



Request for Proposal

Decommission Well #3

General Information

The Village of North Aurora is seeking a qualified contractor to permanently decommission an abandoned a deep municipal well.

Proposals are requested from qualified contractors to provide the scope of services outlined below. Please submit an electronic copy of the proposal by email to the Water Superintendent, Paul Young pyoung@northaurora.org and Public Works Director, John Laskowski at jlaskowski@northaurora.org. **A mandatory site visit must be scheduled with Water Superintendent Paul Young and completed by Thursday February 6, 2020.** The proposal should demonstrate the ability of your company to meet the requirements contained herein. Responses are due Monday February 10, 2020. The contract is scheduled to be presented to the Village Board in February for consideration. If you have any questions regarding this document please submit them in an email to pyoung@northaurora.org. All inquiries must be received by Thursday, February 6, 2020. Responses to all written questions will be posted to the website (<https://northaurora.org/government/rfp-rfq-bidding.aspx>) as soon as they are generated.

Description of the Project

The Village is seeking a qualified contractor to permanently decommission an abandoned deep municipal well. This project will include the permitting of the project with governing agencies, the removal of the equipment from the well shaft, the backfilling of the well shaft and restoration of disturbed areas.

Project Timeline

The award of this contract is anticipated to be executed immediately following the February 17, 2020 Village Board meeting. The completion date for the project is May 15, 2020.

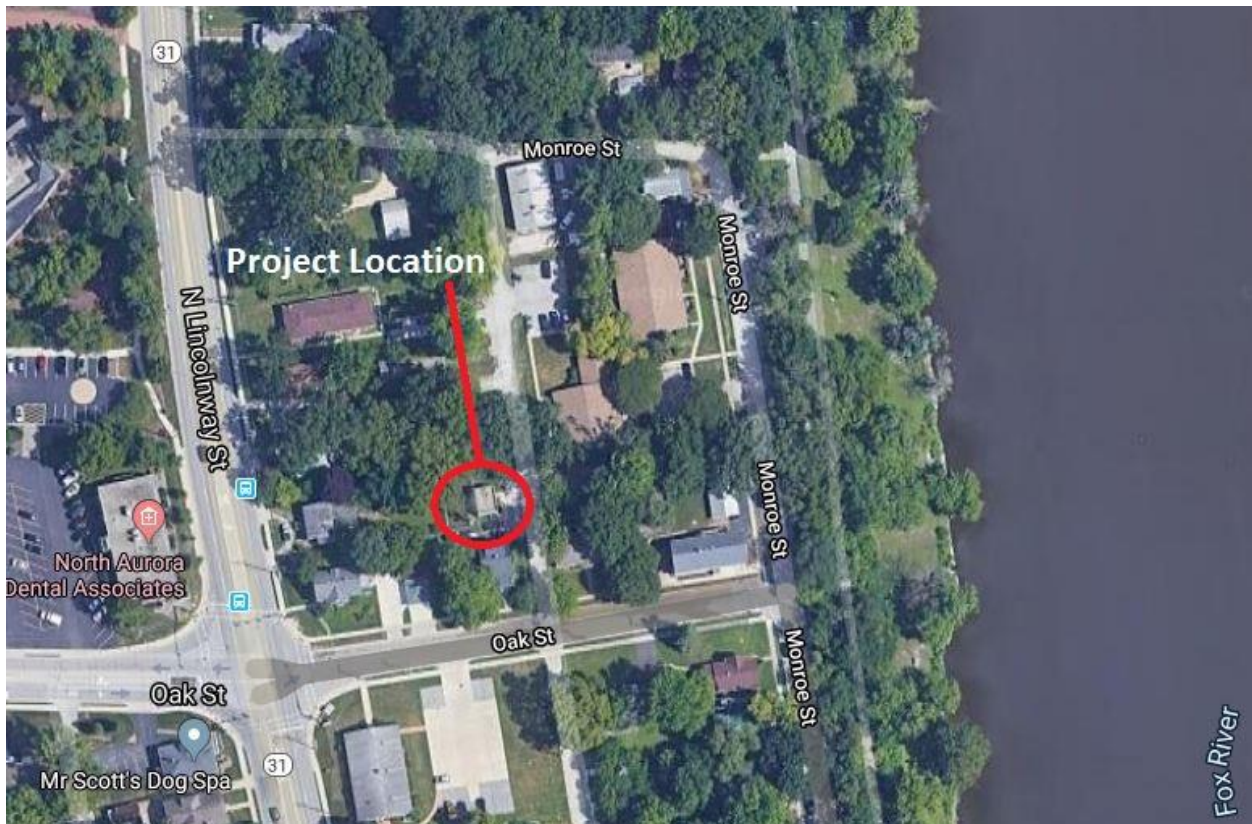
Scope of Services

This project includes the removal of the existing submersible pump and motor from the well shaft. The contractor will need to secure permits to complete the project from Kane County, and other agencies if necessary. The well must be sealed and abandoned per Kane County

regulations, permit requirements and applicable ANSI/AWWA Standards. The job site must be kept secure at all times. The specific well abandonment procedure will be determined by the contractor. We anticipate the items that would need to be completed include removal and disposal of submersible pumping equipment. We also anticipate this work includes encapsulating two unrecoverable submersible wells by setting cement tubing to a depth of 1230 feet and injecting 130 cubic yards of neat cement. The removal of the cement tubing, and backfilling with disinfected pea gravel from 1230 feet to 625 feet, with bentonite from 625 feet to 500 feet, with concrete from 500 feet to 2 feet and the removal of the well casing 2 feet below grade which would be then backfilled with approved fill to original grade. These are approximate depths. The actual depths of each layer of backfill and quantity of each material used as backfill shall be documented and recorded.

Site Visit

A **mandatory** site visit must be scheduled with Water Superintendent Paul Young and completed by Thursday February 6, 2020. The Water Superintendent can be reached directly at 630.906.7377 to arrange this meeting. Proposals will not be accepted without attending a site visit.



Qualifications

The qualified contractor is expected to demonstrate successful performance with the decommissioning of municipal wells and provide references. The qualified contractor must have the resources to perform all of items in the **Scope of Services** within the timeline for the project.

Proposal Requirements

The following information must be included:

1. The contractor's name, address, contact information and the name of the primary contact.
2. Title the proposal "Proposal Well 3 Decommission"
3. Completion of **Apprenticeship** and **Proposal** sections of this document on page 5 & 6.
4. Brief background information about the contractor, and examples of similar projects from within the past 5 years.
5. Contractor's qualifications highlighting how they align with the **Scope of Services**.
6. References: names, addresses, and phone numbers of previous municipal clients that the Village may contact for reference regarding similar projects.
7. Provide a schedule or chart illustrating the sequence and duration of construction activities demonstrating the contractor's ability to meet the project deadline.
8. Schedule of Hourly Rates for labor and equipment.
9. The Village recognizes the project has some unknowns. Therefore we are requesting a cost to complete the project based on the **Scope of Services**. Should the scope of work expand, the Village will compensate the contractor on a negotiated time, materials, and equipment basis based on the Schedule of Hourly Rates.

Selection Criteria

The successful contractor will be selected on the basis of a Village review of their proposals. The following criteria will be used to evaluate the submittals.

1. The experience the contractor has had with similar projects in the past.
2. The approach to the project and strategy for successful completion.
3. The ability of the contractor to meet the project schedule.
4. The Cost submitted in the **Proposal** and the Schedule of Hourly Rates.
5. References produced by the contractor and/or past experience with North Aurora or similar municipal projects.

Contractor Registration

The contractor who is awarded the contract will be required to register as a contractor in the Village of North Aurora. This requires the contractor to complete the "Application for Contract Registration" and pay the **\$150.00 fee**. This form can be found on the Village of North Aurora website at the following address:

<http://northaurora.org/pdf/Building%20Dept/CONTRACTOR%20REGISTRATION%202019.04.01.pdf>

The form can be picked up in the Village of North Aurora Building Department located at 25 E. State Street, North Aurora, IL 60542

Prevailing Wages

The Contractor and all Subcontractors shall pay prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with the Prevailing Wage Act (820 ILCS 130/0.01 et seq.). The Contractor shall provide certified payroll records in accordance with the requirements established by the Prevailing Wage Act (820 ILCS 130/5) as amended 8/10/2005 by Illinois Public Act 94-0515."

Indemnification

The policy limits availability or unavailability of insurance coverage or the applicability of claims, defenses or limitations based upon applicable law (including but not limited to the Illinois Workers' Compensation Act or similar laws or statutes) shall in no way limit the Contractor's obligation to indemnify and hold harmless the Village from any claims for damage, liabilities or other costs arising out of or relating to the Contractor's work as outlined in this contract.

Insurance Requirements

The Contractor will be required to meet our standard insurance requirements. Unless otherwise specified the Contractor shall, before commencing work hereunder, procure and thereafter maintain policies of insurance satisfactory to the Village of North Aurora. The contractor shall supply a certificate of insurance with the Village of North Aurora an additionally named insured in the following minimum amounts with specific coverage which includes underground, explosion, and collapse.

Property Damage	\$1,000,000 (each accident)
Bodily Injury	\$500,000 (each person) \$1,000,000 (each accident)
Workmen's Compensation Insurance:	All Liability imposed Workmen's Compensations stature
Employer's Liability Insurance	\$100,000
Contractual Liability Insurance	\$500,000
Completed Operations Insurance	\$500,000
Owned, Hired and non-Ownership Vehicle Bodily Injury and Property Damaged to the Following Limits	

Bodily injury, including accidental death	\$500,000 (each person) \$1,000,000 (each accident)
Property damage	\$1,000,000 (each accident)

Apprenticeship

The Village has passed by Resolution on September 21, 2009, a resolution that any public works contract under the purview of the Illinois Prevailing Wage Act that is over \$25,000 shall only be awarded to a contractor who is enrolled in a Joint Apprenticeship Training Program that is registered and certified with the United States Department of Labor, Bureau of Apprenticeship and Training.

1. Each bidder is required to certify and provide information on the apprenticeship or training program(s) approved and registered with the United States Department of Labor’s Bureau of Apprenticeship and Training in which the bidder participates that is relevant to the portion(s) of this project that is/are subject to the State of Illinois’ Prevailing Wage Act below.

The requirements of this certification and disclosure are a material part of the contract, and the bidder shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Village at any time before or after award may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors.

Signature

Printed Name

Company

Proposal

The contract shall be deemed as being awarded when formal notice shall have been duly served upon the intended awardee by an officer of the Village of North Aurora duly authorized to give such notice.

I. Bidding company contact information. Please print.

Company name: _____

Company address: _____

Contact name: _____

Contact phone #: _____

Contact email: _____

II. Decommission of Abandoned Well #3

I have read the scope provided in this bid document along with all associated appendices and agree to perform all of the work identified to successfully complete the Well #3 Abandonment Project:

Decommission of Abandoned Well #3 proposal in words

Decommission of Abandoned Well #3 proposal in figures:

\$ _____

I _____ verify that I am authorized to

(print name)

provide the above pricing on behalf of _____

(company name)

And will hold the above pricing for a period of 90 days from the date of the bid opening.

Signature

Date