



**NORTH AURORA VILLAGE BOARD MEETING
MONDAY, JUNE 4, 2018 – 7:00 p.m.**

**MEETING LOCATION CHANGE:
NORTH AURORA POLICE DEPARTMENT
COMMUNITY ROOM
200 S. LINCOLNWAY, NORTH AURORA IL**

AGENDA

CALL TO ORDER - SILENT PRAYER - MEDITATION – PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE COMMENTS

TRUSTEE COMMENTS

CONSENT AGENDA

1. Village Board Minutes dated 5/21/2018
2. Release of Executive Session Minutes dated 12/18/2017 Session I and 1/15/2018
3. Ordinance Authorizing the Sale or Disposition of Surplus Personal Property
4. Interim Bill List dated 5/25/2018 in the Amount of **\$81,935.95**
5. Bills List dated 06/04/2018 FY18 in the Amount of **\$220,136.00**
6. Bills List dated 06/04/2018 FY19 in the Amount of **\$35,371.42**

NEW BUSINESS

1. Approval of a Budget Amendment for Fiscal year 2017-18
2. Approval of an MFT Highway Resolution

OLD BUSINESS

VILLAGE PRESIDENT REPORT

COMMITTEE REPORTS

TRUSTEES' COMMENTS

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

FIRE DISTRICT REPORT

VILLAGE DEPARTMENT REPORTS

1. Finance
2. Community Development
3. Police
4. Public Works

EXECUTIVE SESSION

ADJOURN

Initials SB

**VILLAGE OF NORTH AURORA
VILLAGE BOARD MEETING MINUTES
MAY 21, 2018**

CALL TO ORDER

Mayor Berman called the meeting to order.

SILENT PRAYER – MEDITATION – PLEDGE OF ALLEGIANCE

ROLL CALL

In attendance: Mayor Dale Berman, Trustee Mark Gaffino, Trustee Mike Lowery, Trustee Laura Curtis, Trustee Mark Carroll, Trustee Tao Martinez, Trustee Mark Guethle, Village Clerk Lori Murray.

Staff in attendance: Village Administrator Steve Bosco, Finance Director Bill Hannah, Community & Economic Development Director Mike Toth, Public Works Director John Laskowski, Police Chief Dave Fisher, Atty. Edward J. Boula, III of Drendel and Jansons.

AUDIENCE COMMENTS – None

TRUSTEE COMMENTS

Trustee Lowery suggested directional signs at the intersection of State and Route 25 in North Aurora to aid drivers before they arrive at the intersection. Mayor Berman said that the intersection is IDOT regulated.

PRESENTATION

Presentation of an Award to the Village by the Government Finance Officers Association for Outstanding Achievement in Popular Annual Financial Reporting for the 2017 Fiscal Year.

The GFOA presented the Village of North Aurora with the award. Less than ½% of the governments receive this award. This a first for the Village. Mayor Berman thanked Bill Hannah and his staff for their continued efforts.

CONSENT AGENDA

- 1. Village Board Minutes dated 5/7/18**
- 2. Travel and Expenses for Business Purposes for Dale Berman in the Amount of \$70.00**
- 3. Resolution Initiating Prosecution of Misdemeanor DUI Offenses in the Village of North Aurora**
- 4. Resolution of the Board of Library Trustees of the Village of North Aurora, Adopting Budget and Appropriations for the Library's Fiscal Year Beginning June 1, 2018 and Ending May 31, 2019**
- 5. Bills List dated 5/21/18 in the Amount of \$202,048.20**

Motion for approval made by Trustee Gaffino and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Curtis – yes, Trustee Carroll, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

NEW BUSINESS

1. Approval of an Ordinance Adopting the Village of North Aurora Budget for FY 2018-19

Motion for approval made by Trustee Curtis and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

2. Approval of an Ordinance Amending Chapter 3.49 of Title 3 of the North Aurora Municipal Code Regarding the Simplified Telecommunications Tax

Motion for approval made by Trustee Guethle and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Guethle – yes, Trustee Lowery – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Curtis – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

3. Approval of a Resolution approving Route 31 TIF Façade grant funding for the property located at 201 Smoketree Lane, North Aurora

Motion for approval made by Trustee Curtis and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

4. Approval of a Special Events Permit for North Aurora Days

Motion for approval made by Trustee Gaffino and seconded by Trustee Carroll. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Lowery – yes, Trustee Curtis – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

5. Approval of a Carnival License Application from Bluegrass Rides for North Aurora Days pending final signatures and Certificate of Insurance

Motion for approval made by Trustee Lowery and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Lowery – yes, Trustee Curtis – yes, Trustee Gaffino – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

6. Approval of a Special Events Permit for North Aurora River District Alliance (NOARDA) Summer Concerts in the Park

Motion for approval made by Trustee Curtis and seconded by Trustee Martinez. **Roll Call Vote:** Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0)**

7. Approval of a Resolution Designating the North Aurora River District Alliance’s Rhythm on the Riverfront Summer Concert Series a Village Sponsored Event and allowing the consumption of Liquor in the North Aurora Riverfront Park

Motion for approval made by Trustee Gaffino and seconded by Trustee Curtis. **Roll Call Vote:** Trustee Gaffino – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

8. Approval of a Special Events Permit for July 3, 2018 Fireworks (independence Day)

Motion for approval made by Trustee Lowery and seconded by Trustee Curtis. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Curtis – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

9. Approval of a Resolution Designating the July 3, 2018 Independence Day Fireworks Celebration as a Village Sponsored Event and Allowing the Consumption of Liquor in the North Aurora Riverfront Park

Motion for approval made by Trustee Curtis and seconded by Trustee Carroll. **Roll Call Vote:** Trustee Curtis - yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

10. Approval of the 4th Amendment to Spring Lease Agreement for Princeton Water Tower

Motion for approval made by Trustee Lowery and seconded by Trustee Gaffino. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Curtis – yes, Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes. **Motion approved (6-0).**

11. Approval of a Bid from Builders Paving LLC in the Amount of \$2,508,000 for the 2018 Street and Infrastructure Improvements Program

Motion for approval made by Trustee Guethle and seconded by Trustee Curtis. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Carroll –yes, Trustee Curtis - yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

12. Approval of Resolution Initiating Local Adjudication of Ordinance Violations in the Village of North Aurora

Motion for approval made by Trustee Carroll and seconded by Trustee Lowery. **Roll Call Vote:** Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes, Trustee Curtis – yes, Trustee Lowery – yes, trustee Gaffino – yes. **Motion approved (6-0).**

13. Approval of an Ordinance Amending chapter 9.20 of Title 9 of the North Aurora Municipal Code regarding Retail Theft

Motion for approval made by Trustee Guethle and seconded by Trustee Gaffino. **Roll Call Vote:** Trustee Guethle – yes, Trustee Gaffino – yes, Trustee Martinez – yes, Trustee Carroll – yes, Trustee Curtis – yes, Trustee Lowery – yes. **Motion approved (6-0).**

14. Approval of an Ordinance Amending Chapter 10.20 of Title 10 of the North Aurora Municipal Code regarding Parking

Motion for approval made by Trustee Carroll and seconded by Trustee Curtis. **Roll Call Vote:** Trustee Carroll – yes, Trustee Martinez – yes, Trustee Guethle – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

15. An Ordinance Amending Chapter 2.70 of Title 2 of the North Aurora Municipal Code Administrative Adjudication of General Municipal Code Violations

Motion for approval made by Trustee Lowery and seconded by Trustee Guethle. **Roll Call Vote:** Trustee Lowery – yes, Trustee Gaffino – yes, Trustee Curtis – yes, Trustee Carroll – yes, Trustee Martinez – yes Trustee Guethle – yes. **Motion approved (6-0).**

16. Approval of a DACRA Software Service Municipal Agreement between the Village of North Aurora and IT Stability Systems LLC

Motion for approval made by Trustee Guethle and seconded by Trustee Carroll. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Carroll – yes Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

17. Approval of an Agreement for Services between the Village of North Aurora and the Law Office of Victor Puscas, Jr.

Motion for approval made by Trustee Guethle and seconded by Trustee Martinez. **Roll Call Vote:** Trustee Guethle – yes, Trustee Martinez – yes, Trustee Carroll – yes, Trustee Curtis – yes, Trustee Lowery – yes, Trustee Gaffino – yes. **Motion approved (6-0).**

OLD BUSSINESS - None

VILLAGE PRESIDENT REPORT - None

COMMITTEE REPORTS - None

TRUSTEES' COMMENTS – None

ADMINISTRATOR'S REPORT

Steve Bosco stated that one of the pumps at Village Hall stopped working for a while. With the heavy rainfall, this caused a couple of inches of flooding in the Village Hall basement.

Trustee Carroll asked if the issue of flooding was ever resolved with the houses that back up to Marmion. Bosco said that there is a structure on Marmion that takes in water. With the heavy rains, the water comes over the structure and causes a river between two homes. The Village is currently looking into this issue.

ATTORNEY'S REPORT - None

FIRE DISTRICT REPORT - Absent

VILLAGE DEPARTMENT REPORTS

1. **Finance** – None
2. **Community Development** – None
3. **Police** – Chief Fisher noted that “Cops on Top”, the annual Special Olympics fundraiser, was held last week. Officers were at both Dunkin Donuts locations, on Orchard Road and on Route 31. In 5 hours, the North Aurora Police Department raised over \$4400. This is the largest amount of donations the department has raised for this event compared to past years.
4. **Public Works** – None

EXECUTIVE SESSION

Motion made by Trustee Guethle and seconded by Trustee Lowery to adjourn to executive session to review the release of executive session minutes. All in favor. **Motion approved.**

(return from executive session)

ADJOURNMENT

Motion to adjourn regular session made by Trustee Guethle and seconded by Trustee Lowery. All in favor. **Motion approved.**

Respectfully Submitted,

Lori J. Murray
Village Clerk



MEMORANDUM

To: Village President and Village Board of Trustees; Steven Bosco, Village Administrator

From: Cindy Torracco, Executive Assistant

Date: May 31, 2018

Re: Executive Session Minutes for Release

The Village Board reviewed the Executive Session Minutes for possible release at the May 21, 2018 Executive Session. Of the minutes reviewed, it was determined that three sets of minutes could be released.

The minutes discussed for release were:

- Executive Session Minutes dated **12/18/17 Session I** (Review of Release of Certain Executive Session Minutes) ;
- Executive Session Minutes dated **12/18/17 Session II** (Sale of Village Property); and
- Executive Session Minutes dated **1/15/2018** (Sale of Village Property)

After reviewing the audio file for the minutes from **12/18/2017 Session II**, the village clerk amended these minutes to include discussion on possible land acquisition. Due to this amendment to the minutes, village staff is recommending they not be released at this time.

Therefore, Staff is recommending the Village Board approve the release of the following two sets of minutes - the Executive Session Minutes dated **12/18/17 Session I** and Executive Session Minutes dated **1/15/2018**.

**VILLAGE OF NORTH AURORA
EXECUTIVE SESSION MEETING MINUTES I
DECEMBER 18, 2017**

CALL TO ORDER

Mayor Berman called the meeting to order.

ROLL CALL

In attendance: Mayor Dale Berman, Trustee Laura Curtis, Trustee Mike Lowery, Trustee Mark Carroll, Trustee Tao Martinez, Trustee Mark Guethle, Village Clerk Lori Murray, Village Attorney Kevin Drendel, Village Administrator Steve Bosco, Finance Director Bill Hannah, Community & Economic Development Director Mike Toth.

1. Review of the Release of Executive Session Minutes

Village Administrator Steve Bosco suggested that no executive session Minutes be released at this time. The Board was in favor.

ADJOURNMENT

Motion to adjourn made by Trustee Guethle and seconded by Trustee Lowery. All in favor.
Motion approved.

Respectfully Submitted,

Lori J. Murray
Village Clerk

**VILLAGE OF NORTH AURORA
EXECUTIVE SESSION MEETING MINUTES
JANUARY 15, 2018**

CALL TO ORDER

Mayor Berman called the meeting to order for the purpose of discussing the sale of Village property.

ROLL CALL

In attendance: Mayor Dale Berman, Trustee Mark Guethle, Trustee Mark Carroll, Trustee Tao Martinez, Trustee Laura Curtis, Trustee Mike Lowery, Trustee Mark Gaffino, Village Clerk Lori Murray.

Staff in attendance: Village Administrator Steve Bosco, Finance Director Bill Hannah, Community & Economic Development Director Mike Toth, Village Attorney Kevin Drendel.

DISCUSSION

1. SALE OF VILLAGE PROPERTY

The Village Board was in agreement to move forward with the Letter of Intent from the OPUS Group to purchase 1.53 acres of Village-owned property adjacent to the southeast corner of 1100 Orchard Gateway Boulevard. The letter of intent, submitted by the OPUS Group on January 4th, 2018, stated a purchase price of \$300,000 which is roughly \$4.50 per square foot.

Atty. Drendel said he would put together a contract for the February meeting.

ADJOURNMENT

Motion to adjourn made by Trustee Guethle and seconded by Trustee Carroll. All in favor.
Motion approved.

Respectfully Submitted,

Lori J. Murray
Village Clerk

Ordinance No. _____

An Ordinance Authorizing the Sale or Disposition of Surplus Personal Property

WHEREAS, President and the Trustees of the Village of North Aurora (the “Village”) have determined that certain personal property listed on the document attached hereto and incorporated herein as Exhibit “A” is no longer necessary or useful to, or for the best interests of the Village to own; and

WHEREAS, the Village has the authority to sell surplus personal property pursuant to 65 ILCS 5/11-76-4; and

WHEREAS, it is in the best interests of the Village to proceed with the sale and/or disposal of said surplus personal property.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

1. The recitals set forth above are adopted and incorporated herein as the material and significant findings of the President and the Board of Trustees as if fully stated herein.

2. The Village Administrator is hereby authorized and directed to sell or otherwise dispose of the surplus personal property identified in Exhibit A with or without advertising for sale in such manner deemed most expedient.

3. This Ordinance shall be in full force and effect from and after its passage by no less than a majority of corporate authorities of the Village holding office.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2018, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2018, A.D.

Mark Carroll _____
Mark Gaffino _____
Mark Guethle _____

Michael Lowery _____
Tao Martinez _____
Laura Curtis _____

Approved and signed by me as President of the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2018 A.D.

ATTEST:

Dale Berman, Village President

_____ Village Clerk

Village of North Aurora
Property to be Auctioned, Sold or Disposed

<u>Item</u>	<u>Make</u>	<u>Model</u>	<u>S/N</u>
<u>Vehicles</u>			
5-Yard Dump Truck	International	2004 Lo-Pro	1HTMRAAN14H671405

Equipment/IT

Accounts Payable

To Be Paid Proof List

User: bhannah
 Printed: 05/25/2018 - 8:34AM
 Batch: 00503.05.2018 - 01152018



Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
AIM						
046510						
Flex125 - May 18	168.00	01-430-4267	Finance Services		5/24/2018	05/25/2018
Total:	168.00	*Vendor Total				
Alphagraphics						
032920						
Budget Tabs (21)	379.57	01-430-4507	Printing	56962	5/17/2018	05/25/2018
Total:	379.57	*Vendor Total				
Aurora Area Convention						
003770						
Akshar Hotel Tax/April	2,297.05	15-430-4752	90% Tourism Council	042018	5/23/2018	05/25/2018
Total:	2,297.05	*Vendor Total				
B & F Construction						
015600						
Inspections	1,373.60	01-441-4276	Inspection Services	10048	5/23/2018	05/25/2018
Plan Review - 960 Deerpath	2,382.34	01-441-4276	Inspection Services	49394	5/23/2018	05/25/2018
Total:	3,755.94	*Vendor Total				
Camic Johnson, LTD.						
03989						
Admin Tows	116.67	01-440-4260	Legal	160	5/23/2018	05/25/2018
Total:	116.67	*Vendor Total				
Coffman Truck Sales, Inc.						
000320						
Safety Test - Truck 165	21.50	01-445-4511	Vehicle Repair and Maint	1001213845	5/23/2018	05/25/2018
Total:	21.50	*Vendor Total				
Comcast Cable						
040740						
ETP - Internet Svc	149.85	60-445-4652	Communications	050218	5/23/2018	05/25/2018
NAPD - TV Service	10.53	01-440-4652	Communications	051018	5/23/2018	05/25/2018
Total:	160.38	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Drendel & Jansons Law Group						
028580						
Legals	805.50	01-441-4260	Legal	182	5/23/2018	05/25/2018
Legal/April Admin Fin	1,385.50	01-430-4260	Legal	187	5/23/2018	05/25/2018
Legal/Metronet/Water Rates	654.50	01-445-4260	Legal	24	5/23/2018	05/25/2018
Legals	363.00	90-000-E232	DR Horton - FV Golf Course	3	5/23/2018	05/25/2018
Total:	3,208.50	*Vendor Total				
ESRI						
467685						
(3) ARC GIS Lic Level 2	1,500.00	01-430-4510	Equipment/IT Maint	93442600-1	5/23/2018	05/25/2018
(5) ARC GIS Lic Level 1	500.00	01-430-4510	Equipment/IT Maint	93442600-2	5/23/2018	05/25/2018
Total:	2,000.00	*Vendor Total				
Fifth Third Bank						
028450						
Annual Fee	250.00	01-430-4581	Banking Services/Fees	Annual Fee	4/20/2018	05/25/2018
Digital Camera (booking)/Best Buy	249.99	01-440-4870	Equipment	DA042018-00 3/28/2018		05/25/2018
Memory Card for Digital Camera (booking)/Be	29.99	01-440-4870	Equipment	DA042018-00 3/29/2018		05/25/2018
Monitor GIS/New Egg	249.99	01-430-4870	Equipment	DA042018-00 4/4/2018		05/25/2018
Extended Stapler & Power Surge Protector (2)/	47.98	01-430-4420	IT Supplies	DA042018-00 4/9/2018		05/25/2018
DC Power Adapter(PW)/Best Buy	24.99	01-430-4420	IT Supplies	DA042018-00 4/17/2018		05/25/2018
Mouse for SLO/New Egg	19.99	01-440-4870	Equipment	DA042018-00 4/18/2018		05/25/2018
LapTop for SLO/New Egg	560.49	01-440-4870	Equipment	DA042018-00 4/18/2018		05/25/2018
Toner/Office Depot	388.75	01-440-4411	Office Expenses	DC042018-00 4/18/2018		05/25/2018
Stamps/USPS	200.00	01-440-4505	Postage	DC042018-00 4/19/2018		05/25/2018
Commissioner Shirts/Land's End	208.94	01-439-4799	Misc. Expenditures	DF042018-00 3/29/2018		05/25/2018
Cupcakes for Dispatchers Week/The Cakery	54.00	01-440-4799	Misc.	DF042018-00 4/13/2018		05/25/2018
ATV Repairs&Install/KB Collision	1,112.00	01-440-4511	Vehicle Repair and Maint	DF042018-00 4/19/2018		05/25/2018
Investigation Tool/Lexis Nexis	50.00	01-440-4555	Investigations	JD042018-00 4/2/2018		05/25/2018
Baseballs for Fun Fair/Walmart	41.99	01-440-4498	Community Service	JD042018-00: 4/21/2018		05/25/2018
Pizza for CERT Graduation/Raimondos	172.19	01-440-4498	Community Service	JD042018-00: 4/20/2018		05/25/2018
Food for CPA Graduation/Maciano's	193.12	01-440-4498	Community Service	JG042018 4/25/2018		05/25/2018
Lisle 22100 Flywheel Locking Tool/Amazon	35.40	01-445-4870	Equipment	JL042018-0014/7/2018		05/25/2018
Tree City Planting/Shovel for kids/Amazon	34.95	01-445-4532	Tree Service	JL042018-00: 4/16/2018		05/25/2018
Mesh to hold rock in place/VH/Amerisafe	575.00	01-445-4530	Public Grounds/Parks Maint	JL042018-00: 4/21/2018		05/25/2018
ATV Pants/Galls	94.91	01-440-4870	Equipment	MQ042018-00 4/7/2018		05/25/2018
Membership Dues/IAPEM	105.00	01-440-4390	Dues & Meetings	MQ042018-00 4/25/2018		05/25/2018
APA Seminar/Eventbite	15.00	01-441-4380	Training	MT042018-00 4/2/2018		05/25/2018
APA New Orleans Food/Loews New Orleans	8.65	01-441-4370	Conferences & Travel	MT042018-00 4/22/2018		05/25/2018
APA New Orleans Food/Empanola	15.61	01-441-4370	Conferences & Travel	MT042018-00 4/22/2018		05/25/2018
APA New Orleans Food/Market Cafe	17.70	01-441-4370	Conferences & Travel	MT042018-00 4/21/2018		05/25/2018
APA New Orleans Food/Berghoff Cafe	18.17	01-441-4370	Conferences & Travel	MT042018-00 4/20/2018		05/25/2018
APA New Orleans Food/Loews New Orleans	18.83	01-441-4370	Conferences & Travel	MT042018-00 4/21/2018		05/25/2018
Bag Check/United Airlines	25.00	01-441-4370	Conferences & Travel	MT042018-00 4/20/2018		05/25/2018
APA New Orleans Food/Mulates	28.41	01-441-4370	Conferences & Travel	MT042018-00 4/21/2018		05/25/2018
APA New Orleans Food/Loews New Orleans	35.35	01-441-4370	Conferences & Travel	MT042018-00 4/20/2018		05/25/2018
APA Transport/Uber	51.47	01-441-4370	Conferences & Travel	MT042018-014/20/2018		05/25/2018
APA New Orleans Food/Gumbo Shop	13.54	01-441-4370	Conferences & Travel	MT042018-014/22/2018		05/25/2018
APA New Orleans Food/Basin	15.18	01-441-4370	Conferences & Travel	MT042018-014/25/2018		05/25/2018
APA New Orleans Food/Loews New Orleans	18.51	01-441-4370	Conferences & Travel	MT042018-014/24/2018		05/25/2018
APA New Orleans Food/Court of Two Sisters	25.53	01-441-4370	Conferences & Travel	MT042018-014/23/2018		05/25/2018
APA Transport/Uber	58.86	01-441-4370	Conferences & Travel	MT042018-014/24/2018		05/25/2018
APA Hotel/Lowes New Orleans	1,228.96	01-441-4370	Conferences & Travel	MT042018-014/24/2018		05/25/2018
APA New Orleans Food/WOW Cafe	16.85	01-441-4370	Conferences & Travel	MT042018-014/24/2018		05/25/2018
Bag Check/United Airlines	25.00	01-441-4370	Conferences & Travel	MT042018-014/24/2018		05/25/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
APA Transport/Checker Cabs	41.00	01-441-4370	Conferences & Travel	MT042018-014/24/2018	05/25/2018	
Lubricant for Hydrants/Global Industrial	202.17	60-445-4563	Fire Hydrant Repair/maint	PY042018	4/7/2018	05/25/2018
Staff Meeting Lunch/Maciano's Pizza	86.94	01-430-4390	Dues & Meetings	SB042018-00	4/20/2018	05/25/2018
Metro West Legislative Drive Down/Doubletree	126.56	01-410-4370	Conferences & Travel	SB042018-00	4/26/2018	05/25/2018
Canvas stretcher for CERT Training/Emergency	49.37	01-440-4558	Emergency Management	SBZ042018-0	4/3/2018	05/25/2018
Donuts for IEMA Training/Harners	12.82	01-440-4380	Training	SBZ042018-0	4/12/2018	05/25/2018
Treats for CERT Appreciation Dinner/Nothing l	22.39	01-440-4558	Emergency Management	SBZ042018-0	4/16/2018	05/25/2018
Pizza for CERT Appreciation Dinner/Raimondc	67.73	01-440-4558	Emergency Management	SBZ042018-0	4/16/2018	05/25/2018
Lunch @ Training/Jackson Street Pub	13.39	01-440-4380	Training	SBZ042018-0	4/18/2018	05/25/2018
Lunch @ Training/Jimmy Johns	8.85	01-440-4380	Training	SBZ042018-0	4/19/2018	05/25/2018
Coffee Cakes for IMAT Meeting/Harners	18.32	01-440-4558	Emergency Management	SBZ042018-0	4/20/2018	05/25/2018
Seminar - IC - Flatt/IGFOA	125.00	01-430-4380	Training & Testing	WH042018	4/3/2018	05/25/2018

Total: 7,110.83 *Vendor Total

Frost Electric Company, Inc.

021540

Well 4 - Electrical work 845.00 60-445-4565 Water Well Rpr & Mtce 7439 5/23/2018 05/25/2018

Total: 845.00 *Vendor Total

Harmonic Heating & Air Conditioning

047680

NAPD - RTU 3 Air Cond Repair 168.00 01-445-4520 Public Buildings Rpr & Mtce 32792 5/23/2018 05/25/2018

Total: 168.00 *Vendor Total

ILLCO Inc.

040110

PVC supplies for trmnt plnt repairs 374.48 60-445-4567 Treatment Plant Repair/Maint 1335009 5/23/2018 05/25/2018

Total: 374.48 *Vendor Total

Illinois Section American WWA

025350

Well Equip Seminar-John L. & Paul Y. 136.00 60-445-4380 Training 200033122 3/5/2018 05/25/2018

Water Conference 275.00 60-445-4380 Training 200034830 5/23/2018 05/25/2018

Total: 411.00 *Vendor Total

J & S Construction

029060

Hydrant Dig/Repair-Lindsay Cr & Pinecreek D 1,977.00 60-445-4568 Watermain Rprs. & Rplcmts. 1802301 5/10/2018 05/25/2018

Total: 1,977.00 *Vendor Total

JSN Contractors Supply

041440

Safety Glasses 47.88 01-445-4870 Equipment 81716 5/23/2018 05/25/2018

Total: 47.88 *Vendor Total

Judges LLC

039730

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Squad Washes	167.00	01-440-4511	Vehicle Repair and Maint	100	5/23/2018	05/25/2018
Total:	167.00	*Vendor Total				
Kane County Animal Control						
031620						
Animal Pickups	230.00	01-440-4523	Animal Control	051118	5/23/2018	05/25/2018
Total:	230.00	*Vendor Total				
Kane County Recorder						
010600						
Lien Release	40.00	60-445-4506	Publishing	043018	5/23/2018	05/25/2018
Document Recording	184.00	01-441-4506	Publishing	043018-2	5/23/2018	05/25/2018
Total:	224.00	*Vendor Total				
Konica Minolta						
024860						
Copier Usage/Apr 2018	82.44	01-430-4411	Office Expenses	9004558975-15/23/2018	05/25/2018	
Copier Usage/Apr 2018	82.44	60-445-4411	Office Expenses	9004558975-25/23/2018	05/25/2018	
Copier Usage/Apr 2018	82.44	01-445-4411	Office Expenses	9004558975-35/23/2018	05/25/2018	
Copier Usage/Apr 2018	82.45	01-441-4411	Office Expenses	9004558975-45/23/2018	05/25/2018	
Total:	329.77	*Vendor Total				
Menards						
016070						
Hand Sanitizer	8.01	60-445-4799	Misc. Expenditures	87583	5/23/2018	05/25/2018
Total:	8.01	*Vendor Total				
Mickey Wilson Weiler Renzi Pc						
022740						
Admin Tow Hearings	82.50	01-440-4260	Legal	59987	5/23/2018	05/25/2018
Total:	82.50	*Vendor Total				
Miner Electronics Corporation						
3383						
Squad Repair	666.42	01-440-4511	Vehicle Repair and Maint	264941	5/23/2018	05/25/2018
Squad Repair	95.00	01-440-4511	Vehicle Repair and Maint	264976	5/23/2018	05/25/2018
Total:	761.42	*Vendor Total				
Montgomery Landscaping, Inc.						
3545						
Black Dirt Var Areas	275.00	01-445-4530	Public Grounds/Parks Maint	8366	5/3/2018	05/25/2018
Total:	275.00	*Vendor Total				
Mooney & Thomas, Pc						
001040						
Payroll Svcs.	725.00	01-430-4267	Finance Services	4183101	4/30/2018	05/25/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Feb/Mar/May Pen Payments	195.00	80-430-4581	Banking Services/Fees	4183105	5/23/2018	05/25/2018
Total:	920.00	*Vendor Total				
MSC Industrial Supply						
051190						
Drill Set/Sqwincher Squeeze Pop	186.98	01-445-4870	Equipment	C49116679	5/2/2018	05/25/2018
Total:	186.98	*Vendor Total				
New Lenox Village Printery						
032010						
Annual Water Quality Reports	1,969.62	60-445-4507	Printing	18471	5/15/2018	05/25/2018
Total:	1,969.62	*Vendor Total				
Office Depot						
039370						
Admin Supplies	4.67	01-430-4411	Office Expenses	13319934700	5/1/2018	05/25/2018
PW Supplies	4.67	01-445-4411	Office Expenses	13319934700	5/1/2018	05/25/2018
Water Dept Supplies	4.67	60-445-4411	Office Expenses	13319934700	5/1/2018	05/25/2018
Comm Dev Supplies	74.34	01-441-4411	Office Expenses	13319934700	5/1/2018	05/25/2018
Admin Supplies	27.73	01-430-4411	Office Expenses	13619203700	5/8/2018	05/25/2018
PW Supplies	91.73	01-445-4411	Office Expenses	13619203700	5/8/2018	05/25/2018
Water Dept Supplies	109.94	60-445-4411	Office Expenses	13619203700	5/8/2018	05/25/2018
Comm Dev Supplies	27.72	01-441-4411	Office Expenses	13619203700	5/8/2018	05/25/2018
Admin Supplies	11.29	01-430-4411	Office Expenses	13762785800	5/11/2018	05/25/2018
PW Supplies	15.57	01-445-4411	Office Expenses	13762785800	5/11/2018	05/25/2018
Water Dept Supplies	11.29	60-445-4411	Office Expenses	13762785800	5/11/2018	05/25/2018
Comm Dev Supplies	51.87	01-441-4411	Office Expenses	13762785800	5/11/2018	05/25/2018
Total:	435.49	*Vendor Total				
Paddock Publications, Inc.						
026910						
Notice Budget Hearing	39.10	01-430-4506	Publishing/Advertising	T4498649	5/23/2018	05/25/2018
Bid Ad-2018 Streets	119.60	01-445-4506	Publishing	T4498981	5/23/2018	05/25/2018
Total:	158.70	*Vendor Total				
Rempe Sharpe & Associates						
000970						
Misc Design Questions	572.84	60-445-4255	Engineering	26316-1	5/11/2018	05/25/2018
Design Review	490.00	21-450-4255	Engineering	26316-2	5/11/2018	05/25/2018
Engineering	257.00	01-441-4255	Engineering	26316-3	5/11/2018	05/25/2018
Engineering	642.50	90-000-E232	DR Horton - FV Golf Course	26316-4	5/11/2018	05/25/2018
Engineering	245.00	90-000-E052	Turf Room Addition	26316-5	5/11/2018	05/25/2018
Lot Grading	430.00	01-441-4255	Engineering	26317	5/11/2018	05/25/2018
Water Map Updates	167.00	60-445-4255	Engineering	26318	5/11/2018	05/25/2018
Site Insp	89.36	90-000-e223	310 S Lincolnway	26319	5/11/2018	05/25/2018
Grade/Insp	1,524.45	90-000-e232	DR Horton - FV Golf Course	26320	5/11/2018	05/25/2018
Grade/Follow Up	302.18	90-000-E222	Springs at Orchard Rd	26321	5/11/2018	05/25/2018
East Trmnt Plnt Replacement HMOTank	263.00	60-445-4255	Engineering	26322	5/11/2018	05/25/2018
Eng Review	128.50	90-000-E045	North Aurora Smiles	26323	5/11/2018	05/25/2018
Marvo/John	7,062.00	12-438-4255	Engineering	26324-1	5/11/2018	05/25/2018
N. Monroe Alley	4,402.00	20-430-4255	Engineering	26324-2	5/11/2018	05/25/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
2018 Infrastructure/other	12,076.00	21-450-4255	Engineering	26324-3	5/11/2018	05/25/2018
Street Design	11,220.66	21-450-4255	Engineering	26325	5/11/2018	05/25/2018
Well 9 Engineering	5,430.41	60-471-4255	Engineering	26326	5/11/2018	05/25/2018
Total:	45,302.90	*Vendor Total				
SAFEDAY, Inc.						
467686						
Calibration Test GAS for Monitor Trmnt Plant	391.80	60-445-4567	Treatment Plant Repair/Maint	13375	4/17/2018	05/25/2018
Total:	391.80	*Vendor Total				
Sign-A-Rama						
029780						
ATV Graphics	136.04	01-440-4511	Vehicle Repair and Maint	12417	3/28/2018	05/25/2018
Total:	136.04	*Vendor Total				
Southern Computer Warehouse, Inc.						
046840						
Symantec Protection (10)	99.95	01-430-4510	Equipment/IT Maint	IN-00049992	4/30/2018	05/25/2018
Total:	99.95	*Vendor Total				
Standard Equipment Company						
036350						
2008 VT Hydraulic Leak Repair	1,607.09	18-445-4510	Equipment/IT Maint		4/25/2018	05/25/2018
Total:	1,607.09	*Vendor Total				
Technology Management Rev Fund						
007390						
IWIN	723.32	01-440-4652	Communications	T1832480	5/23/2018	05/25/2018
Total:	723.32	*Vendor Total				
Treasurer, State of Illinois						
009370						
Rte 31/56/25	2,730.00	01-445-4545	Traffic Signs & Signals	54326	5/23/2018	05/25/2018
Total:	2,730.00	*Vendor Total				
Verizon Wireless						
025430						
Cell Charges/Apr 13-May 12/PD	110.17	01-440-4652	Communications	9807173034-C	5/12/2018	05/25/2018
Cell Charges/Apr 13-May 12/PW	66.79	01-445-4652	Communications	9807173034-C	5/12/2018	05/25/2018
Cell Charges/Apr 13-May 12/Admin	119.31	01-430-4652	Communications	9807173035-C	5/12/2018	05/25/2018
Cell Charges/Apr 13-May 12/PD	254.39	01-440-4652	Communications	9807173035-C	5/12/2018	05/25/2018
Cell Charges/Apr 13-May 12/PW	183.04	01-445-4652	Communications	9807173035-C	5/12/2018	05/25/2018
Cell Charges/Apr 13-May 12/CommDevelopm	86.03	01-441-4652	Communications	9807173035-C	5/12/2018	05/25/2018
Cell Charges/Apr 13-May 12/Water	74.50	60-445-4652	Communications	9807173035-C	5/12/2018	05/25/2018
Cell Charges/Apr 13-May 12/Water	69.17	60-445-4652	Communications	9807173036-C	5/12/2018	05/25/2018
Cell Charges&Equipment/Apr 13-May 12/PW	389.18	01-445-4652	Communications	9807173036-C	5/12/2018	05/25/2018
Cell Charges&Equipment/Apr 13-May 12/Adm	460.81	01-430-4652	Communications	9807173036-C	5/12/2018	05/25/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Cell Charges/Apr 13-May 12/PD	89.17	01-440-4652	Communications	9807173036-C	5/12/2018	05/25/2018
Total:	<u>1,902.56</u>	*Vendor Total				
Water Products Company						
001170						
Hose Noz Adapters	52.00	60-445-4563	Fire Hydrant Repair/maint	0280345	5/8/2018	05/25/2018
Total:	<u>52.00</u>	*Vendor Total				
Weblinx Incorporated						
031420						
Website Maint-May 2018	200.00	01-430-4512	Website Maintenance	26000	5/3/2018	05/25/2018
Total:	<u>200.00</u>	*Vendor Total				
Report Total:	<u>81,935.95</u>					

Accounts Payable

To Be Paid Proof List

User: ABlaser
 Printed: 05/31/2018 - 1:37PM
 Batch: 00502.06.2018



Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
ABC Carpet						
038040						
PD Carpet Cleaning	1,450.00	01-445-4520	Public Buildings Rpr & Mtce	05202018	5/20/2018	06/04/2018
Total:	1,450.00	*Vendor Total				
Applied Controls, Inc.						
046460						
RTUI Trunk Work To BAS/PD	3,200.00	01-445-4520	Public Buildings Rpr & Mtce	2965	5/11/2018	06/04/2018
Total:	3,200.00	*Vendor Total				
Aurora Area Convention						
003770						
NA Hotel Tax/March 2018 Correction	67.53	15-430-4752	90% Tourism Council	04232018	4/23/2018	06/04/2018
NA Hotel Tax/April 2018	1,062.94	15-430-4752	90% Tourism Council	05172018	5/17/2018	06/04/2018
Total:	1,130.47	*Vendor Total				
Aurora Fastprint						
029610						
Building Permit Forms	223.73	01-441-4507	Printing	23863	5/29/2018	06/04/2018
Total:	223.73	*Vendor Total				
Butler Chemical Company, Inc.						
046060						
Monthly Water Chemicals/PD & VH	200.00	01-445-4520	Public Buildings Rpr & Mtce	23313	5/5/2018	06/04/2018
Total:	200.00	*Vendor Total				
C & R Specialists						
008640						
Coolant Anti Freeze Repair/Truck #183	615.99	60-445-4511	Vehicle Repair and Maint	05222018	5/22/2018	06/04/2018
Trans Service & Power Window Switch/Truck #	496.18	60-445-4511	Vehicle Repair and Maint	05302018	5/30/2018	06/04/2018
Total:	1,112.17	*Vendor Total				
CCS Contractor Equipment						
045420						
Shovels (4)	190.00	01-445-4870	Equipment	141072	5/11/2018	06/04/2018
Total:	190.00	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Coffman Truck Sales, Inc.						
000320						
Safety Test/Truck #165	21.50	01-445-4511	Vehicle Repair and Maint	1001213845	5/9/2018	06/04/2018
Total:	21.50	*Vendor Total				
Comcast Cable						
040740						
Internet WTP	192.63	60-445-4652	Communications	050918	5/9/2018	06/04/2018
Total:	192.63	*Vendor Total				
Commonwealth Edison						
000330						
Street Lights/4 S. Willowway	79.05	10-445-4660	Street Lighting and Poles	0146092024	5/9/2018	06/04/2018
Street Lights/Butterfield & Laurel	5.33	10-445-4660	Street Lighting and Poles	0445305000	5/9/2018	06/04/2018
Street Lights/1802 Orchard Gateway	240.23	10-445-4660	Street Lighting and Poles	0562144049	5/8/2018	06/04/2018
Street Lights/355 Moorfield	7.52	10-445-4660	Street Lighting and Poles	0795092063	5/17/2018	06/04/2018
Street Lights/1901 Orchard Gateway	51.80	10-445-4660	Street Lighting and Poles	0835082016	5/8/2018	06/04/2018
Street Lights/1197 Comiskey	7.52	10-445-4660	Street Lighting and Poles	0903075187	5/17/2018	06/04/2018
Street Lights/1051 Kettle	59.13	10-445-4660	Street Lighting and Poles	1083133047	5/7/2018	06/04/2018
Electric at East Tower	159.06	60-445-4662	Utility	1313136025	5/10/2018	06/04/2018
Street Lights/1200 Orchard	315.32	10-445-4660	Street Lighting and Poles	1344158042	5/8/2018	06/04/2018
Street Lights/ Rt 56-Rt 25	111.09	10-445-4660	Street Lighting and Poles	1425064018	5/10/2018	06/04/2018
Street Lights/Randall & Ice Cream	10.16	10-445-4660	Street Lighting and Poles	1543019148	5/8/2018	06/04/2018
Street Lights/1193 Comiskey	7.52	10-445-4660	Street Lighting and Poles	1743032047	5/17/2018	06/04/2018
Street Lights/Comiskey & Orchard	75.05	10-445-4660	Street Lighting and Poles	2313121105	5/8/2018	06/04/2018
Street Lights/19 N. Lincolnway	80.75	10-445-4660	Street Lighting and Poles	2985029045	5/9/2018	06/04/2018
Total:	1,209.53	*Vendor Total				
Constellation NewEnergy, Inc.						
034130						
Street Lights/Orchard & Orchard Gateway	168.82	10-445-4660	Street Lighting and Poles	0044758988	5/9/2018	06/04/2018
Street Lights/Orchard & Deerpath	63.38	10-445-4660	Street Lighting and Poles	0044776335	5/10/2018	06/04/2018
Street Lights/Orchard & White Oak	98.44	10-445-4660	Street Lighting and Poles	0044776346	5/10/2018	06/04/2018
Street Lights/1600 Orchard Gateway	256.81	10-445-4660	Street Lighting and Poles	0044776880	5/10/2018	06/04/2018
Street Lights/Orchard & Oak	130.98	10-445-4660	Street Lighting and Poles	0044776922	5/10/2018	06/04/2018
Total:	718.43	*Vendor Total				
Cornerstone Partners Horticultural Services Co						
467689						
Mowing/100 Hansen Blvd, Vacant Lot	130.57	01-441-4531	Grass Cutting	CP15464	5/21/2018	06/04/2018
Mowing/100 Juniper Dr	40.99	01-441-4531	Grass Cutting	CP15466	5/21/2018	06/04/2018
Mowing/307 Fairview Dr	40.99	01-441-4531	Grass Cutting	CP15468	5/21/2018	06/04/2018
Mowing/13 S. Cherrytree Ct	40.99	01-441-4531	Grass Cutting	CP15469	5/21/2018	06/04/2018
Total:	253.54	*Vendor Total				
Display Sales						
017010						
Christmas Lights	96.00	01-445-4530	Public Grounds/Parks Maint	INV-015231	5/17/2018	06/04/2018
Total:	96.00	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Dun Rite Enterprises						
000430						
VH Window Cleaning/April 2018	450.00	01-445-4520	Public Buildings Rpr & Mtce	4742	4/15/2018	06/04/2018
PD Window Cleaning/Dec 2017	125.00	01-445-4520	Public Buildings Rpr & Mtce	4750	4/15/2018	06/04/2018
Total:	575.00	*Vendor Total				
Feece Oil						
031060						
Diesel Fuel- WTP Gen	588.30	60-445-4440	Gas & Oil	3542857	5/11/2018	06/04/2018
Diesel Fuel- ETP Gen	707.08	60-445-4440	Gas & Oil	3542858	5/11/2018	06/04/2018
Mid-Grade Fuel	4,160.98	71-000-1340	Gas/Diesel Escrow	3544311	5/17/2018	06/04/2018
Total:	5,456.36	*Vendor Total				
Frost Electric Company, Inc.						
021540						
Install New Street Pole/300 Mitchell	4,630.00	14-430-4774	Insurance Claims	7459	5/17/2018	06/04/2018
Street Light Repair/Orr Ct	780.00	10-445-4661	Street Light Repair/Maint	7460	5/17/2018	06/04/2018
Total:	5,410.00	*Vendor Total				
Grainger						
031900						
HMO Repair Parts	182.62	60-445-4567	Treatment Plant Repair/Maint	9793335044	5/21/2018	06/04/2018
HMO Repair @ WTP	92.91	60-445-4567	Treatment Plant Repair/Maint	9797954204	5/24/2018	06/04/2018
Total:	275.53	*Vendor Total				
Hach Company						
014100						
Titration Chemicals	154.89	60-445-4567	Treatment Plant Repair/Maint	10961027	5/15/2018	06/04/2018
Titration Chemicals	160.52	60-445-4567	Treatment Plant Repair/Maint	10963085	5/16/2018	06/04/2018
Total:	315.41	*Vendor Total				
Harmonic Heating & Air Conditioning						
047680						
PD Spring AC Maint	3,210.00	01-445-4520	Public Buildings Rpr & Mtce	32689	4/18/2018	06/04/2018
Total:	3,210.00	*Vendor Total				
Industrial Door Company						
044430						
Replace Gear Box- RollingDoor/PD	4,984.00	01-445-4520	Public Buildings Rpr & Mtce	104932	5/18/2018	06/04/2018
Total:	4,984.00	*Vendor Total				
Interactive Building Solutions, LLC						
050600						
P.O. Maint Of RTU-3 w/ACI Tech	701.30	01-445-4520	Public Buildings Rpr & Mtce	105437	5/30/2018	06/04/2018
Total:	701.30	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Kane County GIS Technologies						
467688						
GIS Services- April 2018	1,682.29	01-430-4280	Professional/Consulting Fees	NA-2018-04	5/17/2018	06/04/2018
Total:	1,682.29	*Vendor Total				
Lafarge North America						
033690						
Stone/Riverfront Park	704.08	01-445-4530	Public Grounds/Parks Maint	708676024	5/10/2018	06/04/2018
Stone/Riverfront Park	505.96	01-445-4530	Public Grounds/Parks Maint	708696464	5/17/2018	06/04/2018
Total:	1,210.04	*Vendor Total				
Mary Licar						
042420						
Police Pension Board Meeting	50.00	01-410-4015	Pension Board-Mtgs Per Diem	04242018	4/24/2018	06/04/2018
Total:	50.00	*Vendor Total				
Menards						
016070						
Hose & Adapter	25.94	01-445-4510	Equipment/IT Maint	87974	5/14/2018	06/04/2018
PVC Pipe, Cement, Adapter & Coupling	37.10	01-445-4544	Storm Drain Maintenance	88223	5/17/2018	06/04/2018
Coupling/PVC Pipe	45.56	01-445-4544	Storm Drain Maintenance	88529	5/21/2018	06/04/2018
Mailbox Post	9.29	01-445-4799	Misc. Expenditures	88812	5/24/2018	06/04/2018
Post Mount	13.97	01-445-4799	Misc. Expenditures	88840	5/24/2018	06/04/2018
Portable AC Units (2)	936.00	01-430-4870	Equipment	89293	5/29/2018	06/04/2018
Total:	1,067.86	*Vendor Total				
Metro West COG						
032210						
Metro West Meeting 5.18/Bosco	35.00	01-430-4390	Dues & Meetings	3479-001	5/14/2018	06/04/2018
Metro West Meeting 5.18/Berman	35.00	01-410-4390	Dues & Meetings	3479-002	5/14/2018	06/04/2018
Metro West Meeting 5.24/Berman	35.00	01-410-4390	Dues & Meetings	3479-003	5/14/2018	06/04/2018
Total:	105.00	*Vendor Total				
Mid-City Stationers, Inc., Mid-City Office Products						
467687						
Conference Table/Chairs	1,608.87	01-430-4870	Equipment	422439-0	5/10/2018	06/04/2018
Total:	1,608.87	*Vendor Total				
MSC Industrial Supply						
051190						
Cable Ties, Screws, Nuts, Drill Bits & Gloves	508.84	01-445-4510	Equipment/IT Maint	2098661001	5/3/2018	06/04/2018
Total:	508.84	*Vendor Total				
North Aurora NAPA, Inc.						
038730						
Oil Filter/2015 Ford	31.83	01-445-4511	Vehicle Repair and Maint	293592	5/9/2018	06/04/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Mower Parts	2.21	01-445-4510	Equipment/IT Maint	293652	5/9/2018	06/04/2018
Tools	129.98	01-445-4870	Equipment	294324	5/17/2018	06/04/2018
Socket	19.76	01-445-4511	Vehicle Repair and Maint	294393	5/18/2018	06/04/2018
Brake Pads/Truck #191	184.04	01-445-4511	Vehicle Repair and Maint	294534	5/21/2018	06/04/2018
Total:	367.82	*Vendor Total				
Northern Contracting, Inc.						
051210						
Guard Rail Repair From Vehicle Damage/Rand:	3,438.88	14-430-4774	Insurance Claims	7246	5/8/2018	06/04/2018
Total:	3,438.88	*Vendor Total				
Office Depot						
039370						
VH Coffee/Admin	9.49	01-430-4411	Office Expenses	13619568800	5/8/2018	06/04/2018
VH Coffee/PW	9.50	01-445-4411	Office Expenses	13619568800	5/8/2018	06/04/2018
VH Coffee/Water	9.50	60-445-4411	Office Expenses	13619568800	5/8/2018	06/04/2018
VH Coffee/CD	9.50	01-441-4411	Office Expenses	13619568800	5/8/2018	06/04/2018
Total:	37.99	*Vendor Total				
Paul Dilley						
019760						
Police Pension Board Meeting	50.00	01-410-4015	Pension Board-Mtgs Per Diem	04242018	4/24/2018	06/04/2018
Total:	50.00	*Vendor Total				
Preventative Maintenance Systems, Inc.						
050200						
Safety Lane Inspection	36.00	01-445-4511	Vehicle Repair and Maint	03022018	3/2/2018	06/04/2018
Total:	36.00	*Vendor Total				
Priority Products, Inc.						
041340						
Valve & Hyd Repair Bolts	343.79	60-445-4568	Watermain Rprs. & Rplcmts.	923409	5/24/2018	06/04/2018
Total:	343.79	*Vendor Total				
Robyn, Stecklein						
022080						
Police Pension Board Meeting	50.00	01-410-4015	Pension Board-Mtgs Per Diem	04242018	4/24/2018	06/04/2018
Total:	50.00	*Vendor Total				
Russo Power Equipment Inc.						
036290						
PW Tools	93.96	01-445-4870	Equipment	4976427	5/10/2018	06/04/2018
Total:	93.96	*Vendor Total				
Schaefer Greenhouses, Inc.						
029340						

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Flowers	3,400.88	01-490-4761	Beautification Committee	539981/1	4/20/2018	06/04/2018
Flowers For Baskets/Pots	302.18	01-490-4761	Beautification Committee	547106/1	5/16/2018	06/04/2018
Flowers	191.82	01-490-4761	Beautification Committee	548682/1	5/21/2018	06/04/2018
Total:	3,894.88	*Vendor Total				
Sunbelt Rentals, Inc.						
043800						
Jumping Jack Trumper	104.94	01-445-4544	Storm Drain Maintenance	78298869-000	4/30/2018	06/04/2018
Total:	104.94	*Vendor Total				
Superior Asphalt Materials LLC						
031440						
Cold Mix	213.90	01-445-4540	Streets & Alleys Rpr & Mtce	20180312	5/1/2018	06/04/2018
Total:	213.90	*Vendor Total				
Teska Associates, Inc.						
024820						
TIF Research	105.00	12-438-4280	Professional/Consulting Fees	8560	5/18/2018	06/04/2018
Total:	105.00	*Vendor Total				
Tollway Park of Commerce Owners Assn.						
045180						
Additional Billing-Tree Removal	1,025.39	01-440-4799	Misc.	05172018	5/17/2018	06/04/2018
Total:	1,025.39	*Vendor Total				
Traffic Control & Protection						
021520						
Road Markers & Posts	769.50	01-445-4545	Traffic Signs & Signals	92645	5/18/2018	06/04/2018
Total:	769.50	*Vendor Total				
Transchicago Truck Group						
049630						
Freightliner 2018 108SD	155,106.00	71-430-4869	Vehicles	E 40926	5/25/2018	06/04/2018
Total:	155,106.00	*Vendor Total				
Vessel, Inc.						
041490						
Mulch	60.00	01-445-4540	Streets & Alleys Rpr & Mtce	18-0274	5/15/2018	06/04/2018
Total:	60.00	*Vendor Total				
Water Products Company						
001170						
Hydrant Adapter	28.00	60-445-4563	Fire Hydrant Repair/maint	0280592	5/18/2018	06/04/2018
B-Box Repair Parts	526.20	60-445-4568	Watermain Rprs. & Rplcmts.	0280593	5/18/2018	06/04/2018
Credit	-26.00	60-445-4568	Watermain Rprs. & Rplcmts.	0280594	5/18/2018	06/04/2018
New Stem For Hydr Hit @ Offutt & Sullivan	426.00	60-445-4563	Fire Hydrant Repair/maint	0280729	5/24/2018	06/04/2018

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Total:	954.20		*Vendor Total			
Water Resources						
010380 Meters (22), MIU (20)	5,510.00	60-445-4480	New Meters,rprs. & Rplcmts.	32314	5/18/2018	06/04/2018
Total:	5,510.00		*Vendor Total			
Water Services						
005990 2018 Water Leak Survey	10,304.00	60-445-4560	Water Studies	27824	5/25/2018	06/04/2018
Total:	10,304.00		*Vendor Total			
Winzer Corporation						
047560 PD Custodial Supplies	511.25	01-445-4421	Custodial Supplies	6123264	5/16/2018	06/04/2018
Total:	511.25		*Vendor Total			
Report Total:	220,136.00					

Accounts Payable

To Be Paid Proof List

User: ABlaser
 Printed: 05/31/2018 - 12:24PM
 Batch: 00501.06.2018



Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Aflac						
030540						
June 2018 - AFLAC	225.58	01-000-2053	AFLAC	796809	5/30/2018	06/04/2018
Total:	225.58	*Vendor Total				
AT&T Global Services, Inc.						
023770						
Maint Contract/June 2018	157.17	01-430-4651	Telephone	IL831946	5/30/2018	06/04/2018
Total:	157.17	*Vendor Total				
Aurora Regional						
034120						
Annual Membership Renewal	375.00	01-410-4390	Dues & Meetings	123543	5/30/2018	06/04/2018
Total:	375.00	*Vendor Total				
Clarke Environmental Mosquito						
000300						
Mosquito Spraying/June 2018	13,933.50	01-445-4521	Mosquito Control	001000526	4/25/2018	06/04/2018
Mosquito Spraying/July 2018	13,933.50	01-445-4521	Mosquito Control	001000962	4/25/2018	06/04/2018
Total:	27,867.00	*Vendor Total				
Euclid Managers						
049670						
Short-Term Disability/June 2018	321.93	01-000-2057	Short-Term Disability	6/1-6/30	5/30/2018	06/04/2018
Total:	321.93	*Vendor Total				
Gordon Flesch Co Inc.						
025070						
Copier Maint/CD	72.00	01-441-4510	Equipment/IT Maint	IN12263624	5/14/2018	06/04/2018
Total:	72.00	*Vendor Total				
Illinois Municipal League Risk						
003210						
Independence Day Fireworks Coverage	100.00	14-430-4944	Liability Coverage	04242018	4/24/2018	06/04/2018
Total:	100.00	*Vendor Total				

Description	Amount	Account	Acct Name	Invoice #	Inv Date	Pmt Date
Quality Concerts						
030560						
Deposit Stage/Sound NA Days	2,625.00	15-430-4751	North Aurora Days Expenses	04202018	5/30/2018	06/04/2018
Total:	2,625.00	*Vendor Total				
Sun Life Financial						
033620						
Dental Insurance-June 2018/Admin	255.52	01-430-4136	Dental Insurance	062018-001	5/17/2018	06/04/2018
Dental Insurance-June 2018/CD	74.27	01-441-4136	Dental Insurance	062018-002	5/17/2018	06/04/2018
Dental Insurance-June 2018/PD	782.72	01-440-4136	Dental Insurance	062018-003	5/17/2018	06/04/2018
Dental Insurance-June 2018/PW	229.46	01-445-4136	Dental Insurance	062018-004	5/17/2018	06/04/2018
Dental Insurance-June 2018/Water	129.40	60-445-4136	Dental Insurance	062018-005	5/17/2018	06/04/2018
Dental Insurance-June 2018/Employee	1,662.65	01-000-2054	Insurance Employee Reimburse	062018-006	5/17/2018	06/04/2018
Total:	3,134.02	*Vendor Total				
Vision Service Plan (IL)						
042720						
Vision-June 2018	493.72	01-000-2056	VSP - Employee Contributions	805235962	5/17/2018	06/04/2018
Total:	493.72	*Vendor Total				
Report Total:	35,371.42					

**Village of North Aurora
Memorandum**



To: Village President and Board of Trustees

From: Bill Hannah, Finance Director

CC: Steve Bosco, Village Administrator

Date: May 29, 2018

RE: 1st Budget Amendment for FY 2017-18

The Village's fiscal year ending May 31, 2018 has been completed. The Village's legal level of budgetary control requires a budget amendment be approved by the Village Board if expenditures exceed total budget at the fund level, or department level in the General Fund. Budgetary transfers may be done within a fund or within a Department of the General Fund, by the Finance Director, who also serves as Budget Officer.

The following items for the attached budget amendment represent variances that cannot be corrected within the current budget allowed for the Fund or Department via budget transfer, and as such a budget amendment is needed for the year that just ended:

1. Community Development – Inspection Services. During the year, the volume of inspections required for new residential and commercial construction exceeded the capacity of in-house staff to perform on a timely basis. An outside contractor was employed to perform those plan reviews. These costs were recouped as an additional line item on the building permit paid by the developer or contractor, however, the costs still need to be accounted for on the expenditure side. An increase in the inspection services budget account of \$30,000 is included.
2. Public Works – Public Building Repair/Maintenance. During the year, several significant repairs were necessary with the Village's HVAC systems at Police and Village Hall, and a larger than normal amount of repairs were needed to other facilities such as garage bay doors at Public Works. In addition, an upgrade to the Police Department's HAVAC control system was not completed in the prior year, but in the year just ended, which contributed an additional \$37,000 of expenditures that were essentially carried forward. An increase in this account of \$100,000 is included in the budget amendment.
3. Non-Departmental – Capital Improvements. The Village completed the purchase of 24 N. Monroe Street during the year. Based on an evaluation of available funds it was determined that funding the purchase out of the General Fund reserves was the proper way to fund the purchase while maintaining the appropriate reserve level. A budget

amendment in the amount of \$122,000 out of the General Fund is included with the amendment.

4. Tourism – North Aurora Days Expenses. Expenses for North Aurora Days are paid for with sponsorships. Although offset with sponsorship revenue, the expenditures must be separately budget for. Due to an increase in expenditures from last year's festival, and certain expenditures already incurred for this upcoming festival, a budget amendment of \$10,000 is included for the fund.

Ordinance No. _____
An Ordinance Approving the 1st Budget Amendment for Fiscal Year 2017-18

WHEREAS, the Village of North Aurora has adopted the Budget Act, and approved a Budget for the 2017-18 Budget Year (hereinafter “budget year”); and

WHEREAS, the corporate authorities of the Village have the authority to revise the budget without notice as long as the revisions do not increase the total budget of the Village beyond the funds that are available.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of North Aurora, Kane County, Illinois, as follows:

1. The recitals set forth above are adopted and incorporated herein as the material and significant findings of the President and the Board of Trustees as if fully stated herein.
2. The budget amendment summarized in the document attached hereto and incorporated herein as Exhibit “A” are hereby approved by the corporate authorities.

Presented to the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2018, A.D.

Passed by the Board of Trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2018, A.D.

Mark Carroll	_____	Tao Martinez	_____
Mark Gaffino	_____	Michael Lowery	_____
Mark Guethle	_____	Laura Curtis	_____

Approved and signed by me as President of the Board of trustees of the Village of North Aurora, Kane County, Illinois this _____ day of _____, 2018 A.D.

Village President

ATTEST:

Village Clerk

Village of North Aurora
FY 2017-2018
Exhibit "A"
Budget Amendment #1

<u>Fund</u>	<u>Division</u>	<u>Account</u>	<u>Account Number</u>	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Revised Budget</u>
<hr/>						
<u>General Fund</u>						
<u>Expenditures</u>						
	Community Development	Inspection Services	01.441.4276	18,000.00	30,000.00	48,000.00
	Public Works	Public Buildings Repair Maint	01.445.4520	72,500.00	100,000.00	172,500.00
	Non-Departmental	Capital Improvements	01.490.4875	-	<u>122,000.00</u>	122,000.00
		TOTAL			<u>252,000.00</u>	
<hr/>						
<u>Tourism Fund</u>						
<u>Expenditures</u>						
	Admin/Finance	North Aurora Days Expenses	15.430.4751	105,000.00	<u>10,000.00</u>	115,000.00
					<u>10,000.00</u>	
<hr/>						

Memorandum



To: Dale Berman, Village President & Board of Trustees
Cc: Steven Bosco, Village Administrator
From: John Laskowski, Public Works Director
Date: May 29, 2018
Re: Fiscal Year 2018-19 Motor Fuel Tax (MFT) General Maintenance Program

The Village of North Aurora would like to move forward with its 2018 General Maintenance Program. This program is funded by State Motor Fuel Tax (MFT) and includes crack sealing and engineering inspection, purchasing salt and electricity, the Light Emitting Diode (LED) light fixture replacement program, and pavement striping

Crack sealing will be performed on streets that are generally showing light wear. The purpose of the crack sealing program is to prevent water from infiltrating the base and sub-base of the pavement where it can weaken the overall structure of the pavement. In the winter time this prevents water from freezing and expanding, causing the pavement to heave or crack. The cost of the engineering inspection for this aspect of the maintenance program is also funded by MFT.

Salt is purchased using MFT funds through the Illinois Department of Central Management Service's Joint Purchasing Program. The Joint Purchasing Program allows municipalities to take advantage of lower prices due to their aggregated bulk purchasing power.

The purchase of electricity is an allowable expense of MFT funding. The Village uses MFT to fund the cost of illuminating the Village owned street lights.

The LED light fixture replacement program aims to reduce the amount of electricity the Village of North Aurora consumes. This environmentally beneficial program will remove existing light fixtures and replace them with LED fixtures that consume less energy and provide equal or better lighting of the roadway. This year the Village has been pursuing the ComEd Incentive program for upgrading the municipal street lights. Right now the Village is eligible for \$38,382.40 reimbursement on our \$145,000 project.

Pavement striping is an important safety feature of the roadway. It communicates to motorists lanes of travel, directions, and informs them in advance of actions that need to be performed. By refreshing markings and striping this information remains clear and is conveyed to the motorist. This year the Village will be refreshing, removing, and placing new pavement markings.

In order to expend MFT funds the Village Board must pass a resolution for approval by the Illinois Department of Transportation and submit the Municipal Estimate of Maintenance Costs. Both of these documents are attached. The Municipal Estimate of Cost identifies the costs associated with each maintenance activity and totals \$565,052. The resolution rounds this number up and is in the amount of \$575,000.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	19-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of North Aurora Illinois that there is hereby appropriated the sum of Five Hundred Seventy Five Thousand Dollars and No Hundreths Dollars (\$575,000.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 06/01/18 to 05/31/19.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of North Aurora shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Lori Murray Village Clerk in and for said Village of North Aurora in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of North Aurora at a meeting held on 06/04/18.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 4 day of June, 2018.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of four(4) certified signed originals must be submitted to the Regional Engineer's District office.

Following the Regional Engineer's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)
- District Compliance Review
- District File



Municipal Estimate of Maintenance Costs



Submission Type **Original**

Local Public Agency **North Aurora** County **Kane** Section Number **19-00000-00-GM** Beginning **6/1/2018** Maintenance Period Ending **05/31/2019**

Estimated Cost of Maintenance Operations

Maintenance Operation (No. and Description)	Maint. Eng. Group	Insp. Req.	For Group I, IIA, IIB or III				Est Total Operation Cost	
			Item	Unit	Quantity	Unit Price		Item Cost
1. Snow and Ice Control	I	N	Rock Salt	TN	2,666.7	\$60.00	\$160,002.00	\$160,002.00
2. Street Lighting	I	N	Electricity	LS	1	\$110,000.00	\$110,000.00	
	IIB	N	LED R&R					
			Fixtures	EA	350	\$300.00	\$105,000.00	
			Poles	EA	10	\$4,000.00	\$40,000.00	
	I	N	Maintenance Materials: Bulbs/Ballasts/Wire	LS	1	\$40,000.00	\$40,000.00	\$295,000.00
3. Crack Sealing	IIB	Y	Crack Filler	LB	67,500	\$1.20	\$81,000.00	
			Crack Routing	LF	200,000	\$0.02	\$4,000.00	\$85,000.00
4. Pavement Striping	IIB	Y	Thermoplastic-Line 4"	LF	8,250	\$0.60	\$4,950.00	
		Y	Line 6"	LF	550	\$1.00	\$550.00	
			Line 12"	LF	1,000	\$2.25	\$2,250.00	
			Line 24"	LF	500	\$4.50	\$2,250.00	
	IIB	Y	Paint (let by Kane County) various width	LS	1	\$10,000.00	\$10,000.00	\$20,000.00
Add Row			Total Estimated Maintenance Operation Cost					\$560,002.00

Estimated Cost of Maintenance Engineering

Preliminary Engineering	
Engineering Inspection	\$5,050.00
Material Testing	
Advertising	
Bridge Inspections	
Total Estimated Maintenance Engineering Cost	\$5,050.00

Maintenance Program Estimated Costs

	Estimated Cost	MFT Portion	Other Funds
Maint Oper	\$560,002.00	\$560,002.00	\$0.00
Maint Eng	\$5,050.00	\$5,050.00	\$0.00
Totals	\$565,052.00	\$565,052.00	\$0.00
Total Estimated Maintenance Cost			\$565,052.00

Submitted

Municipal Official _____ Date _____

Title _____

Public Works Director _____

Approved

Regional Engineer
Department of Transportation _____ Date _____

Instructions for BLR 14231

This form shall be used when a Municipality wants to expend funds for a maintenance period. The maintenance estimate must include all operations to be funded with Motor Fuel Tax (MFT) funds. If operations are added during the maintenance period, a revised or supplemental estimate is required. All estimates of maintenance costs must be submitted to the district for approval prior to incurring any expenses. The amount of MFT funds expended on items covered in the estimate is limited to the amount of MFT funds appropriated in the maintenance resolution. IF rental equipment is included in the estimate, BLR 12110 must also be completed and submitted.

For additional information refer to the Bureau of Local Roads and Streets Manual (BLRS), Chapter 14. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

- Submittal Type From the drop down, choose Original (being submitted for the first time), Revised (revising a previously approved submittal), or Supplemental (addition to estimate(s) already approved).
- Local Public Agency Insert the name of the municipality.
- County Insert the name of the County in which the municipality is located.
- Maintenance Period
 - Beginning Insert the beginning date of the maintenance period. This must be 12 or 24 consecutive months. The dates must match those on the resolution.
 - Ending Insert the ending date of the maintenance period, following the above guidelines.

Estimated Cost of Maintenance Operations

To aid in determining quantities for maintenance operations, the LPA may develop their own spreadsheet containing the following information. IDOT does not provide a form for this purpose.

Location			Surface			Maintenance Operation			
Street/Road	From	To	Existing Type	Length	Width	No.	Description	Unit	Quantity

- Maintenance Operations List each maintenance operations with a consecutive operation number. If an operation is not listed MFT funds cannot be expended for that operation.
- Maint. Engineering Group From the drop down, select the group number that applies to the maintenance operation to be performed. All maintenance operations shall require one of the following group designations.
 1. **Group I.** Services purchased without a proposal such as electrical energy or materials purchased from Central Management Services' Joint Purchasing Program (www.purchase.state.il.us) or another joint purchasing program that has been approved by the District BLRS or Central BLRS.
 2. **Group II-A.** Routine maintenance or maintenance items that do not require competitive sealed bids according to section 12-1.02(a) or local ordinance/resolution.
 3. **Group II-B.** Routine maintenance items that require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution. Routine maintenance includes all items in the following work categories: snow removal, street sweeping, lighting and traffic signal maintenance, cleaning ditches or drainage structures, tree trimming or removal, mowing, crack sealing, pavement marking, shoulder maintenance, limited amounts of CC&G repair, scour mitigation, pavement patching and minor drainage repairs.
 4. **Group III.** Maintenance items that are not covered by Group I or IIB and require competitive bidding with a material proposal or a delivery and install proposal.
 5. **Group IV.** Maintenance items that are not covered by Group I or IIB and require competitive bidding with a contract proposal.
- Insp Req. From the drop down, select 'Y' if the operation being performed requires an engineering inspection or 'N' if the operation does not need an engineering inspection.
- Item For Groups I, IIA, IIB (not performed by a formal contract), and III type operations list each item to be used in this maintenance operation. For Group IIB items being done by a formal contract and Group IV items list "by contract".
- Unit For Groups I, IIA, IIB (not performed by a formal contract), and III insert the unit of measure for each listed item.
- Quantity For Groups I, IIA, IIB (not performed by a formal contract), and III insert the estimated quantity for each listed item.
- Unit Price For Groups I, IIA, IIB (not performed by a formal contract), and III insert the estimated unit price for each listed item.
- Item Cost This is a calculated field, no entry is necessary. It calculates the quantity times the unit price.
- Est. Total Operation Cost For each operation listed, insert the total estimated cost of that operation.
- Total Estimated Maintenance Operation Cost This is a calculated field, no entry is necessary. It sums all the maintenance operations listed.

Estimated Cost of Maintenance Engineering

Preliminary Engineering	Insert the estimated cost for preliminary engineering. This will be calculated based on the maintenance engineering agreement.
Engineering Inspection	Insert the estimated cost of engineering inspection. This will be calculated based on the maintenance engineering agreement.
Material Testing	Insert the estimated cost of material testing, if applicable.
Advertising	Insert the estimated cost of advertising, if applicable.
Bridge Inspections	Insert the estimated cost of bridge inspections, if applicable. This will be calculated based on the engineering agreement.
Total Estimated Maintenance Engineering Costs	This is a calculated field, no entry is necessary. It sums all the maintenance engineering costs listed.

Maintenance Program Estimated Costs

Estimated Costs	For maintenance, insert the total estimated maintenance operation costs. For Maintenance Engineering, this will be automatically inserted based on the estimated engineering costs from the maintenance engineering table. The totals will automatically calculate.
MFT Portion	For each type insert the MFT funds estimated to be used for that type. The totals will automatically calculate.
Other Funds	For each type insert the amount of other funds estimated to be used for that type. The totals will automatically calculate.
Totals	This is a calculate field, no entry is necessary. It sums the total for estimated cost, MFT portion and other funds.
Submitted	The proper municipal official shall insert their title and date here.
Approved	Upon approval the Regional Engineer shall sign and date here.

A minimum of four (4) signed originals must be submitted to the Regional Engineer's District office.

Following the Regional Engineer's approval, distribution will be as follows:

- Municipal Clerk
- Engineer (Municipal or Consultant)
- District Compliance Review
- District File