



25 East State Street, North Aurora, IL 60542  
P: 630.897.1457 F: 630.897.0269  
www.northaurora.org

---

## BASEMENT REMODEL PACKET

Please note: Applications will not be accepted unless they are complete and accompanied with the required paperwork.

Please provide two drawings that show all walls including the placement of electrical outlets. Indicate the location and type of lighting to be installed.

All floor cracks and seams in the concrete shall be caulk sealed prior to framing inspection. A radon test is recommended prior to project completion.

The bottom wall plates must be treated lumber or have the proper coating to comply with the code.

Electrical must be in conduit in accordance with local amendments and the 2008 NEC.

All basement bedrooms shall have an escape window and a smoke detector inside the room. There must also be a carbon monoxide detector within fifteen feet of each bedroom.

### **ALL PLUMBING WORK MUST BE COMPLETED BY A LICENSED PLUMBER:**

Public Act 094-0132:225 ILCS 320/37 from Ch. 111, par. 1135.

A letter of intent shall be included with all permit applications including plumbing. The letter of intent shall be written on the licensed plumber of record's business stationary and shall include the license holder's signature. If the license holder is incorporated, the license holder's corporate seal must be included. If the license holder is not incorporated, the signature on the letter must be notarized.

### **EXCEPTION:**

If plumbing is part of your remodeling project; as a homeowner, you may do it yourself if you have a single-family home as long as it is your permanent residence. Please be sure the plumbing complies with State of Illinois code prior to contacting us for a plumbing inspection.



25 East State Street, North Aurora, IL 60542  
P: 630.897.1457 F: 630.897.0269  
www.northaurora.org

## APPLICATION FOR BASEMENT REMODEL PERMIT

Date: \_\_\_\_\_

Contractor/Applicant: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
(If other than homeowner)

Contractor's Address: \_\_\_\_\_

Job Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Please note: Copy of Plumber's License is required if applicable.**

Project Cost: \_\_\_\_\_

I hereby certify that the owner of record, authorized the proposed work. I have been authorized to act on his / her behalf as the agent. I agree to conform to all the laws and Ordinances of the Village of North Aurora.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE

Approved: \_\_\_\_\_

Rejected: \_\_\_\_\_

Fee: \_\_\_\_\_

Date: \_\_\_\_\_