



**NORTH AURORA VILLAGE BOARD MEETING
MONDAY, OCTOBER 2, 2017 – 7:00 p.m.
NORTH AURORA VILLAGE HALL - 25 E. STATE ST.**

AGENDA

CALL TO ORDER - SILENT PRAYER - MEDITATION - PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE COMMENTS

TRUSTEE COMMENTS

CONSENT AGENDA

1. Village Board Minutes dated 9/18/2017 and C.O.W. Minutes dated 9/18/2017
2. Bills List dated 10/02/2017 in the Amount of **\$203,367.44**
3. Resolution Accepting the Dedication of Land for Road Purposes – Marvo Street

NEW BUSINESS

1. Approval of a Resolution Authorizing Membership in the Northern Illinois Health Insurance Initiative (NIHII) Sub-Pool of the Intergovernmental Personnel Benefit Cooperative
2. Approval of an Ordinance Amending Title 5 Chapter 5.04 and Repealing Chapter 5.28 of the North Aurora Municipal Code regarding General Business Licenses and Scavenger Licenses
3. Approval of a Bid in the Amount of **\$38,217.00** from Acres Group for the 2017 Parkway Tree Planting Project
4. Approval of an Ordinance Amending Title 2 Chapter 2.06.060 of the North Aurora Municipal Code regarding the North Aurora Days Committee

OLD BUSINESS

VILLAGE PRESIDENT REPORT

1. North Aurora Days Committee Appointments

COMMITTEE REPORTS

TRUSTEES' COMMENTS

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

FIRE DISTRICT REPORT

VILLAGE DEPARTMENT REPORTS

1. Community Development
2. Finance
3. Police
4. Public Works

EXECUTIVE SESSION

ADJOURN

Initials SB

**VILLAGE OF NORTH AURORA
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 18, 2017**

CALL TO ORDER

Mayor Berman called the meeting to order.

SILENT PRAYER – MEDITATION – PLEDGE OF ALLEGIANCE

ROLL CALL

In attendance: Mayor Dale Berman, Trustee Mark Guethle, Trustee Tao Martinez, Trustee Mark **Carroll**, Trustee Mark Gaffino, Trustee Mike Lowery, Trustee Laura Curtis.

Staff in attendance: Village Administrator Steve Bosco, Public Works Director John Laskowski, Police Chief David Fisher, Finance Director Bill Hannah, Community & Economic Development Director Mike Toth, Village Attorney Kevin Drendel. IT Analyst Dave Arendt.

PROCLAMATION

1. National Suicide Prevention Awareness Month

Mayor Berman proclaimed the month of September 2017 as National Suicide Prevention Awareness Month in the Village of North Aurora.

AUDIENCE COMMENTS - None

TRUSTEE COMMENTS - None

CONSENT AGENDA

- 1. Village Board Minutes dated 8/21/2017**
- 2. Interim Bills List dated 8/30/2017 in the Amount of \$127,563.73**
- 3. Interim Bills List dated 9/14/2017 in the Amount of \$26,650.00**
- 4. Bills List dated 09/18/2017 in the Amount of \$209,888.31**
- 5. Resolution Approving the Final Plat of N.A. Lodgings Randall Crossing Subdivision**
- 6. Ordinance Amending Title 16 of the North Aurora Municipal Code regarding Approved Parkway Trees**

Motion for approval made by Trustee Guethle and seconded by Trustee Curtis. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Carroll – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

NEW BUSINESS

1. Approval of an Ordinance Amending Title 5 Chapter 5.36 of the North Aurora Municipal Code regarding Tattoo and Body Piercing Establishments

Motion to approve made by Trustee Curtis and seconded by Trustee Guethle. Trustee Lowery said he thought the Village was going to review the feasibility of having periodic checks on health for these establishments. Community & Economic Development Director Mike Toth said

that he did look at other communities and no one does the actual random testing or tracking. Lowery asked if there is any information on communicable diseases being transmitted. Toth said that the Body Art Code has repercussions for these cases. Romero Guillen who runs Artistic Galleries said that there has not been any disease transfer from an operator to a client. There are processes in place to ensure that every operator and client is protected. The businesses have to have an approval from the State and there are random inspections. Trustee Carroll asked if the State requires the business to have a minimum amount of insurance. Mr. Guillen said yes. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Carroll – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

2. Approval of the Purchase of a 5-Yard Freightliner 108 SD Dump Truck and Plow Equipment in the Amount of \$155,106.00 from Trans Chicago Truck Group through the State Bid Process

Public Works Director John Laskowski said that the purchase of a dump truck was budgeted for \$150,000. Cost of the truck came in at \$155,000. The vehicle that is being replaced is a 2004 International 5-yard truck. It has approximately 24,572 miles and 3,290 hours. In order to convert hours to miles, the manufacturer of International suggested multiplying the hours by 33. This would bring the total miles for the current vehicle at 133,142 miles. In the last two years, the Village has had to spend \$10,000 towards maintenance of this vehicle. The salvage value is about \$14,000. Laskowski suggested replacing this vehicle and putting it to auction. The plan is to hold onto this vehicle through this winter. Going forward, would like the Board to consider retaining the next vehicle that is replaced since it will have the same type of parts and it can be used if another vehicle breaks down.

Motion for approval made Trustee Guethle and seconded by Trustee Carroll. Trustee Curtis thanked Laskowski for his research and for being proactive on this issue. Trustee Martinez said he looked at the truck and he could see how the parts are not interchangeable and that this purchase makes sense. Martinez added that he would like to see the trucks extended in life since they are very reliable vehicles. Trustee Gaffino agreed and said he would like to see these vehicles last longer in terms of miles. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Carroll – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

3. Approval of a Pavement Conditioning Assessment from MDS Technologies in The Amount of \$22,950.00

Motion for approval made by Trustee Gaffino and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Curtis – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

4. Approval of a Bid for Police Security Cameras from Griffon Systems in the Amount of \$50,825.00

Motion for approval made by Trustee Guethle and seconded by Trustee Lowery. Martinez asked if the server is obsolete or just not compatible. Village IT Analyst Dave Arendt said that the server is 5 - 6 years old so the operating system is no longer supported by Microsoft and therefore is creating a security hole. The server would need to be replaced regardless. In pricing out the server, it is cheaper to replace the server and the cameras at this time. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Carroll – yes, Trustee Curtis – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

OLD BUSINESS - None

VILLAGE PRESIDENT REPORT - None

COMMITTEE REPORTS - None

TRUSTEES' COMMENTS - None

ADMINISTRATOR'S REPORT

1. **Village of North Aurora Welcome Sign** – Village Administrator Steve Bosco explained that when the new welcome signs were installed, “Village of” and “Aurora” were painted in brown. The word “North” was in blue to stand out that we are “North Aurora”. Several people have mentioned that the blue coloring for “North”, depending on the time of day, does not stand out as well as “Aurora”. Staff painted the sign on Butterfield all white. Bosco asked the Board if it preferred the 9 welcome signs as originally designed or if they preferred the 1 sign in all white lettering. Trustee Curtis said that in designing the logo the Board went with the specific color scheme and it seems the change would be self-defeating if the Village does not use it. Some of the suggestions were:

- The words “Village” and “Aurora” in blue and leave “North” in white.
- A blue line under the word “North”.
- Create another splash of blue somewhere on the sign and keeping the letters in white.
- Look for another shiny or metallic blue paint that would make the words stand out.
- Blue trim around the lettering for the words “North Aurora”.
- The word Aurora in shiny metallic paint.
- The words “North” and “Aurora” in blue since it is the Village’s branding color.

Bosco said he would figure out some different options and bring it back to the Board for further review.

2. **MetroNet** – Bosco said that the Village is getting lots of calls from residents regarding MetroNet in town. The main questions are in reference to who gave them permission to be on their property and if MetroNet is going to restore their property once they are done. Bosco noted that when the Board passed the franchise agreement in April, they were already building in several Fox Valley communities. North Aurora is not doing anything different from other communities. Everyone has easements on their property. A lot of residents do not realize they have public utility easements. The utility companies, by state law, have the ability to be on the

property to do work. There will be something in the next newsletter as far as the schedule. MetroNet is starting in Hartfield Estates, Country Club Estates and Chesterfield soon and then west of Route 31 (Highlands, Willow Lakes, MooseLake and Timber Oaks).

ATTORNEY'S REPORT - None

FIRE DISTRICT REPORT - None

VILLAGE DEPARTMENT REPORTS

1. Finance - None

2. Community Development - None

3. Police - None

4. Public Works - None

EXECUTIVE SESSION

(after the Committee of the Whole Meeting)

ADJOURNMENT

Motion to adjourn made by Trustee Gaffino and seconded by Trustee Lowery. All in favor.

Motion approved.

Respectfully Submitted,

Lori J. Murray
Village Clerk

**VILLAGE OF NORTH AURORA
COMMITTEE OF THE WHOLE MEETING MINUTES
SEPTEMBER 18, 2017**

CALL TO ORDER

Mayor Berman called the meeting to order.

ROLL CALL

In attendance: Mayor Dale Berman, Trustee Mark Guethle, Trustee Tao Martinez, Trustee Mark **Carroll**, Trustee Mark Gaffino, Trustee Mike Lowery, Trustee Laura Curtis.

Staff in attendance: Village Administrator Steve Bosco, Public Works Director John Laskowski, Police Chief David Fisher, Finance Director Bill Hannah, Community & Economic Development Director Mike Toth, Village Attorney Kevin Drendel, IT Analyst Dave Arendt.

AUDIENCE COMMENTS - None

TRUSTEE COMMENTS - None

DISCUSSION

1. **Village Membership in the Intergovernmental Personnel Benefit Cooperative**
Finance Director Bill Hannah addressed this topic. Each year the Village looks at quotes for insurance carriers for employee health benefits. Last year, the Village switched from Blue Cross to United Health Care. Each year there are significant fluctuations in the annual renewals. Sometimes the Village deals with 10%, 15% or 30% increases. Staff has been looking into the Intergovernmental Personal Benefit Cooperative (IPBC). This is an organization of about 130 municipal and local government clients who created a self-insured intergovernmental pool. If the Village was to join, it would pay a monthly amount for this pool and depending on how the pool does, there could be a dividend or a payback to the pool. This could go into a reserve fund to offset future claims experience and increases in cost. The Village has had an average renewal of 7-1/2% per year. IPBC has an average renewal of 2.2% over the last 5 years.

Shawn Hamilton of A J Gallagher stated that the IPBC has been around since the 1970s. There are 130 members. It is regulated by the State of Illinois. Members hold over \$100,000,000 in fund balance reserves. The Village would maintain all control of its plan designs. The stability of the renewals is the biggest advantage the village will see.

Carroll asked if the IPBC negotiates the renewal rate on behalf of the Village. Hamilton said yes. There are two carriers, Blue Cross Blue Shield and United Healthcare. We negotiate on behalf of all the members, 40,000 lives. Hannah said that if the Village is interested in pursuing, there is a 90-day window to get this in place by January 1st. Carroll asked how you get paid from the village. Hamilton said the Village pays a certain amount each year. It is all encompassing (health insurance premiums, any ancillary coverages such as vision/dental, what it costs to prepare the audit, what it costs Gallagher) The IPBC Board members, of which the Village would be a part of, vote and approve each year what the budget is. Carroll said this would be

for an 18-month period. Hamilton said that there is a 120-day out. Rates are locked for 18-months. Trustee Lowery asked how this benefits the Village. Hamilton said that when they go to BCBS or United Healthcare, we are going for 40,000 people. It is group purchasing. Because of this, our renewals are much tighter. Because you are an owner/partner, you get paid back a dividend every year which fluctuates about 5 or 6% a year. It is a financial vehicle that will save the Village a good amount of money. The Board was in favor of looking into this further. Hannah to bring the resolution to the next Board meeting.

2. Community Sign Designs

The Village has a contract with Western Remac to build a community sign at the northeast corner of Route 56 and Route 31. Bosco asked the Board which of the two designs was preferred.

Mike Conoscenti of Western Remac (installer) and Lori Vierow of GreenbergFarrow (designer) were in attendance for questions from the Board.

Bosco made note of two items regarding the sign:

- On the second sign, the steel originally designed is of a very expensive material. The brown ended up being a flat brown color instead of a rusted look.
- The Board would need to approve a variance due to height of the sign. The new signs top out at 9 feet, however, the sign code for the Route 31 corridor only allows 6 feet in height.

Conoscenti stated that in terms of lighting, the two signs would be lit differently. Sign A would have dimensional letters that would be pin-mounted to the stone. It would be lit with spotlights. Sign B would contain letters within the cabinet and therefore would be internally lit. It would contain a push-in letter and be halo lit. Both signs would have the same technology for the message center board.

Consensus by the Board was to choose Sign A.

Trustee Carroll said that his only comment was that the brown in the Village symbol would look washed out and that white would show up better. Conoscenti said that the material used would allow it to be painted any color the Board chooses.

3. Overlook Gazebo Rentals

Steve Bosco asked the Board for direction in terms of renting out the gazebo for weddings and wedding pictures. If the decision is to move forward with renting the gazebo, staff would like to keep the process as simple as possible. An application would be required as an internal process. There would be a 2-hour maximum. Trustee Curtis felt this would be a good idea but felt that the fee was too low and that it should not be refundable. There should also be a tiered structure for residents vs non-residents.

The biggest concern is for staff time since a Public Works staff member would need to make sure the gazebo is clean and take care of any garbage that is left behind.

Lowery suggested a requirement to rent the gazebo 30 days in advance. Bosco said it is already noted in the application. Bosco said he would move forward per the Board's recommendation and will bring the application to the Board once it is completed.

4. Business Licenses

Mike Toth stated that Title 5 of the municipal code regulates business licenses and regulations. Some businesses use Type R licenses. Title 5 requires that each business register with the village annually at a fee of \$50. Section 5.04 requires a business pay fees for miscellaneous business operations such as vending machines, ice machines, restaurant seating. Toth said he is looking to remove all of the license requirements of section 5.04 with exception to the waste haul removal license fee. The Board was in favor of eliminating section 5.04.

EXECUTIVE SESSION

1. Land Acquisition

Motion made by Trustee Guethle and seconded by Trustee Carroll to adjourn to executive session for the purpose of discussing land acquisition. All in favor. **Motion approved.**

(return from Executive Session)

ADJOURNMENT

Motion to adjourn made by Trustee Lowery and seconded by Trustee Carroll. All in favor. **Motion approved.**

Respectfully Submitted,

Lori J. Murray
Village Clerk

Accounts Payable

To Be Paid Proof List

User: karolem
Printed: 09/27/2017 - 3:36PM
Batch: 00501.10.2017 - 10022017



Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
3 Foxes LLC						
048470						
Refund Credit/Deleted Water Acct	8.27	60-320-3340	Water Collections	505 pinewood	9/27/2017	10/02/2017
Total:	8.27	*Vendor Total				
Aaron & Karen Feinblatt						
052440						
Refund Credit/Deleted Water Acct	8.00	60-320-3340	Water Collections	602 holly wtr	9/27/2017	10/02/2017
Total:	8.00	*Vendor Total				
AIM						
046510						
Employee Flex/Sept 2017	168.00	01-430-4267	Finance Services	28374	9/26/2017	10/02/2017
Total:	168.00	*Vendor Total				
Alarm Detection Systems of IL						
000060						
(33) Keys	83.50	01-440-4799	Misc.	SI-470553	9/26/2017	10/02/2017
(40) Keys/NAPD	91.00	01-440-4799	Misc.	SI-470697	9/26/2017	10/02/2017
Total:	174.50	*Vendor Total				
Arrow Plumbing & Heating, Inc.						
032750						
Bathroom Faucet Repair/NAPD	155.00	01-445-4520	Public Buildings Rpr & Mtce	144165	9/26/2017	10/02/2017
Total:	155.00	*Vendor Total				
ATEC Systems, Inc.						
051630						
Pipe/Gaskets/Backwash System	535.15	60-445-4567	Treatment Plant Repair/Maint	15697	9/26/2017	10/02/2017
Total:	535.15	*Vendor Total				
Bill Hannah						
033630						
Mileage Reim/IGFOA Conference	153.01	01-430-4370	Conferences & Travel	092017	9/26/2017	10/02/2017
Total:	153.01	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
C & R Specialists						
008640						
Starter Replacement	505.16	01-440-4511	Vehicle Repair and Maint	09142017 #719	9/26/2017	10/02/2017
Cooling Fan Replacement	651.04	01-440-4511	Vehicle Repair and Maint	09142017 #799	9/26/2017	10/02/2017
Total:	1,156.20	*Vendor Total				
Camic Johnson, LTD.						
03989						
Admin Tows/NAPD	116.67	01-440-4260	Legal	152	9/26/2017	10/02/2017
Total:	116.67	*Vendor Total				
Casey Equipment Co, Inc						
010570						
Repair Parts/PWks Equip.	191.52	01-445-4511	Vehicle Repair and Maint	C13412	9/26/2017	10/02/2017
Total:	191.52	*Vendor Total				
CCS Contractor Equipment						
045420						
Wood Lath	77.80	01-445-4540	Streets & Alleys Rpr & Mtce	119289	9/26/2017	10/02/2017
Total:	77.80	*Vendor Total				
Chicago Filter Supply, Inc.						
043260						
(48) Dehumidifier Filters/Trmnt Plants	229.68	60-445-4567	Treatment Plant Repair/Maint	29101	9/27/2017	10/02/2017
Total:	229.68	*Vendor Total				
Cintas Corporation 636525						
041590						
Extinguisher Inspection/Trmt Plnt	329.96	60-445-4567	Treatment Plant Repair/Maint	0F94518215	9/26/2017	10/02/2017
Total:	329.96	*Vendor Total				
Clark Street Real Estate						
052380						
Refund/Escrow Account #229	2,305.17	90-000-E229	Orchard Comm - 2102 Garden Wref	escr 229	9/27/2017	10/02/2017
Total:	2,305.17	*Vendor Total				
College of Dupage						
017690						
Basic Academy	3,735.60	01-440-4380	Training	8401	9/26/2017	10/02/2017
Total:	3,735.60	*Vendor Total				
Comcast Cable						
040740						
W Plant Internet/Cable/Svcs	270.53	60-445-4652	Communications	10152017	9/26/2017	10/02/2017
TV Service/NAPD	10.53	01-440-4652	Communications	10162017	9/26/2017	10/02/2017

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
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Total:	281.06	*Vendor Total				
Commonwealth Edison						
000330						
Streetlights/4 S Willowway	60.55	10-445-4660	Street Lighting and Poles	0146092024	9/26/2017	10/02/2017
Streetlights/Butterfield & Laurel	5.33	10-445-4660	Street Lighting and Poles	0445305000	9/26/2017	10/02/2017
Streetlights/1802 Orch Gateway	181.71	10-445-4660	Street Lighting and Poles	0562144049	9/26/2017	10/02/2017
Streetlights/355 Moorfield	7.76	10-445-4660	Street Lighting and Poles	0795092063	9/26/2017	10/02/2017
Streetlights/1901 Orch Gateway	45.80	10-445-4660	Street Lighting and Poles	0835082016	9/26/2017	10/02/2017
Streetlights/1197 Comiskey	7.76	10-445-4660	Street Lighting and Poles	0903075187	9/26/2017	10/02/2017
Streetlights/1051 Kettle Ave.	38.32	10-445-4660	Street Lighting and Poles	1083133047	9/26/2017	10/02/2017
East Tower Electricity	104.45	60-445-4662	Utility	1313136025	9/26/2017	10/02/2017
Streetlights/1200 Orch Gateway	29.66	10-445-4660	Street Lighting and Poles	1344158042	9/26/2017	10/02/2017
StreetlightsRt. 25/Misc.	92.90	10-445-4660	Street Lighting and Poles	1425064018	9/26/2017	10/02/2017
Streetlights/Randall & Ice Cream	9.83	10-445-4660	Street Lighting and Poles	1543019148	9/26/2017	10/02/2017
Streetlights/1193 Comiskey	7.76	10-445-4660	Street Lighting and Poles	1743032047	9/26/2017	10/02/2017
Streetlights/Orch Gateway & Deerpath	26.02	10-445-4660	Street Lighting and Poles	1776122038	9/26/2017	10/02/2017
Streetlights/Orchard & Oak	50.57	10-445-4660	Street Lighting and Poles	1875021089	9/26/2017	10/02/2017
Streetlights/Comiskey & Orchard	65.19	10-445-4660	Street Lighting and Poles	2313121105	9/26/2017	10/02/2017
Streetlights/1600 Orch Gateway	80.66	10-445-4660	Street Lighting and Poles	2579039064	9/26/2017	10/02/2017
Streetlights/Orchard & White Oak	39.52	10-445-4660	Street Lighting and Poles	2963079050	9/26/2017	10/02/2017
Streetlights/19 N Lincolnway	51.62	10-445-4660	Street Lighting and Poles	2985029045	9/26/2017	10/02/2017
Streetlights	806.74	10-445-4660	Street Lighting and Poles	3771153008	9/26/2017	10/02/2017
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Total:	1,712.15	*Vendor Total				
Curtis Wezeman						
052390						
Refund Credit/Deleted Water Acct	7.73	60-320-3340	Water Collections	309 Hill	9/27/2017	10/02/2017
<hr/>						
Total:	7.73	*Vendor Total				
Dynegy Energy Services						
048750						
Well #7 8/14 - 9/6	4,058.11	60-445-4662	Utility	0915059095	9/27/2017	10/02/2017
Well #4 8/8 - 9/5	6,013.56	60-445-4662	Utility	1383089059	9/27/2017	10/02/2017
Well #5 8/9 - 9/6	8,023.68	60-445-4662	Utility	3915126049	9/27/2017	10/02/2017
Well #3 8/8 - 9/5	1,296.59	60-445-4662	Utility	5587066023	9/27/2017	10/02/2017
Well #6 8/4 - 9/1	4,883.20	60-445-4662	Utility	6707024008	9/27/2017	10/02/2017
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Total:	24,275.14	*Vendor Total				
Eaton Corporation						
042220						
Maintenance Contract	2,516.00	01-430-4510	Equipment/IT Maint	930653905	9/26/2017	10/02/2017
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Total:	2,516.00	*Vendor Total				
Feece Oil						
031060						
Mid-Grade Fuel	3,085.71	71-000-1340	Gas/Diesel Escrow	3501606	9/26/2017	10/02/2017
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Total:	3,085.71	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Foster & Foster, Inc.						
050630						
6-1-17 /Actuarial Valuation	6,180.00	01-430-4267	Finance Services	11098	9/26/2017	10/02/2017
Total:	6,180.00	*Vendor Total				
Frost Electric Company, Inc.						
021540						
Replace Light Pole/Bennett & Orr	1,430.00	10-445-4661	Street Light Repair/Maint	7109	9/26/2017	10/02/2017
Repair Parking Lot Lights/NAPD	436.00	01-445-4530	Public Grounds Rpr & Mtce	7194	9/26/2017	10/02/2017
Total:	1,866.00	*Vendor Total				
Fulton Technologies, Inc.						
018000						
Siren Testing/5 Month Maintenance	2,328.68	01-445-4520	Public Buildings Rpr & Mtce	3826	9/26/2017	10/02/2017
Total:	2,328.68	*Vendor Total				
Grainger						
031900						
Power Ram Tool	485.10	60-445-4870	Equipment	9553059529	9/26/2017	10/02/2017
Well #6 Temp. Transducer	319.21	60-445-4565	Water Well Rpr & Mtce	9560072747	9/26/2017	10/02/2017
Total:	804.31	*Vendor Total				
Gregory Taraszka						
052450						
Refund Credit/Deleted Water Acct	2.96	18-320-3350	Sewer Collection	2057 wstover	9/27/2017	10/02/2017
Refund Credit/Deleted Water Acct	41.39	60-320-3340	Water Collections	2057 wstover	9/27/2017	10/02/2017
Total:	44.35	*Vendor Total				
Griswold Water & Seed Store						
001770						
Seed & Straw/Dig Areas	139.00	60-445-4568	Watermain Rprs. & Rplcmts.	12201	9/26/2017	10/02/2017
Total:	139.00	*Vendor Total				
Harmonic Heating & Air Conditioning						
047680						
Boiler Maintenance/NAPD	1,280.00	01-445-4520	Public Buildings Rpr & Mtce	31848	9/26/2017	10/02/2017
Boiler Maintenance/VH	805.00	01-445-4520	Public Buildings Rpr & Mtce	31849	9/26/2017	10/02/2017
Total:	2,085.00	*Vendor Total				
Heartland Recycling						
046780						
Dirt	100.00	01-445-4543	Sidewalks Rpr & Mtce	18410	9/26/2017	10/02/2017
Total:	100.00	*Vendor Total				
ILLCO Inc.						
040110						

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
MIOX Brine Filters	84.70	60-445-4567	Treatment Plant Repair/Maint	1323508	9/26/2017	10/02/2017
Misc. Supplies	42.87	60-445-4567	Treatment Plant Repair/Maint	1323600	9/26/2017	10/02/2017
Misc. Repair Parts for Trmnt Plants	21.33	60-445-4567	Treatment Plant Repair/Maint	1323891	9/26/2017	10/02/2017
Valves/HMO@ Trmnt Plants	789.84	60-445-4567	Treatment Plant Repair/Maint	1323892	9/26/2017	10/02/2017
Total:	938.74	*Vendor Total				
Illinois Power Marketing						
047570						
Streetlights/Deerpath & Orch Gateway	41.48	10-445-4660	Street Lighting and Poles	10392021707	9/27/2017	10/02/2017
Streetlights/Orchard & Oak St	91.47	10-445-4660	Street Lighting and Poles	10392031707	9/27/2017	10/02/2017
Streetlights/25 White Oak	67.51	10-445-4660	Street Lighting and Poles	10392051707	9/27/2017	10/02/2017
Streetlights/Orchard & Orchard Gateway	120.90	10-445-4660	Street Lighting and Poles	10392061707	9/27/2017	10/02/2017
Total:	321.36	*Vendor Total				
Jacob & Melody Lund						
052420						
Refund Credit/Deleted Water Acct	1.69	18-320-3350	Sewer Collection	13 walnut swr	9/27/2017	10/02/2017
Refund Credit/Deleted Water Acct	22.36	60-320-3340	Water Collections	13 walnut wtr	9/27/2017	10/02/2017
Total:	24.05	*Vendor Total				
Jacquelyn Westerfield						
052410						
Refund Credit/Deleted Water Acct	0.07	18-320-3350	Sewer Collection	1262 comiske	9/27/2017	10/02/2017
Refund Credit/Deleted Water Acct	10.62	60-320-3340	Water Collections	1262 comiske	9/27/2017	10/02/2017
Total:	10.69	*Vendor Total				
Jeff Boeger						
052470						
Refund Credit/Deleted Water Acct	16.00	60-320-3340	Water Collections	621 lindsay w	9/27/2017	10/02/2017
Total:	16.00	*Vendor Total				
Jon Walker						
052400						
Refund Credit/Deleted Water Acct	30.73	60-320-3340	Water Collections	413 pheasant l	9/27/2017	10/02/2017
Total:	30.73	*Vendor Total				
Kane County Animal Control						
031620						
Animal Pick-Ups/August 2017	195.00	01-440-4523	Animal Control	082017	9/26/2017	10/02/2017
Total:	195.00	*Vendor Total				
KB Collision & Customs						
046310						
Squad #61 Repair	1,774.33	01-440-4511	Vehicle Repair and Maint	1069	9/26/2017	10/02/2017
Total:	1,774.33	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Kelley Magurany						
052460						
Refund Credit/Deleted Water Acct	44.08	60-320-3340	Water Collections	2818 sterkel w	9/27/2017	10/02/2017
Total:	44.08	*Vendor Total				
Kendall County Concrete						
047060						
Silver Trail Sidewalk Replacement	358.26	01-445-4543	Sidewalks Rpr & Mtce	42958	9/26/2017	10/02/2017
Silver Trail Sidewalk Replacement	358.26	01-445-4543	Sidewalks Rpr & Mtce	42985	9/26/2017	10/02/2017
Oak Street Sidewalk Replacement	305.50	01-445-4543	Sidewalks Rpr & Mtce	43018	9/26/2017	10/02/2017
Total:	1,022.02	*Vendor Total				
Kiesler's Police Supply, Inc.						
039910						
Ammunition	503.23	01-440-4383	Firearm Training	0828015A	9/26/2017	10/02/2017
Total:	503.23	*Vendor Total				
Konica Minolta						
024860						
Copier Usage/August 2017	76.16	01-430-4411	Office Expenses	9003829124-C	9/27/2017	10/02/2017
Copier Usage/August 2017	76.17	01-441-4411	Office Expenses	9003829124-C	9/27/2017	10/02/2017
Copier Usage/August 2017	76.17	01-445-4411	Office Expenses	9003829124-C	9/27/2017	10/02/2017
Copier Usage/August 2017	76.17	60-445-4411	Office Expenses	9003829124-C	9/27/2017	10/02/2017
Total:	304.67	*Vendor Total				
Kristen Lohrstorfer						
032280						
Training Reimb/Mental Health	13.75	01-440-4380	Training	09152017	9/26/2017	10/02/2017
Total:	13.75	*Vendor Total				
L. W. Meyer & Son, Inc.						
022050						
Battery Powered Grinder	410.00	60-445-4870	Equipment	765141	9/26/2017	10/02/2017
Total:	410.00	*Vendor Total				
Larry Sleighter						
052480						
Refund Credit/Deleted Water Acct	2.08	18-320-3350	Sewer Collection	227 april swr	9/27/2017	10/02/2017
Refund Credit/Deleted Water Acct	26.40	60-320-3340	Water Collections	227 april wtr	9/27/2017	10/02/2017
Total:	28.48	*Vendor Total				
Lions Club of North Aurora						
022840						
(1) Fall Display	35.00	01-440-4799	Misc.	fall disp 2017	9/26/2017	10/02/2017
Total:	35.00	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Mark Shillair						
032310						
Training Reimb/Interrogation	17.44	01-440-4380	Training	09072017	9/26/2017	10/02/2017
Total:	17.44	*Vendor Total				
Metro West COG						
032210						
Board Meeting/May 2017/Berman	35.00	01-410-4390	Dues & Meetings	3058 berman	9/27/2017	10/02/2017
Board Meeting/May 2017/Bosco	35.00	01-430-4390	Dues & Meetings	3058 bosco	9/27/2017	10/02/2017
Total:	70.00	*Vendor Total				
Mid American Water						
013680						
Manhole Frames/Lids	751.00	60-445-4568	Watermain Rprs. & Rplcmts.	141188	9/26/2017	10/02/2017
Total:	751.00	*Vendor Total				
Municode						
038650						
Ordinance Supplement Pages	329.76	01-410-4260	Legal	295518	9/27/2017	10/02/2017
Total:	329.76	*Vendor Total				
North Aurora NAPA, Inc.						
038730						
Oil Filters	55.11	01-445-4511	Vehicle Repair and Maint	273181	9/26/2017	10/02/2017
Molding Repair/Truck #190	11.67	60-445-4511	Vehicle Repair and Maint	273655	9/26/2017	10/02/2017
Total:	66.78	*Vendor Total				
North East Multi-Regional						
001520						
Staff/Command/Quinn/Gorski	7,400.00	01-440-4380	Training	224392	9/26/2017	10/02/2017
FTO Refresher/Swoboda/Kitner	100.00	01-440-4380	Training	224675	9/26/2017	10/02/2017
Total:	7,500.00	*Vendor Total				
Office Depot						
035720						
Planner/NAPD	25.99	01-440-4411	Office Expenses	2112397246	9/26/2017	10/02/2017
Total:	25.99	*Vendor Total				
Office Depot						
039370						
Pens/Community Dev	62.95	01-441-4511	Vehicle Repair and Maint	96044044000	9/26/2017	10/02/2017
Toner/Julie Machine	57.70	01-445-4511	Vehicle Repair and Maint	96044044000	9/26/2017	10/02/2017
File Cabinet	411.98	01-441-4411	Office Expenses	96044044000	9/26/2017	10/02/2017
Total:	532.63	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Olsson Roofing Company, Inc.						
042370						
Roof Repair/PWks Roof	703.00	01-445-4520	Public Buildings Rpr & Mtce	17003552	9/26/2017	10/02/2017
Total:	703.00	*Vendor Total				
Paddock Publications, Inc.						
026910						
Legal Notice/Snow Removal Bids	59.80	01-445-4506	Publishing	44482068	9/26/2017	10/02/2017
Total:	59.80	*Vendor Total				
Physicians Immediate Care, North Chicago LLC						
049540						
Pre-Employment Testing/NAPD	230.00	01-440-4799	Misc.	001	9/26/2017	10/02/2017
Pre-Employment Testing/Publ Wks	53.00	01-445-4799	Misc. Expenditures	002	9/26/2017	10/02/2017
Total:	283.00	*Vendor Total				
Pitney Bowes Inc.						
017470						
Postage Meter Rental 7/1 - 9/30 2017	45.00	01-430-4505	Postage	1005145548-(9/27/2017		10/02/2017
Postage Meter Rental 7/1 - 9/30 2017	45.00	01-441-4505	Postage	1005145548-(9/27/2017		10/02/2017
Postage Meter Rental 7/1 - 9/30 2017	45.00	01-445-4505	Postage	1005145548-(9/27/2017		10/02/2017
Postage Meter Rental 7/1 - 9/30 2017	45.00	60-445-4505	Postage	1005145548-(9/27/2017		10/02/2017
Total:	180.00	*Vendor Total				
Rempe Sharpe & Associates						
000970						
General Eng Svcs	750.00	01-445-4255	Engineering	25919 general 9/26/2017		10/02/2017
Lot Grading	2,989.00	01-441-4255	Engineering	25920 lt grdn 9/26/2017		10/02/2017
Central Tower Cell Antenna	952.50	90-000-E233	AT&T - Princeton Tower Fall 17	25921 centr tv 9/26/2017		10/02/2017
Automall Tower Antenna	698.25	90-000-E231	Sittig Cortese LLC - Verizon	25922 atmnl t 9/26/2017		10/02/2017
Well #8 Transmission Main	1,889.51	60-470-4255	Engineering	25923 well 8 9/26/2017		10/02/2017
Liberty Bus Ctr	432.73	90-000-E137	Liberty Properties	25924 liberty 9/26/2017		10/02/2017
Randall Rd STP Re-Surf	286.50	21-450-4255	Engineering	25925 rndll rd 9/26/2017		10/02/2017
Airport Road Improvements	24,667.85	21-450-4255	Engineering	25926 arprt rd 9/26/2017		10/02/2017
Towne Center Wetlands	355.00	21-456-4255	Engineering	25927 twn ctr 9/26/2017		10/02/2017
Fox Valley Golf	78.00	90-000-E232	DR Horton - FV Golf Course	25928 fv golf 9/26/2017		10/02/2017
Springs	2,422.81	90-000-E222	Springs at Orchard Rd	25929 springs 9/26/2017		10/02/2017
Opus East Warehouse	773.18	90-000-E093	OPUS - Industrial Park	25930 opus e 9/26/2017		10/02/2017
Fox Valley/DR Horton	126.50	90-000-E232	DR Horton - FV Golf Course	25931 fvgol/d 9/26/2017		10/02/2017
Wingfoot Drainage	126.50	21-450-4255	Engineering	25932 wngft c 9/26/2017		10/02/2017
2017 Street Program	3,430.27	21-450-4255	Engineering	25933 strt prg 9/26/2017		10/02/2017
Randall Highlands Hotel	1,952.08	90-000-E055	NA Lodging 1, LLC	25934 RH hot 9/27/2017		10/02/2017
Total:	41,930.68	*Vendor Total				
Ryan & Stephanie Bender						
052430						
Refund Credit/Deleted Water Acct	5.57	18-320-3350	Sewer Collection	2801 sterkel s 9/27/2017		10/02/2017
Refund Credit/Deleted Water Acct	62.18	60-320-3340	Water Collections	2801 sterkel w 9/27/2017		10/02/2017
Total:	67.75	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Sikich LLP						
019090						
Audit Svcs 2017 Progress	14,700.00	01-430-4265	Audit Services	310216	9/26/2017	10/02/2017
Total:	14,700.00	*Vendor Total				
St. Charles Trading, Inc.						
033210						
MIOX Salt	3,234.00	60-445-4438	Salt - Treatment	1718131	9/26/2017	10/02/2017
Total:	3,234.00	*Vendor Total				
Sun Life Financial						
033620						
Employee Dental/Oct 2017	243.55	01-430-4136	Dental Insurance	102017 admn	9/26/2017	10/02/2017
Employee Dental/Oct 2017	90.31	01-441-4136	Dental Insurance	102017 cd	9/26/2017	10/02/2017
Employee Dental/Oct 2017	754.05	01-440-4136	Dental Insurance	102017 napd	9/26/2017	10/02/2017
Employee Dental/Oct 2017	185.01	01-445-4136	Dental Insurance	102017 pwks	9/26/2017	10/02/2017
Employee Dental/Oct 2017	189.00	60-445-4136	Dental Insurance	102017 wtr	9/26/2017	10/02/2017
Employee Dental/Oct 2017	1,639.60	01-000-2054	Insurance Employee Reimburse	employee port	9/26/2017	10/02/2017
Total:	3,101.52	*Vendor Total				
Superior Asphalt Materials LLC						
031440						
Materials for Pot Hole Repairs	138.62	01-445-4540	Streets & Alleys Rpr & Mtce	20171277	9/26/2017	10/02/2017
Total:	138.62	*Vendor Total				
The Janssen Avenue Boys						
049970						
Business Cards/NAPD	33.00	01-440-4411	Office Expenses	11892	9/26/2017	10/02/2017
Total:	33.00	*Vendor Total				
Traffic Control & Protection						
021520						
Barricades/Community Parade	310.00	01-445-4545	Traffic Signs & Signals	23794	9/26/2017	10/02/2017
Total:	310.00	*Vendor Total				
United Healthcare						
051010						
Employee Health Ins/Oct 2017	33,465.98	01-440-4130	Health Insurance	44483461392	9/26/2017	10/02/2017
Employee Health Ins/Oct 2017	7,152.86	01-430-4130	Health Insurance	44483461392	9/26/2017	10/02/2017
Employee Health Ins/Oct 2017	2,011.20	01-441-4130	Health Insurance	44483461392	9/26/2017	10/02/2017
Employee Health Ins/Oct 2017	9,830.61	01-445-4130	Health Insurance	44483461392	9/26/2017	10/02/2017
Employee Health Ins/Oct 2017	8,145.60	60-445-4130	Health Insurance	44483461392	9/26/2017	10/02/2017
Employee Health Ins/Oct 2017	1,810.87	01-000-2055	Payroll Deductions	44483461392	9/26/2017	10/02/2017
Employee Health Ins/Oct 2017	2,463.88	01-000-2055	Payroll Deductions	44483461392	9/26/2017	10/02/2017
Employee Health Ins/Oct 2017	955.60	01-000-2055	Payroll Deductions	44483461392	9/26/2017	10/02/2017
Total:	65,836.60	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
UPS						
051420						
Shipping/MIOX	45.58	60-445-4799	Misc. Expenditures	Y7479E367	9/26/2017	10/02/2017
Total:	45.58	*Vendor Total				
Valley Lock Co., Inc.						
051220						
East Trmnt Plant Lock Repairs	148.90	60-445-4567	Treatment Plant Repair/Maint	61971	9/26/2017	10/02/2017
Total:	148.90	*Vendor Total				
Verizon Wireless						
025430						
NAPD-EOC Lines	13.80	01-440-4652	Communications	9792701922-(9/27/2017		10/02/2017
PWks Lines/Usage	65.42	01-445-4652	Communications	9792701922-(9/27/2017		10/02/2017
Cell Lines/Usage	261.77	01-440-4652	Communications	9792701923-(9/27/2017		10/02/2017
Cell Lines/Usage	112.36	01-441-4652	Communications	9792701923-(9/27/2017		10/02/2017
Cell Lines/Usage	167.96	01-445-4652	Communications	9792701923-(9/27/2017		10/02/2017
Cell Lines/Usage	147.63	01-430-4652	Communications	9792701923-(9/27/2017		10/02/2017
Cell Lines/Usage	144.43	60-445-4652	Communications	9792701923-(9/27/2017		10/02/2017
Cell Lines/Usage	38.01	01-430-4652	Communications	9792701924-(9/27/2017		10/02/2017
Cell Lines/Usage	87.80	01-440-4652	Communications	9792701924-(9/27/2017		10/02/2017
Cell Lines/Usage	101.86	01-445-4652	Communications	9792701924-(9/27/2017		10/02/2017
Cell Lines/Usage	67.81	60-445-4652	Communications	9792701924-(9/27/2017		10/02/2017
Total:	1,208.85	*Vendor Total				
Vision Service Plan (IL)						
042720						
Emp. Vision/Sept and Oct 2017	955.75	01-000-2056	VSP - Employee Contributions	09-10/2017	9/26/2017	10/02/2017
Total:	955.75	*Vendor Total				
Water Products Company						
001170						
B-Box Repair Parts/Tools	451.50	60-445-4568	Watermain Rprs. & Rplcmts.	0276019	9/26/2017	10/02/2017
Repair/Oak St Sidewalk	213.50	60-445-4568	Watermain Rprs. & Rplcmts.	0276050	9/26/2017	10/02/2017
Total:	665.00	*Vendor Total				
Weible & Cahill						
000520						
Notary/Lusk/NAPD	30.00	01-440-4799	Misc.	126394	9/26/2017	10/02/2017
Total:	30.00	*Vendor Total				
Report Total:	203,367.44					

VILLAGE OF NORTH AURORA



VILLAGE OF NORTH AURORA
KANE COUNTY, ILLINOIS

Resolution No. _____

RESOLUTION ACCEPTING
THE DEDICATION OF LAND FOR ROAD PURPOSES

Adopted by the
Board of Trustees and President
of the Village of North Aurora
this ____ day of _____, 2017

Published in Pamphlet Form
by authority of the Board of Trustees of the
Village of North Aurora, Kane County, Illinois,
this ____ day of _____, 2017
by _____.

Signed _____

VILLAGE OF NORTH AURORA

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING
THE DEDICATION OF LAND FOR ROAD PURPOSES**

WHEREAS, the property commonly known as Marvo Street vacated and legally is a private portion of Marvo street extended within the corporate limits of the Village of North Aurora (hereinafter the “Private Portion of Marvo Street”) and is legally described as follows:

THE EASTERLY 80 FEET OF MARVO STREET, IN WINTERS' SECOND ADDITION, (AS PREVIOUSLY VACATED PER BOOK 890 ON PAGE 186), ALL IN THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS. 3998 Sq. ft. (0.09 Acres)

PIN: 15 -04-255-010

WHEREAS, Timothy Miller and Cherie Miller, who own the Private Portion of Marvo Street (hereinafter the “Owner”) desires to the Private Portion of Marvo Street to the Village of North Aurora (hereinafter the “Village”) for public roadway purposes pursuant to that certain Plat of Dedication attached hereto and incorporated herein by reference as Exhibit “A”; and

WHEREAS, the Village desires to accept the dedication.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

1. The recitals set forth above are adopted and incorporated herein as the material and significant findings of the President and the Board of Trustees as if fully stated herein.
2. The instrument in the form attached hereto as Exhibit A transferring the Private Portion of Marvo Street to the Village for roadway, utility and other public purposes is hereby accepted.
3. The Village Administrator or his designee is hereby authorized and directed to record the Resolution with the Plat of Dedication and to take all such other action as to consummate the dedication and to exercise control over the dedicated property.
4. The Village shall maintain and be responsible for the dedicated property from and after the recording of the Resolution and Plat of Dedication.

VILLAGE OF NORTH AURORA

5. This Resolution shall take immediate force and effect from and after its passage and approval as provided by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this ____ day of _____, 2017 A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this ____ day of _____, 2017 A.D.

Mark Carroll _____

Laura Curtis _____

Mark Gaffino _____

Mark Guethle _____

Michael Lowery _____

Tao Martinez _____

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this ____ day of _____, 2017 A.D.

Dale Berman, Village President

ATTEST:

Village Clerk

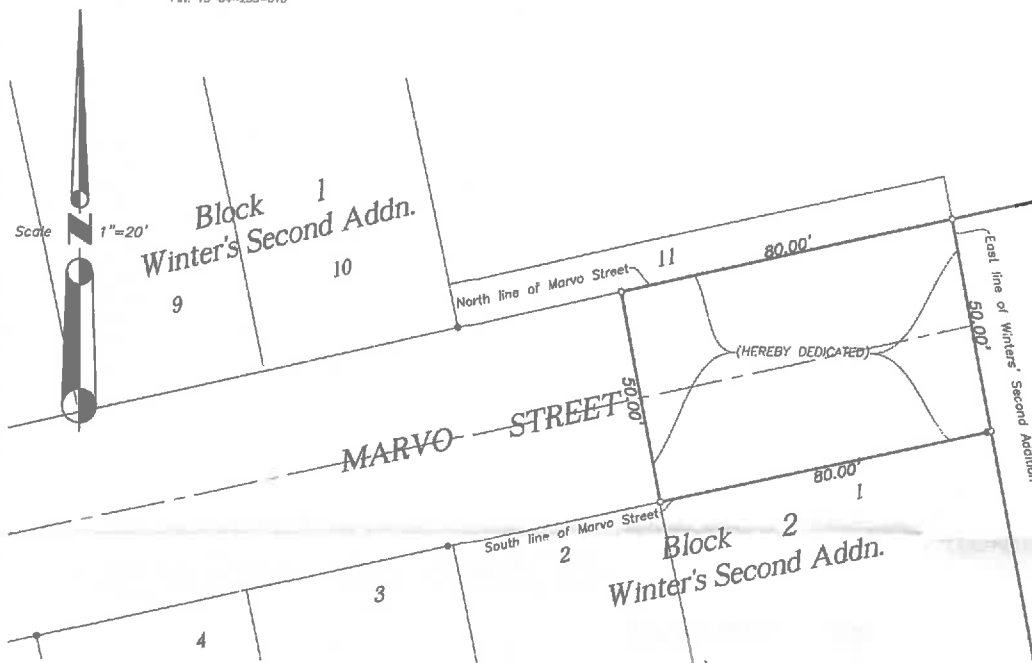
VILLAGE OF NORTH AURORA

EXHIBIT 'A' – PLAT OF DEDICATION

Plat of Dedication for Roadway and Utility Purposes to the Village of North Aurora, Illinois.

DESCRIPTION OF MARVO STREET HEREBY DEDICATED:
THE EASTERLY 80 FEET OF MARVO STREET, IN WINTERS' SECOND ADDITION, (AS PREVIOUSLY VACATED
PER BOOK 890 ON PAGE 186), ALL IN THE VILLAGE OF NORTH AURORA, KANE COUNTY, ILLINOIS.

AREA HEREBY DEDICATED = 3998 Sq. Ft. / 0.09 Acres
PIN: 15-04-255-010



LEGEND
• Boundary of property surveyed
• Indicates found survey marker
○ Indicates set open end pipe

STATE OF ILLINOIS }
COUNTY OF KANE }SS

THIS IS TO CERTIFY THAT TIMOTHY J. MILLER AND CHERIE A. MILLER ARE THE OWNERS OF THE PROPERTY DESCRIBED HEREON AND DOES HEREBY GRANT, CONVEY AND DEDICATE SAID PROPERTY FOR ROADWAY AND PUBLIC UTILITY PURPOSES.

DATED AT _____, ILLINOIS THIS _____ OF _____, 201____.

BY: _____ BY: _____
TIMOTHY J. MILLER CHERIE A. MILLER
37W543 HERITAGE DR
BATAVIA, IL 60510

STATE OF ILLINOIS }
COUNTY OF KANE }SS

THIS IS TO CERTIFY THAT TIMOTHY J. MILLER AND CHERIE A. MILLER ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY, IN PERSON, AND SIGN AND SEAL THE ATTACHED PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES HEREON SET FORTH.
GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, 201____.

NOTARY PUBLIC

STATE OF ILLINOIS }
COUNTY OF KANE }SS

PURSUANT TO CHAPTER 120, SECTION 516 OF THE ILLINOIS COMPILED STATUS, I, JACK CUNNINGHAM, COUNTY CLERK IN AND FOR THE COUNTY OF KANE AND IN THE STATE OF ILLINOIS DO HEREBY CERTIFY THAT I HAVE EXAMINED THE RECORDS AND HAVE FOUND NO DELINQUENT TAXES, UNPAID CURRENT GENERAL TAXES, DELINQUENT SPECIAL ASSESSMENTS OR UNPAID CURRENT SPECIAL ASSESSMENTS AGAINST THE TRACT OF LAND DESCRIBED AND PLATTED HEREON.

DATED THIS _____ DAY OF _____, 201____. A.D.

KANE COUNTY CLERK

STATE OF ILLINOIS }
COUNTY OF DEKALB }SS

THIS IS TO CERTIFY THAT I, SHAWN R. VANKAMPEN, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2710 HAVE PREPARED THAT ATTACHED PLAT FOR THE PURPOSE OF DEDICATING THE ABOVE DESCRIBED PROPERTY FOR ROADWAY AND PUBLIC UTILITY PURPOSES. ALL DISTANCES SHOWN IN FEET AND DECIMALS THEREOF.

DATED AT DEKALB, ILLINOIS THIS 25TH DAY OF AUGUST, 2017.

Shawn R. Vankampen
SHAWN R. VANKAMPEN
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2710
LICENSE EXPIRATION DATE: NOVEMBER 30TH, 2018



FOR: VILLAGE OF NORTH AURORA
JOB NO. WES 14142

Prepared by:
W.E. Hanna Surveyors
License No. 184007413
508 Pine Street
Dekalb, Illinois 60115
(815) 756-2189
Fax 748-2532
info@hannasurveyors.com

Village of North Aurora Memorandum



To: Village President and Board of Trustees

From: Bill Hannah, Finance Director

CC: Steve Bosco, Village Administrator

Date: September 27, 2017

RE: Approval of Village Membership in the Intergovernmental Personnel Benefit Cooperative (IPBC) through the Northern Illinois Health Insurance Initiative (NIHII)

At the September 18th Committee of the Whole meeting the Village discussed the potential benefits of joining the Intergovernmental Personnel Benefit Cooperative (IPBC) for the purpose of providing health and other benefits to employees as opposed to receiving annual quotes from different carriers.

As previously discussed, IPBC, is an organization of 130 municipal and other local governments, who have created a self-insured intergovernmental pool for the purpose of providing health and other benefits to employees. Each local governments pays monthly into the pool and share the claims experience together through banding of claims at certain levels, and all members benefit when claims and experience is less than estimated by then creating “dividends” or reserve funds to the members that are accessible and can be used to offset future premiums and costs of providing health coverage if needed. This arrangement has resulted in stability in terms of the cost of providing health benefits to employees for the members of IPBC as the average renewal for IPBC has been 2.2% over the last five years.

IPBC from the employee’s perspective works very similar to traditional health insurance as the usual carriers provide benefits (Blue Cross, United Health Care depending on which carrier is selected to be used by the Village) and still provides for co-pays, deductibles, and access to the same networks. If the Village were to join IPBC, the Village would become a member of one of IPBC’s sub-pools, NIHII (Northern Illinois Health Insurance Initiative), since the Village due to the number of employees is considered a small member.

IPBC sets it rates on a July 1-June 30 basis. As such IPBC would provide the Village with an 18-month quote covering the period of January 1, 2018 through June 30, 2019 as the Village’s plan year for benefits is on a calendar year. Currently this quote is about 7.2% over the current amount being paid by the Village and employees weighted across all plans based on current enrollment. The Village would expect, as has been IPBC’s experience, to have much smaller renewal numbers in the future. Life insurance would also be provided by the pool, and the Village would have the option of providing dental benefits through IPBC as well.

Attached is a Resolution accepting membership into NIHII and IPBC and authorization to enter into any necessary contracts. Also attached is the contract and by-laws for NIHII and other information on IPBC policies. Representatives from Arthur Gallagher (the brokers/benefit consultants for IPBC) will be in attendance at the meeting to answer any further questions the Board may have.



**VILLAGE OF NORTH AURORA
KANE COUNTY, ILLINOIS**

Resolution No. _____

**RESOLUTION AUTHORIZING MEMBERSHIP IN THE
NORTHERN ILLINOIS HEALTH INSURANCE INITIATIVE (NIHI) SUB-POOL
OF THE INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE**

**Adopted by the
Board of Trustees and President
of the Village of North Aurora
this ____ day of _____, 2017**

**Published in Pamphlet Form
by authority of the Board of Trustees of the
Village of North Aurora, Kane County, Illinois,
this ____ day of _____, 2017
by _____.**

Signed _____

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING MEMBERSHIP IN THE
NORTHERN ILLINOIS HEALTH INSURANCE INITIATIVE (NIHII) SUB-POOL
OF THE INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE**

WHEREAS, a number of Illinois municipalities have entered into an intergovernmental agreement to create an entity that provides health and other related benefit coverages for the officers and employees; and

WHEREAS, the Northern Illinois Health Insurance Initiative (NIHII) Sub-Pool has chosen to provide such coverage by becoming a Member of the Intergovernmental Personnel Benefit Cooperative (IPBC); and

WHEREAS, the President and Trustees of the Village of North Aurora have determined that it is in the best interests of the Village and its officers and employees to become a Member of the NIHII Sub-Pool;

NOW, THEREFORE, be it resolved by the President and Board of Trustees of the village of North Aurora, Kane County, Illinois, as follows:

SECTION 1: The Village of North Aurora is hereby authorized and shall become a member of the IPBC and the NIHII Sub-Pool as of the starting date at which admission to membership was or is granted.

SECTION 2: The Village hereby approves and accepts the terms and conditions of the IPBC Policy Manual attached hereto and incorporated herein by reference as Exhibit “A” and the terms and conditions of the Contract and By-Laws for the NIHII attached hereto and incorporated herein by reference as Exhibit “B” and as amended from time to time in the future.

SECTION 3: The President (Mayor) is hereby authorized and directed to execute any documents necessary to qualify and enroll the Village as an active member and participant in the IPBC and NIHII Sub-Pool.

SECTION 4: This Resolution shall be in full force and effect upon its passage in the manner provided by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this ____ day of _____, 2017 A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois
this ____ day of _____, 2017 A.D.

Mark Carroll _____

Laura Curtis _____

Mark Gaffino _____

Mark Guethle _____

Michael Lowery _____

Tao Martinez _____

Approved and signed by me as President of the Board of Trustees of the Village of North
Aurora, Kane County, Illinois this ____ day of _____, 2017 A.D.

Dale Berman, Village President

ATTEST:

Village Clerk



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**Intergovernmental Personnel Benefit Cooperative
Policy Manual
As of March 23, 2017**

- 1) Financial Policies**
 - a) Administrative Fund -Fund Balance Policy**
 - b) Benefit Fund – Fund Balance Policy**
 - c) Financial & Administrative Policy & Procedures**
 - d) Investment Policy**
- 2) Growth Policy**
- 3) Record Retention Policy**
- 4) Remote Attendance Policy**



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ADMINISTRATIVE FUND BALANCE POLICY

Purpose of Fund Balance

The purpose of this policy is to establish a key element of the financial stability of the IPBC by setting guidelines for the Administrative Fund balance. Unreserved fund balance is an important measure of economic stability. It is important that IPBC maintain adequate levels of unreserved fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenses and similar circumstances. The fund balance also provides cash flow liquidity for the IPBC's administrative operations.

Policy

It is the goal of the IPBC to achieve and maintain an undesignated fund balance equal to 2 months (16 2/3%) of annual Administrative Fund expenses. The 2-month fund balance requirement will be calculated as of the close of business on June 30th of each fiscal year. The Administrative Fund Balance for each entity in the IPBC shall then be adjusted to the required 2-month fund balance through the audit process by a transfer to/from the Terminal Reserve Fund.

Effective Date

This policy shall be effective with the fiscal year beginning July 1, 2014.

**Adopted by the IPBC Board of Directors on January 30, 2014
Amended January 28, 2016**



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BENEFIT FUND – FUND BALANCE POLICY

Purpose of Fund Balance

The purpose of this policy is to establish a key element of the financial stability of the IPBC by setting guidelines for the Benefit Fund balance. Unreserved fund balance is an important measure of economic stability. It is important that IPBC maintain adequate levels of unreserved fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenses and similar circumstances. The fund balance also provides cash flow liquidity for the IPBC's PPO/EPO plan, the Dental Plan, the Wellness Program and Life Insurance plan.

Procedure

It is the goal of the IPBC to achieve and maintain a Benefit Fund balance in the range of 16 2/3% to 50% of annual Benefit Fund expenses. The fund balance range requirement will be calculated as of the close of business on June 30th of each fiscal year. The Benefit Fund – Fund Balance for each entity that falls outside of the 16 2/3% to 50% range requirement will be adjusted to the minimum or maximum range limit through the audit process by a transfer to/from the Terminal Reserve Fund. The minimum range of 16 2/3% will only apply to entities that maintain a PPO/EPO and/or Dental plan.

Implementation Period

All entities will have years from the effective date of this policy to bring their Benefit Fund - Fund Balance into compliance with the minimum range of 16 2/3%. New members will also have -years from acceptance into IPBC to bring their Benefit Fund - Fund Balance into compliance with the minimum range of 16 2/3%. After the -year implementation period, entities that are not in compliance with the minimum range of 16 2/3%, will be subject to the adjustment process in the Procedure section of this Policy.

Effective Date

This policy shall be effective with the fiscal year beginning July 1, 2015.

**Adopted by the IPBC Board of Directors on August 28,
2014 Amended January 28, 2016 a r ar 2, 2017**



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Intergovernmental Personnel Benefit Cooperative Financial and Administrative Policy and Procedures

This listing of IPBC Policies and Procedures is meant to serve as guidelines for situations that may occur in the normal course of the Cooperative's activities. Activities not addressed or contrary to these listed below may be taken with prior full Board approval.

Terminology:

- Fiscal Year - the Cooperative has adopted a fiscal year of July 1st of a year through June 30th of the following year, to coincide with the Cooperative's Plan Year and Annual Renewal.
- Member – an entity that participates in the Cooperative, either as a member of a sub-pool, a listed entity, or a stand-alone community.
 - Mature member or Mature Sub-Pool - a member, or a sub-pool, which has participated in the Cooperative through one complete fiscal year or longer, as of the date of the Cooperative's annual audit.
 - Immature member or Immature Sub-Pool - a member, or a sub-pool, which has not participated in the Cooperative through a minimum of one complete fiscal year, as of the date of the Cooperative's annual audit.

1. Administrative Account Balances

Year-End Fund Balance: Member's Administrative fund balances will be adjusted through the audit process to bring their fund balance into compliance with the Administrative Fund – Fund Balance Policy, as adopted by the Board of Directors.

2. Benefit Account Balances

A. Surplus – Reduce Future ACH Allocation

Surplus Benefit Account balances in excess of the minimum Benefit Fund - Fund Balance Policy may be utilized by the members to reduce future ACH allocation to the member's Benefit Account. After the establishment of Benefit Fund premiums with GBS, a member may request a reduction to the ACH by premium offset through the Benefit Fund Reserve account.

B. Surplus - Transfer to Terminal Reserve

Surplus Benefit Account balances in excess of the minimum Benefit Fund - Fund Balance Policy may be transferred to the members Terminal Reserve account. A reduction of the Benefit Account balance should be treated as an internal transfer to the member's Terminal Reserve account. Procedures for the transfer of any surplus are as follows:

- Members are to submit a request in writing to the Cooperative's Executive Director and Insurance Consultant. Requests from Sub-pool members must first be submitted to the Sub-pool Board for approval (if required by sub-pool by-laws) prior to the request being made to the Executive Director and Insurance Consultant.
- The Insurance Consultant will review the request and verify the Member's last audited balance and fiscal year to date activity to verify that the withdrawal will not result in an account balance deficit to be satisfied through the Cooperative's audit.
- The Insurance Consultant will forward the request to the Cooperative's Accountant for further verification of the Member's surplus balance in accordance with the Accountant's records and applicable reduction of the monthly total ACH. The effective date of the transfer will be the first of the month following the approval of the transfer.
- Any amounts requested by a member which are not approved by the Insurance Consultant and Accountant may be brought to the Finance and Operations Committee for approval.

C. Deficit

Upon acceptance of the Cooperative's annual audit, for any mature member, or mature sub-pool deficit balances in the Benefit Account will be settled with transfers from the member's, or sub-pool's, Terminal Reserve Account in accordance with the Benefit Fund – Fund Balance Policy.

3. HMO Account Balances

A. Surplus and Deficit Transfer to Terminal Reserve

HMO Account balances will be transferred to the Terminal Reserve Account for each member participating in the HMO Program as part of the year-end audit process,

4. Terminal Reserve Account Balances

A. Declared Dividends

Any member balances in the Terminal Reserve Account shall be declared dividends of the Cooperative, provided that the Member is in compliance with all applicable IPBC Fund Balance Policies. Any excess funds transferred from the other accounts to the Terminal Reserve Account shall be declared dividends of the Cooperative. Terminal Reserve balances may be utilized by the members to reduce future total ACH's, to fund deficits in the member's IPBC accounts, or may be withdrawn by the member upon written request to the Cooperative (See Terminal Reserve Account Balances – Withdrawal of Funds policy)

B. Withdrawal of Funds

Upon written request to the Cooperative, Terminal Reserve balances may be utilized by the individual members to reduce future ACH's, to fund deficits in other member accounts, or may be withdrawn by the member. Procedures for the withdrawal of funds are as follows:

- Members are to submit a request in writing to the Cooperative's Executive Director and Insurance Consultant. Requests from sub-pool members must first be submitted to the Sub-Pool Board for approval (if required by sub-pool by-laws) prior to the request being made to the Executive Director and Insurance Consultant.
- The Insurance Consultant will review the request and verify the Member's Terminal Reserve balance, and fiscal year to date activity, provided that there shall be deducted from the withdrawal any amounts owed by the member or reasonable anticipated to be owed by the member to the Cooperative either being then due or payable or estimated to be due based upon tentative figures or preliminary audits, or any other amounts due from the member to the Cooperative.
- The Insurance Consultant will forward the request to the Cooperative's Accountant for further verification of the member's current Terminal Reserve balance in accordance with the Accountant's records.
- Approved requests to reduce future ACH premium payments or to fund deficits in other member accounts will be sent to the requesting member with a copy to the IPBC Executive Director and Treasurer.

- Verified requests for withdrawal will be forwarded to the IPBC Treasurer for approval and payment with a copy to the Executive Director. Payments will be remitted within 30 days of The IPBC Treasurer's approval.

C. Deficit

Upon acceptance of the Cooperative's annual audit and settlement of other deficit account balance transfers for any member's or sub-pools', a Terminal Reserve Account balance deficit may be settled with either direct payment to the Cooperative from the member or sub-pool, or a Cooperative-approved transfer from a member's or sub-pool's surplus account balance, provided such a transfer follows the above policies.

5. **Total Account Balances**

A. Deficit – Mature Members

If insufficient surplus account balances, should result that a Terminal Reserve Account balance deficit cannot be fully settled with a transfer, the Cooperative shall accrue a Terminal Reserve Fund receivable for the net deficit balance due and issue an invoice to the member for the receivable. The invoice shall be due and payable within 60 days from the acceptance of the Cooperative's annual audit and written notice of the deficit.

B. Deficit – Immature Members

Deficit account balances of immature members of the Cooperative, or immature members of a mature sub-pool, will not be transferred or invoiced until such time as the member is considered mature, as defined by these Policies and Procedures.

Account balance deficits of mature members within a sub-pool, will not be invoiced provided the two qualifications below are both met:

1. The total sub-pool experience is reallocated among its members.
2. The total covered lives of the sub-pool increase by 50% from the prior plan year, as a result of new immature members being admitted into the sub-pool.

However, non-qualifying deficits of mature sub-pool members, resulting from their own experience or a premium deficiency, will be invoiced for the resulting Terminal Reserve Account balance deficit.

5. Accounting for Claims Incurred-but-not-Reported (IBNR)

IBNR claims shall be allocated at year-end to individual member balances in the Benefit and HMO Accounts. HMO Account surplus transfer to, or deficit transfer from, the Terminal Reserve Account shall be made after the IBNR allocation.

6. Claims Exception of the Coverage Available in the Cooperative

If a member requests a claims exception of the Cooperative i.e. coverage of an experimental procedure not normally covered, the full exception amount shall be paid by the member, not the Cooperative.

7. Premium Payments to the Cooperative – Method of Payment

All premium payments to the Cooperative shall be made on a monthly basis via ACH pull processed by the Accountant on the first business day of the month for the month.

8. Premium Deficiencies

Any member premium deficiencies, which exist after the fiscal year end final adjustments, shall reduce the member's balance in the Terminal Reserve Account, regardless of how the deficiency shall be made up by the member.

Adopted by the IPBC Board of Directors on December 3, 2015



IPBC

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Intergovernmental Personnel Benefit Cooperative Investment Policy

1.0 Policy

It is the policy of the Intergovernmental Personnel Benefit Cooperative (IPBC) to invest funds held by the Pool in a manner, which seeks the following:

- **Legal Investments** – IPBC investments must be within those instruments, which may be purchased by Illinois non-home rule communities under the statutory provisions of Illinois law.
- **Preservation of Capital** – Pool and individual member balance security is our investment policy's primary goal.
- **Proper Cash Flow** – Investments must be structured so as to provide proper cash flow for the IPBC and to provide member access to funds in accordance with the IPBC bylaws.
- **Competitive Return** – Investment instruments will be utilized in accordance with the above provisions for risk versus return. Investments of longer duration should be in instruments of greater security.

2.0 Scope

This policy applies to the investment of all monies held by the IPBC. Illinois State Statutes will determine the eligible investments for the IPBC. The Treasurer may choose to invest in only a subset of allowable investments in accordance with the above provisions, and will inform the IPBC Executive Board of investments by type, duration and diversity at each quarterly meeting.

3.0 Prudence

The standard of prudence to be used for all investment activities shall be the following "prudent person" standards, as stated below, and shall be applied while conducting all investment transactions.

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable preservation of their capital as well as the probable income to be derived."

4.0 Objective

The portfolio will be invested in certain fixed income securities and cash equivalents. The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

A. Credit Risk

The IPBC will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the types of securities listed in Section 8.0 of this Investment Policy
- Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

B. Interest Rate Risk

The IPBC will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio.

2. Liquidity

The Investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Alternatively, a portion of the portfolio may be placed in money market mutual funds or local government investment pools, which offer same-day liquidity for short-term funds.

3. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, considering the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. Investments are

limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

- Security swaps may occur within professionally managed funds that are permitted to buy and sell as a part of their basic contract.
- The IPBC will pursue a buy and hold strategy for directly held investments unless otherwise determined by the Treasurer and then any sales/swaps will be specifically reported by the Treasurer in the next quarterly report.

5.0 Standards of Care

1. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

2. Ethics and Conflicts of Interest

Officers involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/ investment positions that could be related to the performance of the investment portfolio. Officers shall refrain from undertaking personal investment transactions with the same firm and/or individual whom business is conducted on behalf of the IPBC.

3. Delegation of Authority

Authority to manage the investment program is hereby delegated to the Treasurer of the IPBC. The Treasurer is responsible for the operation of the investment program, who shall act in accordance with established written procedures and internal controls for the operation of the investment program

consistent with this investment policy and approved by the IPBC Executive Board. Procedures should include references to; safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer and approved by the IPBC Executive Board.

6.0 Authorized Financial Institutions, Depositories and Broker/Dealers

1. A list, approved by the IPBC Board of Directors, will be maintained of financial institutions and depositories authorized to provide investment services. In addition, a list will be maintained of approved security brokers/dealers. These may include “primary” dealers or regional dealers that qualify under Security and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

2. The Treasurer may suspend an approved institution or broker/dealer from business with the IPBC for non-compliance and/or non-performance. Such suspension must be confirmed by the IPBC Board of Directors at the following quarterly meeting or the suspension is lifted.

7.0 Safekeeping and Custody

1. Delivery vs. Payment

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

2. Safekeeping

Securities will be held by an independent third-party custodian selected by the entity as evidenced by safekeeping receipts in the IPBC's name.

The Treasurer shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the Finance and Operations Committee, and with the independent auditor and approved by the IPBC Board of Directors. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or prudent actions by officers of the IPBC.

8.0 Suitable and Authorized Investments

1. The IPBC will invest in those securities, which may be purchased by

Illinois non-home rule communities under the statutory provisions of Illinois law, except direct holdings of commercial paper.

2. Collateralization, where allowed by state law and in accordance with the GFOA Recommended Practices on the Collateralization of Public Deposits, full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit.

9.0 Investment Parameters

1. Diversification

It is the policy of the IPBC to diversify its investment portfolios. To eliminate risk of loss resulting from the over-concentration of assets in a specific maturity, issuer, or class of securities, all cash and cash equivalent assets in all IPBC funds shall be diversified by maturity, issuer and class of security. Diversification strategies shall be determined and revised periodically by the Treasurer for all funds.

In establishing specific diversification strategies, the following policies and constraints shall apply:

- Portfolio maturities shall be staggered to avoid undue concentration of assets in a specific maturity sector. Maturities selected shall provide for stability of income and reasonable liquidity.
- No more than 50% of IPBC funds shall be invested with any one investment firm.

2. Cash Management Funds

- Liquidity shall be assured through practices ensuring that the next disbursement date is covered through maturing investments or marketable U.S. Treasury or Agency Obligations.
- Positions in securities having potential default risk (e.g., commercial paper) shall be limited in size so that in case of default, the portfolio's annual investment income will exceed a loss on a single issuer's securities.
- Risks of market price volatility shall be controlled through maturity diversification such that aggregate price losses on instruments with maturities exceeding one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.
- The Treasurer shall establish strategies and guidelines for the percentage of the total portfolio that may be invested in securities other than repurchase agreements, Treasury bills or collateralized certificates of deposit. The Finance and Operations Committee shall conduct a quarterly review of these guidelines and evaluate

the probability of market and default risk in various investment sectors as part of its considerations.

3. Maximum Maturities

To the extent possible, the IPBC shall attempt to match its investments with anticipated cash flow requirements. The weighted average maturity of the portfolio shall not be more than three (3) years with any one position having a maximum maturity of five (5) years.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as local government investment pools, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

4. Competitive Bids

The Investment Manager shall obtain competitive bids from at least two brokers or financial institutions on all purchases of investment instruments purchased on the secondary market.

10.0 Reporting

1. Investment Report

The Treasurer shall submit an investment report quarterly that summarizes recent market conditions, economic developments and anticipated investment conditions. The report shall summarize the investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics and other features. The report shall explain the quarter's total investment return and compare the return with budgetary expectations.

The report shall include an appendix that discloses all transactions during the past quarter. The report shall be in compliance with state law and shall be distributed to the IPBC Board and others as required by law.

Each quarterly report shall indicate any areas of policy concern and suggested or planned revision of investment strategies.

2. Performance Standards

The investment portfolio will be managed in accordance with the parameters specified in this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. The Treasurer shall establish appropriate benchmarks

against which portfolio performance shall be compared on a regular basis. The benchmarks shall be reflective of the actual securities being purchased and risks undertaken, and the benchmarks shall have a similar weighted average maturity as the portfolio.

3. Marking to Market

The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed consistent with the GFOA Recommended Practice on “Market-to-Market Practices for State and Local Government Investment Portfolios and Investment Pools.”

11.0 Policy Considerations

1. Exemption

Any investment currently held that does not meet the guidelines of this policy shall be temporarily exempted from the requirements of this policy. Investments must come in conformance with the policy within six months of the policy's adoption or the governing body must be presented with a plan through which investments will come into conformance.

2. Amendments

This policy shall be reviewed on an annual basis and any changes must be approved by the IPBC Executive Board.

1 2.0 Approval of Investment Policy

The investment policy shall be formally approved and adopted by the IPBC Executive Board and reviewed regularly.

As amended and approved by the Board of Directors on March 20, 2014



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IPBC GROWTH POLICY STATEMENT

With the assistance of its consultant Gallagher Benefit Services (GBS), the Executive Board and with the concurrence of the Board of Directors, the IPBC understands that the insurance marketplace and the IPBC's own financial protocols value continued controlled growth to the extent it is beneficial to the membership and the admitted entity.

The Executive Board supports a policy of selective membership growth, not to exceed 1,000 new employee lives per calendar year. This level of growth is intended to allow GBS reasonable time to assimilate new members into the IPBC without affecting its service responsibilities to the existing members.

Subpool additions are counted against the 1,000 employee lives, but growth in existing mature subpools is limited to no more than a gain of 50% of the subpool's population as of December 31st.

The Board of Directors hereby transfers authority to the Executive Board to approve new members per the parameters and guidelines set forth in this policy. All prospective members over 500 employee lives, or the creation of a new sub-pool will require Board of Directors' approval. In addition, if in the best interests of the IPBC, the Executive Board may recommend to the Board of Directors that the Pool exceed the new member limit.

For the purposes of considering new members, the IPBC recognizes that there is a focus within the Chicago Metropolitan area and the metro East St. Louis area or other members in proximity to an existing member. Outside these areas, it is preferred that unless a prospective member is over 500 employee lives, that any such prospecting activity support the critical mass necessary to form a new Subpool.

Before conducting an assessment of a prospective member, GBS shall discuss and review the prospect with the Executive Board, which shall include a preliminary discussion of the potential service and financial impact to existing members. In considering a new member, the Pool will evaluate and consider the following factors:

Required Data:

- **Accurate Underwriting.** The prospective member will need to provide at least two-years of verifiable health claims information per the IPBC Quoting Data Requirements; or, if not available, health rate information for the two-year period. GBS underwriters will use this information to develop a premium

quote to insure the new member risk is accurately underwritten and to ascertain the financial impact of the prospective entity/member to the Pool.

- Financial Capacity. The prospective member shall provide or make available its last two audited financial reports which will be used to evaluate the prospective member's financial condition including fund balance levels and trends.

Other Factors Considered for Membership:

- Bond Rating - if rated by an outside financial agency, it should have a current bond rating of not less than an "A" level from said agency.
- Effective Leadership. The Pool's preference is to consider entities that are similar to current members that exhibit a stable government history with a qualified staff.
- Demonstrates Long-Term Stability:
 - Familiarity with IPBC - Organization or staff members that have participated in the IPBC or other health pools in the past and understands IPBC organization structure and member participation requirements and/or:
 - Participates in Other Intergovernmental Organizations - Organization that participate in other intergovernmental organizations or cooperatives and/or:
 - Understands Pooling Concept - Understands the general concept of pooling and agrees with the philosophy that all communities are in it together and:
 - Membership Participation – Willing to actively participate in the governance of the IPBC.

Factors That Impact the IPBC:

- Subpool Growth Development - With smaller entities – look to evaluate the critical mass of entities that will be logical for future sub pools and that service needs will not exceed appropriate levels due to size or geography.
- Optimal Effective Date for New Members – January 1 or July 1.

Optimal on-boarding lead-time – 90 to 120 days from IPBC board approval to the new member's effective date.

Approved March 23, 2017



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IPBC RECORD RETENTION AND DISPOSITION POLICY AND GUIDELINES

This policy implements the retention and disposition of records maintained by the Intergovernmental Personnel Benefits Cooperative (“IPBC”). For the purposes of this policy, a record is any print or electronic document or e-mail created and maintained in the ordinary course of business. The documents listed herein that are required to be retained herein may not be all inclusive. Additional documents not specifically listed herein that may be required to be retained by law or regulation will be retained in accordance with such law or regulation. Any records that are not required to be maintained pursuant to this policy may be destroyed, or otherwise disposed of as necessary for administrative purposes. This policy shall not govern records between members or between members and consultants.

1. RECORDS REQUIRED TO BE MAINTAINED

- a. Board/Committee Meeting Materials - All items produced or used at any IPBC Executive Board, Board of Directors, Committee or sub-pool meeting, including all minutes.
- b. Financial Records and Supporting Detail – IPBC financial records, including but not limited to, reports and records of any obligation, receipt and use of public funds of units of local governments, financial statements, certified audits and all other audit reports, billing and payment detail for the IPBC, including payments and billing for IPBC contractors as well as payments or billing to or for Claimants or Members.
- c. Complaints brought against the IPBC or individual members under applicable state and federal statutes.
- d. Administrative Records - Including but not limited to general correspondence, training materials.
- e. Contracts and leases with vendors.

- f. Electronically Stored Information, in pdf, text or other electronic format comprising or relating to a particular document or record otherwise addressed in this policy.
- g. Electronic Mail (E-mail) to or from the IPBC relating to a particular document or record otherwise addressed in this policy.

2. STORAGE OF RETAINED RECORDS

All records to be retained by the IPBC, which are no longer regularly used, may be stored by the IPBC at an on or off-site facility for records storage, as the IPBC shall determine. The storage facility shall be secure and to the extent possible, fire-resistant Documents in electronic format shall be maintained just as hard copy or paper documents are, in accordance with the retention schedule set forth herein.

3. LENGTH OF RETENTION OF FILES

The following retention lengths shall apply:

- a. Board/Committee Meeting Materials. Board minutes, agendas, and Bylaws shall be retained until the IPBC is no longer actively operating and all obligations of the IPBC are fulfilled. Any other materials created for Board meetings shall be maintained for 5 years.
- b. Financial Records and Supporting Detail. Certified Audits, audit reports and general ledgers shall be retained permanently. All other records of the finance office shall be retained for 7 years.
- c. Complaints brought against the IPBC or individual members under applicable state and federal statutes shall be retained for 7 years.
- d. Administrative Records. All administrative records including general correspondence and training materials shall be retained for 5 years.
- e. Contracts and leases shall be retained for 7 years after the expiration of the contract or lease.
- f. Electronically Stored Information. The retention period for electronically stored information relating to a particular record otherwise addressed in this Policy should be retained for the same period as the document, which they relate.

- g. Electronic Mail to or from the IPBC. The retention period for electronic mail relating to a particular record otherwise addressed in this Policy should be retained for a minimum of three years.

4. DESTRUCTION OF RECORDS

All records, except those that are not subject to this policy, made or received by, or under the authority of, or coming into the custody, control or possession of the IPBC shall not be mutilated, destroyed or otherwise disposed of, in whole or in part, prior to the time frames provided herein. Prior to the destruction of any records, the Executive Director will notify the membership of the records scheduled to be destroyed at least seven days in advance.

5. LITIGATION HOLD

In some instances, this policy may be temporarily suspended, specifically if records are relevant to an investigation, litigation, potential litigation or if an audit is anticipated. Suspension of this policy will take the form of no business records, including electronically stored information, being disposed of for the stated period of time. Notice of a litigation hold will be given to staff and upon notification, the records must be preserved until the matter in question is satisfactorily resolved and notice of that resolution is given to the staff. This exception supersedes any previously or subsequently established destruction schedule for those records.

6. ADMINISTRATION OF THIS POLICY

This Policy shall be administered by the Executive Director who shall be the custodian of all retained records. The Administrator's responsibilities shall include supervising and coordinating the retention and destruction of documents pursuant to this Policy.

Approved by the IPBC Board of Directors on March 20, 2014



IPBC

Intergovernmental
Personnel Benefits
Cooperative

An intergovernmental self-insured health benefit program

INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE REMOTE ATTENDANCE POLICY

Section 1. Policy Statement. It is the policy of the IPBC that a Delegate or Alternate Delegate ("Delegate") of any group associated with this unit of government which is subject to the provisions of the Open Meetings Act (Covered Group) may attend and participate in any open or closed meeting of that Covered Group from a remote location via telephone, video or internet connection, provided that such attendance and participation is in compliance with this policy and any other applicable laws.

Section 2. Prerequisites. A Delegate of the Covered Group of the IPBC shall be provided the opportunity to attend an open and closed meeting or only one of such meetings from a remote location if the Delegate meets the following conditions and a majority of a quorum of the Covered Body votes to approve the remote attendance:

- (i) the Delegate must notify the Chairman of the Covered Body at least 24 hours before the meeting unless advance notice is impractical;
- (ii) the Delegate must meet one of three reasons described herein why he or she is unable to physically attend the meeting, including either: (1) that the Delegate cannot attend because of personal illness or disability; (2) the Delegate cannot attend because of employment purposes or the business of the IPBC Member or the Delegate's employer; or (3) the Delegate cannot attend because of a family or other emergency; and

Section 3. Voting Procedures. After roll call, a vote of the Covered Body shall be taken, considering the prerequisites set forth in Section 2, on whether to allow an off-site Delegate to participate remotely. All of the Delegates physically present are permitted to vote on whether remote participation will be allowed. A vote may be taken to permit remote participation for a stated series of meetings if the same reason applies in each case. Otherwise, a vote must be taken to allow each remote participation.

Section 4. Quorum and Vote Required. A quorum must be established by Delegates physically present at any meeting before it can be considered whether to allow a Delegate to participate in the meeting remotely. A concurring vote of a majority of a quorum shall be necessary to decide the issue. For the meeting to continue there shall always need to be a quorum physically present.

Section 5. Minutes. The Delegate participating remotely shall be considered an off-site participant and counted as present by means of video or audio conference, for that meeting if the Delegate is allowed to participate. The meeting minutes shall also reflect and state specifically whether each Delegate is physically present, present by video, or present by audio means.

- Section 6.** **Rights of Remote Delegate.** The Delegate permitted to participate remotely will be able to express his or her comments during the meeting and participate in the same capacity as those Delegates physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The remote Delegate shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any remote Delegate shall be called during any vote taken, and his or her vote counted and recorded by the Secretary and placed in the minutes for the corresponding meeting. A Delegate participating remotely may leave a meeting and return as in the case of any Delegate.
- Section 7.** **Meetings.** The term meeting as used herein refers to any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication, of a majority of a quorum of the Delegates of the Covered Body held for the purposes of discussing public business.
- Section 8.** **Closed Meetings.** Delegates participating remotely shall otherwise be entitled to participate in closed meetings by video or audio conference under the same rules as open meetings.

Approved by the IPBC Board of Directors on August 15, 2007

**CONTRACT AND BY-LAWS
FOR THE
NORTHERN ILLINOIS HEALTH INSURANCE INITIATIVE.**

THIS INTERGOVERNMENTAL AGREEMENT creating the Northern Illinois Health Insurance Initiative (“NIHII”) is made and entered into by and between the Village of North Riverside and such other MEMBERS as shall subsequently be approved and which shall adopt this Contract and By-Laws document in its present form or as it may subsequently be amended.

W I T N E S S E T H :

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, 5 ILCS 120, et seq., Illinois Compiled Statutes, 2006, as amended, entitled the “Intergovernmental Cooperation Act,” authorizes units of local government to exercise any power or powers, privileges or authority which may be exercised by the unit of local government individually to be exercised and enjoyed jointly with any other local government or body in the State; and

WHEREAS, units of local government within Illinois have found it increasingly expensive to provide health and life insurance benefits to their officers and employees; and

WHEREAS, a large number of local governmental entities previously undertook a series of studies to determine the feasibility of entering into an Intergovernmental Personnel Benefit Cooperative for the purpose of administering some or all of the personnel benefits programs offered by its member units of local government to their respective officers and employees, and

concluded that the creation of such a Cooperative was financially and administratively feasible; and

WHEREAS, the corporate authorities of a number of units of local government have organized the Intergovernmental Personnel Benefit Cooperative, (“IPBC”), and have adopted a combined Contract and By-Laws for such Agency; and

WHEREAS, the Contract and By-Laws of the IPBC (“IPBC By-Laws”), as amended, allows combinations of units of local government, other governmental bodies, quasi governmental bodies and non-profit public service entities to contract with each other to create an intergovernmental benefit subpool with the rights and powers equivalent to that of a single member of IPBC; and

WHEREAS, the MEMBERS desire to create the Northern Illinois Health Insurance Initiative, hereinafter referred to as the “NIHII;” and

WHEREAS, the MEMBERS, with this Agreement, are desirous of establishing their mutual rights and obligations with respect to their membership in NIHII and with regard to the IPBC;

NOW, THEREFORE, in consideration of the foregoing recitals and of the covenants and conditions hereinafter contained, the adequacy and sufficiency of which the parties hereto hereby stipulate the parties agree, as follows:

1. Incorporation of Recitals

The recitals contained hereinabove are incorporated herein by reference as substantive provisions of the Agreement.

2. Participation

The membership of NIHII shall consist of those Charter Members which are parties to this Agreement plus any other governmental entity admitted to membership as a MEMBER from time-to-time, less any MEMBER which withdraws or is expelled from NIHII in accordance with the provisions of this Agreement. MEMBERS of the NIHII may also add listed entities as defined in the IPBC By-Laws. The MEMBER who lists other entities to its membership shall be the sole MEMBER of the NIHII and shall be responsible for all costs and duties of membership provided herein. The MEMBER may make such arrangement as is desired with the listed entities regarding the manner of payment, sharing of risks and duration of such arrangement. Such arrangement is not a part of this Agreement. The admission of new MEMBERS and their listed entities and the listing of additional entities by any MEMBER shall take place only after a favorable two-thirds (2/3) vote of the entire membership of the Board of Directors of NIHII and subject to the payment of such sums and under such conditions as the Board shall in each case or from time-to-time establish. Such conditions may include participation in or benefit from any HMO or indemnity plan surpluses. In addition to the approval of the NIHII Board of Directors, the admission of such new MEMBER or listed entity must be approved by the Board of Directors or the Executive Committee of the IPBC prior to the admission of such prospective MEMBER or such listed entity.

3. Representation

Each MEMBER shall, by majority vote of its corporate authorities, appoint one (1) person as delegate to represent that MEMBER on the Board of Directors of NIHII for a term of one (1) year or until a successor is selected. An alternate delegate may also be appointed to serve when the primary delegate is unable to carry out his duties. Neither the delegate nor the alternate need be an elected official. The failure of a MEMBER to appoint a delegate or the

failure of the delegate to participate shall not affect the responsibilities or duties of a MEMBER under this Agreement. At its first meeting of each plan year, of the IPBC, the Board shall elect one (1) delegate to serve as both Chairperson of the Board and representative to the IPBC. An IPBC alternate representative shall also be elected. The term of office for the Chairperson and other officials shall be for a period of one (1) year, or until a successor is selected. The Board may, from time-to-time, establish other offices and may select a delegate to serve in any of such offices. The Board may fill any vacancies which may occur in such offices until the end of the term.

4. Responsibility of the Board of Directors

The Board of Directors shall determine the general policy of NIHII with respect to NIHII membership in IPBC, as well as the relationship between NIHII and its MEMBERS. Policies established by the Board of Directors shall be followed by the representative and/or alternate representative to IPBC. In the absence of the establishment of a specific policy regarding a matter, the representative and/or alternate representative shall vote in that manner believed to best represent the interests of the majority of the MEMBERS.

No one serving on the Board of Directors shall receive any salary or other payment from NIHII and any salary, compensation, payment or expenses for such delegate shall be paid by each MEMBER separate from this Agreement.

5. Voting

Each MEMBER shall be entitled to one (1) vote on the Board of Directors. Such vote may be cast only by the designated delegate or the alternate. Proxy or absentee voting shall not be permitted, although the Board of Directors may approve of electronic participation in accordance with law. Voting shall be conducted according to the following procedures:

- a. A quorum shall consist of a majority of the delegates of the MEMBERS then in office. A simple majority of a quorum shall be sufficient to pass upon all matters except as otherwise provided herein.
- b. Voice voting shall be permitted unless one (1) or more MEMBERS requests a roll call vote or the vote requires greater than a majority vote for passage.
- c. A two-thirds (2/3) affirmative vote of the entire membership of NIHII shall be required to amend the plan of benefits available to the officers or employees of its MEMBERS, to withdraw as a MEMBER of IPBC in accordance with Section 11 of this Agreement, to admit a new MEMBER or listed agency or expel a MEMBER or listed agency, to amend this Agreement, and such other matters as the Board shall establish as requiring a two-thirds (2/3) affirmative vote, provided that such a rule can only be established by at least a two-thirds (2/3) affirmative vote, provided that such a rule can only be established by at least a two-thirds (2/3) affirmative vote of the entire membership.
- d. Any amendments to this Agreement which involve the manner in which the NIHII shall function as a MEMBER of the IPBC or the financial obligations of the NIHII or its MEMBERS to the IPBC shall not become effective after passage by the Board of the NIHII unless such amendment is also approved by a two-thirds (2/3) affirmative vote of the IPBC Board.

6. Meetings

Meetings of the Board of Directors shall be held at least two (2) times a year. The dates of meetings of the Board shall be established by the Chairperson in consultation with the membership. Special meetings may be held at the call of the Chairperson or by any delegate. Any item of business may be conducted at a regular meeting. Business conducted at special meetings shall be limited to those items specified in the agenda. Ten (10) days' written notice of regular or special meetings shall be given to the delegates of each MEMBER by the Chairperson in consultation with the membership or the convening authority. The time, date and location of regular and special meetings of the Board of Directors shall be determined by the Chairperson of the Board of Directors or by the convening authority.

To the extent not contrary to this Agreement, and except as modified by the Board of Directors, Robert's Rules of Order, Latest Edition, shall govern all meetings of the Board of Directors. Minutes of all regular and special meetings of the Board of Directors shall be sent to all delegates of the Board of Directors and to each MEMBER and to the Chairman of the IPBC.

7. Finances

A. The NIHII shall be considered a single MEMBER of IPBC, (as defined in IPBC By-Laws), for purposes of determining its required contribution to the IPBC. Each separate MEMBER of NIHII shall be responsible for its share in the cost of membership in IPBC, which cost shall be in direct proportion to the number of employees and officers of the MEMBER whose benefit programs are to be administered by IPBC as compared to the total number of such persons in NIHII, along with uniform method to determine differences in benefit plans and claims history. Proposed changes in benefit plans must be approved by NIHII and subject to the review and approval process in Article IX of the IPBC By-Laws..

B. The NIHII is responsible for all payments due from each of its MEMBERS. Payments may be made to a MEMBER acting as an agent or, with the approval of the IPBC, from individual MEMBERS to the IPBC. In the event that a MEMBER of the NIHII should default in any payments due to the IPBC, it shall be the responsibility of the non-defaulting MEMBERS, in proportion to their payments to the NIHII, to make up the deficit, including costs of collection, after which they may take any action required to recoup their advances. In case all MEMBERS are in default or the NIHII should dissolve, each shall be liable for its proportional share of the default or owed amounts, plus any costs in collection. Each separate MEMBER shall promptly pay to the agent for the NIHII or to the IPBC such monthly, supplementary or other payments as shall be due the IPBC. Payments shall be due within thirty (30) days after written notice from the IPBC of the amounts due.

In the event that a MEMBER of the NIHII should default in its financial obligations, both the NIHII and the IPBC shall have the right to take action to recover such funds as are owed plus interest at the highest rate which may be paid by an Illinois non-home rule municipality and the costs of collection.

8. Initial Plan of Benefits

Each MEMBER agrees to accept the initial Plan of Benefits described in Attachment A.

9. Obligations of MEMBERS

The obligations of each MEMBER to NIHII and to IPBC shall be, as follows:

- a. To promptly pay all monthly and supplementary or other payments due to IPBC at such times and in such amounts as shall be established by IPBC within the scope of this Agreement and the IPBC By-Laws. The MEMBER shall also be responsible for all payments, costs and expenses established from time-to-time by

the Board of Directors of the NIHII, within the scope of this Agreement. Any delinquent payments shall accrue a penalty, which, for a period of non-payment, shall be equivalent to the highest interest rate allowed by statute to be paid by an Illinois non-home rule municipality plus collection costs.

- b. To appoint a delegate and an alternate on the Board of Directors of NIHII.
- c. To allow IPBC and NIHII reasonable access to all facilities of the MEMBERS and all records, including but not limited to financial records which relate to the purpose and powers of IPBC and NIHII.
- d. To furnish full cooperation to IPBC and NIHII attorneys, claims adjusters, the Benefit Administrator and any agent, employee, officer, or independent contractor, of IPBC and NIHII relating to the purpose and powers of IPBC and NIHII.
- e. To report to IPBC as promptly as possible all claims made to it within its benefit program as administered by IPBC.

10. Reserve Fund

The NIHII shall establish accounts in the IPBC Terminal Reserve Fund, the Administration Fund, the HMO Fund and other established funds, (the “Reserve Funds”), for the purpose of establishing a pool of funds to be used to pay for deficits in annual contributions and setting aside funds in the event that one or more MEMBERS decides to withdraw from membership in the NIHII. A separate accounting shall be established to determine each individual Member’s balance within the IPBC Funds. The exact amount of the Reserve Funds balance for each MEMBER will be determined after the audit is approved by the IPBC Board. If, after the audit process has been completed, a Reserve Fund balance below the amount

specified above for one or more MEMBERS occurs, those MEMBERS with a Reserve Fund balance below the amount specified above must pay, within 150 days after the audit has been approved, an amount directly to the delinquent Reserve Fund or Funds to cover the shortfall.

New MEMBERS to the NIHII shall, as a condition of membership, provide an amount equal to two (2) times the average monthly payment based on the current plan year rates for HMO coverage and three (3) times the average monthly payment for indemnity plan coverage. Payment shall be made to reach this reserve level by the end of the second full fiscal year of membership.

If one or more MEMBERS chooses to withdraw from the NIHII, its fair share of their Reserve Funds shall be used to pay its “run-out claims,” with any surplus funds paid to it after all sums due IPBC and NIHII associated with its participation have been paid. If the amount on deposit in the Reserve Funds of the withdrawing MEMBER is not adequate to pay its “run-out claims,” then the Reserve Funds of the remaining MEMBERS may be drawn down in a proportional manner to cover any shortfall prior to the withdrawing MEMBER fulfilling its contractual obligation to cover the shortfall.

11. Withdrawal/Termination

A. MEMBERS shall be obligated to continue as MEMBERS during the term as established by the Board of Directors of IPBC until individual withdrawal. The current term of the IPBC, itself is through June 30, 2025. The obligation of a MEMBER until the individual withdrawal, shall include continuing participation with regard to all classes of officers and employees of the MEMBER, not including its listed entities, established as being entitled to any health benefits when it became a MEMBER of NIHII. Provided, however, a MEMBER shall only be required to provide continued participation for those persons within said classes of

officers and employees as are actually employed or working for the MEMBER or as otherwise permitted to its MEMBERS by the IPBC.

Any MEMBER may withdraw from membership by giving written notice of such intention to withdraw to all other MEMBERS of NIHII, and to the Chairman of the IPBC at least one hundred twenty (120) days prior to commencement of the then next fiscal year of the IPBC. Failure to give such notice shall obligate the MEMBER to continue as a MEMBER of NIHII for the next fiscal year except where NIHII withdraws from IPBC, IPBC terminates or the IPBC declines to permit the NIHII to remain within the COOPERATIVE, with a reduced membership or for any other reason permitted under the IPBC Contract and By-Laws. Withdrawal by NIHII shall only be made to take effect at the end of the then-current fiscal year in the same manner as other MEMBERS of the IPBC.

B. If a MEMBER should withdraw from the NIHII, no indemnity benefit claims of the MEMBER shall be processed or paid by the IPBC after the close of the plan year in which withdrawal takes place, unless the MEMBER of NIHII shall to provide such services using funds furnished by that withdrawing entity. If no Reserve Funds of other MEMBERS are available, the IPBC may stop paying claims.

C. A final accounting of the withdrawing MEMBER's fair share of its Reserve Funds shall occur during the audit process for the last plan year that the withdrawing MEMBER was a MEMBER of the NIHII. After all amounts to the IPBC, if any, are paid, all remaining funds shall be refunded to the withdrawing MEMBER or, if that MEMBER is still in default, then to the NIHII within thirty (30) days after the aforementioned audit is approved.

D. In the event that a non-appealed or appealable order of a court in which IPBC is a party should decide that the NIHII may not be a MEMBER of the IPBC, then this Agreement shall terminate, provided, however, that to the extent permitted by law, the termination shall take place in accordance with Paragraph 11-B hereof.

12. Expulsion of MEMBERS

By the vote of two-thirds (2/3) of the entire remaining membership of the Board of Directors of the NIHII, any MEMBER may be expelled. Such expulsion, which shall take effect in the manner set out below, may be carried out for one or more of the following reasons:

- a. Failure to make any payments due to the NIHII or the IPBC.
- b. Failure to furnish full cooperation with the IPBC's attorneys, claims adjusters, Benefit Administrator and any agent, employee, officer or independent contractor of the IPBC or NIHII relating to the purpose and powers of the IPBC or NIHII.
- c. Failure to carry out any obligation of a MEMBER which impairs the inability of the NIHII to carryout its purposes and powers.

No MEMBER may be expelled except after notice from the NIHII of the alleged failure along with a reasonable opportunity of not less than fifteen (15) days to cure the alleged failure. The MEMBER, within that fifteen (15) day period, may request a hearing before the Board before any decision is made as to whether the expulsion shall take place. The Board shall set the date for a hearing which shall not be less than fifteen (15) days after the expiration of the time to cure has passed. The Board may appoint a hearing officer to conduct such hearing and make a recommendation to the Board based upon findings of fact. If the Board conducts the hearing itself, it may make a decision at the close of the hearing. A decision by the Board to expel a MEMBER after notice and hearing and a failure to cure the alleged defect shall be final unless

the Board shall be found by a court to have committed a gross abuse of discretion. After expulsion, the former MEMBER shall continue to be fully obligated for any payment to the IPBC or the NIHII, which was created during the term of the administration of its claims along with any other unfulfilled obligation as if it was still a MEMBER of the NIHII.

The obligation of the IPBC to administer the claims filed under the benefit program of the expelled MEMBER shall cease thirty (30) days after the date of expulsion, provided that such obligations shall only exist where there is a credit balance held by the IPBC to the account of the NIHII or such a credit balance is created. The IPBC shall not be required to pay any benefits for the expelled MEMBER after the actual date of expulsion if a deficit in amounts owed to the IPBC should exist at any time during the thirty (30) day period. Within sixty (60) days after the last claim of the MEMBER is paid by the IPBC, a final accounting of funds owed or owing shall take place. Pending claims and other records of the expelled MEMBER shall be turned over to that MEMBER in a prompt manner. With regard to any claims payable under an HMO program, where the IPBC has entered into a contract with the HMO provider to pay continuing benefits after termination, the expelled MEMBER shall be required to pay all amounts in excess of those within its Reserve Funds and, pending such payments, the NIHII shall be responsible for making the payment or reimbursing the IPBC.

In the event that the Board of the IPBC should vote to expel the NIHII from membership so long as a particular municipality or listed entity was a MEMBER of the NIHII, that MEMBER or listed entity shall be deemed to have been expelled from the NIHII in the same manner as if the NIHII Board had taken that action.

13. Acceptance of Contract and By-Laws of the Intergovernmental Personnel Benefit Cooperative

The Charter Members and other MEMBERS, by agreeing to be bound by this Intergovernmental Agreement, hereby agree to accept the terms and conditions contained within the Contract and By-Laws of the IPBC, as of the date of this Agreement and as amended from time-to-time, except that the IPBC By-Laws may not be amended to require from the NIHII duties or responsibilities different from the other MEMBERS of the IPBC and not initially contained within this Agreement or amendments thereto, agreed to by the NIHII, by action of the Board of Directors.

14. Commencement of Agreement

This Agreement shall be in full force and effect and legally binding upon the signatory MEMBERS as of the date of its passage by the corporate authorities of the Charter Members and the approval by the Board of Directors of the IPBC.

15. Contractual Obligation

This Agreement shall constitute the contract among those units of local government which become MEMBERS of the NIHII. The obligations and responsibilities of the MEMBERS set forth herein, including the obligation to take no action inconsistent with this Agreement as originally written or validly amended, shall remain a continuing obligation and responsibility of the MEMBERS. The terms of this Agreement may be enforced in a court of law or equity either by the NIHII itself, by any of its MEMBERS or by the IPBC. A consideration for the duties herewith imposed upon the MEMBERS to take certain actions and to refrain from certain other actions shall be based upon the mutual promises and agreements of the MEMBERS set forth herein and the advantage gained by the MEMBERS and anticipated reduction of administrative costs for the processing of personnel benefits. That except to the extent of the financial contributions to the NIHII and the IPBC agreed to herein, or such additional obligations as may

come about through amendments to this Agreement, no MEMBER agrees or contracts herein to be held responsible for any claims of any kind against any other MEMBER outside of the scope of the NIHII or the IPBC.

16. Entire Understanding

This Agreement sets forth the entire understanding of the parties and may only be amended as provided for herein.

17. Assignment

This Agreement shall not be assigned by any party hereto.

18. Counterparts

This Agreement is executed in multiple counterparts, each of which shall be deemed to be an original.

19. Governing Law

This Agreement shall be governed in accordance with the laws of the State of Illinois.

By execution of this Contract and By-Laws document, we do hereby certify that its approval and our membership NIHII has been authorized by our governing Board.

DATED: _____

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

As amended through March 17, 2014

VILLAGE OF NORTH AURORA BOARD REPORT

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
CC: STEVE BOSCO, VILLAGE ADMINISTRATOR
FROM: MIKE TOTH, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR
SUBJECT: BUSINESS LICENSE AMENDMENTS
AGENDA: 10/2/2017 REGULAR VILLAGE BOARD MEETING

ITEM

Ordinance amending Title 5 Chapter 5.04 and repealing Chapter 5.28 of the North Aurora Municipal Code regarding General Business Licenses and Scavenger Licenses

DISCUSSION

Section 5.06 of the North Aurora Municipal Code requires that each business submit for annual registration. Section 5.04 requires businesses to pay a license fee for miscellaneous business operations (vending machines, ice machines, gumball machines, etc.). The fees, applications and deadlines associated with the business registration and license processes are generally confusing to the businesses in North Aurora. Staff notes that the licenses are collected on the 'honor system', whereas there are no inspections to confirm those licensed items.

Community Development staff has been investigating the opportunity to streamline the way the Village collects information from businesses and application processing fees. One way to achieve this would be to eliminate the license requirements for miscellaneous business operations, with the exception of the garage removal license.

The Village Board discussed this item at their September 18, 2017 Committee of the Whole meeting, which resulted in unanimous support for the repeal of Section 5.04, with the exception of garbage removal licensing. The Board concurred that in order to maintain a business-friendly environment, businesses should not be subject to additional fees for miscellaneous business operations.

Upon later review of the licensing amendments, staff found redundancy in provisions relative to garbage removal licensing. As previously mentioned, Section 5.04 requires licensing of garbage removal contractors. Additionally, Section 5.28 (adopted in 1966) of the Municipal Code requires scavengers to obtain a license. A "scavenger" is described as *any person engaged in the collection, removal and disposal of garbage, refuse and ashes*. In order to clarify the licensing of garbage removal in the Village, the proposed ordinance repeals Section 5.28 and the pertinent regulations are transferred to Section 5.04. Staff notes that the insurance required under the scavenger provisions were transferred to Section 5.04 and updated to reflect current rates.

Attachments:

1. Ordinance amending Title 5 Chapter 5.04 and repealing Chapter 5.28 of the North Aurora Municipal Code regarding General Business Licenses and Scavenger Licenses



VILLAGE OF NORTH AURORA
KANE COUNTY, ILLINOIS

Ordinance No. _____

ORDINANCE AMENDING TITLE 5 CHAPTER 5.04 AND REPEALING CHAPTER 5.28
OF THE NORTH AURORA MUNICIPAL CODE
REGARDING GENERAL BUSINESS LICENSES AND SCAVENGER LICENSES

Adopted by the
Board of Trustees and President
of the Village of North Aurora
this ____ day of _____, 2017

Published in Pamphlet Form
by authority of the Board of Trustees of the
Village of North Aurora, Kane County, Illinois,
this ____ day of _____, 2017
by _____.

Signed _____

VILLAGE OF NORTH AURORA

ORDINANCE NO. _____

ORDINANCE AMENDING TITLE 5 CHAPTER 5.04 AND REPEALING CHAPTER 5.28
OF THE NORTH AURORA MUNICIPAL CODE
REGARDING GENERAL BUSINESS LICENSES AND SCAVENGER LICENSES

WHEREAS, the Village requires businesses to pay a license fee for miscellaneous business operations; and

WHEREAS, the President and Village Board believe it is in the best interest to amend the general business license provisions to only eliminate all but the garbage removal license as part of Chapter 5.04; and

WHEREAS, Chapter 5.28 is obsolete and no longer used and should be repealed.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

SECTION 1: The recitals set forth above are adopted and incorporated herein as the material findings of the President and Board of Trustees.

SECTION 2: Title 5, Chapter 5.04 of the North Aurora Municipal Code is hereby amended to read in its entirety, as follows:

Chapter 5.04 - WASTE REMOVAL LICENSE

Sections:

Article. I - General Provisions

5.04.010 – Definitions.

"Garbage" is defined as provided in Section 8.12.010 of the North Aurora Code.

"Officer" as used in this Chapter in regard to a licensee means any person who is a president, vice president, secretary or treasurer of a corporation other entity, a manager of a limited liability company

"Person" as used in this Chapter means any individual, firm, corporation, company, partnership, association or other entity which operates or maintains a business or device subject to the provisions in this Chapter within the Village of North Aurora.

"Principal" as used in this Chapter in regard to a licensee means any individual who is the sole proprietor of a sole proprietorship, shareholder of a corporation, member of a limited liability company, partner in a partnership (including general and limited partners) and any person having a right to share in the profits of any other association, company or other entity.

"Refuse" is defined as provided in Section 8.12.010 of the North Aurora Code.

VILLAGE OF NORTH AURORA

“Waste” means any item, including but not limited to, Garbage and Refuse that is discarded with the intention of being picked up by a Waste Hauler”.

“Waste Hauler” means any person engaged in the collection, removal and disposal of garbage, refuse and waste.

“Waste Removal License” means a license required by and issued pursuant to the terms of this Chapter.

5.04.020 Regulations applicable to all licenses and permits.

- A. **Persons Subject to License.** No person may engage in the activity of collecting, removing and disposing garbage, refuse and waste from properties in the Village of North Aurora for compensation without either entering into a contract with the Village of North Aurora or, in lieu thereof, obtaining a Waste Removal License pursuant to this Chapter.
- B. **Applications.** Applications for the Waste Removal Licenses required by this Chapter shall be executed under oath, submitted in triplicate and shall contain the following information:
 - 1. **Generally.** The (a) address of the place of business; (b) a description of the activity or device used in the business that is subject to licensing; (c) a statement of principal kind of business activity in which the business engages if other than the activity that is subject to licensing; (d) statement of whether any officer or principal owning five percent or more ownership interest of the licensee has ever been convicted of a felony or has ever forfeited an appearance bond on a felony charge; and (e) the number and description of the vehicles the applicant intends to operate or use for waste hauling in the Village, the method of disposal and the place of such disposal proposed by applicant.
 - 2. **Limited Liability Company (LLC).** If the applicant is an LLC: (a) LLC name, registered agent and registered address; (b) names, dates of birth and addresses of all managers, if any, another persons have agency capacity; and (c) names, dates of birth and addresses of all persons, firms or corporations owning more than five percent of the LLC’s membership interest.
 - 3. **Corporation.** If the applicant is a corporation: (a) corporate name, registered agent and registered address; (b) names, dates of birth and addresses of all corporate officers and directors; and (c) names, dates of birth and addresses of all persons, firms or corporations owning more than five percent of the corporation's capital stock.
 - 2. **Partnership.** If the applicant is an individual or partnership, the name, address and date of birth of owner or all partners, both general partners and limited partners.
- C. **Additional Application Requirements:**
 - 1. **Fees.** Fees required for the issuance of an original or renewal license shall be paid in advance to the Deputy Village Clerk at the time of application or renewal. The license fees set forth in this Chapter are nonrefundable. Renewal fees shall be paid promptly and a fifty (50) percent late payment charge shall be due if not paid on or before September 30th. Failure to pay the renewal license fee may be cause for suspension or revocation of the license.
 - 2. **Insurance.** Every applicant under this Chapter shall submit satisfactory proof of insurance in the form of a certificate or certificates of insurance issued by an insurer authorized to transact business in the State of Illinois, showing that the applicant has procured comprehensive public liability insurance fully protecting the Village against any loss, damage or liability that may result from the applicant's proposed operations in the Village. Such insurance shall provide for limits of coverage as follows:

VILLAGE OF NORTH AURORA

- a. Worker's Compensation insurance as required by State statute;
 - b. Employer's liability coverage in the amount of at least five hundred thousand dollars (\$500,000.00);
 - c. Bodily injury liability coverage (except automobile) of at least five hundred thousand dollars (\$500,000.00) for each occurrence and one million dollars (\$1,000,000) in the aggregate, and
 - c. Property damage liability coverage (except automobile) of at least five hundred thousand dollars (\$500,000.00) for each occurrence and one million dollars (\$1,000,000) in the aggregate;
 - d. Automobile bodily injury liability coverage of at least one hundred thousand dollars (\$100,000.00) for each person, one million dollars (\$1,000,000.00) for each occurrence;
 - e. Automobile property damage coverage of at least five hundred thousand dollars (\$500,000.00) for each occurrence;
 - f. Comprehensive general liability coverage of at least one million dollars (\$1,000,000.00) for each occurrence and two million dollars (\$2,000,000.00) in the aggregate; and
 - g. Excess umbrella liability coverage of at least five million dollars (\$5,000,000.00) each occurrence.
- D. Pre-application Investigation. Upon the receipt of an application for a license, the Deputy Village Clerk may order an investigation before the issuance of such permit or license. Such investigation shall be completed and a report of such investigation shall be made within ten (10) days after receiving the application. Investigations shall be made by the Village Administrator.
- E. No applicant shall be entitled to Waste Removal License or renewal license if any of the following factors exist:
- 1. The applicant has made any intentional misrepresentation or false statement in the application;
 - 2. The applicant owes any outstanding obligation to the Village that is past due at the time of the filing of the application;
 - 3. The applicant or any principal or officer of the applicant has been convicted of a felony;
 - 4. The applicant of any principal or officer of the applicant has had a similar license revoked in any other jurisdiction; or
 - 5. The applicant has failed to provide for a sufficient method of disposal and place of disposal of waste in keeping with local and state regulations and best practices.
- F. Duration of Licenses. All licenses shall be issued for a license year commencing on September 1 shall terminate on August 31st.
- G. Suspension. Licenses issued under this Chapter may be suspended for a period not to exceed thirty (30) days by the Village President after notice and hearing for any of the following causes:
- 1. Any fraud, misrepresentation or false statement contained in the license application;
 - 2. Any violation by the licensee of the provisions of this Chapter;
 - 3. Conviction of the licensee or any principal or officer of the licensee of a felony;
 - 4. Failure of the licensee to pay any fine owing to the village or any renewal license fee under this Chapter;

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5. The occurrence of two or more disturbances at the premises within a ninety (90) day period of two or more incidents involving injury or bodily harm to patrons, bystanders or police officers within the license year.
- H. Revocation. Licenses issued under this Chapter may be revoked if a second cause for suspension occurs within the one year license period or otherwise in close time proximity as determined by the Village Administrator.
- I. Nuisances. No business, occupation or action shall be so conducted or operated as to amount to a nuisance.
- J. No license shall be issued or renewed under the provisions of this Chapter unless all obligations owing and due to the Village of North Aurora on or before the date of the issuance or renewal of the license, have been paid in full. This subsection shall apply to any obligations owing and due by the applicant, or relating to any business, property, service or event for which the license issuance or renewal is sought.

5.04.030 - Waste Removal License Fee.

Persons, other than person who have entered into a residential refuse and waste hauling contract with the Village of North Aurora generally, engaging in the business of the collection, removal and/or disposition of any garbage, refuse or waste for compensation shall obtain a license for an annual license fee of two hundred seventy dollars (\$270.00).

5.04.040 - Vehicle/equipment maintenance, storage, disinfection.

- A. No person owning or controlling any vehicle used for the collection and removal of garbage, refuse and ashes in the Village shall cause or permit any such vehicle to be so loaded, to be in such defective condition, to be so out of repair, to be of such faulty construction, or to be so improperly driven or managed that any garbage, refuse or ashes (with which such vehicle is loaded) shall drop or fall out on any public way or other place in the Village. Such vehicle, and any box, can or other receptacle carried in or on such vehicle, shall be so constructed as to be strong and virtually air and watertight so as to prevent any such garbage, refuse or ashes from emitting any odor and so as to prevent any part of the contents or load of such vehicle from falling, leaking or spilling from such vehicle. It shall be the duty of every person in possession or control of any such vehicle to replace at once on or in such vehicle any part of the contents of such vehicle which shall or may have fallen, dropped or spilled from such vehicle, or from any box or receptacle conveyed on such vehicle, upon any public way or other place whatever.
- B. Any persons owning, controlling or operating any vehicle used for collection and removal of garbage, refuse or waste shall cause such vehicle, and all implements used in connection with the loading and unloading of such garbage, when not in use, to be stored in such place and in such manner as not to create a nuisance and shall cause such vehicle and implements to be thoroughly disinfected and to remain and be in a sanitary condition at all times whether in use or in storage.
- C. All vehicles and implements used for the purposes of collection and removal of garbage, refuse or waste shall be thoroughly disinfected at least once each week while they are being used, and all such vehicles shall be cleaned not later than one (1) week after the last use.

5.04.050 - Penalties.

Any person who violates any provision of this Chapter shall, in addition to the possible suspension or revocation of a license issued under this Chapter, be fined not less than fifty dollars (\$50.00) nor more

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than seven hundred fifty dollars (\$750.00) for each offense, and a separate offense shall be deemed committed on each day on or during which a violation occurs or continues.

SECTION 3: Title 5, Chapter 5.28 of the North Aurora Municipal Code is hereby repealed.

SECTION 4: Title 8, Chapter 8.12 of the North Aurora Municipal Code is hereby amended by revising Section 8.12.040, Subsection A. as follows:

8.12.040 - Collection and removal of garbage, refuse and ashes.

A. No person, other than a waste hauler duly approved by contract with the Village of North Aurora or licensed pursuant to Chapter 5.04 shall collect or remove garbage, refuse or ashes from any premises in the Village.

SECTION 5: If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance, or any part thereof. The Village Board of Trustees hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that anyone or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

SECTION 6: This Ordinance shall take immediate full force and effect from and after its passage, approval, publication and such other acts as required by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Mark Carroll	_____	Laura Curtis	_____
Mark Gaffino	_____	Mark Guethle	_____
Michael Lowery	_____	Tao Martinez	_____

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Dale Berman, Village President

ATTEST:

Lori Murray, Village Clerk

Memorandum



To: Dale Berman, Village President & Board of Trustees
Cc: Steven Bosco, Village Administrator
From: John Laskowski, Public Works Director
Date: September 27, 2017
Re: Award of Bid for 2017 Tree Replacement Program

This year the Village of North Aurora revised its specifications for the tree replacement program. The project specifications were amended to promote diversity among the parkway trees, identify inspection requirements, and clarify the planting procedures. There are 180 trees included in this year's tree planting program.

The project was advertised on the website and in the newspaper the week of September 3, 2017, and a mandatory pre-bid meeting was held on September 19th that was attended by 13 companies. On September 26th the Village received 12 bids for the annual tree replacement program. Table 1 below illustrates the results of the bid opening. A detailed bid tabulation is attached to this memorandum.

Table 1. Bid Results

	Company	Bid
1	Acres Group	\$ 38,217.00
2	American Landscape Group, Inc.	\$ 41,200.00
3	Langton Group	\$ 43,711.00
4	Strang, Inc.	\$ 45,900.00
5	Brancato Landscaping	\$ 45,900.00
6	The Fields on Caton Farm, Inc.	\$ 45,995.00
7	Pedersen Company	\$ 46,911.45
8	Gold Leaf Landscape	\$ 48,330.00
9	Local Lawn & Landscaping	\$ 49,680.00
10	St. Aubin Nursery	\$ 50,550.00
11	HL Landscaping	\$ 53,050.00
12	Sebert Landscaping Company	\$ 83,020.00

Tree replacement is budgeted at \$60,000 from the General Fund from the Tree Service line item, account number 01.445.4532. Acres Group located in Plainfield, IL provided the low bid in the amount of \$38,217.00. This is \$21,783 less than what was budgeted for the project. Acres Group has planted trees for the Village in the past in 2015 and in 2016 with successful results. It is the staff recommendation to award Acres Group, Inc the contract for the 2017 Tree Replacement Program in the amount of \$38,217.00.

Detailed Bid Tabulation

		Local Lawn Care and Landscaping Naperville, IL			St. Aubin Nursery Kirkland, IL			HL Landscaping Joliet, IL			Sebert Landscaping Company Bartlett, IL		
Group 1 (45 Trees)		Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost
Common Name	Botanical Name												
Autumn Blaze Maple	Acer rubrum	25	\$ 276.00	\$ 6,900.00	15	\$ 275.00	\$ 4,125.00	15	\$ 290.00	\$ 4,350.00	12	\$ 462.00	\$ 5,544.00
Norway Maple	Acer plantanoides	0	\$ 400.00	\$ -	5	\$ 275.00	\$ 1,375.00	10	\$ 300.00	\$ 3,000.00	0	\$ 462.00	\$ -
State Street Maple	Acer miyadel	10	\$ 276.00	\$ 2,760.00	0	\$ 275.00	\$ -	0	\$ -	\$ -	11	\$ 462.00	\$ 5,082.00
Sycamore Maple	Acer pseudo-platanus	0	\$ -	\$ -	0	\$ 275.00	\$ -	0	\$ -	\$ -	0	\$ 462.00	\$ -
Sugar Maple	Acer saccharum	0	\$ 480.00	\$ -	5	\$ 275.00	\$ 1,375.00	0	\$ -	\$ -	0	\$ 462.00	\$ -
Marmo Freeman Maple	Acer freemanii ‘Marmo’	0	\$ 465.00	\$ -	5	\$ 275.00	\$ 1,375.00	10	\$ 295.00	\$ 2,950.00	11	\$ 462.00	\$ 5,082.00
Sienna Glen Maple	Acer x freemanii ‘Sienna’	10	\$ 276.00	\$ 2,760.00	15	\$ 275.00	\$ 4,125.00	0	\$ 290.00	\$ 2,900.00	11	\$ 462.00	\$ 5,082.00
Group 1 Total must = 45 Trees		45		\$ 12,420.00	45		\$ 12,375.00	35		\$ 13,200.00	45		\$ 20,790.00
Group 2 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Bur Oak	Quercus macrocarpa	0	\$ 449.00	\$ -	0	\$ -	\$ -	10	\$ 300.00	\$ 3,000.00	10	\$ 470.00	\$ 4,700.00
Chinkapin Oak	Quercus myehlenbergii	10	\$ 276.00	\$ 2,760.00	5	\$ 295.00	\$ 1,475.00	0	\$ -	\$ -	10	\$ 470.00	\$ 4,700.00
Swamp White Oak	Quercus bicolor	10	\$ 276.00	\$ 2,760.00	20	\$ 285.00	\$ 5,700.00	10	\$ 300.00	\$ 3,000.00	10	\$ 470.00	\$ 4,700.00
Red Oak	Quercus rubra	0	\$ 449.00	\$ -	0	\$ -	\$ -	10	\$ 300.00	\$ 3,000.00	0	\$ 480.00	\$ -
Shingle Oak	Quercus imbricaria ‘Fagaceae’	10	\$ 276.00	\$ 2,760.00	5	\$ 295.00	\$ 1,475.00	0	\$ -	\$ -	0	\$ 490.00	\$ -
Sawtooth Oak	Quercus acutissima	0	\$ 449.00	\$ -	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ 490.00	\$ -
Group 2 Total must = 30 Trees		30		\$ 8,280.00	30		\$ 8,650.00	30		\$ 9,000.00	30		\$ 14,100.00
Group 3 (25 Trees)		Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost
Common Name	Botanical Name												
Skyline Locust	Gleditsia triacanthos	25	\$ 276.00	\$ 6,900.00	25	\$ 295.00	\$ 7,375.00	10	\$ 290.00	\$ 2,900.00	13	\$ 442.00	\$ 5,746.00
Street Keeper Honey Locust	Gleditsia triacanthos ‘Draves’	0	\$ 490.00	\$ -	0	\$ -	\$ -	15	\$ 290.00	\$ 4,350.00	12	\$ 442.00	\$ 5,304.00
Group 3 Total must = 25 Trees		25		\$ 6,900.00	25		\$ 7,375.00	25		\$ 7,250.00	25		\$ 11,050.00
Group 4 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Redmond Linden	Tilia Americana ‘Redmond’	15	\$ 276.00	\$ 4,140.00	15	\$ 275.00	\$ 4,125.00	15	\$ 290.00	\$ 4,350.00	10	\$ 462.00	\$ 4,620.00
Silver Linden	Tilia tomentosa	0	\$ 490.00	\$ -	5	\$ 285.00	\$ 1,425.00	0	\$ -	\$ -	5	\$ 470.00	\$ 2,350.00
Little Leaf Linden	Tilia cordata	15	\$ 276.00	\$ 4,140.00	10	\$ 285.00	\$ 2,850.00	15	\$ 290.00	\$ 4,350.00	15	\$ 462.00	\$ 6,930.00
Group 4 Total must = 30 Trees		30		\$ 8,280.00	30		\$ 8,400.00	30		\$ 8,700.00	30		\$ 13,900.00
Group 5 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Triumph Elm	Ulmus ‘Morton Glossy’	30	\$ 276.00	\$ 8,280.00	10	\$ 275.00	\$ 2,750.00	10	\$ 295.00	\$ 2,950.00	10	\$ 462.00	\$ 4,620.00
Accolade Elm	Ulmus davidiana var. japonica ‘Morton’	0	\$ 395.00	\$ -	15	\$ 275.00	\$ 4,125.00	0	\$ -	\$ -	10	\$ 462.00	\$ 4,620.00
Patriot Elm	Ulmus ‘Patriot’	0	\$ 445.00	\$ -	5	\$ 275.00	\$ 1,375.00	10	\$ 300.00	\$ 3,000.00	10	\$ 462.00	\$ 4,620.00
Pioneer Elm	Ulmus ‘Pioneer’	0	\$ 490.00	\$ -	0	\$ -	\$ -	10	\$ 300.00	\$ 3,000.00	0	\$ 462.00	\$ -
Group 5 Total must = 30 Trees		30		\$ 8,280.00	30		\$ 8,250.00	30		\$ 8,950.00	30		\$ 13,860.00
Group 6 (20 Trees)		Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost
Common Name	Botanical Name												
Bloodgood-London Planetree	Platanus acerifolia ‘Bloodgood’	0	\$ 415.00	\$ -	0	\$ -	\$ -	0	\$ -	\$ -	5	\$ 470.00	\$ 2,350.00
London Planetree	Platanus acerifolia	0	\$ 490.00	\$ -	5	\$ 275.00	\$ 1,375.00	0	\$ -	\$ -	5	\$ 470.00	\$ 2,350.00
Japanese Zelkova	Zelkova serrata	0	\$ 490.00	\$ -	5	\$ 275.00	\$ 1,375.00	0	\$ -	\$ -	0	\$ -	\$ -
Kentucky Coffee Tree (male only)	Gymnocladus dioicus	0	\$ 470.00	\$ -	5	\$ 275.00	\$ 1,375.00	10	\$ 295.00	\$ 2,950.00	10	\$ 462.00	\$ 4,620.00
Prairie Pride Common Hackberry	Celtis occidentails ‘Prairie Pride’	20	\$ 276.00	\$ 5,520.00	5	\$ 275.00	\$ 1,375.00	10	\$ 300.00	\$ 3,000.00	0	\$ -	\$ -
Group 6 Total must = 20 Trees		20		\$ 5,520.00	20		\$ 5,500.00	20		\$ 5,950.00	20		\$ 9,320.00
Group 1-6 Total must = 180 Trees		180		\$ 49,680.00	180		\$ 50,550.00	170		\$ 53,050.00	180		\$ 83,020.00

Detailed Bid Tabulation

		Acres Group Plainfield, IL			Americana Lanscape Group Inc Elgin, IL			Langton Group Woodstock, IL			Brancato Landscaping Des Plaines, IL		
Group 1 (45 Trees)		Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost
Common Name	Botanical Name												
Autumn Blaze Maple	Acer rubrum	9	\$ 205.00	\$ 1,845.00	15	\$ 228.00	\$ 3,420.00	45	\$ 240.04	\$ 10,801.80	15	\$ 255.00	\$ 3,825.00
Norway Maple	Acer plantanoides	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ 251.24	\$ -	0	\$ -	\$ -
State Street Maple	Acer miyadei	9	\$ 212.00	\$ 1,908.00	15	\$ 228.00	\$ 3,420.00	0	\$ 272.52	\$ -	0	\$ -	\$ -
Sycamore Maple	Acer pseudo-platanus	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ 244.52	\$ -	0	\$ -	\$ -
Sugar Maple	Acer saccharum	9	\$ 215.00	\$ 1,935.00	15	\$ 228.00	\$ 3,420.00	0	\$ 263.56	\$ -	15	\$ 255.00	\$ 3,825.00
Marmo Freeman Maple	Acer freemanii ‘Marmo’	9	\$ 215.00	\$ 1,935.00	0	\$ -	\$ -	0	\$ 244.52	\$ -	15	\$ 255.00	\$ 3,825.00
Sienna Glen Maple	Acer x freemanil ‘Sienna’	9	\$ 205.00	\$ 1,845.00	0	\$ -	\$ -	0	\$ 244.52	\$ -	0	\$ -	\$ -
Group 1 Total must = 45 Trees		45		\$ 9,468.00	45		\$ 10,260.00	45		\$ 10,801.80	45		\$ 11,475.00
Group 2 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Bur Oak	Quercus macrocarpa	6	\$ 220.00	\$ 1,320.00	0	\$ -	\$ -	15	\$ 254.60	\$ 3,819.00	6	\$ 255.00	\$ 1,530.00
Chinkapin Oak	Quercus myehlenbergii	6	\$ 220.00	\$ 1,320.00	10	\$ 244.00	\$ 2,440.00	15	\$ 254.60	\$ 3,819.00	0	\$ -	\$ -
Swamp White Oak	Quercus bicolor	6	\$ 220.00	\$ 1,320.00	0	\$ -	\$ -	0	\$ 263.56	\$ -	6	\$ 255.00	\$ 1,530.00
Red Oak	Quercus rubra	6	\$ 220.00	\$ 1,320.00	10	\$ 244.00	\$ 2,440.00	0	\$ 263.56	\$ -	6	\$ 255.00	\$ 1,530.00
Shingle Oak	Quercus imbricaria ‘Fagaceae’	6	\$ 220.00	\$ 1,320.00	10	\$ 244.00	\$ 2,440.00	0	\$ 263.56	\$ -	6	\$ 255.00	\$ 1,530.00
Sawtooth Oak	Quercus acutissima	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ 263.56	\$ -	6	\$ 255.00	\$ 1,530.00
Group 2 Total must = 30 Trees		30		\$ 6,600.00	30		\$ 7,320.00	30		\$ 7,638.00	30		\$ 7,650.00
Group 3 (25 Trees)		Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost
Common Name	Botanical Name												
Skyline Locust	Gleditsia triacanthos	15	\$ 205.00	\$ 3,075.00	25	\$ 220.00	\$ 5,500.00	25	\$ 231.08	\$ 5,777.00	25	\$ 255.00	\$ 6,375.00
Street Keeper Honey Locust	Gleditsia triacanthos ‘Draves’	10	\$ 215.00	\$ 2,150.00	0	\$ -	\$ -	0	\$ 244.52	\$ -	0	\$ -	\$ -
Group 3 Total must = 25 Trees		25		\$ 5,225.00	25		\$ 5,500.00	25		\$ 5,777.00	25		\$ 6,375.00
Group 4 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Redmond Linden	Tilia Americana ‘Redmond’	10	\$ 215.00	\$ 2,150.00	10	\$ 228.00	\$ 2,280.00	15	\$ 242.28	\$ 3,634.20	0	\$ -	\$ -
Silver Linden	Tilia tomentosa	10	\$ 215.00	\$ 2,150.00	10	\$ 228.00	\$ 2,280.00	0	\$ 254.60	\$ -	0	\$ -	\$ -
Little Leaf Linden	Tilia cordata	10	\$ 215.00	\$ 2,150.00	10	\$ 228.00	\$ 2,280.00	15	\$ 242.28	\$ 3,634.20	30	\$ 255.00	\$ 7,650.00
Group 4 Total must = 30 Trees		30		\$ 6,450.00	30		\$ 6,840.00	30		\$ 7,268.40	30		\$ 7,650.00
Group 5 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Triumph Elm	Ulmus ‘Morton Glossy’	10	\$ 207.00	\$ 2,070.00	10	\$ 232.00	\$ 2,320.00	10	\$ 244.52	\$ 2,445.20	0	\$ -	\$ -
Accolade Elm	Ulmus davidiana var. japonica ‘Morton’	10	\$ 207.00	\$ 2,070.00	10	\$ 232.00	\$ 2,320.00	10	\$ 244.52	\$ 2,445.20	30	\$ 255.00	\$ 7,650.00
Patriot Elm	Ulmus ‘Patriot’	10	\$ 207.00	\$ 2,070.00	0	\$ -	\$ -	10	\$ 244.52	\$ 2,445.20	0	\$ -	\$ -
Pioneer Elm	Ulmus ‘Pioneer’	0	\$ -	\$ -	10	\$ 232.00	\$ 2,320.00	0	\$ 277.00	\$ -	0	\$ -	\$ -
Group 5 Total must = 30 Trees		30		\$ 6,210.00	30		\$ 6,960.00	30		\$ 7,335.60	30		\$ 7,650.00
Group 6 (20 Trees)		Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost
Common Name	Botanical Name												
Bloodgood-London Planetree	Platanus acerifolia ‘Bloodgood’	4	\$ 207.00	\$ 828.00	0	\$ -	\$ -	5	\$ 244.52	\$ 1,222.60	10	\$ 255.00	\$ 2,550.00
London Planetree	Platanus acerifolia	4	\$ 207.00	\$ 828.00	10	\$ 216.00	\$ 2,160.00	5	\$ 244.52	\$ 1,222.60	0	\$ -	\$ -
Japanese Zelkova	Zelkova serrata	4	\$ 230.00	\$ 920.00	0	\$ -	\$ -	0	\$ 298.28	\$ -	0	\$ -	\$ -
Kentucky Coffee Tree (male only)	Gymnocladus dioicus	4	\$ 207.00	\$ 828.00	10	\$ 216.00	\$ 2,160.00	10	\$ 244.52	\$ 2,445.20	10	\$ 255.00	\$ 2,550.00
Praire Pride Common Hackberry	Celtis occidentalis ‘Prairie Pride’	4	\$ 215.00	\$ 860.00	0	\$ -	\$ -	0	\$ 254.60	\$ -	0	\$ -	\$ -
Group 6 Total must = 20 Trees		20		\$ 4,264.00	20		\$ 4,320.00	20		\$ 4,890.40	20		\$ 5,100.00
Group 1-6 Total must = 180 Trees		180		\$ 38,217.00	180		\$ 41,200.00	180		\$ 43,711.20	180		\$ 45,900.00

Detailed Bid Tabulation

		Strang Elburn, IL			The Fields on Caton Farm Crest Hill, IL			Pedersen Company St. Charles, IL			Goldleaf Landscaping Management Group Aurora, IL		
Group 1 (45 Trees)		Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost	Quantity Supplied (45)	Unit Price	Total Cost
Common Name	Botanical Name												
Autumn Blaze Maple	Acer rubrum	15	\$ 255.00	\$ 3,825.00	10	\$ 245.00	\$ 2,450.00	10	\$ 260.17	\$ 2,601.70	25	\$ 262.00	\$ 6,550.00
Norway Maple	Acer plantanoides	0	\$ 310.00	\$ -	5	\$ 255.00	\$ 1,275.00	10	\$ 244.17	\$ 2,441.70	0	\$ 275.00	\$ -
State Street Maple	Acer miyadei	15	\$ 255.00	\$ 3,825.00	10	\$ 255.00	\$ 2,550.00	10	\$ 272.17	\$ 2,721.70	10	\$ 275.00	\$ 2,750.00
Sycamore Maple	Acer pseudo-platanus	0	\$ -	\$ -	0	\$ 300.00	\$ -	0	\$ -	\$ -	0	\$ 278.00	\$ -
Sugar Maple	Acer saccarum	15	\$ 255.00	\$ 3,825.00	5	\$ 255.00	\$ 1,275.00	5	\$ 270.84	\$ 1,354.20	0	\$ 297.00	\$ -
Marmo Freeman Maple	Acer freemanii ‘Marmo’	0	\$ -	\$ -	10	\$ 245.00	\$ 2,450.00	10	\$ 260.17	\$ 2,601.70	0	\$ 270.00	\$ -
Sienna Glen Maple	Acer x freemanii ‘Sienna’	0	\$ -	\$ -	5	\$ 245.00	\$ 1,225.00	0	\$ 312.17	\$ -	10	\$ 262.00	\$ 2,620.00
Group 1 Total must = 45 Trees		45		\$ 11,475.00	45		\$ 11,225.00	45		\$ 11,721.00	45		\$ 11,920.00
Group 2 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Bur Oak	Quercus macrocarpa	0	\$ -	\$ -	5	\$ 260.00	\$ 1,300.00	10	\$ 265.51	\$ 2,655.10	0	\$ 310.00	\$ -
Chinkapin Oak	Quercus myehlenbergii	10	\$ 255.00	\$ 2,550.00	5	\$ 260.00	\$ 1,300.00	0	\$ 332.17	\$ -	10	\$ 280.00	\$ 2,800.00
Swamp White Oak	Quercus bicolor	0	\$ -	\$ -	5	\$ 260.00	\$ 1,300.00	5	\$ 265.51	\$ 1,327.55	10	\$ 280.00	\$ 2,800.00
Red Oak	Quercus rubra	0	\$ -	\$ -	5	\$ 260.00	\$ 1,300.00	5	\$ 265.51	\$ 1,327.55	0	\$ 315.00	\$ -
Shingle Oak	Quercus Imbricaria ‘Fagaceae’	10	\$ 255.00	\$ 2,550.00	5	\$ 260.00	\$ 1,300.00	10	\$ 265.51	\$ 2,655.10	10	\$ 280.00	\$ 2,800.00
Sawtooth Oak	Quercus acutissima	10	\$ 255.00	\$ 2,550.00	5	\$ 260.00	\$ 1,300.00	0	\$ 348.17	\$ -	0	\$ 315.00	\$ -
Group 2 Total must = 30 Trees		30		\$ 7,650.00	30		\$ 7,800.00	30		\$ 7,965.30	30		\$ 8,400.00
Group 3 (25 Trees)		Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost	Quantity Supplied (25)	Unit Price	Total Cost
Common Name	Botanical Name												
Skyline Locust	Gleditsia triacanthos	25	\$ 255.00	\$ 6,375.00	25	\$ 255.00	\$ 6,375.00	25	\$ 249.51	\$ 6,237.75	25	\$ 262.00	\$ 6,550.00
Street Keeper Honey Locust	Gleditsia triacanthos ‘Draves’	0	\$ -	\$ -	0	\$ 275.00	\$ -	0	\$ 325.51	\$ -	0	\$ 262.00	\$ -
Group 3 Total must = 25 Trees		25		\$ 6,375.00	25		\$ 6,375.00	25		\$ 6,237.75	25		\$ 6,550.00
Group 4 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Redmond Linden	Tilia Americana ‘Redmond’	0	\$ -	\$ -	10	\$ 270.00	\$ 2,700.00	15	\$ 249.51	\$ 3,742.65	15	\$ 262.00	\$ 3,930.00
Silver Linden	Tilia tomentosa	30	\$ 255.00	\$ 7,650.00	5	\$ 270.00	\$ 1,350.00	0	\$ 249.51	\$ -	0	\$ 262.00	\$ -
Little Leaf Linden	Tilia cordata	0	\$ -	\$ -	15	\$ 270.00	\$ 4,050.00	15	\$ 249.51	\$ 3,742.65	15	\$ 262.00	\$ 3,930.00
Group 4 Total must = 30 Trees		30		\$ 7,650.00	30		\$ 8,100.00	30		\$ 7,485.30	30		\$ 7,860.00
Group 5 (30 Trees)		Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost	Quantity Supplied (30)	Unit Price	Total Cost
Common Name	Botanical Name												
Triumph Elm	Ulmus ‘Morton Glossy’	30	\$ 255.00	\$ 7,650.00	5	\$ 250.00	\$ 1,250.00	10	\$ 277.51	\$ 2,775.10	10	\$ 275.00	\$ 2,750.00
Accolade Elm	Ulmus davidiana var. japonica ‘Morton’	0	\$ -	\$ -	25	\$ 250.00	\$ 6,250.00	10	\$ 277.51	\$ 2,775.10	10	\$ 275.00	\$ 2,750.00
Patriot Elm	Ulmus ‘Patriot’	0	\$ -	\$ -	0	\$ 275.00	\$ -	5	\$ 277.51	\$ 1,387.55	0	\$ -	\$ -
Pioneer Elm	Ulmus ‘Pioneer’	0	\$ -	\$ -	0	\$ 275.00	\$ -	5	\$ 277.51	\$ 1,387.55	10	\$ 275.00	\$ 2,750.00
Group 5 Total must = 30 Trees		30		\$ 7,650.00	30		\$ 7,500.00	30		\$ 8,325.30	30		\$ 8,250.00
Group 6 (20 Trees)		Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost	Quantity Supplied (20)	Unit Price	Total Cost
Common Name	Botanical Name												
Bloodgood-London Planetree	Platanus acerifolia ‘Bloodgood’	0	\$ -	\$ -	3	\$ 250.00	\$ 750.00	10	\$ 258.84	\$ 2,588.40	0	\$ 280.00	\$ -
London Planetree	Platanus acerifolia	0	\$ -	\$ -	2	\$ 250.00	\$ 500.00	0	\$ 324.17	\$ -	0	\$ 280.00	\$ -
Japanese Zelkova	Zelkova serrata	0	\$ -	\$ -	5	\$ 250.00	\$ 1,250.00	0	\$ 301.51	\$ -	0	\$ 290.00	\$ -
Kentucky Coffee Tree (male only)	Gymnocladus dioicus	10	\$ 255.00	\$ 2,550.00	5	\$ 249.00	\$ 1,245.00	5	\$ 264.17	\$ 1,320.85	10	\$ 273.00	\$ 2,730.00
Praire Pride Common Hackberry	Celtis occidentalis ‘Prairie Pride’	10	\$ 255.00	\$ 2,550.00	5	\$ 250.00	\$ 1,250.00	5	\$ 253.51	\$ 1,267.55	10	\$ 262.00	\$ 2,620.00
Group 6 Total must = 20 Trees		20		\$ 5,100.00	20		\$ 4,995.00	20		\$ 5,176.80	20		\$ 5,350.00
Group 1-6 Total must = 180 Trees		180		\$ 45,900.00	180		\$ 45,995.00	180		\$ 46,911.45	180		\$ 48,330.00

Memorandum



To: Village President and Village Board of Trustees
From: Steven Bosco, Village Administrator
Date: 9-28-17
Re: North Aurora Days Committee Municipal Code Revisions

The Village's North Aurora Days Committee is currently made up of a chairman, staff members and community volunteers. Prior to and after this year's North Aurora Days event, the chairman was seeking ways to foster ideas among the group as a whole while also ensuring that there would always be a core group of people on the group to administer the many facets of the event. In discussion with the staff, it was determined that the current setup fell out of line with the Village's existing code.

After review of the municipal code as it relates to the North Aurora Days Committee, staff is recommending revisions that will build around the committee's current collaborative and semi-formal approach while ensuring effective communication with the Village Board and adherence to the Village's fiscal policies. None of the proposed revisions change the core purpose of the committee. Below is a list of the substantive revisions being proposed:

- 1) eliminating the requirement of an appointed Committee Co-Chairman
- 2) allowing the Committee Chairman to assign roles to the members of the committee (including the staff) as they deem appropriate
- 3) changing the term for appointed members from two-year terms to three-year terms
- 4) no longer requiring a quorum of appointed members for a meeting
- 5) allowing the Trustee Liaison to also serve as the Committee Chairman
- 6) aligning the committee's financial presentation to the Village Board with the Village's annual budget process
- 7) ensuring expenditures, agreements and contracts are made in accordance with the Village's purchasing policy while leaving flexibility for the committee to make necessary purchases for the event that may not have been specifically itemized in the Village's budget

Per the municipal code, staff members are non-appointed members of the committee that will continue to work with the committee to assist in the preparation and implementation of the North Aurora Days event while also ensuring that the Village's fiscal policies are followed.

2.06.060 - North Aurora Days committee.

A.

A standing North Aurora Days committee is established for the purpose of advising, and making recommendations, related to and organizing, preparing for and overseeing the annual North Aurora Days events.

B.

The North Aurora Days committee shall consist of a chairman, ~~co-chairman~~ and no less than four and no more than eight other members all appointed by the president with the advice and consent of the board. The committee chairman shall assign roles ~~appoint~~ from among its members ~~a secretary, treasurer and any other officers it as deems deemed~~ appropriate. The chairman, ~~co-chairman~~ and members shall serve ~~two-year~~ three-year terms from ~~November 1st~~ October 1st to ~~October 31st~~ September 30th or until reappointed or replaced. ~~The chairman, co-chairman and members' terms shall be staggered.~~ There shall be no limit to the number of terms a person can serve. The committee shall meet at least quarterly. ~~A quorum shall consist of no less than four; and no business shall be conducted without a quorum present.~~

C.

No member of the committee shall receive any compensation for service unless expressly approved by the board of trustees.

D.

The president shall appoint a trustee to act as a liaison to the committee, and if no trustee liaison is appointed, the president shall act as liaison. The trustee liaison appointed by the president may also serve as committee chairman.

E.

The chairman of the North Aurora Days committee or their designee shall present advice, and ideas, recommendations, and updates for the on North Aurora Days activities to the board from time to time as the need arises. The chairman or their designee programs shall also present and a proposed budget to the board by February 28th every year as part of the Village's annual budget process for board authorization.

F.

Expenditures shall be made and binding agreements entered only as follows:

1.

~~No Expenditures, agreements and contracts shall be made except from the amount budgeted and for the activities and programs authorized by the board shall be made in accordance with the Village's purchasing policy;~~

~~2.~~

~~No agreements shall be entered unless they are in furtherance of and necessary for the completion of the activities and programs authorized by the board;~~

~~3.~~ 2.

All expenditures and agreements shall be approved by the trustee liaison or president, if no trustee liaison is designated; ~~and~~

4.

~~All expenditures and contracts shall be handled in compliance with the village purchasing manual.~~

G.

An accounting of all the funds received from any source and expenditures made shall be filed with the village administrator annually ~~no later than October 31st each year.~~

H.

Village staff shall coordinate with and assist the efforts of the North Aurora Days committee in carrying out its purpose and shall also assist in the organization, preparation and oversight of the annual North Aurora Days events.

(Ord. 08-04-28-01 § 3; Ord. 08-03-24-04 § 2 (part))

VILLAGE OF NORTH AURORA



VILLAGE OF NORTH AURORA
KANE COUNTY, ILLINOIS

Ordinance No. _____

ORDINANCE AMENDING TITLE 2 CHAPTER 2.06.060
OF THE NORTH AURORA MUNICIPAL CODE
REGARDING THE NORTH AURORA DAYS COMMITTEE

Adopted by the
Board of Trustees and President
of the Village of North Aurora
this ____ day of _____, 2017

Published in Pamphlet Form
by authority of the Board of Trustees of the
Village of North Aurora, Kane County, Illinois,
this ____ day of _____, 2017
by _____.

Signed _____

VILLAGE OF NORTH AURORA

ORDINANCE NO.

ORDINANCE AMENDING TITLE 2 CHAPTER 2.06.060
OF THE NORTH AURORA MUNICIPAL CODE
REGARDING THE NORTH AURORA DAYS COMMITTEE

WHEREAS, the North Aurora Days Committee is an Advisory Committee established by the Village's municipal code; and

WHEREAS, the President and Village Board believe it is in the best interest to amend the Village's municipal code regarding the North Aurora Days Committee to establish a revised structure for the committee; and

WHEREAS, the President and Village Board also believe the proposed revisions to the Village's municipal code will ensure a continued effective collaboration between the North Aurora Days Committee and the Village Board to provide the annual North Aurora Days event.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

SECTION 1: The recitals set forth above are adopted and incorporated herein as the material findings of the President and Board of Trustees.

SECTION 2: Title 2, Chapter 2.06.060 of the North Aurora Municipal Code is hereby amended to read in its entirety, as follows:

Chapter 2.06.060 – North Aurora Days Committee

- A. A standing North Aurora Days committee is established for the purpose of advising, making recommendations, organizing, preparing for and overseeing the annual North Aurora Days event.
- B. The North Aurora Days committee shall consist of a chairman, and no less than four and no more than eight other members all appointed by the president with the advice and consent of the board. The committee chairman shall assign roles from among its members as deemed appropriate. The chairman, and members shall serve three-year terms from October 1st to September 30th or until reappointed or replaced. There shall be no limit to the number of terms a person can serve. The committee shall meet at least quarterly.
- C. No member of the committee shall receive any compensation for service unless expressly approved by the board of trustees.
- D. The president shall appoint a trustee to act as a liaison to the committee, and if no trustee liaison is appointed, the president shall act as liaison. The trustee liaison appointed by the president may also serve as committee chairman.
- E. The chairman of the North Aurora Days committee or their designee shall present advice, ideas, recommendations, and updates on North Aurora Days activities to the board from time to time

VILLAGE OF NORTH AURORA

as the need arises. The chairman or their designee shall also present a proposed budget to the board every year as part of the Village's annual budget process for board authorization.

F. Expenditures shall be made and binding agreements entered only as follows:

1. Expenditures, agreements and contracts for the activities and programs authorized by the board shall be made in accordance with the Village's purchasing policy;
2. All expenditures and agreements shall be approved by the trustee liaison or president, if no trustee liaison is designated

G. An accounting of all the funds received from any source and expenditures made shall be filed with the village administrator annually.

H. Village staff shall coordinate with and assist the efforts of the North Aurora Days committee in carrying out its purpose and shall also assist in the organization, preparation and oversight of the annual North Aurora Days event.

SECTION 3: This Ordinance shall take immediate full force and effect from and after its passage, approval, publication and such other acts as required by law.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Mark Carroll	_____	Laura Curtis	_____
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Mark Gaffino	_____	Mark Guethle	_____
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Michael Lowery	_____	Tao Martinez	_____
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Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2017, A.D.

Dale Berman, Village President

ATTEST:

Lori Murray, Village Clerk

Memorandum



To: Village President and Village Board of Trustees
From: Steven Bosco, Village Administrator
Date: 9-28-17
Re: North Aurora Days Committee Appointments

The Village's North Aurora Days Committee is currently made up of a chairman, staff members and community volunteers. Prior to and after this year's North Aurora Days event, the chairman was seeking ways to foster ideas among the group as a whole while also ensuring that there would always be a core group of people on the group to administer the many facets of the event. In discussion with the staff, it was determined that the current setup fell out of line with the Village's existing code.

In order to better align with the Village's municipal code, appointments to the North Aurora Days Committee will need to be made. The municipal code requires the Village Board's advice and consent to the Village President's appointments. Staff is proposing revisions to the current code for the Village Board to review for approval on October 2nd. Those revisions include removing the appointment of a Committee Co-Chairman, extending the term of an appointee from two to three years and allowing the Trustee Liaison to also serve as the Committee Chairman.

Regardless of whether those revisions are approved, the Village President is to appoint a Committee Chairman and four-to-eight other members to the committee. The Village President also appoints a Trustee Liaison; however, if none is appointed, the Village President serves in that capacity. The Village President is seeking the advice and consent from the Village Board to approve the following appointments to the North Aurora Days Committee:

1. Mark Gaffino – Committee Chairman (also Trustee Liaison if the proposed code revisions are approved by the Village Board on October 2nd)
2. Doug Botkin – Appointed Committee Member
3. Sarah Deer – Appointed Committee Member
3. Kim Haegar – Appointed Committee Member
4. Jessica Watkins – Appointed Committee Member

Per the municipal code, staff members are non-appointed members of the committee that will continue to work with the committee to assist in the preparation and implementation of the North Aurora Days event while also ensuring that the Village's purchasing requirements are followed.