01-445-4870	Equipment	75595	12/5/2017	12/18/2017
Impact sockets	9.96	10-445-4661	Street Light Repair/Maint	75765	12/7/2017	12/18/2017
Bolts, Drill Bit & Tension Band	35.15	01-445-4520	Public Buildings Rpr & Mtce	76175	12/12/2017	12/18/2017
Total:	138.77	*Vendor Total				
Miner Electronics Corporation						
3383						
New 2017 Ford Interceptor equipment install	7,996.80	71-430-4869	Vehicles	263881	11/17/2017	12/18/2017
Total:	7,996.80	*Vendor Total				
Mooney & Thomas, Pc						
001040						
Payroll Svs - Dec 2017	580.00	01-430-4267	Finance Services	1117311	11/30/2017	12/18/2017
Police pension payments-Dec 2017	60.00	80-430-4581	Banking Services/Fees	1117315	1/1/1850	12/18/2017
Total:	640.00	*Vendor Total				
North Aurora NAPA, Inc.						
038730						
Leaf machine work LMP	24.16	01-445-4511	Vehicle Repair and Maint	279262	11/15/2017	12/18/2017
Halogen capsules	22.18	01-445-4511	Vehicle Repair and Maint	280576	12/1/2017	12/18/2017
Truck #69 Headlight	42.82	01-445-4511	Vehicle Repair and Maint	280580	12/1/2017	12/18/2017
Driver kit & electric tape	27.07	01-445-4511	Vehicle Repair and Maint	280757	12/4/2017	12/18/2017
Antifreeze	9.38	01-445-4511	Vehicle Repair and Maint	280944	12/6/2017	12/18/2017
5 yds Oil Filters	92.74	01-445-4511	Vehicle Repair and Maint	281016	12/6/2017	12/18/2017
Air filters for plow trucks	379.88	01-445-4511	Vehicle Repair and Maint	281023	12/6/2017	12/18/2017
Truck #179 air filter - Truck 176 mirror	66.74	01-445-4511	Vehicle Repair and Maint	281079	12/7/2017	12/18/2017
Truck #180 air filter	59.47	01-445-4511	Vehicle Repair and Maint	281081	12/7/2017	12/18/2017
Truck #180 oil filter	93.78	01-445-4511	Vehicle Repair and Maint	281083	12/7/2017	12/18/2017
Air Filter	59.47	01-445-4511	Vehicle Repair and Maint	281117	12/7/2017	12/18/2017
Reducer	27.70	01-445-4511	Vehicle Repair and Maint	281164	12/8/2017	12/18/2017
oil filter	45.00	01-445-4511	Vehicle Repair and Maint	281182	12/8/2017	12/18/2017
LED Light	69.99	01-445-4511	Vehicle Repair and Maint	281185	12/8/2017	12/18/2017
Squad Battery	167.53	01-440-4511	Vehicle Repair and Maint	281344	12/11/2017	12/18/2017
Squad Parts-Stoplight Switch	10.80	01-440-4511	Vehicle Repair and Maint	281373	12/11/2017	12/18/2017
Squad Parts-Beam Blades	19.98	01-440-4511	Vehicle Repair and Maint	281375	12/11/2017	12/18/2017
Squad Parts-Oil Filter	64.03	01-440-4511	Vehicle Repair and Maint	281378	12/11/2017	12/18/2017
Total:	1,282.72	*Vendor Total				
Office Depot						
035720						
Calendars, Pens, Lead, Markers, Notebooks, En	180.47	01-440-4411	Office Expenses	2136699254	12/5/2017	12/18/2017
28 LB Envelopes, Envelopes 9"x12"	58.48	01-440-4411	Office Expenses	98693642000	12/6/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
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Total:	238.95	*Vendor Total				
Office Depot						
039370						
Pens/Paper/Folders	33.44	01-430-4411	Office Expenses	98303040800	11/20/2017	12/18/2017
Pens/Paper/Folders	33.44	01-441-4411	Office Expenses	98303040800	11/22/2017	12/18/2017
Pens/Paper/Folders	33.45	01-445-4411	Office Expenses	98303040800	11/22/2017	12/18/2017
Pens/Paper/Folders	48.09	60-445-4411	Office Expenses	98303040800	11/22/2017	12/18/2017
Office Supply Pads	17.59	01-430-4411	Office Expenses	98303069000	11/27/2017	12/18/2017
Pens/Breakroom Supplies	36.10	01-430-4411	Office Expenses	98490370500	11/29/2017	12/18/2017
Pens/Breakroom Supplies	36.10	01-441-4411	Office Expenses	98490370500	11/29/2017	12/18/2017
Pens/Breakroom Supplies	36.11	01-445-4411	Office Expenses	98490370500	11/29/2017	12/18/2017
Pens/Breakroom Supplies	36.11	60-445-4411	Office Expenses	98490370500	11/29/2017	12/18/2017
Cups Foam	41.37	01-430-4411	Office Expenses	98532262600	11/30/2017	12/18/2017
Cups Foam	41.37	01-441-4411	Office Expenses	98532262600	11/30/2017	12/18/2017
Cups Foam	41.37	01-445-4411	Office Expenses	98532262600	11/30/2017	12/18/2017
Cups Foam	41.37	60-445-4411	Office Expenses	98532262600	11/30/2017	12/18/2017
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Total:	475.91	*Vendor Total				
Paddock Publications, Inc.						
026910						
Legal Ad/Tax Hearing	257.60	01-430-4506	Publishing/Advertising	T4487471	11/21/2017	12/18/2017
<hr/>						
Total:	257.60	*Vendor Total				
Paul Dilley						
019760						
Training Reimb/XRY 11/12/17-11/17/17	305.76	01-440-4370	Conferences & Travel	11172017	11/17/2017	12/18/2017
<hr/>						
Total:	305.76	*Vendor Total				
Petty Cash						
007570						
Dues/Meetings	15.00	01-440-4390	Dues & Meetings	001	12/5/2017	12/18/2017
Prisoner Maintenance/Supplies	1.63	01-440-4450	Prisoner Mtce & Supplies	002	12/5/2017	12/18/2017
Community Service	155.16	01-440-4498	Community Service	003	12/5/2017	12/18/2017
Postage	85.89	01-440-4505	Postage	004	12/5/2017	12/18/2017
Emergency Management	58.24	01-440-4558	Emergency Management	005	12/5/2017	12/18/2017
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Total:	315.92	*Vendor Total				
Pitney Bowes Inc.						
017470						
Red Ink Cartridge	64.59	01-430-4411	Office Expenses	1005597770-C	10/19/2017	12/18/2017
Red Ink Cartridge	64.59	01-441-4411	Office Expenses	1005597770-C	10/19/2017	12/18/2017
Red Ink Cartridge	64.59	01-445-4411	Office Expenses	1005597770-C	10/19/2017	12/18/2017
Red Ink Cartridge	64.59	60-445-4411	Office Expenses	1005597770-C	10/19/2017	12/18/2017
Postage Meter Svc. Agreement 7/1/17/-12/31/1'	22.13	01-430-4505	Postage	1005989677-C	12/11/2017	12/18/2017
Postage Meter Svc. Agreement 7/1/17/-12/31/1'	22.12	01-441-4505	Postage	1005989677-C	12/11/2017	12/18/2017
Postage Meter Svc. Agreement 7/1/17/-12/31/1'	22.13	01-445-4505	Postage	1005989677-C	12/11/2017	12/18/2017
Postage Meter Svc. Agreement 7/1/17/-12/31/1'	22.12	60-445-4505	Postage	1005989677-C	12/11/2017	12/18/2017
Postage Meter Rental 10/1-12/31/17	47.25	01-430-4505	Postage	1005993012-C	12/11/2017	12/18/2017
Postage Meter Rental 10/1-12/31/17	47.25	01-441-4505	Postage	1005993012-C	12/11/2017	12/18/2017
Postage Meter Rental 10/1-12/31/17	47.25	01-445-4505	Postage	1005993012-C	12/11/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Postage Meter Rental 10/1-12/31/17	47.25	60-445-4505	Postage	1005993012-C	12/11/2017	12/18/2017
Total:	535.86	*Vendor Total				
Preventative Maintenace Systems						
000260						
Safety Inspections	72.00	01-445-4511	Vehicle Repair and Maint	206175	10/9/2017	12/18/2017
Total:	72.00	*Vendor Total				
Rempe Sharpe & Associates						
000970						
Utility Atlas Update	47.75	01-445-4255	Engineering	26001	11/20/2017	12/18/2017
Total:	47.75	*Vendor Total				
Russo Power Equipment Inc.						
036290						
Sidewalk Salt	46.50	01-445-4530	Public Grounds Rpr & Mtce	4609104	12/12/2017	12/18/2017
Total:	46.50	*Vendor Total				
Sarver, Michael or Ashley						
467627						
Refund of Credit/Overpayment	358.70	60-320-3340	Water Collections	1314 Winterbr	12/11/2017	12/18/2017
Total:	358.70	*Vendor Total				
Seymour, James or Marsha						
467634						
Refund of credit on del acct-water	37.97	60-320-3340	Water Collections	510 Mallard-1	11/29/2017	12/18/2017
Refund of credit on del acct-swr maint	2.88	18-320-3350	Sewer Collection	510 Mallard-2	11/29/2017	12/18/2017
Total:	40.85	*Vendor Total				
Sheriff, Genna						
467630						
Refund of credit on deleted acct-water	16.00	60-320-3340	Water Collections	1137 Kilbery	11/29/2017	12/18/2017
Total:	16.00	*Vendor Total				
Sign-A-Rama						
029780						
Car #78 Graphics Removal	472.50	71-430-4869	Vehicles	12076	11/29/2017	12/18/2017
Old Car #71 Graphics Removal	472.50	71-430-4869	Vehicles	12092	12/4/2017	12/18/2017
Total:	945.00	*Vendor Total				
Somonauk Water Lab, Inc.						
030510						
Coliform Water Samples Nov 2017	405.50	60-445-4562	Testing (water)	171122	11/30/2017	12/18/2017
Total:	405.50	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Strang, Inc.						
029020						
Relocate parkway tree Chesterfield to Hamilton	450.00	01-445-4532	Tree Service	5864	12/4/2017	12/18/2017
Total:	450.00	*Vendor Total				
Third Millennium Assoc. , Inc.						
033470						
Past Due/Final Bills Nov 2017	451.62	60-445-4507	Printing	21461	11/30/2017	12/18/2017
Total:	451.62	*Vendor Total				
Thom Jungels						
039460						
Plumbing Inspections (12)	420.00	01-441-4276	Inspection Services	Thru 12/13/17	12/13/2017	12/18/2017
Total:	420.00	*Vendor Total				
Traffic Control & Protection						
021520						
Manhole Protection Rings	884.00	01-445-4540	Streets & Alleys Rpr & Mtce	91158	12/6/2017	12/18/2017
Total:	884.00	*Vendor Total				
Tri-County						
027350						
Grass Cutting, Water Wonders Maintenance	4,724.27	01-445-4531	Grass Cutting	17-11-5769	12/1/2017	12/18/2017
Snow Plowing 12/11/17	1,150.00	01-445-4538	Snow Removal	17-12-5779	12/12/2017	12/18/2017
Total:	5,874.27	*Vendor Total				
Valdespino, Jessica						
467633						
Refund of credit on del acct-water	37.11	60-320-3340	Water Collections	803 E Victori-	11/29/2017	12/18/2017
Refund of credit on del acct-sew maint	6.50	18-320-3350	Sewer Collection	803 E Victori-	11/29/2017	12/18/2017
Total:	43.61	*Vendor Total				
Valley Fire Prot Systems, LLC						
027570						
Ball Valve for Brine Machine	2,542.00	01-445-4520	Public Buildings Rpr & Mtce	148141	12/6/2017	12/18/2017
Total:	2,542.00	*Vendor Total				
Vermeer Midwest						
031800						
Chain Saw chains	81.75	01-445-4510	Equipment/IT Maint	PB2345	7/14/2017	12/18/2017
Total:	81.75	*Vendor Total				
Wagner, Aaron or Sara						
467628						
Refund of Credit on deleted customer acct	83.62	60-320-3340	Water Collections	2740 Berman	11/29/2017	12/18/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Total:	83.62	*Vendor Total				
Water Products Company						
001170						
Hydrant Repair Parts	84.20	60-445-4563	Fire Hydrant Repair/maint	0277742	11/28/2017	12/18/2017
Water Meter Repair parts	76.70	60-445-4568	Watermain Rprs. & Rplcmts.	0277800	11/29/2017	12/18/2017
Hydrant Anchor Coupling	135.00	60-445-4563	Fire Hydrant Repair/maint	0277821	11/30/2017	12/18/2017
Total:	295.90	*Vendor Total				
Water Resources						
010380						
(10) 5x8" Meters - (12) 1" Meters	3,180.00	60-445-4480	New Meters,rprs. & Rplcmts.	31882	11/27/2017	12/18/2017
Total:	3,180.00	*Vendor Total				
Weblinx Incorporated						
031420						
Website Maint - Dec 2017	200.00	01-430-4512	Website Maintenance	25428	12/3/2017	12/18/2017
Total:	200.00	*Vendor Total				
Xerox Corporation						
040890						
NAPD Copier Maintenance	85.00	01-440-4510	Equipment/IT Maint	091408607	12/1/2017	12/18/2017
Total:	85.00	*Vendor Total				
Report Total:	173,694.72					

**VILLAGE OF NORTH AURORA
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
CC: STEVE BOSCO, VILLAGE ADMINISTRATOR
FROM: MIKE TOTH, ECONOMIC & COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: 110 JOHN STREET TAX INCREMENT FINANCING FAÇADE GRANT
AGENDA: 12/18/2017 REGULAR VILLAGE BOARD MEETING

ITEM

Resolution approving Route 31 TIF Façade Grant Funding for the property located at 110 John Street, North Aurora

DISCUSSION

The owner of 110 John Street is in the process of converting the former Post Office building into a beauty salon. Replacing the existing windows is part of the renovation project. As such, the property owner is requesting \$4,987.50 in NATIFGP funding for exterior windows. After receiving at least two separate quotes for the project, Touch of Glass & Mirror provided the lowest bid for the 19 windows (\$9,975).

The Committee of the Whole reviewed the request at their December 4, 2017 meeting and recommended that staff move forward with an approving resolution.

Attachments:

1. TIF Façade Grant Application
2. Resolution approving Route 31 TIF Façade Grant Funding for the property located at 110 John Street, North Aurora

RECEIVED

NOV 28 2017

VILLAGE OF NORTH AURORA
TAX INCREMENT FINANCING DISTRICT GRANT PROGRAM
Application Form

VILLAGE OF
NORTH AURORA

1. Application information

Date: 11/22/17 ~~\$4,987.50~~
Loan Amount Requested: \$ ~~4,900.00~~ Total Project Cost: \$ 9,975.00
Name: LARRY LAPP & KATHY LAPP
Home address: 318 LAICE RUN LANE N. AURORA, IL.
Email Address: SAL16842@GMAIL.COM
Phone: (312) 907-8882 Fax: NONE

2. Business information (the building or establishment for which the grant is sought)

Name: HIDDEN BEAUTY SALON
Address: 110 JOHN ST.
Email Address: SAME AS ABOVE
Phone: SAME Fax: NONE
Applicant is: Owner ☒ Tenant ☐ If tenant, term of lease: _____
If tenant, name & phone of owner: _____

3. Proposed use of program:

<input type="checkbox"/> Canopy/awning	<input type="checkbox"/> Signage
<input checked="" type="checkbox"/> <u>Windows</u> doors	<input type="checkbox"/> Exterior lighting
<input type="checkbox"/> Painting/tuck pointing	<input type="checkbox"/> Restoration of architectural feature
<input type="checkbox"/> Landscaping	<input type="checkbox"/> Exterior ADA accessibility
<input type="checkbox"/> Other (please specify) _____	

4. Breakdown of Project:

Estimated Amount	Description of Work
A. \$ <u>9,975.00</u>	<u>TOUCH OF GLASS</u>
B. \$ <u>13,500.00</u>	<u>GLASS HOPPER</u>
C. \$ _____	_____
D. \$ _____	<u>(FOR DESCRIPTION OF WORK)</u> <u>SEE ATTACHED PHOTOS</u>

TO COMPLETE THIS APPLICATION, PLEASE ATTACH THE FOLLOWING INFORMATION TO FURTHER DESCRIBE THE PROPOSED PROJECT:

- Preliminary cost estimates (typically a copy of itemized contractor estimates/quotes).
- Site plan and elevation drawn to scale, with scale(s) noted, illustrating the proposed improvements. Proposed materials, colors, finishes and details, including signage (if any).
- Elevations of any façade proposed to be drawn to a scale of at least 1/8" = 1'; each elevation drawing should include notations of proposed materials, colors, finishes, and details. The drawing should clearly show proposed signage (if any).
- Clear and identifiable photographs, at least 5"x7" in size, of the building facades and facades of buildings on the same block. If more than one façade is proposed for renovation, photographs of each façade and buildings on the same block should be submitted.

5. Statement of Understanding:

- A. The applicant (undersigned) agrees to comply with the guidelines and procedures of the Village of North Aurora Tax Increment Financing District Grant Program and the conceptual design and outline specifications as agreed to by the applicant and the grantor.
- B. The applicant understands that the applicant must submit detail cost documentation, copies of building permits, bids contracts and invoices and contractor's final waivers of lien upon completion of the approved improvements.

Applicant's Signature*:  Date: 11/22/17

If the applicant is other than the owner, the following line must be completed:

I certify that I, the owner of the property at _____,
do authorize the applicant to apply for a grant under the Village of North Aurora Tax
Increment Financing District Grant Program and to undertake the approved
improvements.

Lease beginning date: _____ Lease ending date: _____

Owner's signature*: _____ Date: _____

*By signing above, the applicant and owner agree to abide by all applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout including the Illinois Prevailing Wage Act. The grantee or entity awarded funding will be required to submit certified payroll to the Village of North Aurora on a monthly basis for the work being performed under the grant and/or redevelopment agreement if said grant or redevelopment agreement funding is being used for the purchase of labor for the materials or services being rendered.

Return completed application form to:

Michael Toth
Community and Economic Development Director
Village of North Aurora
25 East State Street
North Aurora, IL 60542

For Office Use Only

Date application received: 11/22/17 Zoning: B-3

Minimum of two cost estimates for each work item: Yes ☒ No ☐

Ineligible improvements, if any: _____

Grant Approved Date: _____

Grant Denied Date: _____

Total estimated project cost: \$ _____

Reason: _____

Percent applied for grant: _____

Total amount of grant: \$ _____

A Touch of Glass & Mirror
939 Montgomery Avenue
Aurora, IL 60506
Phone: 630-801-1230
Fax: 630-801-1280

October 31, 2017

Mr. Larry Lapp
110 Johns Street
North Aurora, IL 60542

Job: Windows

The total price including tax is \$9,975.00.

A Touch of Glass & Mirror will furnish and install (19) clear LOW E insulated units into your existing opening(s). We will also install new metal along the bottom of the existing openings.

Approximate Description: Insulated Units

- (2) 56" x 12", ½" clear LOW E units
- (4) 52" x 72", 1" clear LOW E units
- (2) 52" x 72", 1" clear LOW E units
- (1) 50" x 72", 1" clear LOW E units
- (7) 26" x 52", 1" clear LOW E tempered units
- (3) 26" x 62", 1" clear LOW E tempered units

The above quantities, description or options are to be provided at quoted price. A Touch of Glass & Mirror accepts no responsibility for omissions.

Respectfully Submitted,
Kelly Sahli, Secretary

Acceptance: _____

Printed Name: _____

Date: _____

**Glasshopper Schor Glass
116 W. New York Street
Aurora, IL 60506
(630) 897-5298**

November 16, 2017

Larry Lapp
110 John Street
North Aurora, IL
Email: sal16842@gmail.com

Estimate:

Remove existing glass and sash from (7) openings approximate size 52"x72" and (2) openings approximate size 56"x12" with aluminum sash for 1" insulated units. Furnish and install (7) low-E units 52"x72" and (2) low E units 56"x12". Remove old panels, sash out openings and install 1" low-E tempered units.

Total Price Installed: \$13,500.00

Thank you,
Larry Dundie
Glasshopper Schor Glass

If you would like to proceed with the above work please sign and date below and return to our office.

Acceptance: _____

Date: _____

Hidden Beauty Salon 110 John Street (North Side Windows)





Hidden Beauty Salon 110 John Street (West Side Windows)





North Side Improvements:

- 1) Replace two broken windows labeled 
- 2) Replace bottom silver inserts 



West Side Improvements

1) Replace all seven larger windows (4 are broken)



2) Replace all seven bottom silver inserts.



Note* Seventh window on the left of the photo was cut off.

North Side Justification:

- Two upper windows are broken, so they need to be replaced.
- Silver inserts are from the original building. Two of the three leak. Former owner on the inside glued insulation and then drywall on these sections. As a result, the interior of the insert is ruined. Instead of the inserts, owner would like to replace them with clear (low E) glass.



West Side Justification:

- Silver lower inserts will be replaced for the same reasons outlined on the north side of the building.
- All seven of the larger glass panes will be replaced. Four are damaged. All seven are a mirrored glass which will not allow potential customers to look inside the building. In addition, the mirrored glass is causing the glass itself to crack due to the stress of extreme heat. Want to replace all seven with a clear Low E glass panel.



RESOLUTION No.

**RESOLUTION APPROVING ROUTE 31 TIF FAÇADE GRANT FUNDING
FOR THE PROPERTY LOCATED AT 110 JOHN STREET, NORTH AURORA**

WHEREAS, the President and the Board of Trustees established the Route 31 Tax Increment Financing District by Ordinance No. 02-08-12-03, passed on August 12, 2002, and have approved a Façade Grant Funding Program for the properties in the Route 31 TIF District;

WHEREAS, an application was filed requesting façade grant funding for the property located at 110 John Street in the Village of North Aurora in the amount of \$4,987.50 for certain eligible improvements; and

WHEREAS, the improvements for which the application has been filed are TIF eligible improvements and qualify for a total of \$4,987.50 for reimbursement; and

WHEREAS, the President and the Board of Trustees find that granting the application would be consistent with the purposes of the Route 31 TIF District, meets the criteria for the Route 31 Façade Grant Program and is in the best interests of the Village of North Aurora.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees as follows:

1. The recitals set forth above are incorporated herein as the material findings of the President and the Board of Trustees.

2. A façade grant in the amount of \$4,987.50 is hereby approved for the property at 110 John Street, North Aurora, Illinois.

3. This Resolution shall take immediate full force and effect from and after its passage and approval.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Mark Carroll _____

Laura Curtis _____

Mark Gaffino _____

Mark Guethle _____

Michael Lowery _____

Tao Martinez _____

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Village President

ATTEST:

Village Clerk

Village of North Aurora Memorandum



To: Village President and Board of Trustees

From: Bill Hannah, Finance Director

CC: Steven Bosco, Village Administrator

Date: December 11, 2017

RE: Revisions to Human Resources Manual

On November 16, 2017 the State passed Public Act 100-0554 which, among other things, required every local government to have in place a policy prohibiting sexual harassment. The Act also required the policy prohibiting sexual harassment to include certain elements. Local governments were given 60 days to comply with the Act which is also January 15, 2018.

The Village already has several provisions in its current Human Resources Manual prohibiting sexual harassment, defining harassment reporting procedures and prohibiting retaliation. However, the Act recently passed by the State details certain things that must also be in the Policy. Hence, we have worked with our labor attorney to modify and update the current policy in order to comply with the Act.

The Village does not have a Village Board meeting on the first Monday of January due to the New Year holiday, hence, these attached changes are being presented for approval at the December 18th Village Board meeting rather than normally being discussed first at the Committee level.

RESOLUTION NO. _____

**RESOLUTION TO APPROVE REVISIONS TO THE HUMAN RESOURCES MANUAL FOR THE
VILLAGE OF NORTH AURORA**

WHEREAS, the Village of North Aurora adopted a revised Human Resources Manual on November 2, 2015 and was subsequently modified on December 19, 2016 and March 6, 2017; and

WHEREAS, the State of Illinois recently adopted Public Act 100-0554 “the Act”, an Act concerning government, which became effective immediately, dated November 16, 2017; and

WHEREAS, pursuant to the Act, each governmental unit shall adopt an ordinance or resolution establishing a policy to prohibit sexual harassment within 60 days of the effective date of the Act, which is January 15, 2018; and

WHEREAS, the Village currently has in place a policy prohibiting sexual harassment; and

WHEREAS, the Village has determined that in order to meet the requirements of the Act, certain modifications to the Village’s current policies prohibiting sexual harassment and related areas should be made to sections 2.3, 2.4, 2.5 and 2.6 of the Village’s Human Resources Manual and are in the Village’s best interest to be made; and

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees as follows:

1. The recitals set forth above are incorporated herein as the material findings of the President and the Board of Trustees.
2. The Human Resources Manual Revisions summarized in the document attached hereto and incorporated herein as Exhibit “A” are hereby approved by the corporate authorities.
3. This Resolution shall take immediate full force and effect from and after its passage and approval.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this ____ day of _____, 2017, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this ____ day of _____, 2017, A.D.

Mark Guethle _____

Mark Carroll _____

Mark Gaffino _____

Michael Lowery _____

Tao Martinez _____

Laura Curtis _____

Approved and signed by me as President of the Board of trustees of the Village of North Aurora, Kane County, Illinois this ____ day of _____, 2017 A.D.

Village President Dale Berman

ATTEST:

Village Clerk

EXHIBIT A

2.3 Anti-Harassment Policy

The Village of North Aurora is committed to maintaining a healthy work environment in which people are treated with dignity, decency, and respect. This environment should be characterized by mutual trust and the absence of intimidation, oppression, and exploitation. Employees should be able to work and learn in a safe, yet stimulating atmosphere. The accomplishment of this goal is essential to the Village's purposes. As such the Village will not tolerate harassment of Village employees by anyone including any official or office-holder, agent, supervisor, co-worker or vendor of the Village.

Harassment consists of unwelcome conduct, whether verbal, physical or visual, that is based upon a person's protected status such as race, color, religion, national origin, ancestry, age, marital status, sexual orientation, pregnancy, handicap, disability, political affiliation, unfavorable discharge from military service, creed, sex, genetic information, veteran status, citizenship status, sealed or expunged arrest records not resulting in conviction or other legally protected status. The Village will not tolerate harassing conduct that interferes with an individual's work performance, or that creates an intimidating, hostile, or offensive working environment.

No employee shall either explicitly or implicitly mock, deride, or belittle any other employee or conduct themselves in a manner that has the purpose or effect of interfering with an employee's work performance or creating an intimidating, hostile or offensive work environment. Examples of unacceptable conduct include, but are not limited to: inappropriate comments, kidding, teasing, visual displays, inappropriate emails, text messages or other forms of social media, physical or verbal abuse, insults, epithets, slurs, negative stereotyping, or intimidating acts that are based on a person's protected status; unwelcome physical touching, taunting intended to provoke and employee, display or circulation of derogatory written materials or pictures, whether posted and circulated in the workplace or electronically.

2.4 Policy Prohibiting Sexual Harassment

It is unlawful to harass a person because of that person's sex. Sexual harassment is defined as any unwelcome or repeated sexual advances, requests for sexual favors, and other physical, verbal or visual conduct based on acts of a sexual nature constitutes sexual harassment when (1) submission to the conduct is made, either explicitly or implicitly a term or condition of an individual's employment (2) submission to, or rejection of, such conduct is used as the basis for employment decisions affecting such individual, or (3) the conduct has the purpose of, or effect of, unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Sexual harassment can occur between men and women, or between members of the same sex. This behavior is unacceptable in the workplace, itself, and in other work-related settings such as meetings, hearings, and Village-related or sponsored social events. Sexual harassment affects the victim, other Village employees and officials as well. Each incident contributes to a general

atmosphere in which everyone suffers the consequences. This type of conduct has no legitimate business purpose.

Harassment applies to the conduct of a supervisor toward a subordinate, an employee toward another employee, a non-employee toward an employee or an employee toward an applicant for employment. Harassment can apply to conduct outside the workplace as well as on the work site.

Sexual harassment does not refer to behavior or occasional compliments of a socially acceptable nature. It refers to behavior that is unwelcome, that is personally offensive, and that interferes with work effectiveness. Sexual harassment can take a variety of forms ranging from subtle pressure for sexual activity or contact, to physical contact. At times, the offender may be unaware that their conduct is offensive or harassing to others. Sexual harassment may include but is not limited to:

1. Unwelcome flirting, repeated unwelcome requests for dates, sexual or suggestive comments, explicit sexual propositions, cyber-stalking;
2. Sexually suggestive jokes, sexual innuendos, gestures or sounds directed toward another;
3. Foul or obscene language, and other verbal forms of harassment such as threats or insults about sex, anatomy, or gender-specific traits, or other statements about other employees—even outside their presence—of a sexual nature;
4. Physical contact such as patting, pinching, or brushing against another person's body or other unwelcome physical contact, including but not limited to, touching, tickling, pinching, patting, brushing up against, hugging, cornering, kissing, fondling, forced sexual intercourse, or assault;
5. Preferential treatment of an employee, or a promise of preferential treatment to an employee, in exchange for dates or sexual conduct; or the denial, or threat of denial, of employment benefits or advancement for refusal to consent to sexual advances;
6. Open display, viewing, or distribution of pornographic material or Websites, or other pictures, posters, calendars, cartoons, pin-ups or slogans, and other communications that are sexually-oriented or show hostility toward an individual or group because of sex; suggestive or insulting sounds; leering; staring; whistling, catcalls, or smacking or kissing noises; obscene gestures, including sexually suggestive bodily gestures; and content in letters and notes, facsimiles, email, photos, text messages (including "sexting" or otherwise electronically sending messages with sexual content, including pictures or video), Internet postings (blogs, instant messages and social network Websites like Facebook, Twitter, and Instagram), jokes, etc., of a sexual nature printed or otherwise distributed to others;

2.5 Harassment and Discrimination Complaint Procedure

Every employee is expected to avoid any behavior, or conduct, that could reasonably be interpreted as prohibited harassment under this policy. The Village encourages individuals who believe they are being harassed to firmly and promptly notify the offender that his behavior is unwelcome, offensive, inappropriate, or in poor taste. Regardless of whether an employee informs a coworker in this manner, employees are expected to come forward promptly and report any violations pursuant to this policy before the alleged offending behavior becomes severe or pervasive. No employees, not even the highest-ranking people in the Village are exempt from the requirements of this policy.

The duty to report harassment arises whether an employee experiences or witnesses any conduct that he or she believes is inconsistent with this policy. Reports can be made either to the employee's immediate supervisor or to the Department Head. Employees may also report complaints directly to the Village Administrator. If the Village Administrator is the individual accused of harassment then the incident shall be reported to the Village President. The report may be made either orally or in writing, but employees are encouraged to make a written report. This policy does not require reporting harassment of discrimination to any individual who is creating the harassment or discrimination.

Each supervisor must immediately report to the Village Administrator any complaint or observation of conduct which may violate this policy. A supervisor's failure to make such report may result in discipline, up to and including termination.

It is critical in establishing a workplace free of harassment that an individual who experiences or witnesses an incident perceived as being harassing has access to a mechanism for reporting such incidents. At the same time, the purposes of this policy are not furthered where a complaint is found to be false and frivolous and made to accomplish some other end than stopping harassment. A complaint that is determined to be false and frivolous can result in a severe level of discipline or discharge. A false or frivolous complaint does not refer to complaints made in good faith that cannot be proven.

When a complaint has been received, the Village will initiate an investigation of the suspected harassment immediately upon receipt of the notification. All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the Village. Care will be taken to protect the identity of the complaining party and of the accused party or parties, except as may be reasonably necessary to successfully complete the investigation. To the extent reasonably possible, confidentiality with respect to reports and investigations under this policy will be maintained.

The Village will take steps to ensure that the matter at issue is addressed and may put reasonable interim measures in place, such as a leave of absence or a transfer, while the investigation takes place. The Village will take further appropriate action once a report of conduct conflicting with this policy has been thoroughly investigated. That action may be a conclusion that a violation occurred, or that no violation of policy occurred or that the Village cannot conclude whether or not a violation occurred.

CONSEQUENCES

If an investigation reveals that a violation of this policy or other inappropriate conduct has occurred, then the Village will take appropriate corrective action, including discipline up to and including termination of employment, as is appropriate under the circumstances. The Village may discipline an employee for any inappropriate conduct discovered in investigating reports made under this policy.

Employees are encouraged to use the above complaint procedure(s) to report and resolve their complaints of harassment or retaliation to promote prompt resolution of any problems. However, employees may also file a charge of discrimination in writing with the Illinois Department of Human Rights and/or the Equal Employment Opportunity Commission at:

Illinois Department of Human Rights	Equal Employment Opportunity Commission
100 W. Randolph St., Suite 10-100	500 West Madison Street, Ste. 2800
Chicago, IL 60601	Chicago, Illinois 60661-2511
(312) 814-6200	(312) 353-2713

2.6 Anti-Retaliation and False Accusations

The Village prohibits and will not condone any form of retaliation against any individual who makes a good-faith complaint of harassment; assists or cooperates in an investigation of a complaint by someone else, whether internally or with an external agency; or files a charge of discrimination or harassment; or otherwise provides information in a proceeding, including in a court, administrative or legislative hearing, related to violations of discrimination or harassment laws. Examples of the types of retaliation that are prohibited include intimidation; discrimination; verbal or physical abuse; adverse actions with respect to pay, work assignments, and other terms of employment; termination of employment; or threats of any such actions. All employees who experience or witness any conduct they believe to be retaliatory should immediately follow the reporting procedures stated above. Retaliation is a serious violation of this policy. Any employee who engages in prohibited retaliation is subject to disciplinary action up to and including termination.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

Memorandum



To: Dale Berman, Village President & Board of Trustees
Cc: Steven Bosco, Village Administrator
From: John Laskowski, Public Works Director
Date: 12/6/2017
Re: Award of a Contract to Drill Well #9

The drilling of two new wells were identified as part of the water system improvements budgeted this fiscal year. On December 6, 2017 the Village received bids from three companies for the drilling of Well #9. Two bids were requested. The Base Bid included the drilling of the well during approved work hours for construction per Village Code. The Alternate Bid included the adjustment in the contractor's price if the Village Board were to allow the contractors to work 24 hours per day. The results of the bid opening have been tabulated in the table below.

	Water Well Solutions Service Group, Inc. 710 Herra Street, Elburn, IL 60119	Midwest Well Services, Inc 1212 Storbeck Dr Waupun, WI 53963	Engineer's Estimate of Cost Rempe- Sharpe 324 W. State St. P.O. Box 32 Geneva, IL 60134	Layne Christensen Company 721 W. Illinois Ave Aurora, IL 60506
Base Bid	\$654,762.50	\$671,548.00	\$732,809.50	\$1,058,946.00
Alternate Bid	\$654,762.50	\$656,548.00	\$732,809.50	\$956,546.00

Water Well Solutions Service Group, Inc provided the lowest base bid and alternate bid. Our consulting engineer Rempe-Sharpe has worked with this contractor in the past with satisfactory results.

The budget allocates \$2,175,000 for the Well #9 improvements. This figure includes well drilling for \$750,000, transmission main for \$425,000, well house and electrical work for \$650,000, and pump and motor costs of \$350,000. It is the staff recommendation to accept the Base Bid from Water Well Solutions Service Group, Inc. in the amount of **\$654,762.50** which is \$95,237.50 under the budgeted amount and \$78,047.50 under the engineer's estimate.



REMPE-SHARPE & Associates, Inc.

CONSULTING ENGINEERS

324 West State Street
Geneva, Illinois 60134
P.E. Phone: 630/232-0827 – Fax: 630/232-1629

Principals

J. Bibby	P.E. S.E.
D. Watson	P.E.

B. Aderman	P.E.
B. Bennett	P.E. CFM
N. Dornfeld	P.E.
L. Vo	P.E.
J. Whitt	P.E.

December 13, 2016

Village of North Aurora
25 East State Street
North Aurora, IL 60542

Attn: Steve Bosco

Re: Well No. 9, Contract No. 1 – Drilling
Bid Opening

File: NA-583A

Dear Mr. Bosco

In accordance with the Advertisement for Bids, the Village of North Aurora opened bids for the Well No. 9, Contract No. 1 - Drilling Project on Wednesday, December 6, 2017. Prior to bidding, the project was advertised in the Daily Herald and the advertisement was sent to 8 qualified contractors.

The project consists of constructing a 29" diameter well with a 26" casing, 30 feet in depth, a 25" diameter well with a 22" casing approximately 675 feet in depth, and a 21" diameter well from 670 feet to approximately 1345 feet in depth, along with well development, yield tests and related work in accordance with the Contract Documents.

Four (4) contractors purchased plans and specifications for the project. Bids were submitted by three (3) contractors. The bids were as follows:

<u>BIDDER</u>	<u>BASE BID</u>	<u>ALT.BID</u>	<u>TOTAL BASE BID +/- SUPPLEMENT</u>	<u>SUPLMT.BID</u>
Water Well Solutions, Inc., Elburn, IL	\$ 654,762.50	\$ 0.00	\$654,762.50	\$114,230.00
Municipal Well & Pump., Waupun, WI	\$ 671,548.00	\$ -15,000.00	\$656,548.00	\$ 67,290.00
Layne Christensen Company, Aurora, IL	\$1,058,946.00	\$-102,400.00	\$956,546.00	\$164,390.00
Engineer's Estimate	\$ 832,809.50	\$100,000.00	\$732,809.50	\$121,000.00

The attached Bid Tabulation gives an itemized cost for all of the bids. The Base Bid is for working during the Village of North Aurora working hours only. The Alternate Bid allows the bidder to work around the clock, 24 hours a day. The supplemental bid items are for installing a liner in the highly fractured Prairie Du Chien dolomite located below the water bearing Glenwood-St. Peter Sandstone. The fractured dolomite seems to have a large water bearing capacity, as the other Village wells open in this formation have great specific capacities and low radium levels. The Engineer has observed 10 similar wells being drilled in the Fox Valley with the liner not being required. However, if a need arises, the Village has a cost for an additional liner.

Village of North Aurora

Well No. 9, Contract No. 1 - Drilling

Village of North Aurora
Attn: Steve Bosco

Well No. 9, Contract No. 1 - Drilling
December 13, 2017
Page 2 of 2

The low bidder, Water Well Solutions Service Group, Inc. of Elburn, IL, Base Bid was \$178,047.00 lower, or 21.4%, lower than the Engineer's Base Estimate of \$832,809.50. Water Well Solutions Service Group, Inc. Supplemental Bid was \$6,770.00 lower, or 6% lower than the Engineer's Estimate of \$121,000.00. Water Well Solutions Service Group, Inc. Base Bid minus their Supplemental Bid was \$78,047.00 lower, or 10.6% lower, than the Engineer's Base Estimate minus our Supplemental Bid Estimate of \$732,809.50.

The Engineer has worked with the Contractor, Water Well Solutions Service Group, Inc., on similar projects in the past. The contractor performed the work in accordance with the contract documents and completed the projects on time.

Therefore, Rempe-Sharpe and Associates, Inc. recommends that the Village of North Aurora award the Well No. 9, Contract No. 1 - Drilling Project for the Base Bid (Village Working Hours Only), in the amount Six Hundred Fifty-Four Thousand, Seven Hundred Sixty Two Dollars and Fifty Cents (\$654,762.50) to Water Well Solutions Service Group, Inc. of Elburn, Illinois.

Enclosed, please find three (3) copies of the Notice of Award for the 2016 Street Improvements Project. Upon the Village's approval, please sign and date all three (3) copies of the Notice of Award. Send one signed copy to the Contractor, Water Well Solutions Service Group, return one signed copy to Rempe-Sharpe and Associates, Inc., and retain one signed copy for the Village's files. Our office will arrange for a pre-construction meeting with Geneva Construction Company, after the Notice of Award is signed.

If there are any questions, please feel free to contact the undersigned.

Very truly yours,

REMPE-SHARPE AND ASSOCIATES, INC.
BY:



Daniel A. Watson, P.E.

Enclosure

P.C. Bill Hannah, Village of North Aurora
John Laskowski, Village of North Aurora
Paul Young, Village of North Aurora
Cindy Torracco, Village of North Aurora
Karole Masters, Village of North Aurora

BID TABULATION
WELL NO. 9, CONTRACT NO. 1 - DRILLING
VILLAGE OF NORTH AURORA

NA-583A

BY: DAW

BY: DAW				ENGINEER'S ESTIMATE		WATER WELL SOLUTIONS ELBURN, IL		MUNICIPAL WELL & PUMP WAUPUN, WI		LAYNE CHRISTENSEN CO AURORA, IL	
Item #	Item Description	Quantity	Units	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization & Site Cleanup	1	LS	\$205,000.00	\$205,000.00	\$67,044.00	\$67,044.00	\$135,840.00	\$135,840.00	\$237,700.00	\$237,700.00
2	Drill 29-inch Hole (0 ft - 50 ft)	50	LF	\$320.00	\$16,000.00	\$355.00	\$17,750.00	\$461.00	\$23,050.00	\$640.00	\$32,000.00
3	26-inch Well Casing - 0.50" Thickness	50	LF	\$210.00	\$10,500.00	\$340.00	\$17,000.00	\$203.00	\$10,150.00	\$244.00	\$12,200.00
4	Drill 25-inch Hole (50 ft - 650 ft)	600	LF	\$280.00	\$168,000.00	\$305.50	\$183,300.00	\$230.00	\$138,000.00	\$446.00	\$267,600.00
5	22-inch Well Casing - 0.50" Thickness	650	LF	\$180.00	\$117,000.00	\$136.00	\$88,400.00	\$136.00	\$88,400.00	\$138.00	\$89,700.00
6	Cement Shoe, 26-inch	1	EA	\$2,500.00	\$2,500.00	\$3,600.00	\$3,600.00	\$2,180.00	\$2,180.00	\$3,400.00	\$3,400.00
7	Cement Shoe, 22-inch	1	EA	\$2,300.00	\$2,300.00	\$3,200.00	\$3,200.00	\$1,830.00	\$1,830.00	\$2,800.00	\$2,800.00
8	Cement Grout Installation, Surface Casing	54	CF	\$148.00	\$7,992.00	\$23.00	\$1,242.00	\$60.00	\$3,240.00	\$99.00	\$5,346.00
9	Cement Grout Installation, Long String Casing	550	CF	\$65.45	\$35,997.50	\$42.18	\$23,199.00	\$47.00	\$25,850.00	\$32.00	\$17,600.00
10	Drill 21-inch Hole, (650 ft - 980 ft)	330	LF	\$240.00	\$79,200.00	\$257.00	\$84,810.00	\$219.00	\$72,270.00	\$387.00	\$127,710.00
11	Drill 21-inch Hole (980 ft - 1330 ft)	350	LF	\$240.00	\$84,000.00	\$257.00	\$89,950.00	\$124.00	\$43,400.00	\$387.00	\$135,450.00
12	Furnish, Install and Remove Test Pump	1	EA	\$48,000.00	\$48,000.00	\$18,220.00	\$18,220.00	\$82,460.00	\$82,460.00	\$62,500.00	\$62,500.00
13	Test Pumping for Development and Yield Test	36	HR	\$380.00	\$13,680.00	\$325.00	\$11,700.00	\$548.00	\$19,728.00	\$660.00	\$23,760.00
14	Television Survey	1330	LF	\$2.00	\$2,660.00	\$1.25	\$1,662.50	\$3.00	\$3,990.00	\$2.00	\$2,660.00
15	Well Disinfection	1	LS	\$3,000.00	\$3,000.00	\$7,680.00	\$7,680.00	\$540.00	\$540.00	\$5,800.00	\$5,800.00
16	Earth Excavation	190	CY	\$65.00	\$12,350.00	\$66.50	\$12,635.00	\$24.00	\$4,560.00	\$38.00	\$7,220.00
17	Porous Granular Embankment Subbase, 12"	110	CY	\$85.00	\$9,350.00	\$75.00	\$8,250.00	\$64.00	\$7,040.00	\$44.00	\$4,840.00
18	Aggregate Access Road (CA-6), 8"	80	TN	\$60.00	\$4,800.00	\$70.50	\$5,640.00	\$28.00	\$2,080.00	\$36.00	\$2,880.00
19	Geotechnical Fabric, 8 oz	240	SY	\$12.00	\$2,880.00	\$8.25	\$1,980.00	\$3.00	\$720.00	\$2.00	\$480.00
20	Silt Fence w/Construction Fence	400	LF	\$12.00	\$4,800.00	\$8.00	\$3,200.00	\$4.00	\$1,600.00	\$16.00	\$6,400.00
21	Seeding, Class 1	200	SY	\$10.00	\$2,000.00	\$12.00	\$2,400.00	\$14.00	\$2,800.00	\$29.00	\$5,800.00
22	12" CMP Culvert w/FES	20	LF	\$40.00	\$800.00	\$95.00	\$1,900.00	\$91.00	\$1,820.00	\$255.00	\$5,100.00
TOTAL BASE BID				\$832,809.50		\$654,762.50		\$671,548.00		\$1,058,946.00	
ALTERNATE BID											
A1	Working 24 Hours-a-Day	ADD / DEDUCT		-\$100,000.00		\$0.00		-\$15,000.00		-\$102,400.00	
SUPPLEMENTAL BID ITEMS											
Item #	Item Description	Quantity	Units	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
S1	18-inch Well Casing - 0.375"	80	LF	\$280.00	\$22,400.00	\$186.00	\$14,880.00	\$132.00	\$10,560.00	\$228.00	\$18,240.00
S2	Cement Shoe, 18-inch	2	EA	\$2,100.00	\$4,200.00	\$2,200.00	\$4,400.00	\$2,040.00	\$4,080.00	\$2,200.00	\$4,400.00
S3	Drill 17-1/4 inch Hole (880' - 1330')	450	LF	\$210.00	\$94,500.00	\$211.00	\$94,950.00	\$117.00	\$52,650.00	\$315.00	\$141,750.00
SUBTOTAL SUPPLEMENTAL BID TOTAL				\$121,100.00		\$114,230.00		\$67,290.00		\$164,390.00	
TOTAL BASE BID+ / - ALTERNATE BID				\$732,809.50		\$654,762.50		\$656,548.00		\$956,546.00	

NOTICE OF AWARD

Dated December 18, 2017

TO: WATER WELL SOLUTIONS SERVICE GROUP, LLC.

ADDRESS: 710 HERRA STREET

ELBURN, ILLINOIS 60119

630-365-9099

PROJECT: WELL NO. 9, CONTRACT NO. 1 - DRILLING

The proposed work for the Well No. 9 Facilities, Contract No. 1 - Well Drilling, consists of constructing a 29" diameter well with a 26" casing, 50 feet in depth, a 25" diameter well with a 22" casing approximately 650 feet in depth, and a 21" diameter well from 650 feet to approximately 1330 feet in depth, along with well development, yield tests and related work in accordance with the Contract Documents.

You are notified that your Bid dated December 6, 2017 for the above Contract has been considered. You are the apparent successful bidder and have been awarded a contract for the WELL NO 9, CONTRACT NO. 1 - DRILLING.

The Contract Price of your contract is Six Hundred Fifty-Four Thousand, Seven Hundred Sixty Two Dollars and Fifty Cents (\$654,762.50).

Four (4) copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

You must comply with the following conditions precedent within ten days of the date of this Notice of Award.

1. You must deliver to the OWNER four (4) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (Bonds) as specified in the Instructions to Bidders (paragraph 17), General Conditions (paragraph 5.1) and Supplementary Conditions (paragraph SC-5.1).

3. (List other conditions precedent).

Addendum No. 1

Base Bid

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid abandoned, to annul this Notice of Award and to declare your bid security forfeited.

Within ten days after you comply with these conditions, OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

VILLAGE OF NORTH AURORA

By:

(AUTHORIZED SIGNATURE)

(TITLE)

Copy to ENGINEER

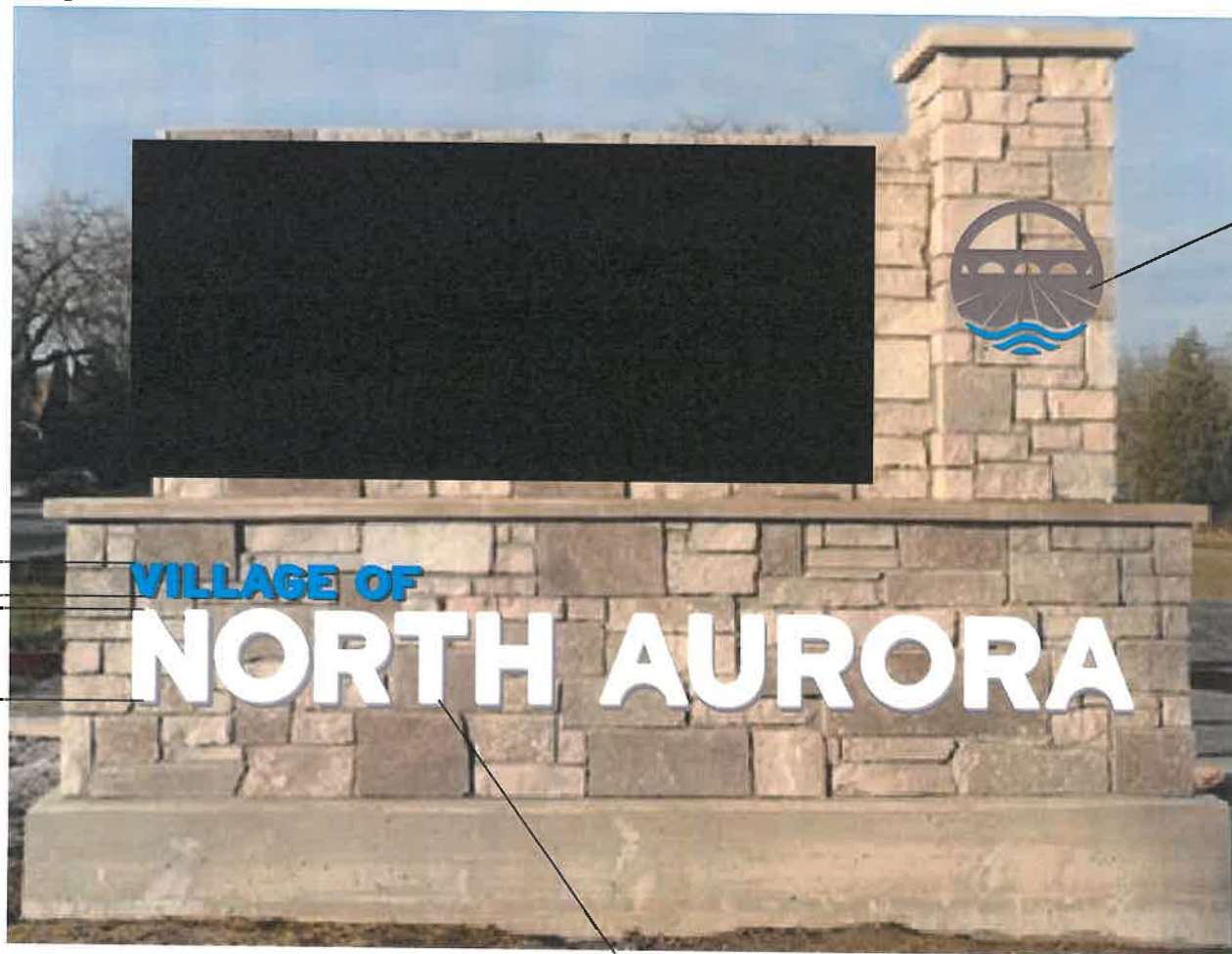


Your Complete Sign Solution Provider™

1740 Internationale Pkwy. (630) 972-7770
Woodridge, IL 60517 fax (630) 972 9680

PROJECT:		DATE: 12/7/2017
CUSTOMER: Village of North Aurora		CONTACT:
SALESPERSON: Serge Ruffolo		PHONE: FAX:
PROD. FILE NAME: North Aurora Sign_Final Concept Model.fs		DESIGNER: Donna Sassano
CUSTOMER APPROVAL SIGNATURE:		SCALE: 0.022

Option B



20" dia. painted aluminum
PIN mounted ½" dimensional graphics,
PMS Warm Gray 11 (satin finish)
& PMS 2995C (satin finish)

Painted aluminum PIN mounted letters, ½" dimensional PMS 2995C Lt. Blue (satin finish)
"VILLAGE OF" letters, and ½" dimensional White (satin finish) "NORTH AURORA" letters



Your Complete Sign Solution Provider™

1740 Internationale Pkwy. (630) 972-7770
Woodridge, IL 60517 fax(630) 972 9680

PROJECT:		DATE: 12/11/2017
CUSTOMER: Village of North Aurora		CONTACT:
SALESPERSON: Serge Ruffolo		PHONE: FAX:
PROD. FILE NAME: North Aurora Sign_Final Concept Model.fs		DESIGNER: Donna Sassano
CUSTOMER APPROVAL SIGNATURE:		SCALE: 0.015

Option C



21" dia. painted aluminum
PIN mounted "Seal", fabricated out of
White 1/4" aluminum round backer
(satin finish), with 1/4" aluminum logo
PMS Warm Gray 11 (satin finish)
& PMS 2995C Lt. Blue (satin finish)

Painted aluminum PIN mounted letters, 1/2" dimensional PMS 2995C Lt. Blue (satin finish)
"VILLAGE OF" letters, and 1/2" dimensional White with
PMS 2995 Blue Contour (satin finish) "NORTH AURORA" letters