



**COMMITTEE OF THE WHOLE MEETING  
MONDAY, APRIL 17, 2017  
NORTH AURORA VILLAGE HALL - 25 E. STATE ST.  
(Immediately following the Village Board Meeting)**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**AUDIENCE COMMENTS**

**TRUSTEE COMMENTS**

**DISCUSSION**

1. Budget Discussion

**EXECUTIVE SESSION**

1. Release of Executive Session Minutes

**ADJOURN**

Initials

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# Village of North Aurora Memorandum



**To:** President and Board of Trustees  
**From:** Bill Hannah, Finance Director  
**CC:** Steve Bosco, Village Administrator  
**Date:** April 11, 2017  
**RE:** FY 2017-18 Draft Budget Follow-Up

During and after the overview presentation of the FY 2017-18 Draft Budget at the April 3, 2017 COW meeting several questions were asked regarding certain items in the Draft Budget for next fiscal year. The following provides some more background and explanation of those items from the related Departments, as well as a list of changes made to the Draft Budget over the last week.

## **Draft Budget Changes To-Date**

1. The tentative 2018 IMRF employer rate was issued after the Draft Budget was being completed and it is 11.01%. This is less than what was budgeted and resulted in a decrease in the General Fund Draft Budget of \$13,435 and a decrease in the Water Fund budget of \$2,286 in the IMRF expense accounts.
2. A specific line item was proposed to be added in the Rt. 31 TIF Budget for design engineering in the amount of \$65,000 for enhancements to the silo and immediate vicinity by the Riverfront. The Village would continue to work with the Fox Valley Park District and Harner's. Future construction costs could come from a variety of sources and would be evaluated in the future.

## **Additional Background Information on Certain Budget Items**

1. Purchase of five (5) Police Ford Explorer Replacement Vehicles. The budget includes \$230,000 for the purchase and placing into service five Police Ford Explorer vehicles. The basic breakdown of the cost is as follows:

Police 2017 Interceptor Utility	\$27,500
Vehicle Packages/Options	\$ 9,000
Changeover Costs	<u>\$ 9,500</u>
Total Costs Per Vehicle	\$46,000 X 5 Vehicles = \$230,000

The proposed purchase of these five vehicles would replace four (4) 2013 Chevrolet Caprices and an older 2007 Mercury Montego vehicle. The Caprices have been in service for over four years as they were placed into service in March, 2013. Miles driven on the vehicles range from 64,738 to 77,663. In addition to miles driven, another

component that goes into vehicle “wear and tear” is number of hours the vehicle is running idle. When adding the hours that the vehicles are idle which is from 5,847 to 6,152 per vehicle the wear and tear is the equivalent of an additional 146,000 to 153,000 “idle-equivalent” miles, or a total “equivalent” miles indicator of 210,000 to 253,000 miles per vehicle.

This level of wear and tear on a vehicle is about the time that significant repair and maintenance costs are occurring, the vehicle becomes less reliable, and the most opportune time to consider replacing a vehicle exists.

The switch to a utility vehicle from the traditional squads will also provide more interior room for the Police Officer. As the implementation of technology continues providing Officers with the ability to do more operations in the vehicle with laptops, printers for ticket issuing, radios, camera system, communication devices and other necessary police equipment in the squad and on the Officer, the lack of space within a traditional police squad makes operating the vehicle and equipment challenging. In addition to providing more room, a utility vehicle also offers improved safety and usability in difficult weather conditions such as snow, ice, etc. Recently many other communities have begun the shift to utility-type vehicles.

2. Purchase of Replacement Police Facility Security Server and Cameras. The budget includes \$55,000 for the purchase of a replacement server and camera system for the Police facility. The current camera server is failing with about one hard drive failure a month, and the operating system is no longer supported. The software used to run the current system is Milestone and previously the Village was paying \$14,895 annually for software and hardware maintenance on the system. The current system also uses analog cameras which is not compatible with other vendors and digital has become the standard since the camera system was implemented. Over the last two years all other Village facilities have implemented the Avigilon camera system which has no annual maintenance costs and upgrades are included for the life of the product. Implementation of this system at Police would also put all Village facilities under one centrally-managed system.
3. Purchase of Replacement Police Squad Laptops. The budget includes \$25,000 to replace six (6) police squad laptops and docking stations plus, including a spare laptop to use during breakdowns or other required maintenance. A total of twelve (12) police laptops are in service. In 2016 after significant research and solicitation of proposals, the Village replaced the first six of these laptops with a Getac S410. The cost of the laptop is \$2,392. Including the costs needed to outfit the laptop in each car including docking station brings the total cost to \$3,702 per laptop. The laptops are “semi-rugged” laptops designed especially to withstand the temperature, humidity, constant vibration and moisture exposure that they are subjected to whereas off-the-shelf consumer laptops are not designed for that type of environment. Most departments utilize rugged laptops in similar operations.
4. Purchase of Replacement 5-Yard Public Works Truck. The budget includes \$150,000 for the purchase of a new 5-Yard Dump Truck to replace a 2004 International Low-Pro 5-Yard truck. The current truck has 24,418 miles and 3,269 engine hours. According to International, the combination of hours and miles is the equivalent of 132,295 miles

driven. The truck performs a variety of functions including snowplowing, hauling dirt, concrete, salt etc. It recently needed \$4,800 worth of repairs in order to pass the safety/inspection lane. A new plow for \$8,000 is also likely needed soon for this vehicle and such plow would not be usable on another vehicle as it is ten feet which is shorter than standard length. The shorter plow also results in inefficiencies when plowing as additional snow passes need to be made. Its capacity is also less than other 5-Yard trucks and cannot carry the same amount of salt during winter operations. Resale value on this truck could be in the range of \$20,000 to \$25,000 which would partially offset the purchase of new truck that would more efficiently handle some of the tasks required by the Department.

5. Equipping of Fitness Room at Police Department. Staff is still in the process of researching and developing a list of equipment that would initially be purchased to begin outfitting a fitness room at the Police Department. The initial proposed budget estimate of \$15,000 would be added to the Vehicle and Equipment Fund. If added to the Budget staff would bring the proposed purchase to the Village Board for consideration.
6. Purchase of New Vehicle for Village Hall Use. The budget includes \$25,000 for the purchase of a new vehicle for general Village Hall use. Currently there is only one vehicle at Village Hall that is generally available for all employees to use to conduct Village business or attend meetings, etc. It is a 2006 Ford Explorer that was previously used by the Police Department. The vehicle is in need of significant repairs of around \$4,000 for transmission and other work and is mechanically unreliable. While staff was hoping to keep this vehicle and a new vehicle in service, at this time staff proposes to sell the 2006 vehicle and share the use of a new vehicle in order to conduct Village business and attend off-site meetings.